

North Dakota Educational Technology Council Meeting

August 11, 2004

10:00-3:00 PM

Fort Totten Room, State Capitol, Bismarck

Lisa Feldner, Chair, called the meeting to order at 10:00 AM

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| <i>Members present:</i> | Grant Crawford | Tom Cummings | Tom Eberle |
| | Lisa Feldner | Chris Kalash | Kevin Keenaghan |
| | Bev Nielson | Shawneen Voiles | Curt Wolfe |
| <i>Members absent:</i> | Wayne Kutzer | Wayne Sanstead | |
| <i>Staff present:</i> | Dan Pullen | Jody French | Deborah Janzen |
| <i>Guests present:</i> | Dave Monson | President of NCCST | |
| | John Harris, III | President of Prairie Public Broadcasting | |

Approval of Agenda

The Prairie Public Broadcasting presentation will be held at 12:30 to accommodate the presenters schedules'.

Consent Agenda

Bev Nielson moved to approve the consent agenda with the date change in the financial report. The date should be 6/30/04. Kevin Keenaghan seconded the motion., which passed unanimously.

Recognition activities

The Division of Independent Study has been listed on the California Charter Schools Association website as a preferred education vendor.

Old Business

The findings of the focused discussion held in the spring of 2004 were used to shape the budget requests of the ETC, EduTech and The Division of Independent Study for the 2005-07 biennium. EduTech and Division of Independent Study services will be modified in response to the findings.

The Council requested more information on TetraData. The Council directed Dan Pullen to invite Greg Gallagher to the November meeting to present information concerning TetraData's purpose, the current status and what is next in the process of implementing TetraData. The Council's purpose for the invitation to Greg Gallagher is to inform individual council members as to how TetraData fits into the whole of what schools do.

New Business

2005-07 Budget Requests -- Dan Pullen presented the ETC and NDIS budget requests. Jody French presented the EduTech budget requests. Council members expressed their views on various aspects of the ETC budget, including, but not limited to, the line items for School Center, conferencing room video grants, and Atomic Learning. Members expressed an interest in seeing more of the individual line items rolled into the classroom transformation grants line item to allow schools more flexibility. Chris Kalash moved to approve requesting ETC funds of no less than \$2 million, Bev Nielson seconded the motion, which passed unanimously.

Election of Officers – Jon Kringen moved to reelect the current officers, Chair Lisa Feldner and Vice-Chair, Kevin Keenaghan for another term. Tom Eberle seconded the motion, which passed unanimously. (Yes: Crawford, Cummings, Eberle, Kalash, Keenaghan, Kringen, Nielson, Voiles, Wolfe; No: none; Absent: Feldner, Kutzer, Sanstead.)

Policy Reviews

C/DR-5/5E Monitoring Director Performance – tabled from May 17, 2004. Jon Kringen moved to approve a 3% raise for Dan Pullen effective July 1, 2004. Shawneen Voiles seconded, which passed unanimously.

Lisa Feldner, Chair, stated that the other policies on the agenda would be discussed individually, and reaffirming or updating would be approved as a group.

- C/DR-3 Accountability of the Director – No changes were suggested to this policy.
- C/DR-4 Delegation to the Director – No changes were suggested to this policy.
- GP-4 Monitoring Council Governance Process and Director/Council Relationship Policies - No changes were suggested to this policy.
- GP-9 Council Member Code of Conduct -- No changes were suggested to this policy.
- GP-10 Council Member Covenants - No changes were suggested to this policy.

Grant Crawford moved to indicate that Council/Director Relationship Policy numbers 3 and 4 and Governance Process Policy numbers 4, 9-10 are in compliance and affirm the policies as written. Jon Kringen seconded the motion, which passed unanimously.

Council, Staff and Other Reports

NCCST (North Central Council for School Television) – Dave Monson, current chair of the NCCST, explained that the purpose of the NCCST is to deliver television services to schools in North Dakota. Those services include school television programming on weekday mornings, block-feed transmission of educational video in the early morning, and taping services for programs that NCCST licenses for school use. The services provided through Prairie Public School Television are free to North Dakota schools. Funding for this service is provided by North Dakota DPI and dues from some schools in western Minnesota.

Prairie Public Broadcasting – John Harris, III, the President and CEO, presented an overview of the organization including the process of digital conversion. A new service, TeacherLine, provides online professional development for teachers via BlackBoard. Dan Pullen and Jody French are members of the TeacherLine advisory board.

NDATL – Lisa Feldner distributed a written report on NDATL. She highlighted the one-day face to face workshop which is offered in the fall and spring each year. In addition to the Face2Face workshops, NDATL offers quarterly meetings via IVN. This service is funded by DPI through Title II-D.

TNT – Teaching with Technology – Jody French reported on the 2004 TNT Conference held in June. She requested input from the council on ways to improve the conference in light of the decreasing attendance. Council members stated that a shortening the conference might allow more participation.

EduTech – From her written report, Jody French highlighted the large number of EduTech workshops, the high level of PowerSchool support that EduTech is providing, and Title II-D technology projects which includes tech assessments and rewriting the essential conditions which are the foundation of the tech assessments. EduTech continues to operate with less than a full staff. Currently, Clark Coffman is handling extra work in the absence of an application developer. The open position should be filled fall 2004.

NDIS – Dan Pullen presented the NDIS report provided by Neil Howe. The 2003-2004 NDIS Annual Report will be available September 1, 2004. The Annual Report will be presented at the November ETC meeting.

Director's Report – Dan Pullen highlighted the following from the written report:

- The forthcoming PCC professional development workshops for school administrators.
- All school technology plans and approval letters were sent by July 1, 2004.
- The work of the DPI Data Collection Advisory Committee. The work of this new committee should replace the ETC Data Committee.
- The statistics for the courses offered via ITV.

The next meeting is set for November 8, 2004 from 10:00 to 3:00 at the RTC in Valley City.

Lisa Feldner adjourned the meeting at 1:59 PM.

Minutes submitted by Deborah Janzen.