

**ND Educational Technology Council
Minutes
September 13, 2007
9:00 AM-12:35 PM**

Members present:	Art Conklin	Tom Cummings
Anita Decker	Tom Eberle	Lisa Feldner
Chris Kalash	Darin King	Debby Marshall
Bev Nielson	Shawneen Voiles	
Members Absent:	Wayne Kutzer	Randall Thursby
Staff Present:	Dan Pullen	Jody French
Jon Skaare	Deborah Janzen	

Art Conklin, Chair, called the meeting to order at 9:05 am.

Introduction of Guests

Neil Howe, Coordinator of the North Dakota Studies Project

EduTech staff members:

- John Gieser, Manager of Support and Technical Services
- Kim Owen, Coordinator of Instruction Services
- Tabitha Lang, Information Technology Specialist, Northwest Region
- Tony Huseby, Information Technology Specialist, Southeast Region
- Charity Nix, Information Technology Specialist, East Central Region
- Lynne Anderson, Information Technology Specialist, West Central Region

Correspondence

The Legislative Council requested information concerning ETC's exemption from the Administrative Agencies Practice Act, North Dakota Century Code Chapter 28-32. Dan Pullen provided the requested information and will be attending the hearing to answer questions from the Legislative Council.

Approval of Agenda

Debby Marshall moved to approve the agenda. Anita Decker seconded the motion, which passed unanimously. (Yes: Conklin, Cummings, Decker, Eberle, King, Marshall, Nielson, Voiles; Absent: Kalash, Kutzer, Thursby)

Consent Agenda

Bev Nielson moved to approve the consent agenda items. Tom Eberle seconded the motion, which passed unanimously.

Old Business

Shawneen Voiles met with Nick Whitman, Executive Director of NDEA, to discuss the EduTech response concerning the AUP concerns submitted by the NDEA. Nick Whitman responded with the attached document.

Neil Howe, Coordinator for the North Dakota Studies Project, reported that the response to the North Dakota Studies written materials (Phase I) is above expectations. Schools have ordered approximately 4,500 units for each grade level.

Phase II will produce the fourth and eighth grade North Dakota Studies online resources. Work on Phase II began in July, 2007. The North Dakota Game and Fish Department has contracted with the Center for Distance Education to design units that cover the five habitats of North Dakota. These materials will be available during the 2008-09 school year.

The Center for Distance Education is also working on North Dakota Studies materials for high school. The current plan is to provide high school level curriculum in both a classroom (teacher/student) model and an independent study model.

New Business

Dan Pullen outlined the content of the three remaining 2007 ETC meetings regarding Policy Governance. He requested the Council to form a Results Policies Planning Committee. Bev Nielson moved to form a Results Policies Planning Committee as follows:

Purpose: To develop the process and the materials needed for the ND ETC to review and develop its Results Policies and associated key indicators in 2007

- Membership:
 - Art Conklin, ETC Chair
 - Darin King, ETC Member
 - Dan Pullen, ETC Director
 - Jody French, EduTech Director
 - Jon Skaare, ND CDE Director
- Authority: This committee will develop and implement the process by which the ETC will consider its Results Policies and adopt new and or revised Results Policies and associated key indicators by the end of 2007. The committee will also develop materials for the ETC members to consider as it defines its Results Policies.
- Term: Seven months (September 2007 through March 2008).

Tom Eberle seconded the motion which passed unanimously.

Dan Pullen also requested that the Linkage Reports be placed closer to the beginning of the agenda. The Council agreed by consensus to have ETC staff place Linkage Reports earlier in the agenda.

Other Business

The Nominating Committee presented the candidates Art Conklin for Chair and Darin King as Vice-Chair to serve the ETC.

Bev Nielson moved to accept the candidates presented by the Nominating Committee. Chris Kalash seconded the motion which passed unanimously.

Council Development

Dan Pullen presented a overview of Policy Governance and how it applies to the Educational Technology Council. He used the opportunity to demonstrate an ACTIVboard with the ACTIVotes resource. This equipment is successfully used in many North Dakota schools.

Policy Reviews

GP-2/2E Governing Style

Lisa Feldner moved to update the policy by changing the name from the Division of Independent Study to the Center for Distance Education. These changes affect Section 1 numbers 7 and 8. Tom Eberle seconded the motion which passed unanimously.

GP-8/8E Biennial Agenda Planning

Bev Nielson moved to change the policy by reviewing the Executive Limitations annually during the third quarter. Shawneen Voiles seconded the motion which passed unanimously.

Results Policies 1-5

The written reports provided by Dan Pullen, Jon Skaare and Jody French were received by the Council. Some of the Council members commented that the narrative format was easier to read.

One change considered for Result Policy 5 is to add data storage as a part of this policy.

Council, Staff and Linkage Reports

Darin King reported that the NDATL board is centralizing the organization of the Face-to-Face Conferences. The next Face-to-Face Conference will be held on October 2, 2007 in Minot.

Chris Kalash reported that the TnT Conference held on June 10-11, 2007 on the Bismarck State College Campus. Attendance was good at approximately 240 participants. The 2008 conference will be held June 3-4 in Bismarck.

The next meeting will be held on October 30, 2007 at the Fort Union Room in the State Capitol from 10:00-1:00.

The meeting was adjourned at 12:30 p.m.

Submitted by Deborah Janzen