

North Dakota Educational Technology Council
Meeting Minutes

August 24, 2005

Hughes Educational Center, Bismarck Public Schools

Lisa Feldner, Chair, called the meeting to order at 9:00 AM

<i>Members present:</i>	Art Conklin Grant Crawford Tom Cummings	Tom Eberle Lisa Feldner Chris Kalash	Jon Kringen Bev Nielson Curt Wolfe
<i>Members absent:</i>	Anita Decker	Wayne Kutzer	Shawneen Voiles
<i>Staff present:</i>	Dan Pullen Deborah Janzen	Jon Skaare	Jody French
<i>Guests present:</i>	Barb Meidinger – NDIS Interim Principal		

Correspondence

Dan Pullen received a thank you letter from Senator Kent Conrad for Dan's and Jody's attendance at a press conference focused on Internet safety.

Approval of Agenda

Item 10-C-3 should indicate that discussion is needed. Bev Nielson moved to approve the agenda; Chris Kalash seconded the motion, which passed unanimously.

Consent Agenda

Jon Kringen moved to approve the consent agenda; Bev Nielson seconded the motion, which passed unanimously.

Old Business

Internet Filtering Appeals Committee – Bev Nielson moved to renew the Internet Filtering Appeals committee charge through November 2007 and affirmed Art Conklin to replace Kevin Keenaghan on the committee; Chris Kalash seconded the motion which passed unanimously.

NDIS Director Position - Dan Pullen introduced Jon Skaare to the Council. Jon thanked the Council for the opportunity to serve as Interim Director of the Division of Independent Study.

New Business

NDIS Transition Committee - Dan Pullen submitted a proposal for a committee to monitor the performance of the interim NDIS director and provide coordinator and communication between the ND ETC, ND ETC Director and NDIS Interim Director during the transition to a new permanent director. The proposal also included the membership, authority and term for the NDIS Transition Committee. The Council discussed the proposed committee

State Technology Planning Committee - Dan Pullen submitted a proposal for a committee to develop, organize and complete a planning process that results in a State Educational Technology Plan to be approved by the ND ETC by May 2006. The proposal also included the membership, authority and term for the State Technology Planning Committee. The Council discussed the proposed committee.

Bev Nielson moved to formulate these two committees as proposed; Chris Kalash seconded the motion which passed unanimously.

Other Business

The Nominating Committee: Bev Nielson, Chair, Curt Wolfe, and Chris Kalash; submitted the slate of candidates: Lisa Feldner, Chair and Jon Kringen, Vice-Chair for ND ETC officers for the August 1, 2005-July 31, 2006 year.

Bev Nielson moved to close the nominations and accept the slate of candidates as presented; Chris Kalash seconded the motion which passed unanimously.

Policy Reviews

Lisa Felder presented an overview of Policy Governance. The Council briefly discussed issues stemming from using this style of management.

Full Monitoring of Results Policies – Dan highlighted his responses to each of the Results Policies. His written responses include who has operational responsibility for each of the five Results Policies, reports from ETC, EduTech and NDIS address achieving the outcomes listed in the Results Policies, and a compilation report of the Results Policies is included in “Statewide Information Technology Plan 2005-07.”

- GP-1 Governance Commitment – No changes were suggested for this policy.
- GP-2/2E Governing Style – No changes were suggested for GP-2. Section 2, number 5 will be deleted and the wording for Section 9, number 5 should be rewritten to eliminate the term “secretary.”
- GP-3/3E - No changes were suggested for this policy.
- GP-4 Monitoring Council Governance Process and Council/Director Relationship - No changes were suggested for this policy.
- EL-2 Emergency Director Succession - No changes were suggested for this policy. Jody French will step in as ETC Director should the need arise.

- C/DR-1 Global Governance-Management Connection - No changes were suggested for this policy.

Jon Kringen move to approve the Governance, Executive Limitations and Council/Director Policies as changed or affirmed; Grant Crawford seconded the motion, which passed unanimously.

Council Development

LMS (Learning Management Systems) - Grant Crawford stated that the North Dakota Academic Council comprised of vice-presidents from the eleven higher education campuses and representatives of the University Council discussed moving from using four different systems to using only one LMS throughout the state. The four that were in use: Blackboard, WebCT, eCollege, and HTMLez. A group of technical staff members, professors and Academic Council members formed to write criteria and evaluate LMS to determine which system best met the needs of North Dakota Higher Education. D2L, Desire to Learn, was selected.

Funding was gathered to support a pilot project using D2L. The campuses involved in the pilot project were: Division of Independent Study, Mayville State University, Bismarck State College, Dickinson State University, Valley City State University and Williston State College. The pilot project was successful, but receiving funding from the 2005-07 Legislature was not.

Mayville State University has continued to use D2L on their campus with some additional use around the state. The project will be evaluated for determining future direction.

EduTech continues to use Blackboard with NDSU. EduTech does provide training for K12 teachers mainly focusing on teachers currently teaching distance education using videoconferencing.

National Education Technology Plan – Dan Pullen emphasized the action steps described in the “National Educational Technology Plan” document.

1. Strengthen leadership
2. Consider innovation budgeting
3. Improve teacher training
4. Support E-Learning and Virtual Schools
5. Encourage Broadband Access
6. Move Toward Digital Content

Regarding possible topics for presentations for ETC members, Dan and Jody added Atomic Learning and Atlas Curriculum Mapping to the following list:

1. Videostreaming, its use in the classroom
2. Internet 2
3. One-to-one computing use

One-to-one computing use, Atomic Learning and Atlas Curriculum Mapping will be on the November meeting agenda.

Council, Staff and Other Reports

NDATL – Lisa Feldner reported that NDATL provides professional development at the “Face to Face” conference in the fall and spring. NDATL will be sponsoring part of the NDCEL Conference in October. The organization will spearhead Atomic Learning throughout the state.

TNT – Jody French reported that the 2005 TNT Conference was a two day rather than a four day conference. Attendance at TNT has declined over the years as other organizations have provided increasing professional development opportunities. TNT will be held in 2006. A year from now the hosting organizations will determine whether to continue holding this conference.

NDIS Report – Jon Skaare highlighted some of the statistics in the 2004-2005 Annual Report. He gave special mention to the recommendations for the future compiled by Neil Howe.

EduTech Report – Jody French highlighted her written reports.

Director’s Report – Dan Pullen stated that schools that do not have a videoconferencing classroom in their high school will be sent a letter offering ETC funding. These schools will need to meet specific requirements and submit a grant proposal to be considered for funding. The written Director’s Report gives the full report of ETC activity.

Debriefing

The need for a discussion of Policy Governance at the next ETC meeting was expressed, to determine how the process can better meet the needs of Council members.

The next meeting is set for November 17, 2005 from 10:00 to 3:00 at the EduTech offices in the Regional Technology Center in Valley City.

Lisa Feldner adjourned the meeting at 12: 35 PM.

Minutes submitted by Deborah Janzen.