

North Dakota Library Coordinating Council
February 5, 2014
Time: 1:00 PM – 4:30 PM
Location: NDSL Meeting Room, Bismarck, ND

Council Members Attending: Ted Smith, Mary J. Soucie, Stephen Banister, Jerry Kaup, Ilene Larson, Victor Lieberman, Beth Reitan, Michele Seil, Susie Sharp, and Ray Siver

Council Members Absent: Phyllis Kuno

Others Present: Cynthia Clairmont-Schmidt, ND Assistant State Librarian, and Cheryl Pollert, NDSL Recorder

Welcome and Introductions: Chair Smith welcomed the North Dakota Library Coordinating Council (NDLCC) members to the meeting and the new North Dakota State Librarian, Mary J. Soucie.

Review of Agenda: Chair Smith asked the Council for additions or changes to the Agenda. Banister moved to accept the Agenda as presented. Kaup seconded it. Motion carried.

Approval of the October 23 & 24, 2013 NDLC Meeting Minutes: Chair Smith asked the Council for any additions or corrections to the minutes. Kaup moved to accept the minutes as presented. Sharp seconded it. Motion carried.

State Library Report: State Librarian Soucie spoke to the Council of her background and experience prior to her current position as North Dakota State Librarian.

Stacey Goldade of the Statewide Cataloging Department with NDSL presented to the Council a report on the status of the WorldCat grants. There are 60 thousand total records to be done for the newest libraries participating in WorldCat. Her department catalogs for 60 libraries adding their records to WorldCat's statewide catalog.

Stephanie Baltzer Kom of the Digital Initiatives Department with NDSL presented to the Council an update on the progress of the digitization program. The State Library's materials that are currently digitized are now available on Digital Horizons, but not under a State Library link. A State Library link is in progress to be released at a later date and time. Only items in the public domain have been digitized to this point. Other statewide digitization ideas are in progress for future project development.

Cynthia Clairmont-Schmidt, Assistant State Librarian spoke to the Council regarding the current grant round for Wi-Fi Capabilities of ND libraries. Seven public libraries do not currently have access to Wi-Fi, but 6 are applying for the grant.

Next Grant Round Categories: The three grant categories to be offered in the next grant round will be as follows:

- WorldCat
- Innovative Partnerships Grant

- Access to Information Through Technology

Kaup moved that the WorldCat Grant; the Innovative Partnerships grant with a 0% match; and the Access to Information through Technology Grant with a 10% match be part of the next grant round. Siver seconded it. Motion carried.

Kaup moved that this grant be available to any North Dakota public school or public library with a due date of April 15, 2014 for applications to be returned to the State Library. Banister seconded it. Motion carried.

Seil asked if the State Library Field Services representatives could be listed on the grant guidelines. The Council agreed that they should be listed there for quick reference.

Siver requested that State Librarian Soucie request from legislature at the next session the \$200,000 for the one-time grant initiative proposed to allow for much needed repairs in public library buildings (renovation fund) that was not passed at the previous session.

Standards for Public Libraries: Council discussed how some monitoring information for public libraries is already collected in the public libraries Annual Reports and could be calculated from that document. Additional columns could be added to the report to compute the additional information. Clairmont-Schmidt will work with the SDC Data Collector on this.

State Librarian Soucie would like to see the compliance date for the Standards extended so that the State Library has additional time to develop a compliance plan for use as a monitoring system when working with public libraries.

After discussion, Kaup moved that a new compliance date of July 1, 2017 be adopted for public libraries to be compliant with the Standards. Sharp seconded it. Motion carried with one nay vote.

Library Vision Review: Discussion was held to finalize the time span for the next Library Vision document. Four years has been good, but five years has also been used; this would make the document LV 2018 or 2019. Council members discussed the use of 2020 as the extension date to use. Siver moved that the document be called Library Vision 2020. Larson seconded it. Motion carried.

The benefits of having a legislative day or legislative month were discussed by the Council to be held during future legislative sessions. This will be put on a future agenda.

The Council discussed using "Think Tanks" as the title for the Library Vision focus groups meeting this spring. The Council decided Think Tanks would be the stronger choice in name for the venues. The Think Tanks locations will be in Bismarck, Fargo, Minot, and Grand Forks per Council's discussion.

Meeting Recessed for the day: Lieberman moved that the Council recess for the day. Seil seconded it. Meeting will continue Thursday morning at 8:30 AM at NDSL.

North Dakota Library Coordinating Council
February 6, 2014
Time: 8:30 AM – 11:35 AM
Location: NDSL Meeting Room, Bismarck, ND

Council Members Participating: Ted Smith, Mary J. Soucie, Stephen Banister, Ilene Larson, Victor Lieberman, Beth Reitan, Michele Seil, Susie Sharp, and Ray Siver

Council Members Absent: Phyllis Kuno and Jerry Kaup

Others Present: Cynthia Clairmont-Schmidt, ND Assistant State Librarian; and Cheryl Pollert, NDSL Recorder; Eric Stroshane, NDSL Field Services Representative

Talking Books Department Report: Sue Hammer Schneider, Head of the Talking Books Department presented to the Council a report on the services offered to approximately 1500 patrons in the program. Hammer Schneider presented the Digital Players now used; the BARD system for downloading books, and the new BARD Mobile app available through the Apple App Store which allows the use of iPhones, iPads, or iPods for audio and Braille book downloads. The android app for Talking Books will be available soon. Other topics discussed were: book recording; narrators; mail services; searching capabilities; travel to conferences and shows with the Talking Books booth; and reaching people in outlying regions of the state with services.

Library Vision 2020: The previously reviewed goals document from the last meeting was projected on screen with Eric Stroshane typing the changes made to it. Council discussed each goal and bullet point for Library Vision, updating the document for presentation to the library communities (Attachment A). The State Library will coordinate the dates in April with the libraries for the Think Tank locations selected. Library communities will assess the Library Vision document culminating in suggestions for improvement of the document.

Seil moved to accept the Library Vision document as a rough draft ready for review by the North Dakota library communities. Banister seconded it. Motion carried.

The timeframe for the Think Tanks was discussed by the Council with the last two weeks of April chosen as the preferred month.

Upcoming Agenda: Council will review the State Library's procedure for monitoring public library compliance with the Standards for Public Libraries that will be effective July 1, 2017. The new Grant Round applications and the Think Tank results will be reviewed.

Next NDLCC Meeting: The next NDLCC meeting will be May 14 & 15, 2014 in Bismarck, ND at the State Library Meeting Room. The meeting will be a half day on the 14th and a full day on the 15th.

Adjournment of the Meeting: Chair Smith asked for any old or new business of the Council. With no old or new business brought up, Chair Smith asked if this quarterly meeting was completed. Banister moved that meeting be adjourned. Siver seconded it. Meeting ended at 11:35 AM.