

**North Dakota Library Coordinating Council (NDLCC)  
Regular Quarterly Meeting via ZOOM February 14, 2020**

**Call to order:** Chair Gray called the meeting to order at 1:00 PM.

**Council Members Present:** Mary Soucie, Susie Sharp, Stephanie Asselin, Sally Dockter, Tim Dirks, Joseph Camisa, Angie Nagle, and Traci Lund

**Council Members Not Present:** Jason Matthews and Tammy Oltz

**Others Present:** Cheryl Pollert, North Dakota State Library Recorder and Cynthia Clairmont Schmidt, Assistant State Librarian

**Retirement Certificate:** North Dakota State Librarian Soucie presented Chair Gray with a NDLCC Appreciation Certificate for his years of service as he announced his retirement as of June 30, 2020.

**Review of Agenda:** Chair Gray asked for any additions or corrections to the agenda. A WorldCat Grant discussion will be presented first in Old/New Business and the rubrics will be discussed in the Future Grant Category.

**Approval of the October 10, 2019 & December 9, 2019 Meeting Minutes:** Chair Gray asked for additions or corrections to the minutes. It was noted that in the October 10, 2019 minutes of the State Library Report section and in the second bullet point, a correction to the spelling of the word “to” which should be spelled as too. Camisa moved, seconded by Nagle, that the minutes be adopted with the correction made as noted. Motion carried by unanimous voice vote.

**State Library Report:**

- The Election of Officers will take place at the spring meeting with Vice Chair Sharp presiding over the meeting until the new Chair is chosen.
- Council members received a copy of the letter sent to the Stanton Public Library regarding their fiscal agent request. It was discussed it should be clearly stated in future grant documents that single libraries applying for the Innovative Partnership or other grants; they will be the fiscal agent regardless or they shouldn't apply for the grant.

**Old or New Business:**

- a. **Resource Sharing (WorldCat) Grants:** Discussion was held on the continuation of the WorldCat grants that have been offered in the past. The last WorldCat grants were awarded to ODIN libraries in the

amounts of \$22,000 to \$118,000. Many non-ODIN libraries have not shown interest in applying for this grant for some time now. Part of the problem holding some libraries back from applying is the process. Should we stop offering this grant altogether is asked? The libraries that the State Library catalog for would still receive cataloging, but with the abundant cataloging resources available on the market now, this grant is not as critical as it once was. Also noted is that future reclamation projects in OCLC will have a cost that wasn't charged before and we are not sure what that will look like. If the WorldCat grant is kept, there will need to be a better Library Vision statement in the Library Vision document. Approximately 25% of libraries in the state have no connection to any network catalog at all. For a viable future one would think there would need to be a common network among libraries but automating is not cheap. Retro conversion seems to be the most difficult part of the process with redundancy, time delays, etc., resulting in libraries checking out books before the materials have been cataloged. The State Library will have two processes to pilot this spring that may help make the system more efficient. Five libraries with scanning abilities and sending the pdf's of pages in and five libraries using bar codes to deliver records. OCLC has told several academics that they are not interested in working with small libraries but only the larger libraries and academic libraries. This may be a reason to pull back from using them. Soucie would like to hear from the public libraries that currently do cataloging for their libraries and get their opinions on the issue. Polaris seems to be really liked now that it is up and running with more bang for the buck. ODIN is communicating with Alma about adding Alma to the Polaris package possibly in the future. These changes should not impact the libraries already in OCLC. The proposal is, should we not bring libraries in at all or only certain libraries of size into ODIN rather than OCLC? ODIN has grown to a level of taking libraries to a more viable place. Council members feel now is the time to make this change.

- b. Library Vision Document Update Review:** The NDLC reviewed the Library Vision Document and made suggested changes. After the changes are made, the document will be sent out to the library community for their review. The Council agreed that the date for Library Vision will be taken out of the title and added as a revision or adoption date.

**c. Century Code Changes to Pursue for NDLC Seats:** Discussion was held about how to have better communication to the citizens / libraries of North Dakota regarding open Council seats. Also, what if any reclassification is to be done with the library pool of candidates available from the representative libraries in the state.

**d. Discussion on Networking Opportunities:** Soucie asked if the Council thought it would be beneficial for the State Library to use ZOOM to host regional library meetings and / or other meetings.

**e. Rubrics / Future Grant Categories:**

- Rubrics – Presentation of a non-simple rubric based on a random point system. Council thought question #5 should be a yes or no question so move it to number 1 in the rubric. If the answer is no, the application goes no further. The Council added a question #8 that asks, “Should we fund this project?” with a yes, not at this time, or yes, with modifications. There was the suggestion of making the points either a 0 or a 1 choice as well. The simple rubric could be named the Collection Development Grant Rubric if used for that grant only. It had no significant changes otherwise. The third rubric offered was a Narrative Rubric which is subjective. Six total members identified they preferred the Narrative Rubric over the non-simple rubric. One member liked the point system but thought both the non-simple and the Narrative Rubric were acceptable. Two thought the simple rubric should be used for the Collection Development grants. The Collection Development Grant Application will be simplified as well.
- Future Grant Categories – There is about \$80,000 left to use for the next grant round. After discussion, the Council decided the grants for the next round would be: Library of Things Grant (items other than books a library could lend); Media Plan – Marketing Grant (must be specifically stated); Broader Professional Development Grant (the applicant would be required to spell out a goal their training would benefit their organization or community); and if there is money left, have a Collection Development Grant.

In the next biennium, the Council thought that Bar Code Readers and Security Cameras for libraries could be a grant.

**Announcements:**

- a. Council members with terms expiring are: Tim Dirks, Jason Matthews, and David Gray. David Gray will be retiring as of June 30, 2020.
- b. The next meeting will be a two day meeting, on the road visiting libraries. The NE corner of the state near Walhalla is deemed the location for the meeting. The Council set April 29 and 30 as the tentative meeting days.

**Meeting Adjourned: 3:40 PM**