

**ND Educational Technology Council
Policy Review Meeting Minutes
October 15, 2009
9:00 AM-10:45 PM**

Members present:	Art Conklin	Tom Cummings
Tom Eberle	Lisa Feldner	Rich Lehn
Debby Marshall	Bev Nielson	Steve Snow

Members Absent:	Gary Gronberg	Darin King
Wayne Kutzer	Shawneen Voiles	

Staff Present:	Dan Pullen	Jody French
Jon Skaare	Deborah Janzen	

Art Conklin, Chair, called the meeting to order at 10:05 am.

Old Business

Jody French presented the EduTech Professional Development Committee report. The Committee recommended that EduTech deliver professional development to special educators, general educators and paraprofessionals to improve the learning of all students including those with disabilities. EduTech will develop two workshops, using some existing content, to meet the needs of educators who work with mainstream and special students. The pilot will focus on educators in Southwest ND where the highest needs have been reported and where they may have more flexibility for staff to attend sessions.

The ETC will formally establish this committee at the November 19, 2009 meeting.

Policy Review

Governance

- GP-1 Governance Commitment – no changes were needed for this policy.
- GP-3 Council Job Description – will consider this policy at the November meeting.
Brainstorm via email so the council has a basis to change the policy.
- GP-3E Council Job Description – no changes were needed for this policy.
- GP-4 Monitoring Council Governance Process and Council/ Director Relationship Policies – no changes were needed for this policy.
- GP-5 Chair’s Role – no changes were needed for this policy.
- GP-6 Council Committee Principles – no changes were needed for this policy.
- GP-7 Committee Structure – the EduTech professional development committee will be formally established at the November meeting.
- GP-9 Council Members’ Code of Conduct – no changes were needed for this policy.
- GP-10 Council Members Covenants – no changes were needed for this policy.

Lisa Feldner moved to affirm the policies GP-1, 3E, 4,5,6,9,10; table the changes to GP-3 and GP-7 until November 19, 2009 meeting. Tom Eberle seconded the motion which passed unanimously.

Council/Director Relationship

C/DR-1 Global Governance- Management Connection – no changes were needed for this policy.

C/DR-2 Unity of Control – no changes were needed for this policy.

C/DR-3 Accountability of the Director – no changes were needed for this policy.

C/DR-4 Delegation to the Director – no changes were needed for this policy.

Debby Marshall moved to affirm C/DR policies 1,2,3,4. Rich Lehn seconded the motion with passed unanimously.

Review of Policy Governance Practices

Dan reviewed the Review of Policy Governance Practices presented by Lowell Wolff, Fargo Public Schools and ETC Policy Governance mentor.

Topic #2 Tom Eberle moved to have staff reports presented as suggested by the report. Bev Nielson seconded the motion which passed unanimously.

Topic #4 The Council directed Dan to follow the suggestion in the report to only provide his comments in policy review. The Council will determine if it is in compliance, in partial compliance or not in compliance.

Art Conklin adjourned the meeting at 10:45 PM.

Submitted by Deborah Janzen