

**North Dakota Educational Technology Council**  
**Meeting Minutes**

July 12, 2005  
3:00-3:45 PM  
Via ITV

Lisa Feldner, Chair, called the meeting to order at 3:00 PM

<b><i>Members present:</i></b>	Art Conklin	Grant Crawford	Tom Cummings
	Anita Decker	Tom Eberle	Lisa Feldner
	Chris Kalash	Jon Kringen	Wayne Kutzer
	Bev Nielson	Shawneen Voiles	Curt Wolfe
<b><i>Staff present:</i></b>	Dan Pullen		
	Deborah Janzen		

Lisa Feldner called the meeting to order at 3:10 PM.

Lisa Feldner and Dan Pullen welcomed new ETC Member, Art Conklin to the Council.

**Kevin Keenaghan Recognition**

Dan Pullen reported that he presented Kevin Keenaghan with a plaque and his appreciation of Kevin's work with the Educational Technology Council on June 13, 2005. Dan Pullen attended Kevin's last school board meeting via ITV.

**Report of the NDIS Director Search Committee**

The written report with recommendation of the NDIS Search Committee was sent to ETC members. Grant Crawford moved to accept the committee's recommendation as stated in the written report and to review the performance of the interim staff in about six months. Chris Kalash seconded the motion, which passed unanimously. The ETC approved filling the NDIS director position on an interim basis. The ETC will meet in January 2006 to make a determination on hiring a permanent director.

**Plan for an interim director of the ND Division of Independent Study**

In the event a new NDIS Director is not hired by August 1, 2005, the NDIS Director and the ND ETC Director developed the following plan for an Interim Director.

- The ND ETC search committee will identify a clear interim timeline, including a target date for when an NDIS Director will be hired. This interim period should not extend beyond July 1, 2006.
- Jon Skaare will be named as the Interim NDIS Director. Jon is the current principal, qualified to make administrative decisions and professionally trained to do so. In addition, he has a working knowledge of the operation of the Division, second only to the Director.

- Barb Meidinger will be named Interim Principal. Barb is currently a full time math teacher at NDIS and has school administrative experience. We expect that Barb could achieve provisional credential status for an interim period, if necessary.
- Under this interim scenario, both Jon's and Barb's salaries will be adjusted by (at least) 10% in recognition of the expanded leadership role and added responsibility.
- Both Jon and Barb will serve in the interim positions until a permanent Director is named. Barb has indicated she is not interested in serving as principal beyond the interim period.
- During the interim period Jon will meet with the team of supervisors daily to monitor needs, concerns, and issues that arise in the main office, bookstore, teacher area, and technology office — and manage the operation from a team approach. It is essential to maintain a smooth-running operation and that our customers know this.
- In addition, during the interim period Jon will have close contact with Dan Pullen, Director of the ND ETC, regarding the day-to-day operations. This will be maintained until a comfort level is achieved.
- Regular contact between the ND ETC Director, the Interim NDIS Director, the ND ETC Chair and members of the ND ETC will also be necessary in order to keep the governing board apprised of ongoing and developing issues.

#### Discussion

Dan Pullen provided the Council with a document stating his observations and concerns about the NDIS Director Search process. The Council members asked questions and offered comments about the following concerns.

- The search process suffered from bad timing
- The salary offered for this position
- The difficulty of serving on an interim basis
- The low teacher salaries

Lisa Felder adjourned the meeting at 3:45 PM.

Submitted by Deborah Janzen