

## **North Dakota Library Coordinating Council Meeting (NDLCC)**

**September 17, 2012**

**Time: 2:00 pm – 3:30 pm**

**Location: Telephone Conference**

**Council Members Participating:** Chair Wilbur Stolt, Hulen Bivins, Heidi Danielson, Jerry Kaup, Ilene Larson, Aubrey Madler, Diane Olson, Ray Siver, Beth Reitan, and Ted Smith

**Council Members Absent:** Judy Ringgenberg

**Others Present:** Cynthia Clairmont-Schmidt, North Dakota Assistant State Librarian; Cheryl Pollert, North Dakota State Library recorder; Bonnie MacIver, Beth Postema, Susie Sharp, Public Libraries Task Force members.

**Review of Agenda:** Chair Stolt asked for additions or changes to the Agenda by Council members. No changes or additions were requested. Danielson moved to accept the Agenda as is. Siver seconded it.

**Approval of the May 11, 2012 Meeting Minutes:** Chair Stolt asked for additions, corrections, changes to the meeting minutes from the May 11, 2012 NDLCC meeting. No changes, corrections, or additions were given. Larson moved that the Council approve the minutes as presented. Olson seconded it. Motion passed.

**Welcome of new members:** Chair Stolt welcomed the new and reinstated members to the Council.

**Standards for Public Libraries:** Bivins presented the need for a set of Standards. Most states have gone to a set of standards for libraries. In North Dakota, state aid does not require any form of standards to be met by libraries to qualify. This set of Standards for Public Libraries will be used by the NDLCC in their awarding of grants. A set of Standards for Public Libraries may be brought before legislature at a later date and time for possible passage.

The Task Force used 8-9 sets of standards from other states to draft a set of standards for North Dakota. NDLCC members and Task Force members discussed various sections of the draft Standards for Public Libraries document that were questioned or in need of clarification.

The decision was made that the NDSL would make the most obvious changes to the document that came from this conference call. The Standards for Public Libraries would then be emailed to Beth Postema and Bonnie MacIver of the Public Library Task Force for additional corrections or changes for completion. Upon completion, the document will be distributed to the NDLCC Chair and then the NDLCC members for review and comments in October. This will not be available for presentation at the NDLA Conference in September. When the NDLCC finalizes the standards, the NDSL will then email the standards to public libraries in the state for 30 days of

review and comments. Once completed, the document will be brought before the NDLC for adoption.

**Upcoming NDLA Conference September 19-22, 2012:** It was discussed when State Librarian Bivins would give his report and when the NDLC would give a report at the upcoming NDLA Conference.

**Digitization Workshop Follow-up:** Chair Stolt thanked Bivins and the staff of the North Dakota State Library (NDSL) for the successful Digitization Workshop held July 19 & 20, 2012. Bivins replied with thanks for the recognition of work to involve a good cross-section of attendees from around the state. Speaker Bill Walker, Imaging Field Services Officer for Amigos Library Services in Dallas, Texas presented the two day workshop. A future speaker will more than likely be an individual from Minnesota to present at a future digitization workshop. State Library staff member Stephanie Baltzer Kom has been designated as the digitization coordinator.

**NDLC Grant Opportunities:** The current grant opportunities have a due date of October 1, 2012 to the North Dakota State Library. Grant applications received will be emailed to the Council members for review by October 5.

**Northwestern North Dakota Oil Patch Library Needs Report:** Kaup will present at the next meeting what libraries are in need of in the hard hit areas of the state due to oil drilling and expansion of populations.

**State Library Report:** Bivins reported that the Summer Breeze was successful again this year with approximately 30 attendees. Most of the libraries in the state do not realize that this is new director targeted training.

The budget has been presented by NDSL to the Office of Management and Budget (OMB).

A Database Project Report will be received by Bivins when he attends the Western Council of State Libraries/ COSLA conference in October.

**Next Meeting:** The NDLC will meet the afternoon of October 24, 2012 in Bismarck, ND at the NDSL meeting room. The meeting will have either a 12:00 pm or 1:00 pm start time; a decision on whether to meet the next day will be made based on the agenda. All Council members should submit agenda topics to Chair Stolt by September 30.

**Meeting Adjourned:** Siver moved to adjourn the meeting. Meeting adjourned at 3:30 pm.