

*ND ETC Quarterly Meeting
November 1, 2013*

Present:	Kirsten Baesler	Amy Benz	Tom Eberle
Jeff Fastnacht	Lawrence King	Nick Klemisch	Wayne Kutzer
Debby Marshall	Craig Nansen	Mike Ressler	
Absent:	Lisa Feldner	Steve Snow	
Staff:	Darin King	Alan Peterson	Jody French
Deborah Janzen			

Debby called the meeting to order at 12:00 pm

Introduction of New Members

Two new members Jeff Fastnacht Superintendent at Ellendale representing ND Council of Educational Leaders and Nick Klemisch representing North Dakota Special Education Study Council.

Approval of Agenda

The agenda was approved by consensus

Consent Agenda

Tom Eberle moved to approve the minutes as distributed. Mike Ressler seconded the motion which passed unanimously (Yes: Benz, Eberle, Fastnacht, King, Klemisch, Kutzer, Marshall, Nansen, Ressler; Absent: Baesler, Feldner, Snow)

Wayne Kutzer moved to approve the financial report, Mike Ressler seconded the motion which passed unanimously. (Yes: Benz, Eberle, Fastnacht, King, Klemisch, Kutzer, Marshall, Nansen, Ressler; Absent: Baesler, Feldner, Snow)

Recognition activities

Mike Ressler named ITD CIO

Old Business

Request Review Committee Renewal

Tom Eberle moves to accept volunteers Nick Klemisch and Jeff Fastnacht to serve on the committee with Jody French, Amy Benz, and John Gieser to November 2017. Wayne Kutzer

seconds the motion. (Yes: Benz, Eberle, Fastnacht, King, Klemisch, Kutzer, Marshall, Nansen, Ressler; Absent: Baesler, Feldner, Snow)

Debriefing review

The Council agreed to continue using the current debriefing form.

Other Business

Mike Ressler moved to approve Tom Eberle as ETC chair, Wayne Kutzer second the motion which passed unanimously. (Yes: Benz, Eberle, Fastnacht, King, Klemisch, Kutzer, Marshall, Nansen, Ressler; Absent: Baesler, Feldner, Snow)

Wayne Kutzer moved to approve Jeff Fastnacht as vice-chair, Nick Klemisch seconded the motion which passed unanimously. (Yes: Benz, Eberle, Fastnacht, King, Klemisch, Kutzer, Marshall, Nansen, Ressler; Absent: Baesler, Feldner, Snow)

Council Development

An overview of Policy Governance practice was held in the Policy Governance Review meeting earlier today.

An EduTech staff member will give an overview of the INSTEP program at the January meeting.

Policy Reviews

Progress Report on Results Policies

R-1 Continuous System Improvement

ETC - Darin reported that the Active Directory contract has been signed.

EduTech - Jody reported that all of the EduTech staff has moved to Office 365. All schools are now using the same version of PowerSchool.

ND CDE - Alan stated that several ND CDE staff members attended the iNACOL Conference as professional development. Staff members also presented two sessions at the conference "If You Want to Improve an Online School's Performance, You Must Change How It Is Organized and Operates: ND CDE's Successful Formula" and "Online, Personalized, Graduate-Credit Earning, Professional Development for Online, Blended, and Classroom Working Teachers".

CDE is analyzing the laws pertaining to ND CDE in Century Code as a first step in updating the Code to match current operation.

SLDS – Cory announced that a SLDS demo site is being developed to use with student teachers. The SLDS reporting function is improving with better, cleaner reports.

R-2 Coordinated Educational Technology System

ETC- An RFP is in development for statewide internet filtering.

EduTech - Centralized help desk project is moving ahead. A survey was completed and the information gathered has been sent to the development committee.

ND CDE – CDE partners with vendors to provide courses. ND CDE has a commitment from at least half of the vendors that one of their staff members will communicate with an ND CDE employee at least once a week.

R-3 Distance Education Delivering Comprehensive Curriculum

ETC – A (Rural Utilities Services) RUS grant application sent in to the Department of Agriculture. The proposal is requesting funding for videoconferencing equipment. Adding these federal funds to ETC video grant funds maximizes funding for video equipment.

CDE – CDE is able to provide reports on demand to schools. Enrollment for the 13-14 school year is higher the enrollment during the previous school year. More contract teachers have been hired to work with the higher numbers of students. Math, science and English are courses with high enrollments.

R-4 Professional Development

EduTech - Learning Forward North Dakota conference is scheduled November 15, 2013.

ND CDE – CDE compiled an Online Teacher Check List that describes tasks that need to be completed to be ‘certified’ as an ND CDE online teacher. CDE works with PD360 to provide support for teachers.

SLDS – Cory reported that SEED Day 1 training is complete. Day 2 training will begin on December 3, 2013. There are 19 schools participating in the 2013-14 SEED project. Several other schools have contacted Cory indicating their interest in participating in the 2014-15 SEED project.

Cory and Jane Hovda, PowerSchool Manager, with a PowerSchool specialist will be teaching an SLDS 101 course in several locations.

R-5 System Integrity, Security, and Stability

ETC – The PowerSchool disaster recovery system is in place and was tested. The system performed successfully during the test.

EduTech – The state ERate application was approved. Dave Skogen, ERate Coordinator, is holding ERate workshops throughout the state. The helpdesk has added features to enable Dave to ‘take over’ the users’ computer to help in completing the ERate forms.

Next Meeting

January 30, 2014 10:30 am - 12:30 pm via video.

Debby adjourned the meeting at 1:45 pm.