

ND Educational Technology Council

Meeting Minutes

November 26, 2014

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|-----------------------|-------------------|---------------------|----------------|---------------|
| Present: | Nancy Bollingberg | Shelly Christianson | Jeff Fastnacht | Lisa Feldner |
| | Lawrence King | Nick Klemisch | Wayne Kutzer | Craig Nansen |
| | Darrin Roach | Mike Ressler | Steve Snow | |
| Absent: | Kirsten Baesler | | | |
| Staff Present: | Jody French | Alan Peterson | Rob Kaspari | Amy Engelhard |
| | Deborah Janzen | | | |

Introduction of Guests

Matt Lonn, Assistant Principal, and Tonya Greywind, science instructor, ND Center for Distance Education

Consent Agenda

Lisa Feldner moved to approve the September 19, 2014 meeting minutes. Wayne Kutzer seconded the motion which passed unanimously. (Yes: Bollingberg, Christianson, Fastnacht, Felder, King, Kutzer; Absent: Baesler, Klemisch, Nansen)

Lisa Feldner recommends that the line items in the Financial Report be adjusted to show a positive balance.

Wayne Kutzer moved to approve the Financial Report, Lisa Feldner seconded the motion which passed unanimously. (Yes: Bollingberg, Christianson, Fastnacht, Felder, King, Kutzer; Absent: Baesler, Klemisch, Nansen)

Council, Staff and Linkage Reports

Darren Roach reported that SANS did not change its name because the name is in NDCC.

New Business

Jody French requested the formation of a **State Technology Plan Committee**.

GP-7

- 1) Committee: State Technology Plan Committee

- a. Purpose: Write 2015-2018 State Technology Plan
- b. Membership
 - 1) Jody French – ETC Director
 - 2) Rob Kaspari - EduTech Director
 - 3) Nick Klemisch – ETC member/school administrator
 - 4) Jeff Fastnacht – ETC member/school administrator
 - 5) Steve Snow – ETC member/DPI IT Director
 - 6) Wayne Kutzer – ETC member/CTE Director
 - 7) Matt Lonn – ND CDE Assistant Director of Learning
 - 8) Dave Skogen – EduTech E-Rate Coordinator
 - 9) Joan Birdsell – Drake Anamoose CTE Teacher
 - 10) Mike DeFoe – Devils Lake Schools Technology Director
 - 11) Monte Gaukler – Grand Forks High School Technology Facilitator
 - 12) Denise Soehren – Billings County Schools Administrator
- c. Authority: This committee will write the State Technology Plan for 2015-18. The full Council will approve the plan at a January 2015 special meeting.
- d. Term: 7 months (May 31, 2015)

Lisa Feldner moved to approve the committee. Shelly Christianson seconded the motion which passed unanimously.

Lawrence King moved to change GP-7 part C to a January 2015 special meeting. Nick Klemisch seconded the motion which passed unanimously.

Legislative Reports from Council members.

Jeff Fastnacht reports that NDCEL is requesting that funding allocated to schools for school security in the 2013-15 Biennium be allocated in the 2015-17 Biennium to meet for a range of needs. These needs could be technology or data security, technology equipment/infrastructure, and/or E-Rate needs.

ETC, ND CDE, EduTech 2015-17 Budgets

Jody French, Rob Kaspari and Alan Peterson presented the proposed 2015-17 Biennial Budgets for ND ETC, EduTech, and ND CDE.

Council Development

Matt Lonn, Tonya Greywind, and Alan Peterson described Blended Learning as it currently and could expand at ND CDE.

Policy Reviews

Review all Results Policies

Nick Klemisch moved to approve the Results Policies R-0 through R-5. Wayne Kutzer seconded the motion which passed unanimously.

Progress Report on Results Policies

R-1 Continuous System Improvement

Office 365 and Forefront Identity Management projects are rolled out to the North Dakota K-12 community. EduTech is proud of this tremendous accomplishment.

R-2 Coordinated Educational Technology System

Technology Readiness Project is a collaboration with the Department of Public Instruction. Technology Readiness Project dollars had \$200,000 to distribute to schools to pay for equipment to strengthen the connectivity and/or to give students more devices. Thirteen schools were awarded Technology Readiness Grant funding.

ETC Director served as an evaluator for the Request for Proposals for the Administration of the ND State Assessment. The two-day process reviewed proposals from three vendors.

Data security is an ongoing high concern. EduTech has requested a position for a person who will work with K-12 schools to strengthen internal security.

The ETC Director is on the planning committee for a Cybersecurity Conference with the University System. NDSU is hosting the conference on March 17, 2015.

EduTech staff members participated in the Learning Forward ND and NDATL Conferences. EduTech is working with DPI to provide training for the facilitators for the testing in the spring.

CDE staff members are moving from qualitative data to quantitative data for describing CDE activities.

CDE teachers and other staff members now have access to SLDS information. The information contained in the SLDS is valuable in providing comparable data.

R-3 Distance Education Delivering Comprehensive Curriculum

EduTech Director drew attention to the #ndedchat activity. The entering course code information into PowerSchool is going well and should be completed this year.

CDE Director explained that teachers have more access to student activity information to support students in their efforts to complete courses.

R-4 Professional Development

Data Steward started a program with the REAs called “Taking Action with Data” pairing this project with the Principals’ PLCs. So far this program has been very effective in providing support to schools in using data.

EduTech Director highlighted the links in the Council Document with lead to the training opportunities provided by EduTech

R-5 System Integrity and Stability

EduTech Director stated that the iBoss filters have been turned on and the 386 filters has been removed.

Debriefing

Eight Council Members responded stating that the meeting was “Satisfactory” except one “Needs Improvement” in the statement “The Council adhered to Robert's Rules of Order.”

Next Meeting is scheduled for March 9, 2015 from 9:00 am -12:00 pm

Jeff adjourned the meeting at 11:45 am.