



**1600 East Century Avenue, Suite 2
P.O. Box 2057
Bismarck, ND 58502-2057
Phone (701) 328-5345
Fax (701) 328-5320
E-Mail: jhirsch@state.nd.us**

**MEETING MINUTES
NORTH DAKOTA YOUTH DEVELOPMENT COUNCIL
APRIL 19, 2005**

Meeting Date, Time & Place: April 19, 2005, 9:30 a.m., North Dakota Association of Counties, 1661 Capitol Way, Bismarck, North Dakota 58501.

Members Present

Bismarck: Scott Holdman, Debbie Painte, Al Austad, Anita Kostek, Gloria Maragos, Cheryl Penny, Gaylene Massey, Harley Engelman, Korriane Lang, Tim Eissinger, Wayne Kutzer, and Jim Hirsch.

Minot: Lyn Dockter-Pinnick.

Members Absent

Brenda Christensen, Ethel Keeley, and Leo Cummings.

Guests Present

DeAnn Berg, Ruth Lacher, Kathy Ibach, Jim Walker, Sheila Bruhn (via phone), Edna Sailor-Bergstad (Minot IVN), James Burgum, and Jill Splonskowski.

Opening Remarks & Introductions: The Chair, Lyn Dockter-Pinnick provided a welcome to everyone. The Chair proceeded with asking members and guests to introduce themselves at both IVN sites.

Administrative Announcements: Jim Hirsch mentioned that lunch will be catered in and that Jill Splonskowski has travel vouchers available for anyone needing reimbursement for the Youth Development Council meeting.

Agenda: Lyn Dockter-Pinnick asked for approval of the agenda as presented.

Motion: Harley Engelman moved for approval of the agenda. Wayne Kutzer seconded the motion. Motion carried.

Minutes: Lyn Dockter-Pinnick asked for approval of the January 4, 2005, minutes.

Motion: Scott Holdman moved for approval of the January 4, 2005, minutes. Gloria Maragos seconded the motion. Motion carried.

Chairs Report

Lyn Dockter-Pinnick mentioned her appreciation for Jim Hirsch's leadership and appreciated the opportunity to serve as the Chairperson for the Youth Development Council over the past few years. Lyn Dockter-Pinnick will be taking another position and leaving the State of North Dakota in July 2005; therefore, the Youth Development Council will need to find a new Chair.

Youth Summit Was Discussed

Jim Hirsch believes that a Reauthorization Bill may require that training may need to take place for partners in lieu of a Summit.

Korrine Lang stated that Job Service North Dakota would not be able to dedicate a significant amount of time to plan a Summit.

The issue is tabled for the time being.

Legislative Update – State & National

Jim Hirsch reviewed several State and Local Workforce Investment Board changes which may significantly impact the Youth Development Council due to membership requirements, planning guidelines, and TANF requirements. The House proposed the elimination of the Wagner-Peyser Act as a required partner; the Senate requires the collocation of employment service offices with comprehensive One-Stop Centers. Some requirements of Eligible Training Providers were reviewed, in addition to comparisons among adult services, youth services, youth eligibility, and dislocated workers/incumbent workers. Performance accountability, administrative, and new provisions for North Dakota's One-Stop Centers were reviewed with members as well.

Job Service Reports

DeAnn Berg gave members an overview of the following reports:

WIA Financial Reports:

Local area youth allocation is 53% expended and 90% committed as of December 31, 2004. The statewide allocation for Governor's set-aside funds are 62% expended and 100% committed.

WIA Report on Performance & Participation:

Job Service North Dakota has a 106.6% level achieved in the adult program, and have exceeded the 100% level in all other service programs including customer satisfaction which was at 101.1% as of December 31, 2004. From July 1, 2004 – December 31, 2004, total enrollments were as follows:

Adults = 628

Dislocated workers = 198

Youth = 778

Youth Eligibility Analysis by County:

Statewide total enrollments are 778 youth or 9.0%. Some of the counties having above a 29% enrollment rate are:

- Dunn
- Golden Valley
- Hettinger
- Mercer
- Nelson
- Sheridan

WIA youth allocation percentages were down 9.94% in Program Year 2004 compared to Program Year 2003. Enrollments currently exceed 10% of the potentially eligible youth in 52.8% of the counties statewide. The highest enrollments are in work experience and study skills as well as employment development plans.

Youth Opportunity Newsletter:

Work experience activities have been very successful. Other articles in this issue include KeyTrain, the Northeast Regional Youth Council, and a program partnering success story.

Motion: Harley Engelman moved that the Youth Development Council request (and encourage the Workforce Development Council to request) annual reports from the mandatory partners. Scott Holdman seconded the motion and also requested that this be a topic of discussion at the Summer 2005 Retreat. Motion carried.

North Dakota Team – Shared Vision for At-Risk Youth: Where Do We Go From Here?

Gloria Maragos spoke of her experience at the Phoenix, AZ conference called a “Shared Vision for Youth”. Unpreparedness for college and North Dakota’s college freshmen high dropout rate was of great concern to her.

DeAnn Berg feels that a defined State Plan for youth services needs to be developed for those who are most in need. The information needs to follow the child all the way through the evaluation process, rather than agencies duplicating efforts and information.

Gloria Maragos suggested that North Dakota develop a “single plan of care”.

Jim Hirsch’s suggestion is to have the North Dakota Team (Wayne Kutzer, Dave Massey, DeAnn Berg, and Gloria Maragos) develop a resource mapping system which outlines forecasted resources and what the resource needs are in order to position ourselves as a catalyst in identifying at-risk youth (specifically those subject to federal barriers) and possibly developing a North Dakota model.

A work session involving the ND Team will produce a draft data resource mapping outline at the Summer 2005 retreat.

Planning Committee Report

Jim Walker outlined the Two Year State Strategic Plan and its development process to date for members.

Jim Hirsch handed out a Fact Sheet, Table of Contents, and a full copy of the draft Plan for members to review. Sections contained in the Plan include:

- Executive Summary
- Plan Development Process
- Public Review & Comment

- I State Vision
- II State Governor’s Workforce Investment Priorities
- III State Governance Structure
- IV Economic and Labor Market Analysis
- V Overarching State Strategies
- VI State Policies to Support the Development of a Statewide Workforce Investment System
- VII Integration of One-Stop Service Delivery System
- VIII Administration and Oversight of Local Workforce Investment System
- IX Service Delivery
- X State Administration
- XI Assurances

Jim Hirsch reviewed Sections I-VIII. DeAnn Berg gave an overview of how Job Service North Dakota established Section IX. Any changes/comments can be made to Jim Hirsch or Jill Splonskowski after Jill Splonskowski sends out another copy of the Plan via e-mail.

Motion: Gloria Maragos moved to accept the draft Two Year State Strategic Plan as reviewed on April 19, 2005. Tim Eissinger seconded the motion. Motion carried.

Jim Hirsch also mentioned Policy 2-12-05 (0) One Stop Certification which is for informational purposes and will be placed on the September 2005 meeting agenda.

Northeast Regional Youth Council Charter Progress Report

Sheila Bruhn explained to members some of the logistics of the local youth councils/committees statewide. Several meetings have been held over the last few months to discuss employment issues/economic and financial issues, specialty degrees, higher wages, and more activities for youth among ages 18 and older.

Jim Hirsch and Lyn Dockter-Pinnick complimented Sheila Bruhn on her efforts in getting the local Youth Councils off to a great start.

Sheila Bruhn represents Region IV CSCC and will be hosting the next Northeast Regional Local Youth Council meeting on April 28, 2005, in Grand Forks. If anyone would like additional information, they can contact Sheila Bruhn at 701-775-0805.

NDInterns.com

James Burgum gave members an update on Operation Intern. There have been 121 new internships and 110 new businesses enrolled since the start of a marketing campaign in September 2004. New projects have successfully developed in Hazen and Cando due to internship initiatives. The current cost per intern is \$826.45 vs. the subsidized cost of \$4,480.00 per intern at \$8.00 per hour. Since September 2004, the number of postings has increased 92%, businesses have increased by 86%, and student registrations have increased by 71%. Grant applications for internships will be researched in the near future as well as private sector support.

The meeting was adjourned.

Action Plans:

- + Youth Development Council request (and encourage the Workforce Development Council to request) annual reports from the mandatory partners. This subject will also be a topic of discussion at the Summer 2005 Retreat.**
- + ND Team to develop a resource mapping system draft outline and work session at the Summer 2005 Retreat.**
- + Any changes or comments to the Strategic Plan should be e-mailed to Jim Hirsch or Jill Splonskowski.**