

North Dakota Library Coordinating Council
October 29, 1997, 10:00 a.m.
Project Room, Heritage Center, Bismarck, ND

Minutes of meeting

Present: Council members: Mike Jaugstetter, Rita Traynor, Bernnett Reinke, Jerry Kaup, La Dean Moen, Phyllis Bratton, Celeste Ertelt, Dennis Page, Mary Bianco, Ellen Kotrba; Others in attendance: Rodney Bornemann, Doris Daugherty, Mark Bowman; Paula Binek (minute taker)

Meeting called to order at 10:10 a.m. by Mike

Welcome by Mike and introductions of members and attendees.
Mike issued an invitation to tour the State Library.

Handouts: Agenda; Institute of Museum and Library Services Strategic Plan FY 1997-FY 2002; Library Vision 2004 (plans for the use of funds provided under LSTA); Goals and Objectives; Library Vision 2004: A Statewide Information Plan for North Dakota.

State Library update from Mike:

IMLS - (LSTA and long-range plan);

State Library has contracted with UND office of Bureau of Education Studies and Applied Research for library survey and evaluation (Federal government requires for LSTA);

Local Records Project - demonstration project to see what is needed to migrate records onto another system, to provide a how-to guide.

Mike reported on the Joint Prairie Library Conference with Saskatchewan and Manitoba to be held in Regina May 7-10, 1998.

Staffing up date for the State Library presented by Mike.

Responsibilities and Relationships of the North Dakota Library Coordination Council document discussed: Need to quote statute instead of bill number (HB1035). Change word advise to advice on page 3, paragraph 4. Concern expressed regarding seven day notice. Decided OK as minimum (stated no less than 7 days).

Jerry Kaup moved changes in bylaws with corrections stated above. Majority changed to 2/3 in the instances in the statutes. 30 day notice to be given. Bernnett Reinke 2nd. Two thirds of all members need to vote on grants according to legislation (not just those present). Motion passed - Unanimous.

Discussion on official parliamentary procedure - Dennis Page moved to use the Sturgis Standard Code of Parliamentary Procedure in doing business. Added as a friendly amendment. La Dean Moen 2nd. Motion passed - unanimous.

Rita Traynor congratulated Dennis Page on his Librarian of the Year award and all the good library work he does.

Council shall elect a chair and vice chair from its membership.

Bernnett Reinke nominated Dennis Page for chair. Jerry Kaup 2nd. Motion passed - unanimous.

Vice chair nomination - Ellen Kotrba nominated La Dean Moen. Dennis Page 2nd. Jerry Kaup moved to close nominations. Rita Traynor 2nd. By acclamation La Dean Moen is vice chair.

Mike turned meeting over to Dennis.

Dennis asked members about their concerns.

Jerry's concerns: Would like to set up a process for committee to work on grant applications (regarding what the law requires); for people to submit proposals and input.

Bernnett's concerns: Would like to have each member report at next meeting what they need for their type of libraries. Example: Bernnett could speak for academic libraries after consulting his colleagues. Wants to understand better what other types of libraries needs are.

La Dean's concerns: What MARC record format would be used? USMARC is stated in goal 1.

Celest's concerns: Our responsibilities to libraries (the type each member represents) - how we will communicate with them? Special libraries are very diverse. What will be council members responsibilities to the people we serve? Will corporate libraries be considered under special libraries - need to include them in discussions if they are willing. What do special populations include?

Rita's concerns: Publicity is important to make the general public aware of the needs and all the changes that are going on in the library world. We need to contact our own legislators and not wait for the next session to let them know our needs. Public relations is important.

Ellen's concerns: Council needs to get feed back from the people (an input stream). A sound legislative plan is the way to go. We need to get the news stories out now - coordinate with NDLA.

Phyllis' concerns: Get lobbying effort up to show the legislators the consequences of them not Providing the funding.

Mike's concerns: Special role of State Library is to bring the picture beyond the state (including federal level). State Library works with state agencies on personal relationships and at getting their information cataloged. We work with the governor's and luitenant governor's offices and DPI to keep them informed.

Mary: No report.

Discussion on getting statistics for the technology grants. Concern expressed on no continuity or uniformity with keeping statistics. Would like to see some documentation and standardization.

The State Library will be involved in each area of legislated tasks and will work with each group - will have a representative or contact person for each area.

Assignments:

Statistical Reporting Process : Mike leader

Internet Access Grant Process: Ellen leader, Phyllis to assist.

Connectivity Project: Jerry leader, Bernnett to assist.

Constituent Input Process: Celeste leader, Mary and Ellen to assist.

Local Standards Development Process: Mike leader

Next meeting date: Friday, February 6, 1998, 10:00 a.m. - Bismarck location.

Rita moved for adjournment - 12:25.

Approved 2/6/98