

North Dakota Educational Technology Council Meeting

Minutes

November 17, 2005

10:00 AM-3:00 PM

Members present:

Grant Crawford	Lisa Feldner	Tricia Lang
Tom Cummings	Chris Kalash	Bev Nielson
Tom Eberle	Jon Kringen	Shawneen Voiles via phone

Members Absent:

Art Conklin	Wayne Kutzer	Curt Wolfe
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Staff Present:

Dan Pullen	Jody French	Jon Skaare
Deborah Janzen		

Lisa Feldner called the meeting to order at 10:00 am.

Introduction of Guests

Tricia Lang, Assistant Director of School Improvement and Accreditation, DPI, is attending as the Superintendent of Public Instruction's designee.

Tim Kadrmas, EduTech.

Approval of Agenda

Updated Policy Governance Manuals were distributed. The Agenda was approved by consensus.

Consent Agenda

Bev Nielson moved to approve the consent agenda items. Tom Eberle seconded the motion, which passed unanimously.

Recognition activities

Jon Skaare recognized two NDIS instructors.

- Jason Rohr, Agriculture and Technical Education, received the North Dakota Educator of the Year from the North Dakota Farm Bureau.
- Mike Amick, Art, is displaying his Master Thesis Exhibit "*Art Education Online: High School Digital Photography*"

Jody French recognized the EduTech PowerSchool Team for receiving the first ever Distinguished Customer Recognition. Don Simon, leader, Sarah McFadden, Melissa Bitz and Jane Hovda comprise the EduTech PowerSchool Team.

Lisa Feldner was recognized by the IT Council as the Teacher of the Year.

Old Business

Policy Governance Review - Lisa Feldner presented a procedural option to improve how policy governance works for the Council. (see accompanying document) Bev Nielson presented another option that would request comments from the Council on specific policies for each meeting. If none of the Council had questions or changes to those policies; the policies would be approved in the consent agenda. Lengthy discussion followed the presentation of the two options.

A Policy Governance Process Review Committee was appointed. Lisa Feldner, Bev Nielson, Chris Kalash and Curt Wolfe were appointed to the committee. The Committee will evaluate the current policies and present a recommendation to the Council at the January 26, 2006 meeting. The recommendation will include the evaluation procedures for future meetings.

NDIS Transition Committee Report was distributed to the Council. Jon Kringen moved to accept the report. Grant Crawford seconded the motion which passed unanimously.

State Educational Technology Planning Committee Report - Dan Pullen reported that the committee was working toward completion of the State Technology Plan in May 2006. The Council requested that the national Educational Technology Plan be added to the ETC blog at: <http://www.ndetc.k12.nd.us/techplan/blog/>

New Business

Data warehousing – Lisa Feldner gave a brief history of the state wide data warehousing project. The current program, TetraData, is no longer functioning. Four schools; Bismarck, Fargo, Grand Forks, and Minot have hired NEXUS to gather information on data warehouse options. These four schools will meet to select five vendors to submit proposals to a RFP. Other schools may join at the RFP stage in the process.

Lengthy discussion followed Lisa's report. Jon Kringen moved that ETC become directly involved with data warehouse development process for the state of North Dakota. Grant Crawford seconded the motion, which passed unanimously.

NDIS Building Issues - Jon Skaare requested the Council's permission to investigate options for building upgrades. The \$60,000 designated for upgrading the lighting would be used to hire an architect to evaluate the building and recommend options for upgrading the NDIS building. Chris Kalash moved to give the NDIS Director the authority to use the \$60,000 to investigate building upgrade options. Tom Eberle seconded the motion which passed unanimously.

NDIS Name Change - Jon Skaare requested the Council's permission to begin exploring a name change for the Division of Independent Study. Bev Nielson moved to authorize the process of changing the name of the Division of Independent Study. Jon Kringen seconded the motion which passed unanimously.

Statewide website – school weather announcement - Dan Pullen relayed a request for the ETC to support the establishment of a web site for weather announcements. The Council agreed that the dissemination of weather information for a school district is a local issue.

Statewide K-12 common bell schedule - Dan Pullen highlighted the document regarding the establishment of a statewide common bell schedule. Discussion was held to explore the options and determine the ETC's role in this project. Bev Nielson moved that the ETC urge the video consortia to explore and work toward a common bell schedule across North Dakota. Jon Kringen seconded the motion which passed unanimously.

Results Policies

R-1 Continuous System Improvement - Dan Pullen, and Jody French presented Continuous System Improvement activities during August-October, 2005.

R-2 Coordinated Educational Technology Systems - Dan Pullen, and Jody French presented Coordinated Educational Technology Systems activities during August-October, 2005.

Future Direction – EduTech staff members will be attending a Conference on NWA applications, August 15-16, 2006.

R-3 Distance Education Delivering Comprehensive Curriculum - Dan Pullen, Jody French, and Jon Skaare presented Distance Education Delivering Comprehensive Curriculum reports during August-October 2005.

Future Direction – Jon Skaare and Dan Pullen are working with ITD Human Resources Personnel in studying and improving NDIS instructors salaries compared to instructors in other state schools.

R-4 Professional Development - Dan Pullen, and Jody French presented Professional Development activities during August-October, 2005.

R-5 System Integrity and Stability - Dan Pullen, and Jody French presented System Integrity and Stability results during August-October 2005.

Discussion of format for results policies

The Council requested that Dan, Jody and Jon to continue to present the Results Policies report in the format from this meeting. Future reports will include those activities that are going well, those activities that are pressure points, and activities to pursue in the future.

Council Development

One-to-one Computing – Dan Pullen, defined the different levels of one-to-one computing in schools. Dan Pullen and Chris Kalash described the one-to-one computing programs both currently in place and considered for the future in North Dakota Schools.

Atomic Learning – Jody French presented the current Atomic Learning pilot program in place in 43 schools. The plan is to expand Atomic Learning access statewide for the 2006-07 school year. Jody demonstrated how the ‘atoms’ or lessons are used to expand application expertise.

Atlas Curriculum Mapping – Tim Kadrmas enthusiastically demonstrated Atlas Curriculum Mapping software as used to improve student learning. Eighty schools in the state use this software to guide curriculum presentations in schools.

Council development needs for forthcoming meetings

The Council requested updates on

- Data warehousing development status
- National Educational Technology Plan
- Status of the funding lawsuit

Council, Staff and Linkage Reports

NDSBA – Bev Nielson reported on the state school board association’s requests for ETC support and assistance in communicating with school administrators and technology coordinators about mandates and opportunities regarding technology services in their schools. She also listed areas from the written report where assistance and reliable technology systems are critical:

- Technology plans and technology competency of teachers
- Reliable data collection and reporting
- On-line and correspondence courses for students
- ITV and other forms of delivery for student course availability and professional development opportunities for teachers statewide

DPI – Chris Kalash reported that

- DPI helps to fund the NDATL Face-to-Face Conference participation twice a year
- Eight schools received Title II-D \$418,000 in funding last year. The Title II-D funding will continue at least through next year at \$786,000 in funding. DPI may add five more schools with the increased funding
- DPI and the North Dakota ETC have a Memorandum of Understanding which describes the working relationship between the two agencies

SANS – Tom Eberle expressed his appreciation for allowing the non-public schools to be part of the state network and a voice on the ETC. Being part of the state network allows the 7,000 students enrolled in North Dakota non-public schools access to the Internet, virus protection, filtering and email.

NDSESC – Tom Cummings presented the written Special Education Study Council Report. NDSESC is interested in the following ETC activities:

- PowerSchool
- TetraData

- State Technology Plan (with special interest in an assistive technology component)
- Videoconferencing
- Online IEP development

Tom reported that DPI is working on IAP developments updates on a statewide basis. To standardize the updating form and process.

Debriefing

The Council requested that it review the results policies.

The Next Meeting will be January 26, 2006, 9:00-2:00 via ITV.

Lisa adjourned the meeting at 3:15 pm