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## NORTH DAKOTA YOUTH DEVELOPMENT COUNCIL

### MINUTES April 28, 2011

**Meeting Date, Time, & Place:** April 28, 2011, 9:00 a.m., Job Service North Dakota-Bismarck, North Dakota.

**Members Present:** Dave Ellingson-Chair, Leo Cummings, Kent Ellis, Wayne Kutzer, Gloria Maragos (via telec), Gaylene Massey, Debbie Painte, Cheryl Penny (via telec), Ann Pollert (via telec).

**Members Absent:** Patty Allery, Leah Beyer, Tim Eissing, Cheryl Hess, Anita Kostek

**Ex-Officio:** Beth Zander

**Guests Present:** Susan Gunsch, Sharon Fletcher, Ruth Lacher

**Staff Present:** Cheryl Leach, Brianna Strahm, Sarah Johnson

### CALL TO ORDER

**Opening Remarks & Introductions:** Dave Ellingson called the meeting to order at 9:00 a.m. welcoming everyone and asked for introductions.

**Administrative Announcements:** Dave Ellingson noted that travel vouchers are available for members and to see Cheryl Leach after the meeting.

### APPROVAL OF AGENDA

Dave Ellingson motioned to approve the April 28, 2011 Agenda.

**MOTION:** Leo Cummings moved to approve the April 28, 2011 agenda as presented. Wayne Kutzer seconded the motion. All in Favor. Motion carried.

### APPROVAL OF MINUTES

Dave Ellingson motioned to approve the January 20, 2011 Minutes.

**MOTION:** Kent Ellis moved to approve the January 20, 2011 minutes as presented. Wayne Kutzer seconded the motion. All in Favor. Motion carried.

## CHAIRS REPORT & DIRECTOR'S UPDATE

**Meeting Attendance:** Beth Zander briefly reviewed the meeting attendance, reminding the members that there is a policy regarding attendance.

**Membership Update:** Beth Zander gave an update regarding the membership vacancies and potential new members. A representative from a healthcare philanthropic organization will be added to the Youth Council membership. A Job Corps representative has been invited to join, since Dave Ellingson no longer represents Job Corps. Also, Susan Gunsch has been nominated to replace Beth Zander as the Job Service North Dakota representative on the Youth Council. The philanthropic organization and Job Service nominations have been sent to the Governor's office.

Beth introduced Sharon Fletcher, the healthcare philanthropic nominee, to the Council.

**Briefings:** Beth briefly reviewed the following items

- Workforce Development Council January 20, 2011 Meeting Minutes
- April 28 WDC Agenda Review
- Brief discussion regarding Engaging the Reservation Workforce meeting

## YOUTH RELATED LEGISLATIVE UPDATES

**Department of Public Instruction (DPI) –** Beth Zander reported in Valerie Fischer's absence. The Department bill passed. Adult Education fared very well.

2010-2011 State Funding	2011-2012 State Funding
\$925,000	\$1,555,205.50
	(increase of \$630,205.50)

Federal funding has not been announced as of this date.

The legislative body provided reserved contingency funding in the event federal funding falls below \$900,000 per year ...

SB 2013 SECTION 10. RESERVED FUNDS - CONTINGENT ADULT EDUCATION LEARNING CENTER GRANTS. The sum of \$500,000; much of the sum may be necessary and made available under section 19 of this Act which must be used by the Department of Public Instruction for providing Adult Education Learning Center grants, for the biennium beginning July 1, 2011, and ending June 30, 2013. The department may provide grants of up to \$250,000 during the first year of the biennium only if federal funding available to the state for adult education is less than \$900,000 in federal fiscal year 2012. Funding provided in the first year of the biennium is limited to the difference between federal funding available in federal fiscal year 2012 and \$900,000. The department may use any remaining funds for adult education learning center grants during the second year of the biennium.

SB 2150 includes the following ...

SECTION 41. ADULT EDUCATION – STUDY - During the 2011-12 interim, the legislative management shall consider studying the provision and funding of adult education. The legislative management shall report its findings and recommendations, together with any legislation required to implement the recommendations to the legislative management.

This study will focus on how the ALC's can easily access foundation aid for serving students under the age of 21. This has the potential to provide an additional \$1,500,000 in annual funding.

**Job Service North Dakota** – Susan Gunsch reported that Job Service didn't have any youth related legislative updates.

**Career and Technical Education (CTE)** – Wayne Kutzer reported that they received some additional funding. Base funding of approximately \$400,000 on a biennium bases was received to help maintain the reimbursement rates at the schools. \$1M was received to help establish a new Area Career Tech Center in the state. The CTE Board also received flexibility on an additional \$425,000 to fund new programs or another potential new Area Center. Senate Bill 2150 made slight changes regarding the two state scholarships for students (Academic and Career Tech Education) as well as format changes were made to the language in both scholarships.

**Workforce Development Division** – Beth reported HB 1018 Department of Commerce Appropriation, which included funding for many important economic development programs in North Dakota, was killed by the House. SB 2057, previously the Centers of Excellence Funding bill, was then amended by the House Appropriations Committee to become the appropriations bill for the Department of Commerce, of which \$2 million went for Workforce Enhancement Grants. The final bill provides a total of \$1.5 million for Workforce Enhancement Grants.

The Governors budget included funds for the JAG program continuance at minimal level, and that was eliminated. The funding also included \$125,000 to promote WorkKeys, which also did not pass. \$150,000 was approved for an Electronic Portfolio Pilot Project, including a requirement to report to the Budget Section concerning the use of funds and effectiveness of the program. There will also be continuing appropriation for Operation Intern of \$900,000 with an emergency clause added. Appropriations of \$12 million went for Centers of Excellence. Legislative intent language was included in that the program is considered an ongoing program. The Research COE funding is broken down as follows:

- \$4 million for a Limited Deployment Cooperative Airspace Project (\$2.7 million for UND & \$1.3 million for NDSU). If these funds are not utilized by July 1, 2012, they become available for Centers of Research Excellence.
- \$4 million for grants to UND and associated foundations. \$3 million of this amount is available for base realignment grants tied to the Grand Forks Air Force Base. \$1 million, plus any funds not utilized for base realignment grants within the first 18 months, is available for Centers of Research Excellence.
- \$4 million for grants to NDSU for Centers of Research Excellence.

## **Youth Program Presentations**

**Operation Intern** – Sarah Johnson, Talent Marketing Manager presented the Operation Intern Program giving an overview of the website. Sarah reported that there is continuing appropriation for Operation Intern of \$900,000. Operation Intern is limited to a maximum of \$3,000 per term, per internship / work experience / apprenticeship opportunity. A student may participate in the program for up to two semesters, and the business may receive funding for the same internship for two terms, or up to \$6,000. Terms will be funded individually on a first-come, first-serve basis. Program funding is currently available through June 2011.

Internship, work experience and apprenticeship position(s) must be a brand new position located in North Dakota. New positions are determined by the total number of interns, not the job description or title of the internship. If a business expands the number of internship/work experience/apprenticeship positions it offers, it will once again be eligible for Operation Intern funding. Reimbursement is provided after the work has been completed and can be requested monthly, quarterly or at the end of the experience.

## **What You Pay**

A private sector match of 50% or more of the compensation to the student is required. Compensation may include wages and stipends, tuition and fees, books, housing assistance or tools and equipment. Documentation of wages paid and/or other compensation provided must be maintained by the employer and made available upon request.

All internship, work experience, and apprenticeship experiences should provide opportunities for the student to develop patterns of professional behavior and skills, apply academic knowledge to work situations and be related to the student's field of study or career goals.

The employer is responsible for selecting and hiring the new student. Employers must select a student who is:

- enrolled in a North Dakota college or university taking at least 6 credits during the internship, or the semester prior to the internship,
- a high school junior or senior hired for a trades and technology position or,
- a student enrolled in a registered apprenticeship program.

A company may request to hire a student who is attending an institution that closely borders North Dakota if the company demonstrates a need for additional candidates.

**PUBLIC INPUT** – None

## **ADJOURNMENT**

**MOTION: Wayne Kutzer moved to adjourn the meeting. Kent Ellis seconded the motion. All in Favor. Motion carried.**

The meeting adjourned at 10:45 a.m.