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NORTH DAKOTA YOUTH DEVELOPMENT COUNCIL

MINUTES October 05, 2010

Meeting Date, Time, & Place: October 05, 2010, 9:00 a.m., Job Service North Dakota, Bismarck, North Dakota.

Members Present: Leah Beyer, Tim Eissinger, Kent Ellis, Cheryl Hess, Wayne Kutzer, Gloria Maragos, Gaylene Massey, Ann Pollert (via telec), Beth Zander

Members Absent: Patty Allery, Leo Cummings, Dave Ellingson, Anita Kostek, Debbie Painte, Cheryl Penny

Guests Present: Paul Govig, Valerie Fischer, Brianna Strahm, Susan Gunsch, Chad Kramer, Penny Hetletved

Staff Present: Cheryl Leach, Jerry Houn, and Larry Anderson

CALL TO ORDER

Opening Remarks & Introductions: In the absence of Dave Ellingson, Chair and Leo Cummings, Vice Chair it was the consensus of the committee members not to appoint and acting chair but to have Larry Anderson facilitate the meeting. Larry called the meeting to order at 9:00 a.m. welcoming everyone and asked for introductions.

Administrative Announcements: Larry Anderson mentioned that travel vouchers are available for members and to see Cheryl Leach after the meeting.

Paul Govig, Department of Commerce announced that Beth Zander will be the new Director of the Workforce Development Division replacing Jim Hirsch who retired in September.

Larry reviewed the proposed draft of the future quarterly meeting dates. Beth Zander commented that she would like to take look at the schedule for possible changes and will be asking the WF Development Council to table the draft schedule.

APPROVAL OF AGENDA

The agenda has been adopted as presented.

APPROVAL OF MINUTES

The April 06, 2010 minutes have been tabled for the next quarterly meeting for official approval.

CHAIRS REPORT

Meeting Attendance: Larry Anderson reviewed the Attendance Record making each member aware of their attendance and the recording process.

Joint Retreat: Medora, August 2-3, 2010: Larry Anderson reviewed the summary of the Joint Retreat that was held August 2-3, 2010. The Retreat was attended by forty-one individuals representing the membership of the North Dakota Workforce Development Council, North Dakota Youth Development Council, North Dakota State Commission on National and Community Service, Office of Faith-Based and Community Initiatives, members of the North Dakota State Legislature and members of the North Dakota Economic Development Foundation. During the morning of August 2, 2010, Jim Hirsch provided an update and North Dakota Talent Strategy progress report from 2006-2010. The progress report was followed by Shane Goettle providing an overview of the North Dakota Economic Development Plan and Mike Deisz providing an overview of the process in developing the Consolidated Biennial Strategic Plan for Workforce.

Jim Hirsch during the Talent Strategy Progress Report provided some key opportunities for consideration which could positively impact on “Home Grown Talent” and “2011 Legislative Opportunities”. These include:

Actively Engage and Develop:

- North Dakota’s Underemployed and Low Wage Workforce. (30% + of current workforce);
- School Dropouts (Prevention & Recovery at secondary –Postsecondary Level);
- American Indian Populations;
- New Americans & Refugees (English as a Second Language);
- High School Youth (Expand access to Career & Technical Programs in rural schools)

Opportunities for Legislators to consider for the 2011 Legislative Session include:

- Expand access to both basic and job skill training for at-risk youth
- Fund Adult Learning Centers to support GED & postsecondary academic prep with emphasis on satellite services/distance education.
- Pilot an “Emerging Technology Competency Certification Training Program” which targets the under and unemployed in rural communities. (Mechanical, Hydraulic, Pneumatic, Electrical, Computer foundation skills)
- Expand access to Career and Technical Education programs in areas not served by a Career and Technical Education Center.
- Expand the HB 1400 scholarships to include GED recipients

- Create a new program to allow underemployed and low wage workers access short-term skill upgrade training (CDL, Welding, Etc).
- Support continuation of the four Jobs for America's Graduates pilots and to expand the number of pilots by an additional three schools in the next biennium.

The afternoon of August 2, 2010 started with reports from the Interim Higher Education Committee and the Interim Workforce Committee.

Mr. Greg Newton, Greg Newton Associates then led the attendees through a discussion on the Federal USDOL direction and implications for North Dakota to lay the foundation for discussion and breakout groups to consider when identifying the Strategic Priorities for the Council and Commission to focus on over the next five years.

Five breakout groups worked on development of the top five priorities. After the initial group reports, the priorities of the breakout groups were consolidated and arranged into five priority areas.

The morning of August 3, 2010, each breakout group was assigned one of the five priority areas and asked to:

1. Review the Biennial Plan Goals, Strategies, Action Goals and Action Plans.
2. Develop ideas to enhance the Plan.
3. Consider quadrant and sector variance in development of ideas.
4. Report back to the full group the top 2 or 3 ideas or recommendations.

Summary:

The result of the breakout group activity focused on several major themes which need to consider both quadrant and sector implications:

1. The need for Workforce Intelligence to specifically provide intelligence related to number, characteristics, and location of specific target groups including, unemployed, UI Claimants, Veterans, American Indians, TANF, Disabled, aging workforce, and others.
2. The need for the "Business Resource Alliance" to become the conduit to building stronger relationships between business associations, business organizations, organized labor and intermediaries serving business and labor.

COMMITTEE REPORTS

E-Portfolio Committee: Larry Anderson reported that the E-Portfolio Committee is the result of actions taken during the Interim Workforce Legislative Committee. The Interim Workforce Committee assigned the responsibility to the WF Development Council to engage in a study to identify and evaluate what kinds of e-portfolio systems are in use by various educational and workforce providing entities in the state. The E-Portfolio Committee was established and is an ad-hoc committee of the WF Council. A matrix was developed by the committee for a better sense of what programs or products each state agency is using and the services they provide, and whether there are gaps and overlaps. The Workforce Committee requested a matrix be developed of E-portfolios currently in use or in planning stages in North Dakota identifying their features, functionality, advantages, disadvantages, and potential for general use. The matrix was developed in concert with all partners making recommendations or a plan of action which will lead to a single or integrated e-portfolio which can feed into the Longitudinal Data Warehouse.

The committee identified several other e-portfolios being used by various agencies and their functionality. E-portfolios identified were: Task Stream, Lifetext, E-folio World, Professional Portfolios, and Blackboard. Features and functionality identified were: Self Reporting Assessment Information, Program Management Reporting, Level of Use (K-12, Secondary, Post-secondary, General Population), E-Portfolio Ownership/Portfolio Validation, E-Portfolio Security, Search function other than Host & Client/student, Certain Skills Identified, Who is Funding & How Much, How long has it been used, Product Data Expiration, Number of Individual Users, Accessibility for Disabilities and Program Management Reporting.

STATE COMMISSION UPDATES

AmeriCorps: Jerry Houn reported on the AmeriCorps Formula Competitive Grant projects. The 2009-10 grant year is being closed out and five projects were awarded \$500,000. The year went pretty well overall.

Jerry reported that he has been contacted by FEMA to do a presentation in Spirit Lake regarding the different services provided under the Corporation for National Community Service for the flooding issues in Spirit Lake. Jerry stated that he will also be conducting town hall meetings in October which is a requirement for grant funding.

Jerry reported that he has been contacted by four colleges and universities in ND that would be interested in volunteerism and he will visit with the colleges/universities regarding Campus Compact, which is a national coalition of college and university presidents - representing some students dedicated to promoting community service, civic engagement, and service-learning in higher education.

Learn and Serve: Jerry Houn reported that the formula funding for the Learn & Serve Grant has been received. The Learn and Serve funding is just over \$40,000. This funding support can be provided to the JAG Program in Williston. Jerry commented that with the Learn and Serve funds, the JAG Program can now provide the Williston Public School system students the opportunity to participate with the community. They have not been able to do this activity in the past due to lack of funding. They now have the funding to participate in community opportunities, and to provide supervisors to monitor those students. Williston State College is now involved in the JAG program. We are also providing support to the JAG program recently started in Newtown and United Tribes Technical College.

Implementation Progress:

American Recovery & Reinvestment Act

Job Service North Dakota: Beth Zander reported that Job Service received \$3M in Wagner Peyser Act funds. Beth reported that Employment Service funds of \$1.2M are directed at universal services to job seekers and employers, and \$1.8M for services to UI claimants and their efforts to become reemployed. Those funds needed to be obligated by September 30, 2010. Large amounts of those dollars were spent on temporary staff. Beth reported that they have developed a contract with CETI Center at BSC. They are going to develop and

deliver intensive re-employment workshops for claimants. They will provide workshops around the state.

Beth reported that just under \$1M in WIA dislocated worker funds were received and \$1.2M in WIA adult funds, which is geared for economically disadvantaged adults. \$2.9M was received in WIA Youth; the youth also have to be economically disadvantaged. Beth mentioned that the youth dollars were to be spent on a summer youth program in the summer of 2009. A youth summer program was provided last summer and it was very successful enrolling over 600-700 youth in work experience, career exploration, and leadership activities. The bulk of the funds besides the youth activities were used to assist with tuition for those proceeding to post-secondary education.

Department of Public Instruction: Valerie Fischer reported on the following ARRA Fourth Quarter Report.

Title I-Total award \$27,437,105

\$8,035,831 has been expended by LEAs; approximately 30%

187.66 jobs funded:

- 44.03 Title I Classroom Teachers
- 28.76 Title I Reading Teachers
- 16.01 Title I Math Teachers
- 70.89 Paraprofessional
- 6.01 Preschool Teachers
- 4.04 Parent Coordinator/Liaison
- 1.03 School Improvement Coordinators
- 1.12 Security/Bus Driver
- 3.14 Data Coordinators
- 10.57 Intervention Specialists/Title I Coordinator
- .56 ELL Teacher
- 1.5 Counselor

McKinney-Vento Homeless Program-Total award \$175,966

\$87,843 has been expended by LEA's; approximately 50%

1.70 jobs funded

- Homeless liaisons

Title IID Enhancing Education through Technology-total award \$3,209,375

\$626,753 has been expended by LEA's; approximately 19.5%

AGENCY REPORTS

Department of Public Instruction-Title II: Valerie Fischer reported on the Adult Performance Indicators. Adult Education numbers are strong and continue to grow. Valerie reported that annual GED training which is required. Valerie also commented that she will again be starting the monitoring process; all GED and Adult Learning Centers have to be monitored. Valerie reported that they will be reviewing information from Office of Vocational Education which are adding five additional

performance indicators. This has not been received well because it requires changes to the data program and process, and requires more data collection.

Career & Technical Education: Wayne Kutzer reported that the annual report has to be submitted by December 31st. The performance measures haven't changed. Wayne reported that ND received \$4.M in Perkins dollars and every school in the state receives dollars. Notification has gone out to schools indicating how much they will receive. It is based on enrollment of students. 70% of the funds go out based on Title I; 30% is based on ages 5-17. There are two formulas, however it is heavily weighted on special needs students. More information regarding the report will be brought to the next meeting.

Job Service North Dakota:

WIA Financial Reports – Susan Gunsch reported on the WIA Financial report for program year 2009. As of June 30, 2010, the Adult allocation expended 73% and committed 81%; youth expended 75% and committed 84%; dislocated worker expended 82% and committed 93%. The WIA-ARRA report shows the ARRA funding as of June 30, 2010; for the local area allocation the Adult allocation expended 73% and committed 96%; youth expended 88%, committed 99%; dislocated worker expended 70% and committed 99%. Most of this funding did go into the training dollars and the summer youth programs.

WIA Report on Performance & Participation – Susan Gunsch reported on PY 09 Negotiated Performance Measures Summary. This report is for the period ending June 30, 2010. This is the most recent report comparing PY 08 to PY 09. The adult program for PY 09 is at 102.1%, dislocated worker program is at 106.8%, and youth program is at 163.5%.

Susan reported on the Analysis of Populations Served for PY 2009 (July 09-June 10). The Adult Program total enrollments went from 1108 in PY 08 to 1107 in PY 09; veterans served went from 6.23% to 7.05%, and American Indian numbers from 21.21% to 17.98%.

The Dislocated Worker Program total enrollment went from 334 in PY 08 to 507 in PY 09. Veterans increased from 10.18% to 10.45%, and the Youth Program total enrollment went from 1213 PY 08 to 1361 PY 09. Training Services had 390 enrolled in adult classroom training and 238 for the dislocated workers; on-the-job training had 74 adult and 37 dislocated workers.

The Youth Programs Analysis of Enrollment Activities Report for PY 09 had total activity enrollments of 934 for older youth and 1991 for younger youth.

Jobs for Americas Graduates: Larry Anderson reported on the projects overview summary. Currently there are four pilots testing different JAG Models. Each program is funded for two years. Funding is for the JAG Specialist Salary and Fringe benefits. We have had federal funds to cover 100% of the staff and fringe for year one up to \$50,000 and 50% of staff and fringe for year two up to \$25,000. The proposed model is to support continuation funding in the amount of \$12,500 per year for years three and beyond if a state appropriation is available. Because of the federal fund sources being used we have had challenges in getting paperwork done to certify eligibility under Workforce Investment Act and Vocational Rehabilitation. This has resulted in slow starts

for New Town and Williston State College. Newtown Boys and Girls Club, to expand the number of students served under JAG, are going to deliver the JAG Model Training at Newtown and Mandaree Schools. Parent and student testimonials have show that JAG is making significant impacts for students who are not feeling a part or welcome in the education system.

Williston Public School District #1:

- Established: June 1, 2008
- End Date: June 30, 2010
- JAG Model: Multi-Year Program
- JAG Specialist: Mr. Hugh Long
- Enrollments 25

(The pilot funding was for JAG Specialist salary, fringe, and travel) This was limited to \$50,000 for year one and \$25,000 for year two. Fund source was WIA Governor Set Aside and JAG National Organization funding. We are requesting that the Governor allow carryover of \$12,500 for year three)

Boys and Girls Club, Alternative School at New Town:

- Established: August 1, 2009
- End Date: June 30, 2011
- JAG Model: School to Career Program & Drop-out Recovery
- JAG Specialist: Mr. Ryan Eagle, Director
- Enrollments 16*

*For the 2010-11 School year the program is being expanded to Newtown and Mandaree Schools.

(The pilot funding was for JAG Specialist salary and fringe) This was limited to \$50,000 for year one and \$25,000 for year two. Fund source was American Recovery and Reinvestment Act funding from Workforce Investment Act and Vocational Rehabilitation)

Williston State College:

- Established: August 1, 2009
- End Date: June 30, 2011
- JAG Model: College Early Success Program
- JAG Specialist: Ms. Luanna Fisketjon
- Enrollments 6 – Growing to 35 or 40

(The pilot funding was for JAG Specialist salary, fringe, and travel) This was limited to \$50,000 for year one and \$25,000 for year two. Fund source was American Recovery and Reinvestment Act funding from Workforce Investment Act and Vocational Rehabilitation)

United Tribes Technical College:

- Established: July 1, 2010
- End Date: June 30, 2012
- JAG Model: College Early Success Program
- JAG Specialist: Ms. Annette Martel

- Enrollments 35 or 40

(The pilot funding was for JAG Specialist salary and fringe) This will be limited to \$50,000 for year one and \$25,000 for year two. Fund source would be WIA Governor Set Aside)

Sustainability Plan:

1. Continue the four pilots through June 30, 2011
2. We are working to get JAG included in the Governor's Budget.
 - a. Commerce submitted an Optional Budget Package to the Governor for \$380,000.
 - i. Once there is a core source of funding we could still integrate federal funding sources
 - b. NDUS has had a request from Williston State College to include JAG in its budget.
3. The \$380,000 Optional Package would sustain the four pilots @ \$12,500 per year through June 30, 2013; provide funds to establish three additional projects @\$75,000 each for the biennium; and provide \$55,000 to cover State Affiliation Fees, support establishment of annual State JAG Leadership Conferences for JAG Students and support sending a delegation of ND-JAG Students to the National Leadership Conference in Washington, D. C.
4. Other: JAG National has sent a concept paper to the Governor which outlines creation of a State Non-Profit to manage JAG. Have the JAG Non-profit hire JAG Specialists and place them in Schools. (Different from current model in that the School hires the JAG Specialist).

Governor's WIA Set Aside Project & Funding Status:

Skills & Technology Training Center – Susan Gunsch reported that the Skill & Technology Center in Fargo trained 19 participants in PY09 and the completion rate goal was 80%; and they reached 90% of their completion rate and within those 19 participants 12 had the workplace language component of this contract, 13 participated in manufacturing, 101 in training and 3 in CNA. This contract has also been awarded PY 10. They are continuing on as they have in the past couple of years.

IT Awareness Program - Susan Gunsch reported that ITCND has delivered its awareness program to 150 3rd - 6th graders; 200 8th graders; 250 9-12th graders; and 50 educators across the state. They participated in career fairs and Market Place for Kids. The participating schools are Devils Lake, Grand Forks, Williston, North Wood, Jamestown, Minot, and Wahpeton high schools.

Susan reported that ITCND has been working with the labor market information department at job service to create IT workforce data. Over the summer they had training sessions for high school IT instructors and more than 60 participated. This group has also presented six scholarships to secondary and post-secondary winners in six IT competitions.

Single State Consolidated Biennial Strategic Plan Status: Larry Anderson gave a brief summary of the Strategic Plan. For review of the entire Workforce Development and Training Strategic Plan for 2011-13 please visit the ND Workforce Development website at <http://www.workforce.nd.gov/programs/biennial-statewide-strategic-plan/>.

Governor's Youth Office Initiatives: Kayla Efferts, Governor's Senior Policy Advisor provided a report of issues and recommendations of the North Dakota Youth Council.

The members of the Youth Council were announced last October in conjunction with the announcement of the Youth Forward initiative, which is headed up by the North Dakota Youth Office. The Youth Council consists of 16 young people who were selected from recommendations from teachers, principals, legislators, 4-H and state officers from Career & Technical Education organizations such as FFA, FBLA, DECA and the North Dakota Young Professionals network. The members of the council represent high school students, college students and young professionals. Four legislators were also appointed by the majority and minority leaders of both the houses including Representative Mock, Representative Karls, Senator Bakke and Senator Flakoll.

The brand Youth Forward was launched to gather feedback and create a common thread for the efforts made towards youth retention. The Council has also served as a sounding board for the work of the Youth Office. The Council split themselves into four subcommittees of: education, job opportunities, recreation/entertainment; and health/wellness & safety and the report have also split the recommendation categories accordingly. Each subcommittee met numerous times via to further refine their thoughts and also went to various student organizations to ask for additional input.

As the Council dug into the issues that face young people under the age of 25, members identified recommendations that may be more appropriate for communities, state agencies or the board of higher education to address. Almost every issue takes multiple stakeholders to advance therefore they felt it was important to include all issues in the report.

Education is the first category area that includes the most legislative recommendations.

1. The first recommendation is to create a Virtual High School for Scholars. This recommendation proposes to reorganize the Center for Distance Education to offer additional advanced placement or AP and dual credit courses to meet the increased demand of courses due to the new North Dakota academic and career & technical education scholarship.
2. The second recommendation is for increased Student-to-Student Retention Efforts. The council felt that the most powerful and timely advice comes from their peers.
3. The third recommendation is to increase the Academic and Career Advising on College Campuses with the establishment of a center on each campus that includes hours into the evenings and a peer-to-peer program to support.
4. The fourth recommendation calls for more awareness of the quality of North Dakota college and universities. This is a reflection of our young professionals and recent college graduates who felt they had an outstanding educational opportunity that was regionally or nationally recognized and didn't realize it until the later years of college or post graduation. They would like to see an emphasis in marketing the quality of North Dakota colleges and universities and using peer-to-peer strategies.
5. The fifth recommendation recommends sustaining the new North Dakota Scholarship Program and identifying a permanent funding source. There is great concern that with tighter budgets, campus operation funding will eventually come into competition with the scholarship.
6. The sixth recommendation calls for a truth in lending clause for student loans. Students are able to authorize student loans online which is convenient and

appreciated, but there is no understanding of what the actual cost of the loan will be or what the monthly payment will be.

Job Opportunity. There are three legislative recommendations in this category.

1. The first recommendation is asking for legislation that would require a course in the 7th or 8th grade that includes career exploration and life skill development and creating a plan of student that would be reviewed each year in high school thereafter.
2. The second recommendation is asking the North Dakota University System to increase the online course offerings for advanced degrees.
3. The third recommendation is one that may have been in the top three for amount of time and research that the students dedicated to discussion. The students discussed the multiple locations and ways there are to find an internship and how frustrating the process can be. Some utilize their faculty advisor, others go to job service and some utilize their career services offices on campus. The council recommends creating one portal website for internship opportunities, scholarships, and other resources for young people and career advisors/counselors. It is specifically recommended that the following entities of the North Dakota Youth Office in conjunction with Career Services offices and Job Service North Dakota, North Dakota University System and the Young Professionals network work together to make this happen.
4. The final and fourth recommendation is to increase the number of Career & Technical Education courses in high school.

Recreation and Entertainment. There are no legislative recommendations in this section.

1. The first recommendation is for communities and other entities to coordinate “fun busses” to transport to events in the metropolitan areas that may have more diverse shopping and entertainment. When you look at this next generation, research and studies point to young people liking to travel in groups and moving as a cluster therefore this recommendation echoes the next generation in making entertainment accessible.
2. The second recommendation is to create and encourage incentives for after school activities.
3. The third recommendation is under the topic of technology and infrastructure. One recommendation that I will highlight is actually a recommendation to private businesses to create and adopt social networking policies.

Health, Wellness & Safety. There is one legislative recommendation in this section.

1. There was great concern and discussion about suicide and depression from the council. Maloni Fox, who is from New Town talked about the issues she saw on the reservation and in schools with suicide and her concerns. The council has recommended for professional development to be focused on identifying the warning signs of suicide and depression for teachers and especially support staff.
2. The second recommendation emphasized the need for our local schools to look at our physical education courses in relation to student athlete participation and putting an emphasis on lifestyle skills and doing so through a combination of classroom time and gym time.
3. The third recommendation again focuses in on the skills of wellness that young people need to learn. The council asks for targeted informational campaigns on wellness with a focus on fitness for young people.

4. The fourth recommendation of substance abuse had a great deal of tough, honest conversation. The council reached consensus that there needs to be again a focus on peer-to-peer education, college campuses need to support programs such as “safe-rides”, which are subsidized cab ride services to a residence, and on the local community level district judges are encouraged to assign responsibility jointly to parents and minors under the age of 18 for alcohol violations and finally local school boards are encouraged to consistently enforce the suspension rules for alcohol violations. A powerful statement that was made during the meeting and that is also in the report is, that “certainty and consistency in punishment from local authorities is MORE important than severity of punishment.”
5. The final recommendation, which is the legislative recommendation, is for communities to develop accessibility to facilities for individual and group fitness. The students in our rural communities especially commented on the importance for just someplace, may it be the school gym or a small renovated area, to go for recreation and fitness.

There has been a great deal of discussion around what it is that is attractive to young people. One of the most powerful statements that were concluded was that young people feel that job opportunities and quality education attract young people to the state, and the positive quality of life factors contribute to the choice to remain, or come back to North Dakota. You can find the Youth council report at www.youthforward.com.

Career Advisor’s Update: Wayne Kutzer reported that they are in the second round of training. There are 20 career advisors in the pipeline right now being trained. The second cohort group started September 1st. The first cohort group started in June and will be done the end of October. The demand for career advisors was less than anticipated. Originally the ratio was anticipated 1 to 450 and is now 1 to 300 students. There wasn’t a lot of change. It didn’t demand change at the local schools. The biggest impact was with the class “A” schools because of a larger number of students.

AGENCY YOUTH LEGISLATION

Department of Public Instruction - Valerie Fisher reported that they are looking at two primary pieces of legislation, the first is amending HB 1400 to include the opportunity for GED students to become available to meet the criteria for the scholarships. It creates equal opportunity for all students. The second piece is additional funding of \$1.8M for adult education. We will be very aggressive in seeking dollars. Specifically, the numbers are growing and federal dollars are less. We need more money in order to higher more instructors, larger facilities, and access to space and technology in order to meet those needs. We have also identified funding for satellite centers across the state. The satellite centers will help to increase the people we can serve by about 680-710 people a year.

Career & Technical Education - Wayne Kutzer reported on the 2011-13 Biennium Budget. One of the recommendations was to provide more access to career and technical education. The following is the optional budget request:

Cost to continue same level of reimbursement funding to schools	\$400,000
Professional Development-teachers	
Math-Science in CTE	\$200,000

CTE Teacher/Administrator Development \$ 50,000

CTE Accessibility

Provide funding to expand the number and availability of CTE Programming, including cooperative arrangements and distance Learning. There were \$216, 000 in funding requests for new and expanding programs in FY 2010 alone. \$750,000

Establish two new area centers, eligible for up to \$600,000 per year of reimbursement -75% reimbursement first two years, 60% for the next three years, then 40% thereafter. \$2,400,000

Expand funding and credit offering for Office Technology to Include traditional Business Ed courses in a program of study. \$400,000

Increase Family and Consumer Sciences funding by 2% per yr. \$325,000

Emerging Technology Adult Pilot \$250,000

Establish funding pool for equipment in new programs \$200,000

TOTAL REQUEST \$4,975,000

Commerce Youth Office: Brianna Strahm presented on connecting youth to opportunities in North Dakota, i.e., Youth Forward, ND Youth Office, Career Conversations, and Operation Intern; Youth Forward is all about connecting people ages 14-24 to opportunities in North Dakota. Youth Forward reaches out to youth in a variety of ways, especially through the use of social networks where young people are already interacting.

ND Youth Office is designed to be a liaison for partners to collaborate and communicate with youth. By continuing to grow partners in the public and private sector using the Youth Forward brand, we hope to make it easy for students, parents and educators to quickly identify opportunities focused on keeping youth in ND.

Career Conversations is a career awareness program designed to connect classrooms with an individual working in ND via webcam to hear about what it's like to work in a high-demand profession in ND. There is no cost to participate, and the ND Department of Commerce will provide webcam use.

Operation Intern works to expand the number of new internship, work experience, and apprenticeship positions with employers. Employers in the state's targeted industries can access up to \$6,000 of matching funds for each new position creating support to North Dakota's targeted industries.

ADJOURNMENT:

MOTION: Kent Ellis moved to adjourn the meeting. Gloria Maragos seconded. All in Favor. Motion carried.

The meeting adjourned at 2:15 p.m.