May 7, 2009, 1:00 pm Bank of North Dakota

#### **Bismarck**, North Dakota

**Council Members present:** Chair Bonnie MacIver, Ann Pederson, Doris Ott, Wilbur Stolt, Mark Holman, Heidi Danielson, Sarah Snavely, Rosemarie Myrdal and Phyllis Bratton.

Members absent: Robert Anderson and Dr. Louise Dauphinais

**Others present:** Cynthia Larson, Assistant State Librarian; and Cheryl Pollert, State Library Recorder

**Welcome:** Chair MacIver welcomed the Council members and called the meeting to order at 1:00 pm.

**Review of Agenda:** Chair MacIver asked the Council to review the agenda for any changes or additions. Ott requested that Online Library Resources be added to the agenda. Request was approved.

Introductions: Cheryl Pollert was introduced as the State Library Recorder.

**Approval of Minutes from March 2, 2009 Conference Call:** MacIver asked if there were any additions or corrections to the minutes. Stolt moved that the minutes be approved as is. Pederson seconded it. Motion carried. Ott asked that the minutes from the August 7 & 8, 2008 minutes be approved as they had not been approved yet. Council agreed and a copy of the August 7 & 8, 2008 minutes was handed out to those who requested a copy. Motion was made by Pederson to approve the minutes as is and Holman seconded it. Motion carried.

#### **Review of Grants:**

- 2. Elgin Public Library Award \$1,500 Contingent on installing Net Nanny filtering software and providing a missing signature.
- 2. Forman Public Library Award Not funded
- 3. Harry L. Petrie Public Library Award \$1500 Contingent on obtaining content filtering software.
- 4. Kidder County Library Award \$1,500 Contingent on obtaining content filtering software.

5. Mayville Public Library Award - \$1,300 Contingent on obtaining content filtering software.

6.	New Rockford Public Library	Award - \$3,469.
7.	The North Dakota State Hospital	Award – Not funded

Bratton moved to accept the grants with contingencies. Myrdal seconded it. Motion carried.

## **Grant Guidelines Reviewed:**

- Council reviewed the categories. The Council will meet in June to discuss the Grant Guidelines after information from the Think Tanks has been collected. A date will be set at a later time.
- Council discussed other possible grants that could help libraries as part of the LV 2015.

# **Online Library Resources:**

- Legislative budget is \$120,000 to spend over a 2 year period, at \$60,000 per year..
- Ott presented the results of a survey which had responses from public libraries, public school librarian's and special/academic libraries.

### North Dakota Library Coordinating Council Regular Meeting

May 8, 2009, 8:30 am Bank of North Dakota

#### **Bismarck**, North Dakota

**Council Members present:** Chair Bonnie MacIver, Ann Pederson, Doris Ott, Wilbur Stolt, Mark Holman, Heidi Danielson, Sarah Snavely, Rosemarie Myrdal and Phyllis Bratton.

Members absent: Robert Anderson and Dr. Louise Dauphinais

**Others present:** Cynthia Larson, Assistant State Librarian; and Cheryl Pollert, State Library Recorder

Chair MacIver welcomed everyone to the 2<sup>nd</sup> day of the meeting which came to order at 8:30 am.

### **Review of Libraries Council Members Constituencies:**

- Handout was passed out to members present.
- Ott commented that some constituencies are very large and much more difficult for one person to represent and it would be beneficial to have another Council member represent them; whereas some groups could be combined with other similar groups to even out representation. This will be discussed at a future meeting.

#### **Think Tanks:**

Dates of the upcoming Think Tanks were given which are May 28 in Dickinson, May 29 in Minot and June 5 in Fargo.

- Purpose is to get input for updating Library Vision to 2015
- Priority 1 is the statewide online catalog.

Questions for the Think Tank morning session are:

- 1. What needs to be done to achieve the goal of developing a statewide online library catalog?
- 2. What should the criteria be for participating in WorldCat?

Questions for the Think Tank afternoon session are:

1. What should be kept, deleted or changed in LV 2010 Priorities #2 - #6?

The Think Tanks will follow a set schedule from 9:30 am to 4:00 pm.

• Council members were asked what Think Tanks they could attend and were put on a list so that a total of five (5) members attend each session.

- Think Tank promotion was discussed among the Council members and what else could be done to spread the word. North Dakota State Library emailed a press release to all North Dakota newspapers. Bratton will email the NDLA membership list.
- Lunch will be supplied, mileage will be paid at 20 cents/mile for one car per library. Coordinating Council expenses will be covered.
- Ott will act as the meeting facilitator.
- Ott gave the timeline for the Think Tanks as follows:
- 10:00 11:00 am 4 groups, same question for discussion.
- 11:00 12:00 each group has 15 minutes to discuss their results
- 12:00 12:45 Lunch and setting priorities.
- 12:45-1:30 Five (5) groups form to discuss one priority each from LV2010.
- 1:30 2:45 Each group takes 15 minutes to present their results.
- 2:45 3:15 Break and setting priorities.
- 3:15 4:00 General discussion on future needs for grant money and wrap up.

## **Elections:**

- MacIver opened nominations for the office of Council chair.
- Myrdal nominated Pederson. Stolt made a motion that nominations cease; Holman seconded it. A unanimous ballot was cast for Pederson for the office of Council chair.
- MacIver asked for nominations for the vice-chair office.
- Myrdal nominated Holman. Stolt made a motion that nominations cease; Pederson seconded it. A unanimous ballot was cast for Holman for the office of vice-chair.

# **Upcoming Meetings:**

- Conference call on May 20 at 10:00 am to discuss Online Library Resources. Alternative date chosen is June 2 at 10:00 am.
- Grant Guidelines Meeting on June 15, 2009 in Jamestown, ND from 9:00 am 4:00 pm. Bratton will set up the meeting place and lunch, then let everyone know the details. New Council member Postema will be invited as well as the new NDLA representative, Laurie McHenry.