



1600 East Century Avenue, Suite 2
P.O. Box 2057
Bismarck, ND 58502-2057
Phone (701) 328-7266

**NORTH DAKOTA YOUTH DEVELOPMENT COUNCIL
Teleconference Meeting**

**MINUTES
July 21, 2011**

Meeting Date, Time, & Place: July 21, 2011, 9:45 a.m., - Teleconference Meeting.

Members Present: Wayne Kutzer- Acting Chair, Patty Allery, Tim Eissinger, Kent Ellis, Sharon Fletcher, Susan Gunsch, Wayne Kutzer, Gloria Maragos, Gaylene Massey, Debbie Painte, Cheryl Penny, Ann Pollert

Members Absent: Leah Beyer, Leo Cummings, Dave Ellingson, Cheryl Hess, Anita Kostek

Ex-Officio Present: Beth Zander

Staff Present: Cheryl Leach

CALL TO ORDER

Opening Remarks & Introductions: Wayne Kutzer was elected as acting chair in Dave Ellingson's absence. Wayne called the meeting to order at 9:45 a.m. welcoming everyone.

APPROVAL OF AGENDA

Wayne Kutzer motioned for approval of the July 21, 2011.

MOTION: Gloria Maragos moved to approve the July 21, 2011 agenda as presented. Kent Ellis seconded the motion. All in Favor. Motion carried.

APPROVAL OF MINUTES

Wayne Kutzer motioned for approval of the April 28, 2011 Minutes.

MOTION: Gaylene Massey moved to approve the April 28, 2011 minutes as presented. Tim Eissinger seconded the motion. All in Favor. Motion carried.

CHAIRS REPORT & DIRECTOR'S UPDATE

Briefings: Beth Zander briefly reviewed the following items

- Workforce Development Council April 28, 2011 Meeting Minutes – Minutes can be found on the workforce website.
- July 21, 2011 Workforce Development Council Agenda Review

Youth Council Membership Update: Beth Zander gave an update regarding the membership vacancies and new members. The following nominations have been sent to the Governor's office and have been approved. Gloria Maragos, Gaylene Massey and Ann Pollert have been reappointed to the Youth Council. Two new members have been appointed; Susan Gunsch has been appointed for the Job Service position and Sharon Fletcher for the Healthcare Philanthropic position. Beth mentioned that there is a Tribal position that has been vacant since 2009. We will work on a replacement for this position.

It was suggested that an individual from the Cankdeska Cikana Community College be considered for the vacant Tribal position. Beth will contact Cankdeska Cikana Community College and call their interest in the position.

- Vote On Holding Electronic Meetings Until Further Notice – Beth reported that funds were pulled back from the Workforce Investment Act (WIA). This includes the pool of money that funds council work, as well as Governor's set aside dollars. We are currently working with Job Service and Governor's office to determine how we will move forward with the budget and structure. It is likely there will not be travel money for the Council members. We don't have a budget at this point, therefore we cannot vote on having electronic meetings at this time and we will have to table this item until the budget is finalized.
- 2011 Budget Update – Beth noted that funds will probably be greatly reduced; therefore, we will not be able to support the reimbursement expenses (registration, travel, meals, etc.) for the Governor's Workforce Summit in October.

Beth noted that the bylaws call for four meetings, therefore a Youth Development Council meeting may be scheduled for the month of November since the Summit will not constitute a quarterly meeting. The Council will be notified at a later date of the date and time.

The Council will need to think about how they will want to conduct the Youth Council meetings if funding is removed for travel/reimbursement expenses. Possible suggestions are: IVN, reduced number of in-person participants with the remaining members via teleconference, Go-to-Meeting (internet). Council members are encouraged to email Beth with additional suggestions. It was suggested a survey be sent to the members with options when the budget is finalized.

Beth mentioned that the budget has to be approved by the Workforce Development Council and a copy of the budget will be provided to the Youth Development Council for review.

- Governor's Workforce Summit Update – Workforce Summit will be held October 5th & 6th in Minot. (<http://www.commerce.nd.gov/programs/governors-2011-workforce-summit/>). Online registration will be available mid August. A block of rooms have been reserved and will be released September 22, members are

encouraged to register prior to this date in order to secure a room. The agenda will include the following:

- Keynote Speaker Edward Gordon, author of *Winning the Global Talent Showdown*. Edward is an economist who focuses on current and future economic impact from a workforce perspective – in the US and worldwide. In his book, he specifically cites North Dakota as taking some successful steps to address the looming talent shortage.
- Keynote presentation and summit closeout from LeRoy Maughan of FranklinCovey: *Speed of Trust*. Learn the value of trust in the workplace and community, and the cost of no trust.
- Breakout sessions such as
 1. *Creating an Environment of Innovation: Leadership's Role*, provided by TrainND.
 2. *Employing and Retaining Young Professionals*, a panel of young professionals prepared to speak to their values on the job.
 3. *Why North Dakota?* Recent relocators sharing their experiences in moving to North Dakota.
 4. *Broadening the Jobs Pipeline* by Edward Gordon, the keynote speaker mentioned above.
 5. *Social Media in the Workplace*.
- We're also finalizing efforts to include discussions and learning opportunities on STEM (science, technology, engineering and math) in the workplace, Work Keys, cultural diversity, and labor market information as they apply to workforce – bringing workers in, keeping workers, preparing tomorrow's workforce, etc.

It was suggested that a session be added, if possible, on "The Aging Workforce". Beth mentioned the agenda is pretty full at this time; however we can see if we can build it into the agenda or we can keep this topic as a backup plan.

NEW BUSINESS

Council Meeting Discussion - None

PUBLIC INPUT – None

ADJOURNMENT

MOTION: Wayne Kutzer moved to adjourn the meeting.

The meeting adjourned at 10:20 a.m.