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**MEETING NOTES  
NORTH DAKOTA WORKFORCE DEVELOPMENT COUNCIL  
PLANNING COMMITTEE  
APRIL 4, 2006**

A meeting of the North Dakota Workforce Development Council – Planning Committee was held at 2:00 p.m. on Tuesday, April 4, 2006, at the North Dakota Department of Commerce, 1600 East Century Avenue, Suite 2, Bismarck, ND 58503.

**MEMBERS PRESENT:** Jim Walker, Dave Massey, Maren Daley, Debbie Painte (on behalf of Dr. David Gipp), Candice Dietz (via telephone), Cathy Kruse (via telephone), Wayne Kutzer, and Jim Hirsch.

**MEMBERS ABSENT:** Dr. David Gipp, Leo Cummings, Scott Holdman, and Jim Dahlen.

**GUESTS PRESENT:** Korrine Lang and Jill Splonskowski.

**Welcome & Introductions:**

Jim Walker called the meeting to order and members/guests introduced themselves around the room.

Jim Walker explained that the proposals which were not considered for funding by the Review Committee were as follows:

**Job Service North Dakota:**

- Mentoring - \$34,465
- Recruitment - \$191,252
- Universal Tools Training Proposal - \$158,736

**Career & Technical Education:**

- Manufacturing Boot Camp Program Pilot/Feasibility Study - \$50,000

**Department of Public Instruction:**

- Wahpeton ALC - \$12,000
- Wahpeton Public Schools - \$9,250

The following proposals were recommended for funding:

**Career & Technical Education:**

|    |  |                 |                  |
|----|--|-----------------|------------------|
| 1) | <u>ND Career Resource Network</u>  | \$50,000        |                  |
| 2) | <u>ImagineND Enhancement</u>   | \$40,000        |                  |
| 3) | <u>Increasing Academic Rigor in CTE through Focused Professional Development</u> | \$100,000       |                  |
| 4) | <u>Encouraging Nontraditional Participation in Nanoscience</u>                   | <u>\$80,000</u> |                  |
|    |  |                 | <b>\$270,000</b> |

**Department of Public Instruction:**

|    |   |           |                  |
|----|---|-----------|------------------|
| 1) | <u>ALC Staff In-Service</u>                               | \$50,000  |                  |
| 2) | <u>Bismarck Public Schools</u>                            | \$108,000 |                  |
| 3) | <u>Dickinson Public Schools</u>                           | \$45,500  |                  |
| 4) | <u>Fargo Adult Learning Center</u>                        | \$16,827  |                  |
| 5) | <u>North Valley Career &amp; Technology Center</u>        | \$36,645  |                  |
| 6) | <u>Minot Adult Learning Center</u>                        | \$35,435  |                  |
| 7) | <u>Minot Adult Learning Center GED Video Conferencing</u> | \$30,435  |                  |
|    |   |           | <b>\$322,842</b> |

**Job Service North Dakota:**

|    |  |                 |                  |
|----|--|-----------------|------------------|
| 1) | <u>United Tribes Technical College</u>   | \$50,000        |                  |
| 2) | <u>Service Through Interactive Video</u> | <u>\$86,388</u> |                  |
|    |  |                 | <b>\$136,388</b> |

**Selected Projects Total Funding Request: \$729,230**

**Amount Available for Further Distribution: \$20,770**

The Review Committee determined at their last meeting to recommend the use of the additional \$20,770 for the Service through Interactive Video proposal submitted by Job Service North Dakota.

Maren Daley requests that Job Service North Dakota be allowed to use the remaining funds toward their ***Business & Industry Comprehensive Recruitment Plans*** instead.

Jim Walker asked for a motion to accept the previous recommendations/requests as stated above with the extra \$20,770 going toward the Recruitment proposal submitted by Job Service North Dakota.

**Motion: Candice Dietz moved to approve the revised recommendations for incentive award funding. Cathy Kruse seconded the motion. Motion carried.**

**Adjournment:**

The meeting was adjourned.

**ADDENDUM TO MEETING NOTES DATED APRIL 4, 2006**

After the meeting, it was discovered that the proposals submitted by Wahpeton Public Schools were not correctly identified for funding during the April 4, 2006, meeting. The Wahpeton Public Schools proposal for \$9,250 was not and should not have been included; however, the Wahpeton ALC proposal for \$12,000 was not, but should have been included in the proposals recommended for funding. With the \$12,000 increase to the Department of Public Instruction, the funding totals for each agency are as follows:

|                                    |                  |
|------------------------------------|------------------|
| Career & Technical Education -     | \$270,000        |
| Department of Public Instruction - | \$334,842        |
| Job Service North Dakota -         | <u>\$136,388</u> |

|  |                  |
|--|------------------|
| Selected Projects Total Funding Requested: | <u>\$741,230</u> |
|--|------------------|

|  |         |
|--|---------|
| Amount Available for Further Distribution: | \$8,770 |
|--|---------|

The reduction of the \$12,000 to Job Service North Dakota results in a balance of \$8,770 which will be used to fund the Business & Industry Comprehensive Recruitment Plans proposal.