

ND EDUCATIONAL TECHNOLOGY COUNCIL
MEETING MINUTES
 JANUARY 30, 2014

Present:	Amy Benz	Tom Eberle	Jeff Fastnacht
Nick Klemisch	Wayne Kutzer	Debby Marshall	Craig Nansen
Mike Ressler	Matt Strinden for Kirsten Baesler		
Absent:	Lisa	Lawrence	Steve
Staff:	Jody French	Alan Peterson	Cory Steiner
Deborah			

Tom called the meeting to order at 10:35 pm

Introduction of Guests

Matt is the DPI designee.

Charity Nix is an Information Technology Specialist for the EduTech East Central Region. She is presenting information about the INSTEP Program to the Council.

Approval of Agenda

Wayne Kutzer moved to approve the agenda. Mike Ressler seconds motion which passed unanimously.

Consent Agenda

Debby Marshall moved to accept the minutes as presented. Mike Ressler seconded the motion which passed unanimously.

Wayne Kutzer moved to accept the financial report and executive limitations as presented. Matt Strinden seconds the motion which passed unanimously.

Council Development

Charity Nix, EduTech, introduced the INSTEP program to the Council. Instructional Technology Partners (INSTEP) is designed to support teachers as they move along on the continuum of technology integration. The kick-off, involving the administrator and entire teaching staff, enables teachers to see what resources are available to them in their particular school and provide them with the pedagogy behind technology integration.

Policy Review

Jody recommended forming a committee to fine tune the Governance Process policies. Jody and AI will compile a draft of the Results policies

Matt Strinden moves to approve the formation of the Policy Governance Review Committee. The committee members are:

Lawrence King
Lisa Feldner
Debby Marshall

Jeff Fastnacht
Jody French
Alan Peterson

Purpose: to update the Policy Governance language to express current ND CDE mission.

Authority: to recommend the updated policy language to the entire ETC which will approve the language changes.

Term: two years, January 2016. The first task will be completed by March 12, 2014.

Wayne Kutzer seconds the motion which passed unanimously.

Policy Reviews

R-1 Continuous System Improvement

Active Directory initiative is progressing. The target date for implementing Office 365 is July 1, 2014.

R-2 Coordinated Educational Technology System

Tech Readiness Team members will assess the LAN strength within schools.
ND CDE/vendor relationships are evolving. Vendors appreciate the feedback they receive from ND CDE.

R-3 Distance Education Delivering Comprehensive Curriculum

CDE's highest enrollment courses are CORE courses.

R-4 Professional Development

AI will introduce Process based management for using in schools to ND LEAD.

R-5 System Integrity and Stability

Council, Staff and Linkage Reports

Wayne Kutzer announced the Region V ACTE conference held April 23-25 in Bismarck. Expecting about 200 participants.

Debriefing

Five council members responded that the meeting was satisfactory. One comment: "Welcome Jody".

Set Date and Time of Next Meetings

Special meeting in March 19, 2014, 1:00-2:00 pm via ITV.

Quarterly Meeting in April 30, 2014, 9:00-11:00 via ITV

Tom adjourned the meeting at 12:01 pm