

**November 13, 2020 Minutes of the
North Dakota Library Coordinating Council (NDLCC)
Regular Quarterly Meeting via ZOOM**

Council Members Present: Mary Soucie, Susie Sharp, Chair Stephanie Galeazzo, Sally Dockter, Tim Dirks, Joseph Camisa, Traci Lund, Jason Matthews, Jessica Pryer, Amy Soma, and Tami Oltz

Council Members Not Present: Vice Chair Angie Nagle

Others Present: Cheryl Pollert, North Dakota State Library Recorder and Cynthia Clairmont Schmidt, Assistant State Librarian

New Member Introductions: Council members welcomed new NDLA member Amy Soma.

Call to order: Chair Galeazzo called the meeting to order at 9:32 A.M.

Review of Agenda: Chair Galeazzo asked for any additions or changes to the agenda. Agenda was accepted without additions or changes.

Approval of the September 11, 2020 Meeting Minutes: Chair Galeazzo asked for additions or corrections to the minutes. Dockter moved, seconded by Camisa, that the minutes be adopted as presented. Motion carried by unanimous voice vote.

State Library Report: State Librarian Soucie asked if there were any questions regarding her State Library Report. She had one addition to the document regarding the open Library Development position. The new position will be working with Academic, Special, and Tribal libraries. Abby Ebach will be the only Public Library Specialist with the position going from two positions down to one.

Virtual Library Tour: Beth Reitan of the Bottineau County Public Library gave a virtual tour of her library which lasted approximately 15 minutes.

Unfinished Business: Council members were asked for any input they may have regarding the NDLCC Bylaws review. Due to state legislation needing to approve of changes regarding the NDLCC representation, it is recommended that final approval be made at the next spring Council meeting.

New Business:

- I. **Innovative Partnership Grant Revamp:** After discussion, Sharp moved, seconded by Dockter to:

- approve the Innovative Partnership Grant Revamp Request in allocating \$1,775.00 for the STEM project described in the Lakota City Library request letter.
- deny the request for Lakota City Library to use the remaining money of the \$5,500 total left for a subscription to Tumblebooks. Grant monies are currently not allowed to be used towards subscriptions, licenses, etc.

Motion carried by unanimous voice vote.

II. Future Grants:

- State Library Digital Initiatives Specialist, Trevor Martinson, submitted a grant idea for offering digital scanners to libraries. Libraries would be able to host their own Scan Days or setup appointments to do scanning for patrons at their convenience. Soucie would like to have a simple, one-page grant which would offer libraries a digital camera, a tripod, and a scanner. A library would be able to choose what equipment they want from the list of equipment to be purchased by the State Library. The Council agreed this is a good grant idea. The State Library will prepare an application for the Council to review / approve at a special December meeting. The grant will be released mid-December to mid-January if approved.
- The Council decided that an eBook grant allowing a library to join a consortium for access to eBooks will not move forward. Memberships, subscriptions, licensing fees, etc., will not be funded.

III. Review and Award Grants:

- Soma moved, seconded by Dockter, to approve the grant applications as received from the: Bowman Regional Public Library, Hankinson Public Library, Hazen Public Library, Kindred Public Library, Lakota city Library, New Town Public Library, Stanton Public Library and the Underwood Public Library. Motion carried by unanimous voice vote.
- Dirks moved, seconded by Dockter, to not fund the Cavalier Public Library's grant application. Motion carried by unanimous voice vote with Lund abstaining.
- Soma moved, seconded by Dirks, to not fund the Velva Public Library and School's grant application. Motion carried by unanimous voice vote.
- Dirks moved, seconded by Matthews, to approve the Rolla Public Library's Professional Development Grant application minus the lunches listed for \$97.00 bringing the amount to be awarded to \$1,062.00. Motion carried by unanimous voice vote.

Announcements: The next meeting will be a Special meeting in December to approve of the Digitization Equipment Grant. A Doodle Poll will be sent to choose a date.

Meeting Adjourned: 11:54 AM