

Minutes of the
North Dakota Educational Technology Council Meeting

Monday, May 17, 2004 10:00-2:00
Fargo, North Dakota State University, Prairie Room

Lisa Feldner, Chair, called the meeting to order at 10:04 AM.

Members present:

Grant Crawford	Chris Kalash	Bev Nielson
Tom Cummings	Kevin Keenaghan	Shawneen Voiles
Tom Eberle	Jon Kringen	Curt Wolfe
Lisa Feldner		

Members absent: Wayne Kutzer Wayne Sanstead

Staff present:

Dan Pullen	Jody French	Neil Howe
Deborah Janzen		

Guests present:

Paul Musegades	Atomic Learning Sales Representative
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Correspondence

Prairie Public Broadcasting sent a letter to the ETC informing the Council that they are submitting a federal grant to replace obsolete microwave equipment used to interconnect KGFE in Grand Forks with the rest of the PPTV statewide network.

Approval of Agenda

The director evaluation will be tabled until the August meeting.

Consent Agenda

Bev Nielson moved to approve the consent agenda items. Grant Crawford seconded the motion, which passed unanimously. (Yes: Crawford, Cummings, Eberle, Feldner, Kalash, Keenaghan, Kringen, Nielson, Voiles, Wolfe; No: none; Absent: Kutzer, Sanstead.)

Recognition activities

Neil Howe received notice that he is a highly qualified teacher in five subjects: history, government, economics, geography and sociology. Though not required for his current position he worked through the portfolio process so he knew first hand what the process involved.

Jody French received recognition from the national Committee for Employer Support of the Guard and Reserve as a "Patriotic Employer." She was nominated for this award by EduTech employee, Shawn Stelter, who was deployed to Iraq for over a year. Congratulations Neil and Jody!

Old Business

No old business

New Business

No new business

Tour – EduTech/IACC

John Gieser, EduTech Help Desk Manager, and Clark Coffman, EduTech Network Analyst, led the Council Members and guests on a tour of the EduTech office and computer spaces within the IACC building on the NDSU campus.

The IACC tour ended in a conference room where administrators of the NDSU ITS department introduced themselves: Tom Moberg, ITS CIO; Rosi Kloberdanz, Associate Director of Information Services; Marty Hoag, IT Risk Manager, and John Grosen, Associate Director of Enterprise Infrastructure Services.

Pat Forster, ND ITD, made a presentation to the ND ETC by video from Bismarck regarding an RFP process that ITD is currently undertaking that will result in standardizing desktop and laptop computers purchased for state government. The RFP would likely result in cost savings. If successful, the procurement process may become available to K12 schools in the state.

Tour – ND Division of Independent Study

John Skaare, Principal, Tania Skinner, HR manager, and Patty Deutsch, Bookstore Manager led the Council Members and guests around the Division of Independent Study building.

Atomic Learning

Paul Musegades, sales representative of the Atomic Learning Company, presented information on Atomic Learning software product. This product is one being considered for licensing statewide for professional development by EduTech and ETC.

Policy Reviews

C/DR-5/5E Monitoring Director Performance – Chris Kalash moved to add the following statement as number 6 to this policy. “Each fourth quarter the Council will consider the Director’s compensation package.” Tom Eberle seconded the motion that passed unanimously (Yes: Crawford, Cummings, Eberle, Feldner, Kalash, Kringen, Nielson, Voiles, Wolfe; No: none; Absent: Keenaghan, Kutzer, Sanstead.)

The evaluation and compensation discussion will be held at the August ETC meeting.

Lisa Feldner stated that the policies would be discussed individually, and reaffirming or updating would be approved as a group.

- GP-5 Chair's Role - No changes were suggested to this policy.
- GP-6 Council Committee Principles - No changes were suggested to this policy.
- GP-7 Committee Structure - No changes were suggested to this policy.

Kevin Keenaghan moved to indicate that Governance Process Policy numbers 5-7 are in compliance and affirm the policies as written. Tom Eberle seconded the motion, which passed unanimously. (Yes: Crawford, Cummings, Eberle, Feldner, Kalash, Keenaghan, Kringen, Nielson, Wolfe; No: none; Absent:, Kutzer, Sanstead.)

- Results Policies will be addresses in the staff reports below.

Council and Staff Reports

EduTech – Jody French presented the quarterly written report. She shared her concern about the struggle the ITV consortiums face as they try to establish and support distance education using the ITV technology.

NDIS – Neil Howe presented the quarterly written report. He highlighted his concern in pursuing the funding for the building addition. The Division is facing the potential of \$373,000 new expenditures during the 2005-07 biennium. He will thoroughly explore other options to maximize the current space and will not pursue a building addition in the 2005 session of the legislature.

Director's Report – Dan Pullen presented the quarterly written report. He mentioned the status of the school technology plan submissions. Twenty-two schools had not submitted technology plan as of May 13, 2004. He reported on the focused discussions that he and Jody French held with school leaders throughout the state. Strategies the ETC/EduTech/NDIS can pursue as a result of the information gathered in these discussions will be presented and discussed at the August 11, 2004 ETC meeting.

Debriefing

Council members asked the documents be distributed prior to the meeting. The fourth quarter meeting should be held in late April of each year instead of early May.

Next Meeting

August 11, 2004 from 10:00 am – 3:00 pm in Bismarck

Adjournment

The meeting was adjourned at 2:54 pm.

Submitted by Deborah Janzen