NORTH DAKOTA RURAL DEVELOPMENT COUNCIL

RESOURCE INVENTORY

OF

COMMUNITY SUPPORT SERVICE PROVIDERS

March 2002

Updated 12/8/2003

Introduction

The NDRDC Mission Statement reflects the organization's intent to be proactive and results-oriented while striving to "improve the employment opportunities, incomes, and well-being of all North Dakotans by expediting community development; coordinating federal, state, tribal, local and private resources; identifying and eliminating barriers; and providing leadership to make these entities more responsive to the needs of business and communities."

The initial NDRDC ***Resource Inventory*** was completed in 1997 as a requirement of the Cooperative Agreement between the State and the National Rural Development Partnership Office. A direct offshoot of the Needs Assessment, the publication consisted of a geographical listing of the more familiar and frequently used, multi-community, support-service entities and organizations.

The ***Resource Inventory (*****Update*****)*** is basically divided into two broad, often overlapping categories: Community Development and Economic Development. Information on the NDRDC and partners embody a large part of the first portion. The "Marketplace" Event/s Committee, which annually compiles and distributes copies of their excellent publication at the popular forum, has graciously consented to inclusion of its Economic Development Directory as the second portion.
(See www.MarketplaceOfIdeas.org).

Basic information on the focal and ongoing NDRDC activities, and ensuing partnerships thus far have been highlighted.

Inasmuch as a large number of the primary funding sources historically have arrangements in place for the delivery of professional services with the Regional Planning Councils and/or Tribal Governments, current *maps* reflecting jurisdictional boundaries are provided. The Regional Planning Councils and many local or area economic and community development offices throughout the state maintain office libraries, which will reveal a wealth of information such as prior studies or listings of local resources and support services.

When contacted, the majority of the entities advised that they either have on hand, or are in the process of updating, descriptive information on their own staffing, program/s or available services. The exact name of the organization has been listed followed by other specifics; the chief executive officer, street address and the phone and fax numbers. Known e-mail, and frequently used Web addresses are provided. Intentions are that interested parties will make direct contact and receive additional information leading to productive relationships.

This comprehensive document is presented in a fashion allowing for periodic (online) updating and the addition of new or revised data that will best serve to satisfy the needs and interests of the NDRDC and/or other prospective "partners" or other individuals seeking this type of information.

- Cornelius Grant, Director

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WHAT IS THE NORTH DAKOTA RURAL DEVELOPMENT COUNCIL?

In January 1990, the President announced a challenging, innovative approach to rural America. Its mission was to improve employment opportunities, incomes and the well being of rural Americans by strengthening their capacity to compete in the national and international economy. Succeeding administrations have continued to support the National Rural Development Partnership.

The State Rural Development Councils are a key part of this partnership. Each state council brings together state, federal, local and tribal governments, and non-profit sectors, offering a unique opportunity to join forces and cooperate in new ways for a strengthened rural America. The partnership views all of North Dakota as rural including our larger communities.

The State councils were charged to:

- Develop broad-based collaborative relationships among federal, state, local, and tribal governments and private and non-profit organizations at the state level.
- Foster and facilitate innovative and strategic approaches to rural development on all levels of government and within the private sector.
- Ensure that the benefits of rural development are widely shared among all rural citizens; and
- Identify, resolve or eliminate intergovernmental and interagency impediments that hinder effective rural development efforts.

Our Purpose

The North Dakota Rural Development Council believes that our future depends on the vitality of our communities.

- We are responsible to the citizens of North Dakota who are concerned about the preservation and enhancement of the state's rural quality of life, scenic beauty, diverse cultural heritage, and economic opportunities.
- Our purpose is to assist communities throughout North Dakota in implementing their own *locally-determined* development objectives that are consistent with local values.
- Our job is to build working relationships among public, private and tribal groups and to develop 'resource networks' that address North Dakota concerns.
- We strive to eliminate barriers that may hinder effective rural development efforts.
- Our objective is to improve the flexibility and maximize the use of resources, thus encouraging innovative solutions to problems in our communities.
- We can provide the framework for public and private sectors to move beyond piece-meal delivery of services, towards a more comprehensive and strategic approach toward addressing rural needs.

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Names in bold are members of the executive committee.

Leadership North Dakota

The Initiative

North Dakota Governors consistently identify community leadership development as a priority interest. The 1998 State of the State address, underscored that the challenges and opportunities North Dakota faces demand a consistent crop of well-trained leaders. Consequently, a yearlong initiative called Leadership North Dakota was embarked upon aimed at identifying leaders, training, and actively involving them in community enhancement endeavor.

The Rural Development Council and partners developed a statewide initiative that quantified needs while also encouraging the renewal of entrepreneurial leaders to spark new enterprises, create innovative public policies, and help communities meet the challenges of a global economy. The movement consequently evolved into a community strategic planning mode embraced by substantial numbers of officials and local leaders.

The Vision

Leadership North Dakota envisions world- class local and state leaders whose sustained efforts ensure thriving communities in the 21st century.

The Objectives

- Promote the importance of community leadership development;
- Quantify the leadership challenges;
- Identify existing leadership resources, program models, as well as gaps in services;
- Encourage the connection of resources with needs; and
- Celebrate the success stories.

Beliefs & Values

We believe that leadership must be nurtured and developed. We believe it is as important to acknowledge the wisdom of the experience, as it is to capture the enthusiasm of youth. We believe that sustained attention to leadership issues is so important to the future health of our communities that we are powerless to succeed without increasing our community leadership capacity.

We value…

- Visionary leadership in the public and private sectors;
- Public service;
- Competent practitioners with a broad base of knowledge and an interest in life-long learning;
- Effective communicators;
- Diversity in age, backgrounds and experiences, opinions and perspectives;
- Collaborative efforts; and
- Mentors devoted to developing a legacy of leadership.

North Dakota Leadership Initiative for Community Strategic Planning

BACKGROUND

In November 1998, a group of federal, state, and nonprofit agencies met to discuss how to assist North Dakota communities to identify and meet their needs, while also satisfying the planning and program requirements of various agencies. It was agreed by the group members that in order to assist communities, a single strategic planning should be created. This single strategic planning process will reduce the need for communities to complete a strategic plan for every agency requiring a plan for funding purposes.

To address the issue of a single strategic planning model for communities, the group realized that a cooperative effort would need to be conducted by agencies wishing to use the results of a completed community strategic plan. The group organized formally and calls itself the Leadership Initiative for Community Strategic Planning (LICSP). The planning process will also be able to serve those communities who have already started a strategic planning process.

STARTING THE STRATEGIC PLANNING PROCESS

The Strategic Planning Process is outlined in a Basic Steps manual. The process starts with community leaders determining that they would like assistance to design their community's future. A leader from that community will contact the Division of Community Services, which is the Point of Contact (POC), or any one of the other participating agencies or entities, to be put in contact with the POC. The Division of Community Services will explain the process to the community. The community will then select a facilitator for the process. The community and facilitator will put together a core group of community residents and assign a coordinator to the process. The meeting portion of the process begins and is estimated to take approximately 4 - 6 months to complete. When necessary during this process, the facilitator will assemble a resource team to come out to the community and assist in the action-planning phase. Once the action plans are completed and the community adopts the plan, selected persons will be in charge of assuring that specific actions are completed.

The POC will contact the community every year for five years to find out what actions have been completed and if any additional assistance is needed. If a community chooses to do this process on its own, it can download the **Strategic Planning Manual for Community Leaders**. If you are interested in learning how to facilitate this process you can download any of the below Strategic Planning Manuals at www.state.nd.us/dcs/comdev/planning.html .

Basic Steps Manual
Strategic Planning Manual for Community Leaders
Strategic Planning Manual for Facilitators

A power point presentation is available for trainers www.state.nd.us/dcs/comdev/planning.html

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DEFINITIONS

Community: A community interested in the state wide single strategic planning process and has requested the services of the participating agencies and entities.

Coordinator: The coordinator is a local residence of the jurisdiction that is responsible to see the strategic planning process through from the beginning to the implementation stage. The coordinator will make sure that all steps of the process have been completed and prepare for the next step. The coordinator will also be the primary contact to work with the facilitator and resource teams.

Core Group: The core group will consist of a steering committee from the community requesting strategic planning assistance. The core group will have no specific member number or make-up and will be responsible for meeting with the facilitator to complete an assessment of the community's needs. From those needs a resource team will be developed to address the community's strategic plan.

Division of Community Service (DCS): This agency will be the "Point of Contact" for a community wishing to start the single strategic planning process. DCS will explain the entire single strategic planning model process to the community. Each community will be given a list of possible facilitators to choose from that will assist the community in the strategic planning process.

Facilitator: The individual(s) from an agency or entity responsible for the facilitation of the strategic planning process with a community. The facilitator will be selected by the requesting community from a list of agencies and entities providing a facilitator option with the strategic planning process. The facilitator will be trained in the facilitation of this strategic planning process. The facilitator will assist DCS selecting members from participating agencies to develop a resource team, which will be assisting in the strategic planning facilitation process.

Resource Team: Federal, State and local agencies and public and private entities wishing to participate in the state wide strategic planning process for a requesting community. The resource team will have no specific number or make-up of agencies or entities. The resource team will provide technical assistance

within their area of expertise to the requesting community. The team will help the community to address their priority needs that were documented during the visioning process. They will provide this during the work plan phase. The resource team is comprised of individuals from participating agencies and entities. Members to the tam may increase or decrease at anytime during the strategic planning process to meet the needs of the community.

CONCLUSION

The state wide single strategic planning process is a cohesive effort by federal, state, local agencies for the purpose of developing a strategic plan for North Dakota communities.

The process is the result of several agencies and entities realizing the need for strategic planning for resource allocation purposes and community sustainability.

The recognized need throughout the state has been determined to be but not limited to the economic and population decline of communities located in the State of North Dakota.

The communities, agencies and entities involved in this cooperative effort will ensure that an inclusive process of community involvement/citizen participation is an essential element to the entire strategic planning process.

PLANNING LINKS

Community Plans

A database of the communities and counties and types of plans they have completed. If you know of a plan that have been completed but not listed on the database contact Michael Spletto - 701-328-2695.

Consolidated Plan

The Consolidated Plan provides the framework for a planning process used by States and localities to identify housing, homeless, community and economic development needs and resources and to tailor a strategic plan for meeting those needs.

http://www.hud.gov/cpes/nd/northdak.html

Risk Management Plans (RMPs)

RMP*Info™ displays Risk Management Plans (RMPs) submitted by facilities under Section 112(r) of the Clean Air Act. These plans include information about the Risk Management Programs that facilities must implement to prevent and prepare for chemical accidents.

http://www.epa.gov:9966/srmpdcd/owa/overview$.startup

NDSU Extension Service

Community Economic and Leadership Development

http://www.ag.ndsu.nodak.edu/ced/communitypage.htm

SHARP

The Statewide Housing Assessment Resource Project, SHARP is an information source specifically designed to help identify the housing and community development needs of North Dakota communities. This site enables users to access up to date statistics, on housing stock, demographics, commuting, and economics by state, region, county, and community.

http://www.sdc.ag.ndsu.nodak.edu/house/index.htm

GRIGGS-STEELE EMPOWERMENT ZONE

Empowerment Zone Mission Statement: Develop programs and incentives to slow or reverse the out-migration of people from the zone

www.Griggs-SteeleEZ.org

For more information contact:

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Regional Planning Councils
(see Page 26 for contact information)

NORTH DAKOTA DIVISION OF EMERGENCY MANAGEMENT

The goal of emergency management is to save lives, protect property, and the environment. NDDEM works through four phases of emergency management to accomplish that goal. The four phases include preparedness, mitigation, response, and recovery. Although disasters and emergencies will occur, the work done by emergency management personnel throughout the four phases reduces the impact and in many cases, the frequency of disasters and emergencies.

The management staff leads the agency in carrying out its mission. They are:

Director	Douglas C. Friez
Deputy Director	Harold G. Narum
Training, Exercise and Local Programs	Kenneth Jarolimek
Planning and Operations	Janell Quinlan
Special Projects	Pat Scott
State Hazard Mitigation Officer	Lonnie Hoffer
Public Assistance Officer	Sue Reinertson

The Administrative and Human Resources Section is responsible to provide the organizational base for management and administration of program activities for the Division and 53 local emergency management organizations and four Tribal Emergency Management Organizations in the State.

Activities include:

- Administering all Federal funds from the Federal Emergency Management Agency and other sources that are allocated to the State and its local political subdivisions for emergency management.
- Managing of Human Resources, payroll, and staff development training for the Division.

The Training, Exercise and Local Programs Section initiates, coordinates, and manages support to local and tribal jurisdictions in all areas of emergency management to ensure effective and efficient emergency management to include: administration; operational planning; classroom and individual training; public education; exercising; hazardous chemicals preparedness and response; mitigation planning; and response and recovery to emergencies and disasters.

Activities include:

- Supporting local and tribal emergency management officials in operation plan reviews, evaluations, and enhancements.
- Designing and facilitating state-sponsored emergency management exercises.
- Providing group and individual training activities covering both technical and professional development skills for emergency management officials in North Dakota.

- Coordinating awareness activity, training, and outreach programs for state, local, and tribal officials, private industry, and the general public on hazards identified in North Dakota.

The Operations and Planning and Section is responsible to maintain and enhance the State Emergency Operations Plan and accompanying procedures, guidebooks, and references; maintain and manage the North Dakota Hazardous Chemicals Preparedness and Response Program; and coordinate State efforts to support local or tribal emergency and disaster response and recovery.

Activities include:

- Assuring that procedures, personnel, equipment and facility resources, reference materials, and handbooks that guide State emergency operations are current and accurate.
- Allocating hazardous material funds to Local Emergency Planning Committees and providing technical assistance regarding hazardous materials planning to local officials, business and industry representatives.
- Maintaining and activating the State Emergency Operations Center to:
    - Establish state operational priorities
    - Allocate critical resources
    - Develop response strategies
    - Share information
    - Facilitate communication
    - Ensure appropriate utilization by state, federal and private partners

The State Hazard Mitigation section is responsible to coordinate the states' Hazard Mitigation strategy in conjunction with the North Dakota Hazard Mitigation Plan. This includes coordinating State Hazard Mitigation Team Activities and the Pre-Disaster Mitigation Program.

Activities include:

- Administer the Hazard Mitigation Grant Program
- Administering, through leadership of the Interagency Hazard Mitigation Team, available state and federal funds to help reduce similar recurring losses or damages in future disasters.
- Coordinating State Hazard Mitigation Team activities and local government actions to review, develop, and implement hazard mitigation measures.

The Individual Assistance / Analyst Section is responsible to provide the organizational base for management and administration of special programs that are made available to the agency.

Activities include:

- Administering the Department of Justice State Domestic Preparedness Equipment Program.
- Administering the Community Relations Program and Individual Assistance Programs, which are activated as part of a presidential disaster declaration.

- Coordinating with the Volunteer Organizations Active in Disasters (VOAD).

The Public Assistance Program provides grants to state, local and tribal governments, along with certain private non-profit entities, for repairs to public infrastructure damaged as a direct result of a major disaster or emergency declaration by the President.

Activities include:

- Assist FEMA in the collection of damage information and the preparation of cost estimates during the Preliminary Damage Assessment and disaster recovery process.
- Conduct Briefings at the onset of disaster operations to provide specific information related to the disaster declaration and overview of the Public Assistance Program.
- Provide assistance for removal of debris, the implementation of emergency protective measures, and the permanent restoration of public infrastructure.

PRINCIPAL ELECTED PUBLIC OFFICIALS

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CATEGORIES OF HUMAN NEEDS

ECONOMICS	JOBS	Creation Expansion Unemployment Underemployment
	CAPITAL	Availability Cost
	MARKETING	Private Public
SOCIAL	EDUCATION AND TRAINING	Preschool Elementary/secondary Post-secondary Continuing education Entrepreneurship training Vocational education Job training/retention Leadership Literacy
	HEALTH AND HUMAN SERVICE	Elderly health Mental health Health care Child care Services for low income families Services for special needs population
	HOUSING	Private/public Subsidized/nonsubsidized Elderly/congregate Low income Single-family Multi-family
COMMUNITY	INFRASTRUCTURE	Roads/highways/bridges Railroads Air transportation Utilities Public facilities Public transportation
	COMMUNITY AMENITIES	Cultural Recreational Aesthetics
ENVIRONMENTAL AND NATURAL RESOURCES	WATER QUALITY BUSINESS/INDUSTRY WASTE MANAGEMENT, LAND MANAGEMENT, AIR QUALITY	

20 CLUES TO RURAL COMMUNITY SURVIVAL

1. Evidence of community pride
2. Emphasis on quality in business and community life
3. Willingness to invest in the future
4. Participatory approach to decision making
5. Cooperative community spirit
6. Realistic appraisal of future opportunities
7. Awareness of competitive positioning
8. Knowledge of physical environment
9. Active economic development program
10. Deliberate transition of power to a younger generation of leaders
11. Acceptance of women in leadership roles
12. Strong belief in and support for education
13. Problem-solving approach to providing health care
14. Strong multi-generational family orientation
15. Strong presence of traditional institutions integral to community life
16. Attention to sound and well-maintained infrastructure
17. Careful use of fiscal resources
18. Sophisticated use of information resources
19. Willingness to seek help from the outside
20. Conviction that, in the long run, you have to do it yourself

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DEMOGRAPHIC INFORMATION

Planning Jurisdictions

North Dakota's fifty-three counties are subdivided into, and, represented by 12 distinct planning jurisdictions. The boundaries of the eight multi-county planning regions were instituted in the early 1970's, and formalized by the North Dakota Legislature in 1977. In addition, there are four (and a portion of a fifth) Native American Indian Reservations established by various treaties and executive orders executed by the representative Tribes and the United States government.

The majority of such entities have seasoned staff members, accountable to a Board of Directors or, in the case of the reservation planning function, to the Tribal governing body. One of the more focal responsibilities of the Regional or Tribal Planning Office is the maintenance of current and comprehensive planning documents. Presently, the most commonly recognized instruments used by planners are the Community Strategic Planning Guide/s developed by a working partner-ship of in-state professionals, and/or the CEDS or Comprehensive Economic Development Strategy required by the USDOC/ Economic Development Administration.

The CEDS although geared toward the economic development or betterment of a specific location or area, requires population demographics as critical for growth-oriented investment decisions or consensus opinions to address problematic situations or circumstances.

Additionally, the USDA-Rural Development Office is mandated to the development of a five-year action plan for the State, and the five Indian Reservations. The Plan is intended to be a collaborative effort, devised in measurable outcome fashion, and, a criterion for financial assistance consideration.

USDA Rural Development Targeted Communities

The seriousness of the out-migration problem relative to the future growth and stability of rural America was underscored in North Dakota on June 5, 1995. Earlier and continuous action taken by local, state, federal and Congressional officials ultimately led to the formal establishment of two (rural investment) **REAP zones (1)** in the state on this important date.

The Center of North America Coalition (CONAC) zone consists of three counties each from the Souris Basin and the North Central Planning Regions, along with the Turtle Mountain and Spirit Lake Sioux Indian Reservations. The counties are: Bottineau, Pierce, Rolette, McHenry, Benson, and Towner. The second zone consists of the entire, eight county Roosevelt-Custer Planning Region; Dunn, Golden Valley, Billings, Stark, Slope, Hettinger, Bowman, and Adams, and, the Southern Segment of the Fort Berthold Indian Reservation.

In late June 1999, after intense competition at the national level, the states only **Empowerment Zone (2)**, consisting of Steele County and a portion of the adjacent Griggs County was officially designated, again primarily on the basis of continued population decline.

As of September 2002, thirteen ND geographic regions have attained USDA-**Champion Community (3)** status. They are Divide, Burke, Pierce, Cavalier, Pembina, Sargeant, Dickey, McIntosh, Logan and LaMoure Counties, the cities of Bowman and Hettinger, and a combined Rolette County and Turtle Mountain Indian Reservation area. A Champion-REAP Alliance serves to strengthen relationships. (Refer to map on page 24).

Population

North Dakota is one of only six states that is losing population (D.C., Hawaii, Pennsylvania, West Virginia and Wyoming are the others), ranking it last among states in terms of population growth. The state's 1999 population of around 634,000 was 0.6% lower than in 1998. Moreover, population has declined for three consecutive years at an accelerating pace. Population is an important measure of North Dakota's economic vitality, as it moves with the strength of the economy and indicates its attractiveness to migrants.

According to the State Data Center Bulletin of April 2000, North Dakota's population decreased by 0.8 percent or by 5,134 people between 1990 and 1999. The current total is now reported at 633,666. North Dakota now ranks 47th in population among all the states in the nation.

Within North Dakota, Cass County had the largest percentage increase in population between 1990-1999 at 11.6 percent). Burleigh and Rolette Counties followed with 11.3 and 10.8 percentage increases respectively. Burke County had the largest percentage decline during this 10-year span art 24.4 percent, followed by Sheridan County at 21.2 percent.

The total Native American population is listed near 30,000, and of that figure near one-half resides in Rolette County, encompassing the Turtle Mountain Indian Reservation. Sioux County, headquarters for the Standing Rock Sioux, has the second highest concentration at 11 percent. A similar percentage of Spirit Lake Sioux reside in Benson County. The boundary of the Fort Berthold Reservation, home to members of the Three Affiliated Tribes, is situated in six counties; Mountrail, Ward, McLean, Mercer, Dunn, and McKenzie.

The off-reservation population is estimated at 8,000 with substantial numbers residing in the state's larger cities. Amongst the total figure are those living within the North Dakota portion of the Trenton Indian Service area in Williams County, the ever-increasing numbers of tribal members attending institutions of higher learning, and/or, returning to their native home communities.

Migration

Any population change not attributed to birth or death is termed migration, net domestic migration is movement to and from North Dakota within the United States. Federal citizen movement is movement of federal employees, both military and civilian and their dependents into and out of the United States.

The migrating population consists of the prime members of the labor force (ages 18 through 64) who are generally better educated than the norm and many considered active community leaders.

Between 1990 and 1998, domestic migration resulted in 30,242 more persons moving out of North Dakota than moving in. Net movement from abroad showed 7,481 more persons moving in than moving out of the state. Thus North Dakota had an overall out-migration of roughly 24,000 persons over the nine-year period. Meanwhile, natural increase or (births minus deaths) added 22, 983 persons to the state's population, resulting in an overall decrease of 0.1 percent.

During the period, roughly 58 percent of North Dakota had more deaths than births, and 91 percent of counties suffered net out-migration. Essentially, only seven of the states 53 counties showed an increase in population.

Grand Forks County showed the largest losses in population due to out-migration. Ward County has the second largest domestic out-migration numbers, but due to a rather large natural increase, the population remained fairly stable.

Cass, Rolette, and Burleigh counties had the largest percentage increases in population , with Cass and Burleigh both showing natural increases as well as domestic in-migration. Sioux and Rolette had domestic out-migration, but also had significantly high birth rates.

The overall population continues to become centralized among the larger communities. Of the 53 counties, five now represent over 50 percent of the total population; Cass (Fargo), Grand Forks (Grand Forks), Burleigh and Morton (Bismarck-Mandan), and Ward (Minot).

Population Projections

The general assumption of the state population patterns indicates the likely prospects for a persistent decline for most counties and a continued expansion of the larger cities, but perhaps at a slower rate.

A cursory review of both ends of the spectrum reveals that the number of North Dakota elderly (65 years and older) has been increasing steadily over the past several decades, about 20 percent per decade since 1920. Meanwhile the number of children less than 10 years old, has been declining rapidly since 1960, dropping at an approximate 14 percent per decade. The result, beginning in 1992, the number of elderly persons outnumbered children less than 10 for the first time in the State's history.

Between 1990 and 1998, the number of children less than five years of age dropped 14.2 percent. In fact, every county in the state with the exception of Sioux and Rolette showed declines during those nine years. In contrast, the number of persons 85 years and over in North Dakota rose 26.7 percent between 1990 and 1998 or 3 percent per year average.

Principal References:

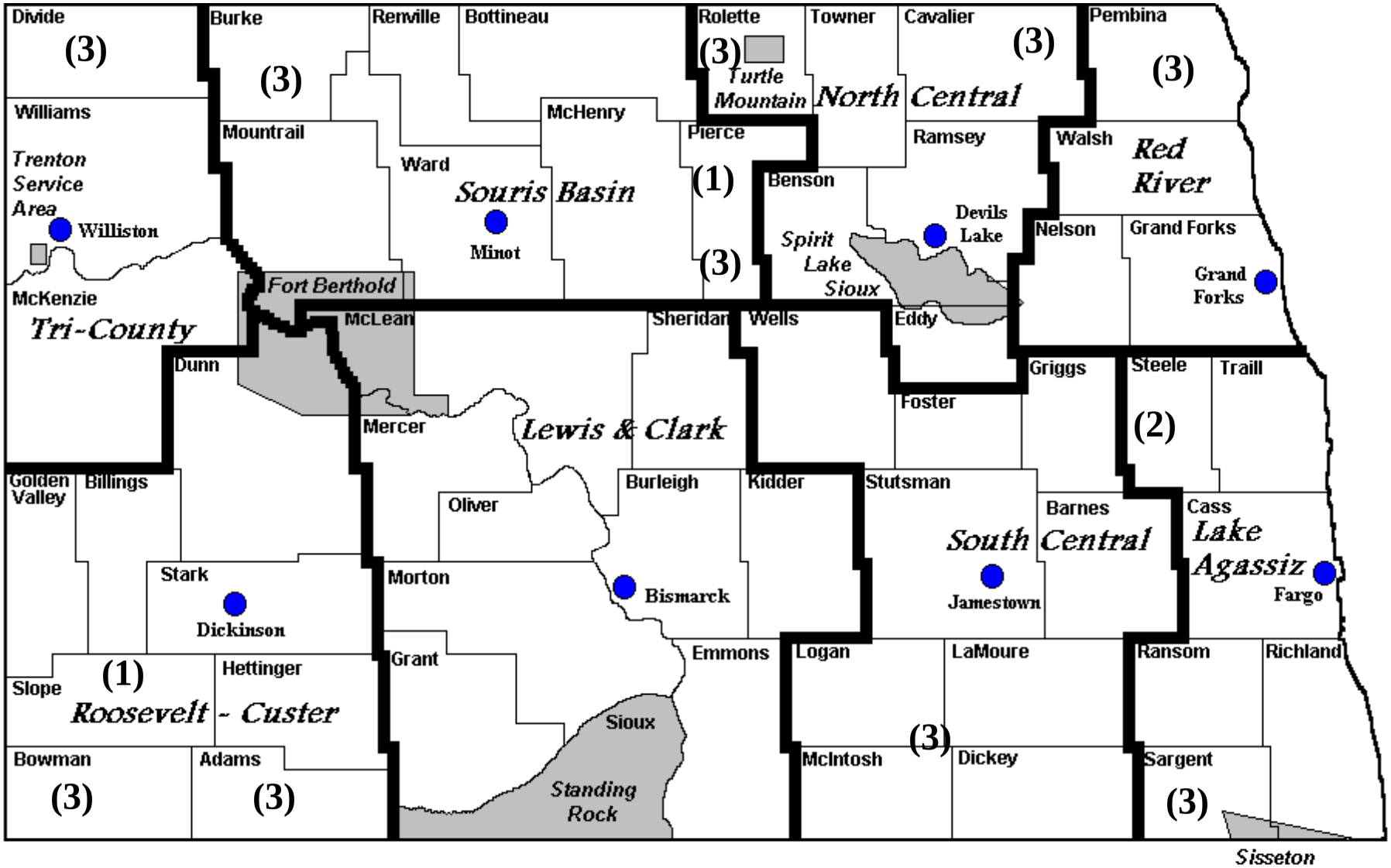
The *Population Bulletin*, Dr. Richard W. Rathge, Director, and Karen Olson, Information Specialist. Published monthly by the North Dakota State Data Center, North Dakota State University, Post Office Box 5636-IACC 424, Fargo, North Dakota 58105 Phone: 701/231-7980 Fax: 701/231-9730
http://www.sdc.ag.ndsu.nodak.edu

The Economic Performance and Industrial Structure of the North Dakota Economy, prepared by RFA of West Chester, PA for the ND Department of Economic Development and Finance**, (NDDOC) 400 East Broadway Avenue, Suite 50 - Bismarck, ND 58502 Phone: 701/328-5336 Fax: 701/328-5320**
http://www.growingnd.com

North Dakota

(1) Reap Zones
(2) Empowerment Zones
(3) Champion Communities

Counties, Planning Regions, Indian Reservations and Major Cities

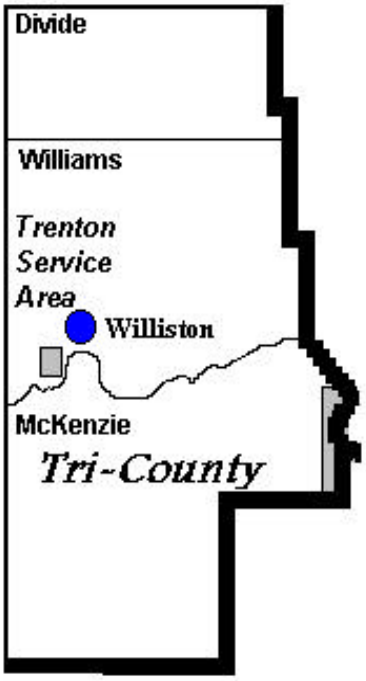


BASIC REGIONAL COUNCIL
ASSISTANCE FUNCTIONS

COMMUNITY DEVELOPMENT	Provide assistance in developing comprehensive and capital improvement plans and local ordinances. Assist communities in accessing grant funds and loans for basic infrastructure projects such as, water and sewer, fire safety, architectural barrier removal, flood mitigation, roads and bridges. Prepare grant applications, and provide administrative services once technical assistance or construction funding is approved.
HOUSING	Rehabilitation of single and multi-family, low and moderate income housing. Assist in the development of projects for single and multi-families, congregate living, and special needs housing. Assist communities/developers in accessing grant and/or loan funds for housing development.
ECONOMIC DEVELOPMENT	Business retention, expansion and recruitment. Business Development: • Technical assistance for new or expanding business • Business plan assistance • Business counseling and education • Business referrals Business Financing: • Identify available funds • Provide financial packaging • Access state and federal funding programs • Provide flexible and accessible loans through • Council-sponsored revolving loan programs
OTHER	Community Strategic Planning coordination and assistance, and also serve as resource center, maintaining a library of pertinent development data and information, disseminate same.

Tri-County Regional Development Council

PO Box 697 * 22 East Broadway - Williston, ND 58802 * Phone (701) 577-1358* Fax (701) 577-1363
E-mail: msovig@ruggedwest.com



Located in the most northwestern quadrant of North Dakota, Region One or the Tri-County Regional Development Council is comprised of three counties --Divide, McKenzie, and Williams. With a land base of 6,129 square miles and a total population of 27,599 the region represents almost nine percent of the area of North Dakota, but only 4.5 percent of its population.

Williston with a population of 12,512 is the major community in the region. Other primary communities are Crosby, Ray, Tioga and Watford City.

The Trenton Indian Service Area office is located about 14 miles west and south of Williston.

Professional Staff

Mark Sovig..... Executive Director

Everette Enno.....Economic Development Planner

Sandra Haagenson.....Office/Finance manager

Region-wide Assistance Providers

EDUCATION AND TRAINING

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PO Box l326
Williston, ND 58802-l326
Phone: (701) 774-4200
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E-mail: www.wsc.nodak.edu

UND-Adult Learning Center
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1410 University Ave
Williston, ND 58801
Phone: (701) 572-5886

HOUSING
(See Appendix for Divide County Housing Authority)

Williams Co Housing Authority
Judy Herring, Director
1801 8th Ave West - #50
Williston, ND 58801
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E-mail execdir@whand.com

McKenzie Co Housing Authority
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Watford City, ND 58854
Phone: (701) 842-2523

HEALTH AND HUMAN SERVICES
(see Appendix for County Social Service Office listing)

Upper Missouri District Health Unit
(Williams, Divide, and McKenzie Counties)
Jan Trimmer, Director
507 University Ave
Williston, ND 5880l
Phone: (701) 572-3763

Community Action & Dev. Program Inc.
120 Washington Ave.
Williston, ND 58801
Phone: (701) 572-8191
Fax: (701) 572-8192
E-mail: cadp58801@hotmail.com

Northwest Human Service Center
(Williams, Divide, McKenzie, Mountrail Counties)
Marilyn Rudolph, Director
316 2nd Ave West
Williston, ND 58801
Phone: (701) 774-4600

Trenton Indian Service Area
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Alfred Slater, Project Manager
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Fax: (701) 572-8192

ECONOMICS

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Williston Economic Dev Partnership
Tom Rolfstad, Director
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Williston, ND 58802
Phone: (701) 572-8161
Fax: (701) 572-8680
Web Site: www.willistonnd.com
E-mail: trolfsta@dia.net

Williston Job Service Office
Brian Melland, Manager
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Fax: (701) 774-4380
Toll-free l-800-438-2498

Northwest Jobs Development Authority
PO Box 297
Crosby, ND 58730
Phone: (701) 965-6006
Fax: (701) 965-6943

McKenzie Co Job Authority
CanAm Intl Highway Assoc
Gene Veeder, Director/Treasurer
201 5th Street NW
PO Box 699
Watford City, ND 58854
Phone: (701) 842-2804
Fax: (701) 842-3916

New Town Job Service Office
Dewey Hosie, Manager
Tribal Administration Building
New Town, ND
Phone: (701) 627-4390
Toll-free: 1-800-438-2497

COMMUNITY AMENITIES / ENVIRONMENT

Williston Convention & Visitors Bureau
Jeff Altizer, Executive Director
10 Main Street
Williston, ND 58801
Phone: (701) 774-9041

Fort Union Trading Post-NHS
Andy Banta, Superintendent
15550 Hwy 1804
Williston, ND 58801
Phone: (701) 572-9083
Web Site: www.nps.gov/fous

Upper Missouri District Health Unit
Art Cox, Env. Health Practitioner
507 University Ave
Williston, ND 58801
Phone: (701) 572-3763

Williston Basin RC & D Office
Jeff Roel, Coordinator
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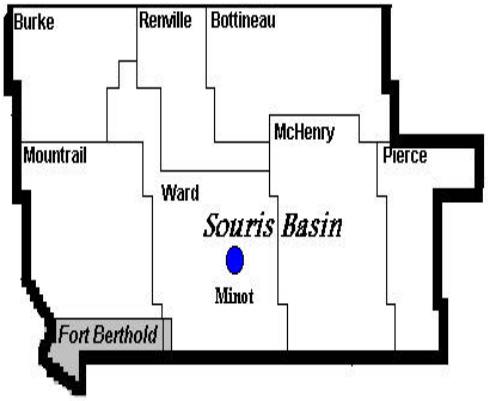
22 East Broadway-2nd floor
Williston, ND 58801
Phone: (701) 774-1382

Souris Basin Planning Council

4215 Burdick Expressway East * Minot, ND 58701 * Phone (701) 839-6641 * Fax (701) 838-8955
E-mail: sbpc@ndak.net



Region Two, the Souris Basin Planning Council consists of seven counties-- Bottineau, Burke, McHenry, Mountrail, Pierce, Renville, and Ward along with the northeast portion and the headquarters of the Ft. Berthold Indian Reservation.

Minot is the largest community with 36,567 residents. Other primary communities are Bottineau and Rugby.

The area's 88,000+ residents account for 14 percent of the population and an approximate 15 percent of the state's total land base.

Professional Staff

Greg Hagen ..... Executive Director
Donald Longmuir..... Economic Development Specialist
Jared Andrist ..... Community Development Specialist
Nancy Larson ..... Office Manager
Monica Peterson..... Administrative Assistant

Region-wide Assistance Providers

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Fax: (701) 839-6933
Web Site: www.misu.nodak.edu

Fort Berthold Community College
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Web Site: www.sbcc.bia.edu

Minot Adult Learning Center
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Minot, ND 58703
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MSU-Bottineau Branch
Dr. Ken Grosz, Campus Dean
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Fax: (701) 228-5468
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Quentin Burdick Job Corps Center
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Minot, ND 58703
Phone: (701) 857-9600
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Souris River Campus
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HEALTH AND HUMAN SERVICE

(See Appendix for County Social Service Office listing)

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Minot Commission on Aging
Sharlotte Zahn, Director
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Community Action Opportunities, Inc
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HOUSING

(see Appendix for City/County Housing Authorities)

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Fort Berthold Housing Authority
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COMMUNITY AMENITIES / ENVIRONMENT

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First District Health Unit
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Bottineau Economic Development Corp
Bottineau Co Technology Center
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bcc@utma.com

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Kenmare, ND 58746
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Mountrail Co Jobs Dev Authority
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PO Box 651 * 417 5th Street * Devils Lake, ND 58301
Phone (701) 662-8131 * Fax (701) 662-8132
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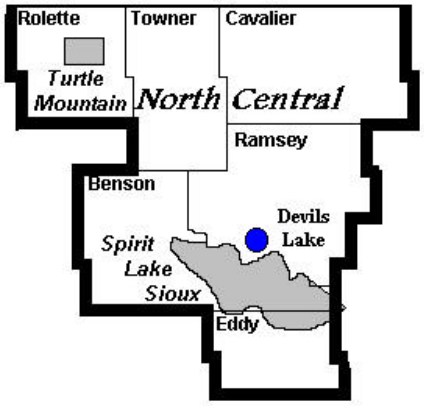

Region Three or the North Central Planning Council consists of the six counties of Benson, Cavalier, Eddy, Ramsey, Rolette, and Towner, and include the Spirit Lake Sioux and Turtle Mountain Chippewa Indian Reservations. The anchor city is Devils Lake with a population of 7,222 with other primary communities being Belcourt, Cando, Langdon, New Rockford and Rolla.

The region with an approximate 43,168 residents constitutes about 7 percent of the total population and about ten percent of the state's land base.

Professional Staff

Richard Anderson ..... Executive Director
Jacqueline Senger.. Administrative Assistance & Transportation Coordinator
Denise Hendrickson ..... Economic Development Specialist
Stacy Twete..... Grant Administrator
Linda Lybeck .....Financial Officer and RLF Administrator

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Toll-free: 1-800-443-1313

Turtle Mountain Community College
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Fax: (701) 477-5028

HEALTH AND HUMAN SERVICES

(see Appendix for County Social Service Office listing)

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Lake Region Human Service Center
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(see Appendix for County/City Housing Authorities)

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Turtle Mountain Band of Chippewa
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Forward Devils Lake
Jim Dahlen, Executive Director
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Towner County EDC
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Spirit Lake Sioux Planning Office
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Center of North American Coalition
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Northern Plains Cooperative, Inc.
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Rolla Job Service Office
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Ronda Greene, Co-Site Supervisor
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Phone: (701) 662-2266

Burdick Arena
Terry Wallace
Superintendent of Parks and Recreation
Devils Lake Park Board
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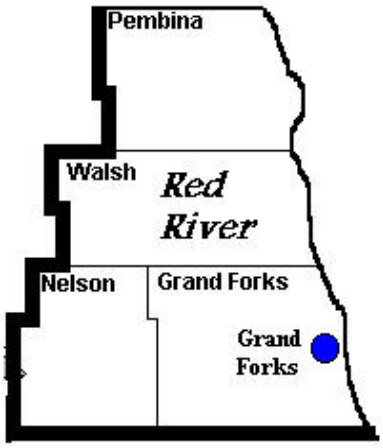
Red River Regional Council

516 Cooper Ave * Grafton, ND 58237 * Phone (701) 352-3550 * Fax (701) 352-3015
E-mail: rrrc@state.nd.us



The counties of Grand Forks, Nelson, Pembina, and Walsh comprise Region Four or the Red River Regional Planning Council. Grand Forks with a population of 49,321 is the region's largest city. The next largest community is Grafton with a population of nearly 4,516. Other primary communities in the region are Cavalier, Drayton, Park River and Walhalla.

With 90,000 residents, three-fourths classified as urban, the Region accounts for almost 15 percent of the state's population and only seven percent of the land area.

Professional Staff

Julius Wangler ..... Executive Director
Paul Wellman.....Resource Conservation & Development
Katherine Lunde.....Community Developer
David Rush.....Environmental Projects Coordinator
Karol Dupree-Robinson.....Housing Coordinator
Dawn Keeley.....Economic Developer
Sandra Simonson .....Economic Recovery Coordinator
Janet Dvorak .....Administrative Assistant
Lori Estad..... Secretary/Receptionist
Sue Currie ..... RC&D Secretary

Region-wide Assistance Providers

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Northwest Technical College
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East Grand Forks, MN 56721
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HOUSING

(see Appendix for City/County Housing Authorities)

Red River Comm Housing Dev Agency
Karol Dupree-Robinson, Coordinator
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Grand Forks City/County Housing Auth
Grand Forks Homes
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HEATH AND HUMAN SERVICES

(See Appendix for County Social Service Office listing)

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Region IV Aging Services
Patricia Soli, Director
151 South 4th Street
Grand Forks, ND 58201
Phone: (701) 795-3000

Red River Valley Community Action
Kent Keys, Executive Director
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Developmental Center
RR #1 - West 6th Street
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Terry Hanson, Director
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Grand Forks Job Service Office
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Phone: (701) 352-4450
Fax: (701) 352-4454
Toll-free: 1-800-247-0986

Grand Forks Region Econ Dev Corp
Mark Krauseneck, President
Jim Melland, Economic Developer
600 DeMers Avenue, Suite 501
Grand Forks, ND 58201
Phone: (701) 780-9915
Fax: (701) 780-9025

Walhalla Economic Development Office
Kathy Stremick, Director
1103 Central Ave - PO Box 318
Walhalla, ND 58232
Phone (701) 549-2707
Fax: (701) 549-2410

Paul Retzlaff, NC JDA
516 Cooper Avenue
Grafton, ND 58273
Phone: (701) 352-3550
Fax: (701) 352-3015

Leon Dubart
PC JDA
516 Cooper Avenue
Grafton, ND 58237
Phone: (701) 352-3550
Fax: (701) 352-3015

COMMUNITY AMENITIES / ENVIRONMENT

Rendevous Region
PO Box 384
Walhalla, ND 58232
Toll-free phone: 1-800-471-2381

Grand Forks Chamber of Commerce
Dan Schenken, President
202 North 3rd Street
Grand Forks, ND 58203
Phone: (701) 772-7271
Fax: (701) 772-9238

District IV Solid Waste Planning Board
Doug Manbeck, Chairman
PO Box 384
Lakota, ND 58344
Phone: (701) 247-2400

Lake Agassiz Regional Council

417 Main Ave * Fargo, ND 58103 * Phone (701) 239-5373 * Fax (701) 235-6706
E-mail: info@lakeagissiz.com

Located in the southeast corner of North Dakota, Region Five or the Lake Agassiz Regional Council consists of six counties-- Cass, Ransom, Richland, Sargent, Steele, and Traill.

The region's anchor community, Fargo with a population of 90,599 is also the largest city in North Dakota. The other two primary communities, West Fargo and Wahpeton reflect population figures of 14,940 and 8,586 respectively. With a total of 160,000+ residents, almost 25 percent of the state's population resides in the region and on only 9.4 percent of the land base.

Professional Staff

Irvin Rustad..... Executive Director
Tracey Anderson..... Fund Manager
Carl Altenbernd..... Senior Planner
Darin Bullinger ..... Fund Manager
Debbie Nelson..... Loan Program Assistant
Lynne Singelmann ..... Financial & Operations Manager

Region-Wide Assistance Providers

EDUCATION AND TRAINING

Mayville State University
Dr. Ellen Chaffee, President
330 Third St NE
Mayville, ND 58256
Phone: (701) 786-2301
Web Site: www.masu.nodak.edu

ND State College of Science
800 N 6th St
Wahpeton, ND 58075
Phone: (701) 671-2145

ND State University
Dr. Joe Chapman, President
1301 12th Ave North
Fargo, ND 58102
Phone: (701) 231-8011
Web Site: www.ndsu.nodak.edu

HEALTH AND HUMAN SERVICES

Southeast Human Service Center
2624 9th Ave SW
Fargo, ND 58103
Phone: (701) 298-4500

Centre, Inc.
123 15th St N
Fargo, ND 58102
Phone: 235-445

HOUSING

Southeastern ND
Community Action Agency
3233 University Drive S.
Fargo, ND 58104
Phone: (701) 232-2452

Community Homes, Inc.
702 23rd St S
Fargo, ND 58103
Phone: (701) 293-6014

Fargo Housing and Redevelopment
Authority, 325 Broadway
Fargo, ND 58102
Phone: (701) 293-6262
Fax: (701) 293-6269

ECONOMICS

Lake Agassiz Regional Council
Irvin D. Rustad, Director
417 Main Ave
Fargo, ND 58103
Phone: (701) 239-5373

Veterans Administration Medical
Center/Veterans Center
2101 Elm St N
Fargo, ND 58102
Phone: (701) 235-4453

Hospice of the Red River Valley, inc
702 28th Ave North
Fargo, ND 58102
Phone: (701) 237-4629

Job Service ND
1350 32nd St. SW
Fargo, ND 58103
Phone: (701) 239-7300

Fargo Cass County Economic
Development Corp.
Brian Walters, Director
406 Main Ave., Suite #404
Fargo, ND 58103
Phone: (701) 237-6132

Ransom County JDA
Ransom Co Courthouse
Lisbon, ND 58054
Phone: (701) 239-5373

Richland County JDA
417 Main Avenue
Fargo, ND 58103
Phone: (701) 235-1177 Fax: (701) 235-6706

Senior Community Service Employment
Program — AARP
118 Broadway
Fargo, ND 58102
Phone: (701) 232-2489

Steele County Job Development Authority
Steele Co Courthouse
Finely, ND 58230
Phone: (701) 239-5373
Fax: (701) 235-6706

Traill County
Rick Forsgren, Director
330 3rd St NE, #1856
Mayville, ND 58257-1299
Phone: (701) 786-4746

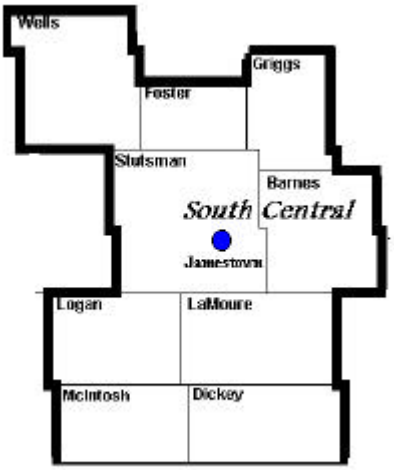
COMMUNITY AMENITIES/ ENVIRONMENT

Chamber of Commerce of Fargo-Moorhead
202 1st Avenue North
Moorhead, Mn 56560
Phone: (701) 237-5678
Fax: (701) 223-1200

Wahpeton Chamber of Commerce
118 6th St. N
Wahpeton, ND 58078
Phone: (701) 642-8744

South Central Dakota Regional Council

PO Box 903 * 210 10th Street SE * Jamestown, ND 58402
Phone (701) 252-8060 * Fax (701) 252-4930
E-mail scdrc@csicable.net



The nine counties which constitute Region Six or the South Central Dakota Planning Region are Barnes, Dickey, Foster, Griggs, LaMoure, Logan, McIntosh, Stutsman, and Wells. The major cities and population figures are Jamestown at 15,527 and Valley city at 6,826 residents. Other primary communities are Ashley, Carrington, Cooperstown, Harvey, LaMoure, Oakes and Wishek.

The Region has a land base of over 10,000 square miles and an overall population of 60,500+. They represent over 15 percent of the land area and 9 percent of the population of North Dakota. The Region is rural in character and has a population density below the state average.

Professional Staff

Eric Hoberg..... Executive Director
Kim Murray .....Executive Assistant
Kathryn Sorenson.....Loan Administrator

Region-wide Assistance Providers

EDUCATION AND TRAINING

Jamestown College
Dr. Jerry Combee, President
6081 College Lane
Jamestown, ND 58405
Phone: (701) 252-3467
Fax: (701) 253-4318
Web Site: www.jc.edu

Trinity Bible College
Dan Kuno, Dean
51 6th Ave. South
Ellendale, ND 58436
Phone: (701) 349-3621
Fax: (701) 349-5443
Web Site: www.tbc2day.edu

Valley City State University
Ellen Chaffee, President
101 College St. SW
Valley City, ND 58072
Phone: (701) 845/7102
Fax: (701) 845-7110
Web Site: www.vcsu.nodak.edu

HEALTH AND HUMAN SERVICES

South Central Human Service Center
Rolf Storsteen, Director
PO Box 2055
Jamestown, ND 58402
Phone: (701) 252-2641
Fax: (701) 253-3033

COMMUNITY AMENITIES/ ENVIRONMENT

South Central Dakota RC&D
Carol Peterson, Coordinator
PO Box 903
Jamestown, ND 58402
Phone: (701) 253-4968
Fax: (701) 252-4930

HOUSING

Cooperstown Housing Authority
(Serves Griggs County)
Lois Wiseman, Executive Director
RR 2 Box 200
Cooperstown, ND 58425
Phone: (701) 797-2386

Stutsman County Housing Authority
(Serves Logan County also)
Cheryl Wegner, Executive Director
217 lst Ave. North
Jamestown, ND 58401
Phone: (701) 252-1098
Fax: (701) 252-7735

Barnes County Housing Authority
Kathy Martin, Executive Director
Skyline Villa
Valley City, ND 58072
Phone: (701) 845-2600
Fax: (701) 845-8753

McIntosh County Housing Authority
Ming Elhard, Executive Director
PO Box 299 County Courthouse
Ashley, ND 58413
Phone: (701) 288-3645

Foster County Housing Authority
LaVerne Malinski, Executive Director
55 - 16th Ave. South
Carrington, ND 58421
Phone: (701) 652-3509

Wells County Housing Authority
Debra Streifel, Executive Director
509 Emerson Ave
Harvey, ND 58341
Phone: (701) 324-4587

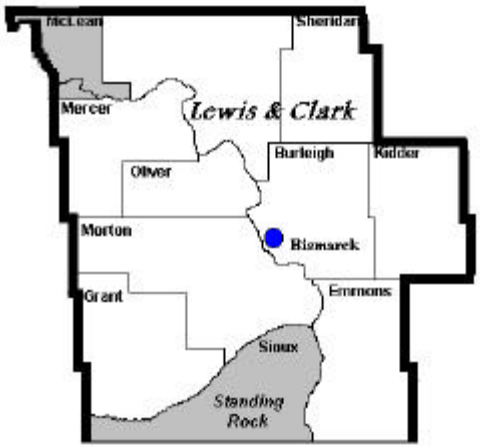
Burleigh County Housing Authority
(Serves Kidder County also)
Mike Zainhofsky, Executive Director
410 2nd St
Bismarck, ND 58501
Phone: (701) 255-2540
Fax: (701) 255-3459

LaMoure County Housing Authority
Jacinta Englehart, Ex. Director
PO Box 337/415 SE 1st
LaMoure, ND 58458
Phone: (701) 883-5836
Fax: (701) 883-5711

Dickey County Housing Authority
Sharon Kleppinger, Ex. Director
PO Box 322
Ellendale, ND 58436
Phone: (701) 349-47

Lewis and Clark Regional Development Council & CommunityWorks

400 E Broadway Ave * Bismarck, ND 58501 * Phone (701) 255-4591 * (701) 255-7228
E-mail: lcrdc@gcentral.com



Region Seven or the Lewis and Clark Regional Development Council consists of ten counties, the southeast quadrant of the Fort Berthhold, and the North Dakota portion of the Standing Rock Sioux indian Reservations. At 128,685 residents, the Region is one of the most populous and encompasses over 20 percent of the state's total land area.

The State Capitol, Bismarck, with 55,532 residents, is the region's anchor city, while nearby Mandan is second largest with a population of 16,718. Other primary communities in the region include Beulah, Center, Glen Ullin, Hazen and Linton.

The United Tribes Technical College is located in southeast Bismarck.

Professional Staff

Paul Rechlin ..... Executive Director
Brent Ekstrom ..... Economic Development/RLF Manager
Lyle Hogue ..... Community Development Coordinator
Gayle Paul ..... Office Manager/Grant Administrator
Jay Bethke ..... Loan Administrator
Sherri Arenz ..... Housing Programs Director
Mike Heinsohn ..... Self-Help Housing Coordinator
Joleen Leier ..... Office Administrator

Region-Wide Assistance Providers

EDUCATION AND TRAINING

Bismarck State College
Dr. Donna Thigpen, President
1500 Edwards Ave
Bismarck, ND 58501
Phone: (701) 224-5400
Web Site: www.bismarckstate.com

University of Mary
Sister Thomas Welder, President
7500 University Drive
Bismarck, ND 58504
(701) 255-7500
Web Site: www.umary.edu

United Tribes Technical College
David Gipp, President
3315 University Drive
Bismarck, ND 58504
Phone: (701) 255-3285
Web Site: www.united-tribes.tec.nd.us

Sitting Bull Community College
Ron McNeil, President
1341 92nd St.
Fort Yates, ND 58538
Phone: (701) 854-3861
Web Site: www.sittingbull.com

HEALTH & HUMAN SERVICES

West Central Human Service Center
Tim Sauter, Director
600 So Second St.
Bismarck, ND 58504
Phone: (701) 328-8888

Region VII Aging Services
Cherry Schmidt, Coordinator
600 S Second St
Bismarck, ND 58504
Phone: (701) 328-8888

HOUSING/COMMUNITY DEVELOPMENT

Lewis & Clark CommunityWorks
(Neighborhood Reinvestment Corp
Member) www.iccw@central.com

Paul Rechlin, Executive Director
400 E Broadway Ave. Suite 418
Bismarck, ND 58501
Phone: (701) 255-4591

Region VII Community Action
Brenda Christensen, Director
2105 Lee Ave
Bismarck, ND 58504
Phone: (701) 258-2240

ECONOMICS

Bismarck Mandan Development Assn.
Russ Staiger, Director
Vision Fund Chairman, Steve Herman
Growth Fund Chairman, Jay Feil
400 East Broadway, Ste. 417
Bismarck, ND 58502
Phone: (701) 222-5530

Bismarck Area Job Service
Elmer Gumz, Director
216 Second St
Bismarck, ND 58501
Phone: (701) 328-5000
Toll free: 1-800-247-0981

Small Business Development Center
Carl Kvanvig, Regional Director
400 East Broadway, Ste. 416
Bismarck, ND 58501
Phone: (701) 223-8583
Fax: (701) 255-7228

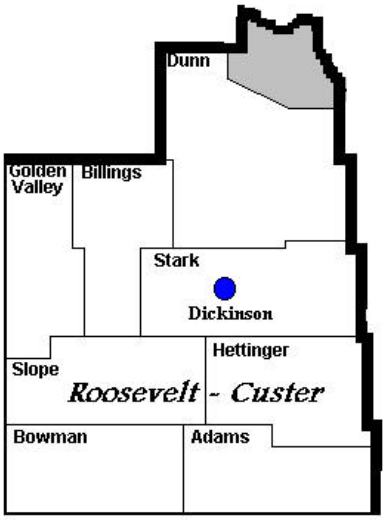
COMMUNITY AMENITIES/ ENVIRONMENT

Dakota Prairies RC&D
Wes Ewine, Coordinator
400 East Broadway Ave, Ste. 416
Bismarck, ND 58501
Phone: (701) 250-4222

Custer District Health Unit
Keith Johnson, Director
210 Second Ave. NW
Mandan, ND 58554
Phone: (701) 667-3370

Roosevelt-Custer Regional Council for Development

Pulver Hall * Dickinson, ND 58601 * Phone (701) 483-1241 * Fax (701) 483-1243
E-mail: info@rooseveltcuster.com



Located in the southwest corner of the state, Region Eight or the Roosevelt-Custer Regional Council for Development consists of eight counties - Adams, Billings, Bowman, Dunn, Golden Valley, Hettinger, Slope, Stark and the southwest quadrant of the Fort Berthold Indian Reservation.

With a population of 38,365, the region contains almost 10,000 square miles and represents 14.4 percent of the state's land area. It is predominantly rural and has a population density that is less than one-half that of the state.

Dickinson is the largest community with 16,010 residents.

Professional Staff

Rod Landblom ..... Executive Director
Shirley Brentrup.....Community Development Coordinator
Ken Davis..... Housing Coordinator & Economic Development Specialist
Deb Kantrud..... Community Relations
Connie Schaff..... Office Manager

Region-Wide Assistance Providers

EDUCATION AND TRAINING

Dickinson State University
Dr. Lee Vickers, President
May Hall
Dickinson, ND 58601
Phone: (701) 483-2326
Web Site: www.dickinsonstate.com

Adult Continuing Education (ACE)
Media Center
Dickinson Public Schools System
444 4th St. West
Dickinson, ND 58601
Phone: (701) 456-0008

HOUSING

Stark County Housing Authority
Lyle Frankl, Director
1425 Villard
Dickinson, ND 58601
Phone: (701) 225-3120

HEALTH AND HUMAN SERVICES

Badlands Human Service Center
(covers all eight counties)
L. Joe Fry, Director
Pulver Hall
Dickinson, ND 58601
Phone: (701) 227-7500

Vocational Rehab
Dale Sattler, Director
117 1st Street East
Dickinson ND 58601
Phone: (701) 227-7600

Division of Juvenile Services
Pulver Hall
Dickinson, ND 58601
Phone: (701) 227-7590

Southwest District Health Unit
Carolotta Ehlis, Director
2968 Third Ave. West
Dickinson, ND 58601
Phone: (701) 483-0171

Protection & Advocacy
Edna Keller, Director
1173 Third Ave. West
Dickinson, ND 58601
Phone: (701) 227-7444

ECONOMICS

Dickinson Job Service ND
Ron Lisko, Manager
66 Osborn Drive
Dickinson, ND 58601
Phone: (701) 227-3100

Dunn Co. Jobs Development Authority
John Bacon, Chairman
Box 283
Killdeer, ND 58640
Phone: (701) 764-6092

Bowman County Economic
Development Corporation
Cal Klewin, Executive Director
Box 12
Bowman, ND 58623
Phone: (701) 523-5880

Stark Development Corp.
Gaylon Baker, Director
341 Third Ave. W.
Dickinson, ND 58601
Phone: (701) 225-5997

Prairie West Development Foundation
Mike Taylor, Director
Box 784, Beach, ND 58621
Phone: (701) 872-3121
Fax: (701) 872-3121

ARISE
Dale Henderson, President
Route 1, Box 212
Scranton, ND 58653
Phone: (701) 275-6224

Hettinger County JDA
Glenn Giese
Slope Electric
PO Box 338
New England, ND 58647
Phone: (701) 579-4191

Adams County Development Corp
Bob Kudrna, Director
Box 1323, Hettinger, ND 58639
Phone: (701) 567-2531
Fax: (701) 567-2690

COMMUNITY AMENITIES/ ENVIRONMENT

Dickinson Chamber of Commerce
Rich Wardner, Executive Director
314 Third Ave. West
Dickinson, ND 58601
Phone: (701) 225-5115

Dickinson Convention & Visitors Bureau
Terri Thiel, Executive Director
72 Museum Drive
Dickinson, ND 58601
Phone: (701) 483-4988

Belfield Chamber of Commerce
107 2nd Ave. NE
Belfield, ND 58622
Phone: (701) 565-8135

Dakota Buttes Visitors Council
Centennial Square
Hettinger, ND 58639
Phone: (701) 567-2531

Theodore Roosevelt Medora Fdn.
Box 198, Medora, ND 58645
Phone: (701) 623-4444

Joachim Regional Museum
1226 Sims
Dickinson, ND 58601

Bowman Chamber of Commerce
100 1st St. East
Bowman, ND 58623
Phone: (701) 523-5880

Hettinger Area Chamber of Commerce
Centennial Square
Hettinger, ND 58639
Phone: (701) 567-2690

Dakota Buttes Museum
400-11th St. S.
Hettinger, ND 58639
Phone: (701) 567-4429

Dakota Dinosaur Museum
200 Museum Drive
Dickinson, ND 58601
Phone: (701) 225-3466

Golden Valley County Museum
180 1st Ave. SE
Beach, ND 58621
Phone: (701) 872-3938

Pioneer Trails Regional Museum
12 1st Ave. NE
Bowman, ND 58623

TRIBAL GOVERNMENT & PRIMARY ASSISTANCE AVENUES

Spirit Lake Sioux Tribe

Valentino White, Tribal Chairman
Vincent Grey Horn, Vice Chairman
PO Box 359
Fort Totten, ND 58335
Phone: (701) 766-4221
Fax: (701) 766-4126
Ila McKay Hairychin, Planning Director
Phone (701) 766-1704
Fax (701) 766-1713

Bureau of Indian Affairs
Rod Cavanaugh, Acting Superintendent
Spirit Lake Agency Office
PO Box 395
Fort Totten, ND 58335
Phone: (701) 766-4545
Fax: (701) 766-4117

PHS Indian Health Center
Jim Foote, Service Unit Director
Peggy Cavanaugh, Tribal Health Director
PO Box 200
Fort Totten, ND 58335
Phone: (701) 766-1600
Fax: (701) 766-1620

Four Winds High School
Gaylord Peltier, Superintendent
PO Box 239
Fort Totten, ND 58335
Phone: (701) 766-1439
Fax: (701) 766-4809

Little Hoop Community College
Cynthia Mala, President
PO Box 269
Fort Totten, ND 58335-0269
Phone: (701) 766-4415
Fax: (701) 766-4077

Standing Rock Sioux Tribe

Charles Murphy, Tribal Chairman
Tom Iron, Vice Chairman
PO Box D
Fort Yates, ND 58538
Phone: (701) 854-7201
Fax: (701) 854-7226

Bureau of Indian Affairs
Dwight Archambault, Superintendent
Standing Rock Agency Office
PO Box E
Fort Yates, ND 58538
Phone: (701) 854-3433
Fax: (701) 854-7184

PHS Indian Health Center
Tim Yellow, Service Unit Director
Bill Sherwood, Tribal Health Director
PO Box J
Fort Yates, ND 58538
Phone: (701) 854-2073
Fax: (701) 854-2175

Tribal Education Department
Tomi Kay Kuntz, Director
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Phone: (701) 854-2073
Fax: (701) 854-2175

Sitting Bull Community College
Dr. Ron His Horse is Thunder, President
1341 92nd St.
Fort Yates, ND 58538
Phone: (701) 854-3861
Fax: (701) 854-3404

Three Affiliated Tribal Business Council

Tex Hall, Chairman
Mervin Packineau, Vice Chairman
PO Box HC-3, PO 2
New Town, ND 58763
Phone: (701) 627-4781
Fax: (701) 627-3805

Marian Spotted Bear, Planning Director
Phone: (701) 627-4781 x 2094
Fax: (701) 627-2449

Bureau of Indian Affairs
Perry Baker, Superintendent
Fort Berthold Agency Office
New Town, ND 58763
Phone: (701) 627-4707

PHS Indian Center
Karol Parker, Service Unit Director
Mary Fredericks, Sanitarian
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Education Department
Bernadine Young Bird, Administrator
HC03 Box 2
New Town, ND 58763
Phone: (701) 627-4112
Fax: (701) 627-3805

Fort Berthold Community College
Kerry Hartman, Acting President
PO Box 490
New Town, ND 58763-0490
Phone: (701) 627-4738
Fax: (701) 627-3609

Turtle Mountain Band of Chippewa

Leon Morin, Chairman
Troy DeCoteau, Vice Chairman
PO Box 900
Belcourt, ND 58316
Phone: (701) 477-0470
Fax: (701) 477-6836
Anita Blue, Planning Director
Phone: (701) 477-0470
Fax: (701) 477-9322

Bureau of Indian Affairs
Pat Hemmy, Superintendent
Turtle Mountain Agency Office
PO Box 60
Belcourt, ND 58316
Phone: (701) 477-6111
Fax: (701) 627-6628

PHS Indian Center
Dr. Linus Everling, Service Unit Director
Blaine Malaterre, Tribal Health Officer
PO Box 160
Belcourt, ND 58316
Phone: (701) 477-6111
Fax: (701) 477-3969

Turtle Mountain Community Schools
Dr. Viola LaFountaine, Superintendent
PO Box 440
Belcourt, ND 58316
Phone: (701) 477-6471
Fax: (701) 477-5028

Turtle Mountain Community College
Dr. Gerald Monette, President
PO Box 340
Belcourt, ND 58316-0340
Phone: (701) 477-5605
Fax: (701) 477-5028

Trenton Indian Service Area
Cynthia LaCounte, Chairperson
Alfred Slater, Project Manager
PO Box 210
Trenton, ND 58853
Phone: (701) 572-8316
Fax: (701) 572-0124

Sisseton-Wahpeton Sioux Tribe

JC Crawford, Chairman
PO Box 509
Agency Village, SD 57262
Phone: (701) 698-3911
Fax: (701) 698-3276

Russell Hawkins, Superintendent
Bureau of Indian Affairs
Sisseton-Wahpeton Agency Office
Agency Village, SD 57262
Phone: (701) 698-7676
Fax: (701) 698-7784

United Tribes Technical College
Dr. David Gipp, President
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Bismarck, ND 58504
Phone: (701) 255-3285
Fax: (701) 530-0605

ND Indian Affairs Commission Staff

600 East Boulevard Avenue
State Capitol – 1st Floor, Judicial Wing
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Fax: (701) 328-1537

Cheryl Kulas –Chippewa/Lakota
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Melanie L. Luger – Hidatsa
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Chadwick Kramer – Lakota
Research Analyst
ckramer@state.nd.us

ND Indian Affairs Commission Members

Governor John Hoeven, Chairman
Office of the Governor
600 E Boulevard Ave, Dept 101
Bismarck, ND 58505-0001
Phone: (701) 328-2200
Fax: (701) 328-2205

Cheryl Kulas, Executive Director
Indian Affairs Commission
600 East Boulevard Avenue
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Bismarck, ND 58505-0300
Phone: (701) 328-2428
Fax: (701) 328-3000
Website: www.health.state.nd.us/ndiac

Valentino White, Chairman
Spirit Lake Nation
PO Box 359
Fort Totten, ND 58335-0359
Phone: (701) 766-4626
Fax: (701) 766-4126

Charles Murphy, Chairman
Standing Rock Sioux Tribe
PO Box D
Fort Yates, ND 58538
Phone: (701) 854-7201
Fax: (701) 854-7299

Tex Hall, Chairman
Three Affiliated Tribes
HC 3, Box 2
New Town , ND 58763
Phone: (701) 627-4781
Fax: (701) 627-3626

Leon Morin, Chairman
Turtle Mountain Band of Chippewa
PO Box 900
Belcourt, ND 58316-0900
Phone: (701) 477-0470
Fax: (701) 477-0065

Cynthia LaCounte, Chairperson
Trenton Indian Service Area
PO Box 210
Trenton, ND 58853-0210
Phone: (701) 572-8316
Home Phone: (701) 774-0915
Fax: (701) 572-0124

At-large members

Phil Baird, Dean
United Tribes Technical College
3315 University Drive
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Fax: (701) 530-0605

Kevin Wheeler, President
Wheeler Contracting
PO Box 1775
Minot, ND 58702
Home Phone: (701) 852-5584

Jim Laducer, President
Laducer and Associates
201 Missouri Drive
Mandan, ND 58554
Phone: (701) 667-1980
Fax: (701) 667-2970

Mission: ND Indian Affairs Commission (Per ND Century Code 54-36)

1. To assist and mobilize the support of State and Federal agencies in assisting Indian individuals and groups in North Dakota, especially the five Tribal Councils (Three Affiliated Tribes, Turtle Mountain Band of Chippewa, Spirit Lake Nation, Standing Rock Tribe, and Trenton Indian Service Area), as they seek to develop their own goals, project plans for achieving those goals and implementing those plans;
2. To investigate any phase of Indian affairs, and to assemble and make available the facts needed by Tribal, State and Federal agencies to work effectively together;
3. To assist Tribal, State and Federal agencies in developing programs whereby Indian citizens my achieve more adequate standards of living;
4. To assist Tribal groups in developing increasingly effective institutions of self-government;
5. To work for greater understanding and improved relationships between Indian and non-Indians;
6. To seek increased participation by Indian citizens in local and state affairs;
7. To confer with and coordinate officials and agencies of other governmental units and Congressional committees with regards to Indian needs and goals;
8. To encourage and propose agreements and accords between Federal, State and local agencies and the Tribal governments; and
9. Pursuant to ND Century Code Chapter 54-40.2, to assist in monitoring and negotiating agreements and accords when asked by an affected Tribe.

The Commission is the liaison between the Executive Branch and the Tribes in North Dakota. Duties include mediation service with the Tribes and State and working with other state agencies regarding proper protocol in working with Indian people and Tribal governments.

Nine Commission members, open-ended terms. The Governor is the Chairperson. The Chairperson of the four Tribes are members along with four Governor appointees, of which three must be of Indian decent.

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NDSU EXTENSION SERVICE

Sharon D. Anderson**, Director**
January 2000

The North Dakota State University Extension Service exists to serve the people of North Dakota. The Cooperative Extension System was established in 1914 to address through education critical needs of the public in the areas of agriculture, family and youth. The work of the Extension Service continues to be extremely important to producers, families, community leaders and young people. Extension maintains a unique relationship among federal, state and county constituents. Local input into programs, combined with support and funding from state and federal partners, enables the Extension Service to truly meet the needs of people.

Our Mission

To create learning partnerships that help adults and youth enhance their lives and communities.

Programs

Planned programs. The Extension Service has an ongoing program planning process. This process typically begins with advisory council discussions in late winter, program planning team meetings in spring and early summer, program development during the summer and early fall, and program implementation during the fall, winter and spring. As part of this process, the NDSU Extension Service forms partnerships with groups and individuals to identify issues and deliver programs. County and multi-county advisory committees often identify needs that must be addressed. Specialists and researchers may identify emerging issues they believe should be discussed with citizens. Other states or our federal partners may identify an issue in one part of the country that has implications for North Dakota. At the county level, an agent may observe a situation that calls for a program.

Eight program planning teams guide the program development process. These teams consist of county, area and state staff and include researchers at NDSU and its Research Extension Centers. Many teams involve producers, agency members and clientele in their discussions. The teams are:

- Community, Economic Development and Leadership
- Competitiveness and Profitability in Animal Production
- Competitiveness and Profitability in Crop Production
- Farm and Family Economics
- 4-H Youth Development
- Human Development
- Natural Resources and Environmental Management
- Nutrition, Food Safety and Health

Planners identify needs, determine objectives or learner outcomes, choose delivery methods and determine the impacts made by the program. Most programs include large and small group meetings, mass media, newsletters, individual consultation with clients, cooperation with other agencies and groups, and various applications of technology.

Responsive programs. Often, programs must address an urgent situation that has occurred. Examples include excessive rain, hail, tornados, floods, serious financial problems, child abductions, and food borne illnesses. These programs require especially prompt attention, and the NDSU Extension Service has an

excellent track record in quickly and effectively addressing these issues. Urgent situations require that the NDSU Extension Service be ready for action with little preparation time.

Community issues. Most programs are subject matter- and research-based, however, today's Extension staff are becoming involved in public issues that have many viewpoints and no simple answers. In these situations, the role of Extension staff is to provide accurate information about all sides of issues and lead communities through a process that can bring about resolution. This work is not easy sometimes communities can be very polarized.

Program Delivery

Finding the most appropriate ways to deliver programs is as important as developing them. People are life-long learners and seek information in many ways in many places. Citizens want educational information at a time and means that is right for them. Some like daytime educational meetings while others prefer to access web-based information from their homes at night.

As a result, each program must be made available to people in multiple ways and requires staff to be trained to use a variety of approaches. Offices must be equipped to reach the technology-proficient learner. Extension is part of a highly competitive information industry. Citizens expect our programs and materials to be of high quality.

While a strong county-based Extension network is the main avenue for program delivery, Extension agents also provide programs on a multicounty basis. Each Extension agent specializes in a program emphasis area and delivers programs, within their emphasis area, in their multicounty program unit (MPU). With this arrangement, the NDSU Extension Service brings stronger educational expertise to a more local level.

Staffing

County staff. County staff members are located in 52 county offices and, in most cases, have 50 percent of their salary paid by the county partner. Applicants are required to have a bachelor's degree and preference is given to those with master's degrees. Most agents have a strong academic base in one discipline when they begin their employment. New agents, together with district directors, determine the training needed to prepare for diverse roles at the county level. Also located in county offices and on reservations are para-professionals delivering the Expanded Food and Nutrition Education Program (EFNEP) and the Family Nutrition Program (FNP). These two programs are financed with federal dollars through USDA and matching county support mostly through in-kind contributions.

Area staff. Most area Extension staff members have masters or doctorate degrees. They provide a higher level of knowledge and skill to the programs developed by county staff and extend the expertise of specialists at NDSU. Area staff is located at the Dickinson, Williston, North Central (Minot) and Carrington Research Extension Centers. Other area staff is located in county offices and some work out of an area office.

State specialists. Located on the NDSU campus, state specialists are either departmental faculty or Extension specialists. Department faculty may have joint appointments with the North Dakota Agricultural Experiment Station, the College of Agriculture or the College of Human Development and Education. Some Extension specialists are not in faculty positions. These positions focus on specific programs such as pesticides, farm safety, EFNEP, FNP and 4-H and may not require a doctorate degree.

Support Staff. In all of our offices, the support staff is usually the first point of contact to NDSU for office callers and visitors. They maintain coordinated, yet flexible, office environments and help deliver high quality information to the public. Technical staff help prepare and deliver educational materials through print, audio, video, graphic and computer technology.

Funding

Traditional funding of the NDSU Extension Service has been a blend of federal, state and county dollars. In the past few years, grant dollars and agency partnerships have increased. Today, about 23 percent of the budget is comprised of federal dollars, most of which are appropriated funds. In the future, we will have to compete for more of our federal funds. Nearly 44 percent of NDSU Extension Service resources are obtained from the state legislature. And county commissioners support about 20 percent of the Extension budget by contributing 50 percent of Extension agents' salaries as well as all operating expenses for county offices. The remainder of Extension funding comes from grants, contracts and partnerships.

To continue to address issues in the future, the NDSU Extension Service will need to maintain current sources of funding, become more efficient, be more aggressive in seeking grant funds and find new partners.

Into the Future

As issues facing the people of North Dakota become increasingly complex, the role of the NDSU Extension Service is to continue to meet the needs of the people as they adapt to this changing environment. In that role, Extension staff continue to bring research data to people with individual issues and needs. Extension staff also help producers, business-people, families, individuals, youth and communities address problems holistically. To do that, the NDSU Extension Service builds on traditions, plans and works within today's situations, and looks toward the future with positive alternatives.

NDSU Extension Service, North Dakota State University of Agriculture and Applied Science, and U.S. Department of Agriculture cooperating. Sharon D. Anderson, Director, Fargo, North Dakota. Distributed in furtherance of the Acts of Congress of May 8 and June 30, 1914. We offer our programs and facilities to all persons regardless of race, color, national origin, religion, sex, disability, age, Vietnam era veterans status, or sexual orientation; and are an equal opportunity employer. This publication will be made available in alternative format upon request to people with disabilities (701) 231-7881.

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UNITED STATES DEPARTMENT OF AGRICULTURE

RURAL DEVELOPMENT LOAN/GRANT PROGRAMS IN NORTH DAKOTA

Rural Development Programs

Rural Development consists of three services: Rural Business-Cooperative Service (RBS), Rural Utilities Service (RUS), and Rural Housing Service (RHS).

Rural Business-Cooperative Service

The mission of RBS is to enhance the quality of life for all rural Americans by providing leadership in building competitive businesses and cooperatives that can prosper in the global marketplace. Guaranteed loans and direct loans are available through the Agency. Cooperative development assistance can be provided. Grants are limited to eligible entities

Rural Utilities Service

The water and waste disposal loan and grant programs help to promote economic development in rural America and are administered by RUS. Loans and grants are also made for medical and distance learning purposes.

Rural Housing Service

Rural Housing Service (RHS) provides direct loans to credit worthy rural residents who are otherwise unable to obtain financing for a home. RHS guarantees loans made through lending institutions for single family and multi-family housing. Direct loans are made to provide multi-family housing or apartments for low-income rural residents.

The Community Facility Program provides grants, loans and loan guarantees to help fund a variety of public improvements such as health care centers, day care centers, public safety, and public building projects.

Community Development Program

The mission of the community development program area for Rural Development in North Dakota is to assist in creating a superior economic & social environment in rural North Dakota through local commitment.

USDA Rural Development Programs

Rural Business Cooperative Service (RBS)

- Business & Industry Guaranteed Loans
- Business & Industry Direct Loans
- Rural Business Enterprise Grants
- Intermediary Relending Program Loans
- Rural Business Opportunity Grants
- Rural Economic Development Loans & Grants
- Rural Cooperative Development Grants & Services
- Cooperative Development Assistance

Alternative Agricultural Research & Commercialization Corporation (AARC) is an independent agency.

Rural Utilities Service (RUS)

- Water & Waste Disposal Loans & Grants
- Technical Assistance and Training Grants
- Solid Waste Management Grants
- Emergency Community Water Assistance Grants
- Rural Water Circuit Rider Technical Assistance
- Distance Learning & Telemedicine Loans and Grants

Rural Housing Service (RHS)

- Home Ownership Loans & Loan Guarantees
- Home Improvement & Repair Loans & Grants
- Rural Rental Housing Loans
- Rental Assistance
- Housing Preservation Grants
- Community Facilities Grants, Loans & Loan Guarantees

Community Development Program Area

- Community Development Board Training
- Strategic Planning

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Community Development Program Area

The mission of the community development program area for Rural Development in North Dakota is to assist in creating a superior economic & social environment in rural North Dakota through local commitment.

The community development program area provides financial and technical assistance to USDA designated economically stressed communities in the state. Technical assistance consists of annual conferences, special workshops, completing additional application processes, bonus points on USDA loan/grant applications, Boarding training and identifying non-USDA funding sources. Technical assistance is also provided for the benchmarking process completed by the designated community. Community development staff assists the community with the USDA on-line benchmarking system, which tracks the progress of the community's progress. These designated communities may consist of incorporated cities or a multi-county area. These communities are designated during an open round of the application process.

Empowerment Zone: The single empowerment zone in the state is located within the boundaries of Griggs and Steele Counties. The Griggs-Steele Empowerment Zone was awarded its designation during round two of the empowerment zone application process and was eligible to apply based on the community's high amount of out migration within its zone. The Griggs-Steele Empowerment Zone was designated based on the quality of their strategic plan and local commitment. The empowerment zone designation entitles the zone for $20 million over a ten year period. The zone will use the funding to assist in implementing its strategic plan. The community development program area provides financial and technical assistance to the zone in implementing its strategic plan. Web: www.griggs-steeleEZ.org

Champion Communities: There are three USDA designated champion communities in the state. These communities obtained their designation based on economically stress criteria of either outmigration or poverty. They are the Burke/Divide Counties - Northwest Jobs Authority, Rolette County Empowerment Board and the Dakota Partners, which comprises the cities of Bowman and Hettinger and the County of Pierce. These communities obtained their champion community status during the round two-empowerment zone application process. These communities are eligible for technical assistance from the community development program area for implementing their strategic plan. Web: www.dsu.nodak.edu

Rural Economic Area Partnership Zones (REAP): There are two REAP Zones located in the State. The Center of North America Coalition (CONAC) is located in North Central North Dakota and encompasses the Counties of Benson, Bottineau, McHenry, Pierce, Rolette and Towner. The Southwest REAP Zone encompasses the Counties of Adams, Billings, Bowman, Dunn, Golden Valley, Slope and Stark. These zones are pilot projects and were established to reduce the economic stresses effecting them. The community development program area provides these zones with financial and technical assistance to increase economic opportunity and sustainability.

Strategic Planning

The community development program area provides rural communities with strategic planning assistance. This assistance consists of facilitating the strategic planning process, identifying a steering committee, locating a resource team, developing visions and benchmarks and advising the writing process.
The strategic planning process consists of five major elements. These elements are: Vision Statement, Community Assessment, Goals, Development Strategies and the Evaluation Process.

Rural Development considers the strategic planning process vital for future sustainability for rural areas. There are many reasons for communities to participate in a strategic planning process:

- It creates a vision of what the community wants to become in the future.
- It allows the community to realize how its economy, environment and people could be changed.
- It makes sure that everyone in the community shares in its well being.
- It allows the community to select its own common goals for development.
- It involves as many people and local organizations as possible in the process.
- It allows the community to find out how much time, money and other resources are needed to create change.

After the plan's development the community will be able to apply for support from Federal, State, private and non-profit resources.

Project Development

The community development program area provides assistance to rural communities and developers with project development. Projects may consist of business development/expansion, infrastructure needs and/or community facilities needs. Through the state and field office personnel, Rural Development assists potential applicants with the Rural Development loans/grants application process. Assistance is also provided in locating and coordinating with other Federal, State, private and non-profit organizations for additional resources needed to develop or finance a project. When other resources are located, assistance is provided to the community in the application process for those other resources.

Outreach

The community development program area is responsible for providing the outreach to underserved areas in the state. Outreach assistance consists of providing presentations regarding Rural Development's loan and grant programs provided in the state. Another outreach assistance involves responding to all forms of communications for inquires to Rural Development's programs. The community development staff also works on a one to one bases with rural communities in the state to identify problems and assist that community in developing solutions using a coordinated effort from many other Federal, State, private and non-profit partners.

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Toll-Free: 1-800-247-0981

Devils Lake
301 South College Drive
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Fax: (701) 662—9310

Dickinson
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TDD: (701) 227-3112
Fax: (701) 227-3111

Fargo
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Phone: (701) 239-7301
Toll-Free: 1-800-247-0985

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Toll-Free TTY: 1-800-366-6888
Open Mon., Tues., Thurs. only

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Toll-Free: 1-800-382-3869
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Oakes
517 Main Avenue
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Pembina - Cavalier
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Ransom - Lisbon
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Richland - Wahpeton
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Rolette - Rolla
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Sargent - Forman
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Phone: (701) 968-4364

Traill - Hillsboro
Phone: (701) 636-5665

Walsh - Park River
Phone: (701) 284-6248

Ward - Minot
Phone: (701) 857-6444

Wells - Fessenden
Phone: (701) 547-3341

Williams - Williston
Phone: (701) 572-4592

Resource Conservation
<u>& Development Offices</u>
(Offices parallel state planning region boundaries.)

Williston Basin RC&D Office
Jeff Roel, Coordinator
Kelly Norby, President
22 East Broadway
PO Box 697
Williston, ND 58802
Phone: (701) 774-1382

Northern Plains RD&C Office
Mary Gunderman, Coordinator
Robert Curl, Chairman
512 4th Street
Devils Lake, ND 58301
Phone: (701) 662-7956

Lake Agassiz RC&D Office
Jay T. Mar, Coordinator
Nolan Verwest, Chairman (ND State Assn)
417 Main Avenue
Fargo, ND 58103
Phone: (701) 239-5373

Upper Dakota RC&D Office
Richard Mullaney, Coordinator
Steve Foster, Chairman
4215 Burdick Expressway East
Minot, ND 58701
Phone: (701) 839-8297

Red River RC&D Office
Paul Wellman, Coordinator
Chase Building – 516 Copper Avenue
Grafton, ND 58237-2226
Phone: (701) 352-0127

South Central Dakota RC&D Office
Carol V. Peterson, Coordinator
Joe Neis, Council Chairman
210 10th Street Southeast
PO Box 903
Jamestown, ND 58402-0903
Phone: (701) 251-1696

Dakota Prairies RC&D Office
Wes Ewine, Coordinator
Jerry Rohrich, Chairman
919 South 7th Street, Suite 306
Bismarck, ND 58504-5835
Phone: (701) 250-4222

Dakota West RC&D Office
Wes Ewine, Coordinator
Tami Simnioniw, Assistant
Michael Schneider, Chairman
40 1st Avenue West, Suite 204
Dickinson, ND 58601-2623
Phone: (701) 225-8721
Fax: (701) 225-1784

DEPARTMENT OF HUMAN SERVICES
AGING SERVICES DIVISION

PROGRAM DESCRIPTION

Aging Services Division is responsible for the administration of programs and services for older individuals and persons with physical disabilities. The underlying purpose of the state and federally funded programs is to enhance the ability of these individuals to maintain as much independence as possible and remain in their own homes and communities. Home and community-based services reduce reliance on institutional care by offering quality services in an alternative setting.

Services are available in rural as well as populated areas of the state through the use of independent contractors and agency providers enrolled as Qualified Service Providers, and Senior Service Providers.

CLIENTS

* Older Americans Act (OAA) services are available to individuals age 60 and over. There is no means test. Individuals must be given opportunity to contribute to the cost of the service; however, no one can be denied service due to inability to contribute.
* The Service Payments for Elderly and Disabled (SPED) Program eligibility criteria: liquid assets of less than $50,000, service cost based on sliding fee scale, and functionally impaired. If under age 18, must be screened for nursing facility level of care and not eligible for the Aged & Disabled or TBI Waivers.
* The Expanded Service Payments for Elderly and Disabled (Ex-SPED) Program is a companion to the Basic Care Assistance Program. Must be receiving or eligible for Medical Assistance (MA) and Supplemental Security Income (SSI). An individual cannot be severely impaired and must be in need of supervision or a structured environment.
* The Medicaid Waiver for Aged and Disabled and the Traumatic Brain Injury (TBI) Waiver funds in-home and community-based services to individuals who meet Medicaid eligibility standards and the level of care provided in a nursing facility.

FUNDING

* OAA Programs: The Federal Government appropriates funds for Older Americans Act services. There is a minimum matching ratio of 15%. State Funds to Match OAA and State Mill Levy Match funds assist in meeting the required maintenance of effort. Senior Service Providers secure local funds to provide additional services.
* SPED Program: Funding is 95% State general funds and 5% County funds. The recipient participates in the cost of services based on a sliding fee scale adjusted for family size and income. The maximum allowed per recipient is $900 per month.
* EX-SPED Program: Funding is 100% State general funds. The maximum allowed per recipient is $900 per month.

* Medicaid Waiver for Aged and Disabled and TBI Waiver: Funding is State and Federal Medicaid funds.

FIELD STAFF

Regional Aging Services Program Administrators and Regional Ombudsmen (supervised at the regional level within each of the Human Service Centers) work directly with Aging Services Division in program administration/implementation.

Karen Quick	Regional Aging Services Program Administrator Northwest Human Service Center, Williston
MariDon Sorum	Regional Aging Services Program Administrator North Central Human Service Center, Minot
Donna Olson	Regional Aging Services Program Administrator Lake Region Human Service Center, Devils Lake
Patricia Soli	Regional Aging Services Program Administrator Northeast Human Service Center, Grand Forks
Sandy Arends	Regional Aging Services Program Administrator Southeast Human Service Center, Fargo
Russ Sunderland	Regional Aging Services Program Administrator South Central Human Service Center, Jamestown
Cherry Schmidt	Regional Aging Services Program Administrator West Central Human Service Center, Bismarck
Mark Jesser	Regional Aging Services Program Administrator Badlands Human Service Center, Dickinson
Darley Williams	Regional Ombudsman/Vulnerable Adult Services North Central Human Service Center, Minot Serves both Minot & Williston Regions
Kim Locker-Helten	Regional Ombudsman/Vulnerable Adult Services Lake Region Human Service Center, Devils Lake Also provides Ombudsman services in the Grand Forks Region

Aging Services Division
600 South Second Street, Suite 1C
Bismarck, ND 58504-5729
Phone: (701) 328-8910
Fax: (701) 328-8989

CHILD CARE RESOURCE AND REFERRAL

Child Care Resource and Referral (CCR&R) is a state-wide network funded by the Department of Human Services. Each quadrant of the state has a Child Care Resource and Referral agency that covers the counties in that quadrant. Child Care Resource & Referral's mission is *to enhance the quality, affordability and availability of child care.* Services provided by CCR&R include:

Services for Parents:

- Assistance in locating child care and preschool program that best meet the family needs
- Customized lists that match a family's specific needs with referrals for family child care homes, centers, preschools and school-age child care programs
- Information about licensing regulations
- Consultation and assistance in evaluating and choosing appropriate child care
- Child care consumer resources and interviewing tips

Services for Child Care Professionals:

- Written resources for working with child and families
- Assistance in becoming a licensed caregiver
- Training classes
- On-site program consultation
- Equipment lending library
- Assistance in filling vacancies
- Information & assistance to help expand or enhance programs

Services for Businesses and Community:

- Assessment of community needs and assistance in the development of necessary resources
- Information and workshops on child care issues
- Assessment of the availability of child care provider support services
- Employer workshops that explore feasible options to support employees as parents

Contact numbers can be found on the following page.

Northwest
(800) 450-7801 or (701)838-7800
Fax: (701) 838-2045
615 S. Broadway, Suite L3, Minot, ND 58701

Kristi Asendorf: Site Supervisor, Reg.2 *kasendorf@lssnd.org*
Lynette Schmit: Referral *lschmit@lssnd.org*
Stacy Greer: Training Coordinator *sgreer@lssnd.org*
Todd Thomas: Referral Asst.
Heather Lee: Consultant *hlee@lssnd.org*
Tanya Hauf: HCC Nurse *thauf@lssnd.org*

Williston
(701) 774-0749 Fax: (701) 572-5782
PO Box 163, Williston, ND 58802-0163

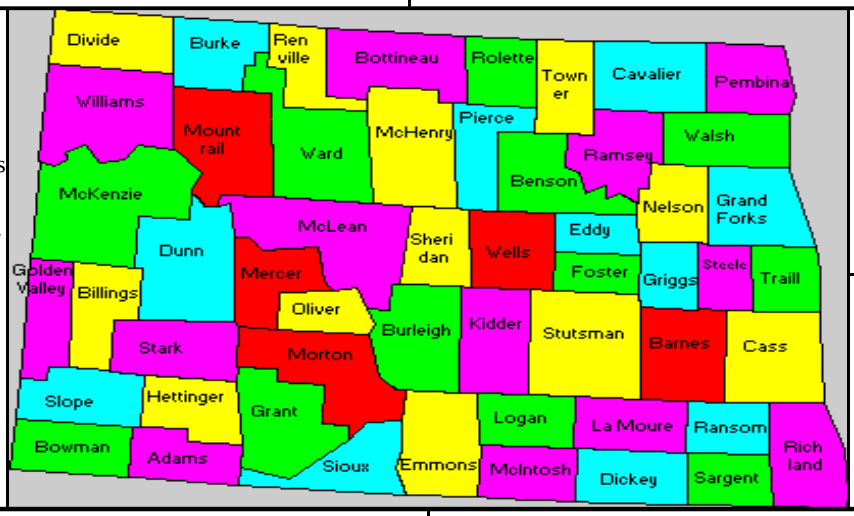
Annie Pivarnik: Reg. 1 Outreach *apivarnik@lssnd.org*

Northeast
(800) 543-7382 or (701) 772-7905
Fax: (701) 772-7803
PO Box 13453, Grand Forks, ND 58208-3453

Cynthia Pic: Director, Region 3&4, X12 *clpic@corpcomm.net*
Maureen Hams: Program Coord X13 *mhams@corpcomm.net*
Larry Haas: Program Technician X10 *lhaas@corpcomm.net*
RaeAnn Hanson: Res/Trng Coord. X11 *rhanson@corpcomm.net*
Heather Mankie, Prog. Asst. X14 *hamankie@corpcomm.net*
Melissa Gorka, Prog. Asst. X14
Jill Anderson, Capacity Building *janders@hotmail.com*
PO Box 315, Walhalla, ND 58282-0315 (701)549-2620 (also fax)

Devils Lake
(701) 662-6589 Fax: (701) 662-9589
Box 1173, Devils Lake, ND 58301
Dianne Bloomquist: Outreach *dbloomquist@stellarnet.com*

State of North Dakota
Corinne Bennett
Dept. of Human Services
Children & Family Svcs.
600 East Boulevard Ave.
Bismarck, ND
58505-0250
(701) 328-4809
FAX: (701) 328-3538
E-mail:
sobenc@state.nd.us



Tribal
Judy Sand, Tribal Consult
1616 Capitol Way
Bismarck, ND 58501
(701)223-1510
FAX (701)223-0440
jsand@lssnd.org

ITTI Project
Kathy Johnson, Coord.
1616 Capitol Way
Bismarck, ND 58501
(701)530-2526
FAX (701)223-0440
kjohnson@lssnd.org

Southwest
(888) 223-1510 or (701) 223-1510
Fax: (701) 223-0440
1616 Capitol Way, Bismarck, ND 58501

Linda Reinicke: Director, Regions 1,2,7 & 8 530-2501
lreinicke@lssnd.org
Mary Trett: Program Coord. *mtrett@lssnd.org* 530-2513
Barb Arnold-Tengesdal: Education Coord. 530-2515
btengesdal@lssnd.org
Shirley Schafer: Consult *sschafer@lssnd.org* 530-2502
Kathy Lampman HCC Nurse *klampman@lssnd.org* 530-2516
Roslyn Ullman: Referral *rullman@lssnd.org* 530-2511
Aimee Cote: Training Coord *acote@lssnd.org* 530-2504
Chris Chap: Program Asst *cchap@lssnd.org* 530-2528

Dickinson
(701) 483-2277 or (877) 222-4355 Fax: (701) 483-2280
2893 3rd Ave. W. Suite 101, Dickinson, ND 58601
Betty Elsbernd: Reg. 8 Outreach *lssndbet@dickinson.ctctel.com*

Southeast
(800) 452-3646 or (218) 299-7026
Fax: (218) 299-7547
715 11 ST N, Suite 402, Moorhead, MN 56560

Linda Lembke: Program Director, Regions 5 & 6 299-7025
lindal@cwoc.net
Heather Hovland: Referral *heatherh@cwoc.net* 299-7026
Vanessa Strobel: Referral *vanessas@cwoc.net* 299-7020
Ann Werlinger: Training Coord *annw@cwoc.net* 299-7625
Holly Nett Reg 5 Specialist *holly@cwoc.net* 299-7627
LeDora Wohler: HCC Nurse *ledoraw@cwoc.net* 299-7626
Ellen Anderson: REC/CDA Coord *ellen@cwoc.net* 299-7325
Roberta Lein: Consultant *robertal@cwoc.net* 299-7626

Jamestown
(701) 252-0350 (888) 767-0350 Fax: (701) 252-7843
Jamestown Mall, Suite 224, Jamestown, ND 58401
Verla Jung: Reg 6 Specialist *vjung@buffalocity.net*

Department of Commerce

Division Overview
January 2003

Lee Peterson
Commissioner

Community Services

Paul Govig
Director

Economic Development & Finance

Linda Butts
Director

Tourism

Sara Otte Coleman
Director

Workforce Development

Jim Hirsch
Director

Administrative Services

LaVonne Stair
Office Manager

NORTH DAKOTA DIVISION OF COMMUNITY SERVICES

The current activities of the Division of Community Services (DCS) focus upon the functional areas of Community Development, Energy Efficiency, Low Income Assistance, and Governmental Assistance. The following are contact information and brief summaries of the activities associated with each area:

Community Development: 701-328-2476 or bmalo@state.nd.us The primary community development activities of the DCS are centered around the implementation of the Community Development Block Grant (CDBG), HOME, Emergency Shelter Grants (ESG), the Renaissance Zone program, and the Governor's Housing Task Force Report. For the CDBG, HOME and ESG programs, are all tied to the development and implementation of the five-year Consolidated Plan and yearly Action Plan that serves as the state's grant application to HUD. The CDBG program provides financial assistance to eligible cities and counties in the form of grants and loans for Public Facility projects, Housing Rehabilitation projects, and Economic Development projects. This area also consists of the HOME program, which is a federally funded grant program which emphasizes partnerships among housing providers in order to make available affordable housing to low-income persons. The Emergency Shelter Grants Program is a federal program designed to provide financial assistance to facilities and programs within North Dakota that provide temporary shelter to homeless individuals. All these programs are subject to a federal requirement of primarily benefiting low and moderate-income persons and households. The Renaissance Zone Program is a state program that provides a variety of state and local income and property tax exemptions and credits to encourage redevelopment in a city area of up to twenty square blocks. Finally, the Governor's Housing Task Force Report contains 35 recommendations for a statewide housing strategy.

Energy Efficiency: 701-328-4137 or kchristi@state.nd.us The energy efficiency activities of DCS encompass the federally-funded State Energy Program (SEP), Oil Overcharge Restitutionary and Weatherization Assistance programs. Within these programs, energy efficiency assistance has been provided in the form of workshops, publications, and information to the general public; grants to schools, hospitals, nursing homes, local governments, small businesses, and state institutions for energy efficiency improvements; and outreach programs to residential consumers and small businesses. The Weatherization Program provides low-income households with assistance through the purchase and installation of weatherization measures such as insulation, caulking, weatherstripping, and furnace repairs.

Low Income Assistance: 701-328-2290 or cgriffin@state.nd.us The low income assistance activities within DCS center around the Community Services Block Grant (CSBG) and the

Community Food and Nutrition (CF&N) Programs. The CSBG program in North Dakota has seven entities eligible to receive CSBG funds. Those entities are Community Action Agencies (CAAs) that utilize CSBG funding to carry-out the purposes and goals of the low income grant program.

Funds are used to reduce poverty, revitalize low-income communities and empower low-income individuals and families to become self-sufficient. The CAAs provide a variety of services to clients and communities through CSBG including Self Reliance and other self-sufficiency services, emergency services to meet immediate basic needs, outreach, budgeting and housing counseling. The CF&N program funds are awarded to statewide programs to improve the coordination of private and public food assistance resources, assist low income communities in finding potential sponsors of child nutrition programs in unserved or underserved areas, and/or to develop innovative approaches to meet the nutritional needs of low income people.

Governmental Assistance: 701-328-2676 or jboyd@state.nd.us Governmental Assistance services consist of the collection and maintenance of statewide Energy Supply and Consumption Data; the Census Data Center Program; the review and comment on federal funding and development applications; technical assistance to units of local government, such as the Governor's Leadership Initiative for Community Strategic Planning efforts; technical assistance on the Americans with Disabilities Act (ADA), Section 504 of the Rehabilitation Act of 1973, the Federal Fair Housing Act and Fair Housing Design Guidelines; and the implementation of and training on the State Building Code.

NORTH DAKOTA DEPARTMENT OF ECONOMIC DEVELOPMENT AND FINANCE

Economic Development & Finance (ED&F), a division of the North Dakota Department of Commerce, facilitates the creation of new wealth through the start-up, retention and expansion of what is known as "base or primary-sector" businesses. These businesses create new wealth by selling a majority of their products or services to out-of-state customers.

For more information: www.growingnd.com , (701) 328-5300 or Program Email listings

ED&F includes the following programs:

Agricultural Products Utilization Commission (APUC) jfschnei@sstate.nd.us
APUC creates wealth and jobs though the development of new and expanded uses of North Dakota's agricultural products. This is accomplished through the administration of a grant program. (attachment)

Business Development mstrothe@state.nd.us
Business Development assists state, regional and local efforts to create successful investment outcomes through targeted marketing efforts and by serving the needs of existing and start-up businesses that generate new wealth for the state.

Center for Technology & Business holt@gcentral.org
This program, targeted to women and minorities, provides technical assistance to entrepreneurs who are starting and/or growing a business in the state. ED&F, the Small Business Administration (SBA) and the Bank of North Dakota collectively fund this program.

Development Fund dreese@state,nd.us
This fund provides flexible "gap" financing through loans and equity investments for "primary-sector" businesses interested in expanding operations already in North Dakota or relocating to the state. The Development Fund also administers the Regional Rural Revolving Loan Fund, which provides funding for projects located more than five miles outside the limits of a city with a population of 8,000 or more.

Manufacturing Extension Partnership rschwart@state.nd.us
The Manufacturing Extension Partnership (MEP) is a partnership including the public (federal, state, local organizations) and private sectors. Its mission is to strengthen the global competitiveness of North Dakota manufacturing by providing information, decision support and implementation assistance to manufacturing firms in adopting advanced manufacturing technologies, techniques and business best practices.(attachment)

Marketing tmetzger@state.nd.us
This program has as its primary goal the successful development, implementation and evaluation of marketing opportunities that provide the catalyst for securing out-of-state business expansion or relocation in North Dakota.

Research cfinnema@state.nd.us
Research provides services to support economic development decision-making. It utilizes electronic and human resources to access information related to state capacity, competitive position, industry trends, due diligence and business development.

ND Rural Development Council cgrant@state.nd.us
The North Dakota Rural Development Council is a national partnership between state, federal, local and tribal governments. It brings these entities together with the private and non-profit sectors in focused efforts intended to strengthen rural North Dakota through proactive resource networks.

North Dakota Department of Economic Development & Finance
400 E Broadway Ave, Suite 50, PO Box 2057, Bismarck, ND 58502-2057
Telephone: (701) 328-5300 Facsimile: (701) 328-5320
ndedf@state.nd.us,
www.growingnd.com

A P U C

PO Box 2057 Bismarck, North Dakota 58502-2057 701-328-5350

The North Dakota Agricultural Products Utilization Commission (APUC) will accept proposals for research and marketing grants in under the following conditions and guidelines.

OBJECTIVES The mission of APUC is to create new wealth and jobs through the development of new and expanded uses of North Dakota agricultural products.

To further these goals, APUC will consider grant requests which:

- lead to and result in development and marketing of new and/or expanded uses or technologies for processing the agricultural products of North Dakota;
- focus industry and jobs creation efforts in rural areas of the state;
- include funding from other sources, public or private; and
- include a framework for timely progress toward stated objectives.

PROGRAM EMPHASIS Priority consideration will be given to the following areas of agricultural utilization and marketing research:

- industrial and other non-food products and processes utilizing agricultural output; and
- food, feed and fiber products and uses which are innovative and add to the value of agricultural products.

APUC was created by the State Legislature to provide assistance to:

- conduct research on the development of new and/or expanded uses for North Dakota agricultural products;
- develop a technical basis for more efficient systems of processing and marketing agricultural products and by-products; and
- promote efforts to increase productivity and provide added value to agricultural products.

In order to meet these objectives, APUC may grant up to $2,300,000 during the biennium. A request for proposals and program guidelines are included in this document.

MATCHING FUNDS

Priority will be given to projects, which demonstrate a commitment for funding from other sources, from the applicant, or from other private or public sources. Matching funds may be in the form of cash and/or in-kind services. Approved indirect costs may qualify as matching funds.

Disbursement of APUC funds will be contingent upon evidence that matching funds have been allocated to the proposal. Obviously, APUC desires to make the best use of its biennial grant pool. Consequently, preference will be given to proposals, which allow APUC the most return on investment. *Up to 10 points will be awarded on this criterion.*

GEOGRAPHIC CONSIDERATION

The majority of APUC's funding is derived from rural North Dakota. Accordingly, preference will be given to proposals that center efforts on non-urban locales. When the proposal requires specific research which cannot possibly be carried out in rural North Dakota, consideration will be given to the ultimate development and commercialization of the results of the proposal, with the same rural preference. *Up to five points will be awarded on this criterion.*

Additional points, up to a maximum of 10, may be awarded to each proposal by commission member. These points are based largely on individual judgment of the likelihood of success of each proposal.

FUNDING LEVEL

Proposals are not limited to a specific dollar amount. However, APUC's grant monies are finite. APUC reserves the right to increase or decrease the amount of requested funding based on its findings and on its level of available funds. Requests must be justified with respect to the scope of the research.

FUNDING PERIOD

Up to $2,300,000 will be available for utilization and marketing research grants for the period ending June 30, 2002. Proposals may be submitted any time within the biennium. Deadline dates for submission are: July 1, October 1, January 1, and April 1. Reviews and grant awards will be made on a quarterly basis. With respect to the funding criteria, multi-year research requests will be accepted and funded, subject to annual review and funding renewal.

MULTIPLE PROPOSALS

Multiple applications from the same applicant will be considered if each application covers distinctly different research projects. Applications, which have been submitted under other state, grant programs may be considered simultaneously by APUC.

Applications, which contain matching funds from other grant programs, must demonstrate contingent approval from appropriate sources prior to release of funds by APUC.

EVALUATION PROCESS

Initial screening for completeness and eligibility of all applications will be completed upon receipt by APUC's staff. Should revisions or corrections be deemed necessary, the applicant may withdraw and resubmit without penalty or delay.

Applications and applicants will be reviewed and evaluated quarterly, considering all applications, which have been submitted since the previous review. Each application will be considered individually, and according to the above stated criteria, by the full Commission, following which a decision to accept, modify or deny each will be released.

The decision by the Commission is binding and not subject to review or appeal. Should the process produce a funding level less than the amount requested in the application, APUC's staff will confer with the applicant to determine whether the amount recommended would alter the project's feasibility.

By law, any member of the commission may not participate in, or vote on a decision of the commission relating to an organization in which that individual has a direct or indirect personal financial interest.

GRANT ADMINISTRATION AND REPORTING

Successful applicants are expected to adhere to the conditions outlined in these guidelines. Following approval of the grant award, a formal grant contract will be executed between APUC and the grantee. This agreement will specify the agreed-upon objectives, tasks to be performed, timeline and budget, a fund release schedule, and any other conditions specific to the individual application.

Under the terms of all grant contracts, the grantee will be required to submit to the Commission periodic interim reports outlining progress and both timeline and budget compliance. In most cases, the entire grant amount will not be released at the time of the Commission's decision. In such instances, funds released will be tied to the grant contract, and any insufficiencies with the contract may result in withholding of further funding. Should such grave insufficiencies exist that the project appears to the commission to be in jeopardy, the contract may be canceled, and all funds previously released may be recovered through collection procedures.

Grantees will be required to submit a final written report describing the work performed and the results obtained, prior to final release of grant funds. This report must be supplemented by a financial report of all expenses actually incurred and income generated by the project.

AUDIT

To protect the investment of APUC and the people of North Dakota, all financial documents, books, receipts, orders, expenditures, electronic data and accounting procedures and practices of the grantee are subject to examination by or for APUC.

EVALUATION AND FUNDING CRITERIA

Proposals will be evaluated with the following criteria:

- probability and extent of new wealth creation;
- credibility and merit;
- market potential and commercialization feasibility, including
    - technical and financial feasibility;
    - scientific merit;
    - innovation;
    - technical qualification and competence of project principals;
- probability of rapid commercialization and application of research;
- presence, source and level of matching funds; and
- geographic location of an applicant and of economic impact of the application of research results.

Each grant request and application will be judged on these criteria. Within a framework of 100 points maximum, each of the criteria will be considered as follows.

PROBABILITY AND EXTENT OF NEW WEALTH CREATION

APUC's objectives and mission are plainly stated. North Dakota is heavily dependent upon the revitalization of the agricultural economy. The creation of new industry, jobs and wealth are critical to any grant request, and, preference will be given accordingly. While APUC does not make any strict requirements for jobs created per dollar granted, return on investment is a prime consideration of all requests. *Up to 30 points will be awarded on this criterion.*

CREDIBILITY AND MERIT

Critical to the success of this program is the scientific and technical merit of any research, as well as the qualifications of the project's principals. APUC will judge each proposal for its perceived feasibility, both technical and commercial. The stated goal of APUC is to foster new wealth in rural North Dakota. An application with substantial market and commercial potential will be favored more than one with little perceived economic impact. Additionally, applications, which feature research that is innovative as well as commercially plausible, will receive preference. A literature search will be required to demonstrate the relative innovativeness of each research application. A final criterion will focus on the relative competence and technical qualifications of the project principals. *Up to 30 points will be awarded on these criteria.*

TIMELINESS
It is the desire of APUC that the research it funds leads to timely application, commercialization and ultimate wealth creation. In keeping with this goal, preference will be given to applications demonstrating a high probability of rapid commercialization. *Up to 15 points will be awarded on this criterion.*

CONFIDENTIALITY
To the extent allowed under the statutes of the state of North Dakota, APUC will limit dissemination of such information, but in any event, does not assume any liability for inadvertent disclosure.

OWNERSHIP
Subject to the policies of participating public programs and entities, rights to use products, processes or services developed under APUC's grant program will remain with the grantee.

Subject to the same policies, ownership and all rights to project outcomes may revert to APUC if the grantee or assignee fails to market the product, process or service in accordance with an individually-negotiated funding contract. In such cases, APUC may provide notice and the opportunity to others to assume control of research project outcomes. In these cases, priority will be given to any licensee under such property or others who benefit North Dakota commercially, with first priority being given to small firms in non-urban areas of the state.

MANUFACTURING AND DEVELOPOMENT IN NORTH DAKOTA
One of the objectives of APUC's grant program is to encourage and facilitate the development application of new agricultural products and processes within the state of North Dakota for the benefit of the state and its people. To this end, it is expected that grantees will respect this objective, and use any technology or technique funded by the program in North Dakota, or demonstrate the direct benefit for North Dakota.

APPLICATION PROCEDURES
Potential applicants wishing to discuss specific proposals for APUC are encouraged to contact the commission:

North Dakota Agricultural Products Utilization Commission
PO Box 2057
Bismarck, ND 58502-2057
(701) 328-5350

Applications are limited to 10 typed, single or double-spaced 8.5" by 11" pages, including the application form and any attachments. Applicants should follow the provided application format.

North Dakota Tourism Division

Agency Mission

The mission of the North Dakota Tourism Division is to create new wealth for North Dakotans by utilizing a targeted marketing effort to attract out-of-state and in-state visitors.

Tourism Division Services

Call Center – The Call Center is the front-line area for the Tourism Division. This area provides in-state and out-of-state travelers with correspondence and information via telephone, email, web site and mail, tracking ad campaigns and utilizing inquiry figures for future marketing plans.

International Marketing - The International Marketing Program involves promoting North Dakota as a destination to the international travel market, which includes tour operators, travel agents, media and consumers. Staff in this program attend international trade shows and sales missions, plan and escort familiarization tours and coordinate and develop international travel publications.

Lewis and Clark Program – The Lewis and Clark Program promotes the Lewis and Clark Trail to national and international travelers and media. The program also coordinates the Lewis and Clark activities in North Dakota.

Group Travel Marketing - The Group Travel Marketing Program is responsible for marketing group travel promotions for North Dakota, which includes coordinating, directing and escorting group travel familiarization trips; developing itineraries, direct mail pieces, publications and brochures for group travel; attending trade shows and sales missions and developing partnerships with CVB's and other states to promote group travel in our area.

Outdoor Promotions/Special Projects – This program is responsible for the promotion of the outdoor recreation opportunities in North Dakota including hunting, fishing, cycling, birding, hiking and canoeing. Staff in this program attends sports shows, escort outdoor writers and assist with or attend outdoor events such as CANDISC, Goosefest and other outdoor events.

Information Processing – The responsibility of this area is to oversee production of the annual travel publications, manage the division's photo library, edit out-going correspondence and assist with special projects.

Major Accomplishments

During the past two years, the Division has saved approximately $35,000 by combining several information booklets and creating one spectacular Travel and Outdoor Adventure Guide. The Division has made a major presence in the Scandinavian market though its association with Rocky Mountain International (RMI), North Dakota is featured in all of Norway's major tour operator catalogs and for the first time in history, tourism revenue passed the billion-dollar mark (1.123 billion dollars).

State Branding

Our goal is to position North Dakota as a significant and desirable destination for history against a backdrop of natural scenic beauty and soft adventure with a western edge. If one work can capture the essence of North Dakota's role in our nation's history, it is "Legendary." Our history is not so much one of the places or landmarks, but of legends.

"Legendary" is memorable, powerful and meaningful. It delivers a promise of excitement and hints to the audience that they are missing out on something significant if they have not experienced North Dakota. It conveys a message to the travelers that they will have a truly memorable experience.

Division of Workforce Development

The Workforce Development Division, through public/private partnerships, identifies and analyzes critical issues relating to workforce availability and workforce readiness, and develops strategies to meet the needs of business and industry for a skilled and trained workforce. The Division also provides support to the North Dakota Workforce Development Council.

The twenty-five member, governor-appointed North Dakota Workforce Development council advises Governor Hoeven on creation of an integrated system of education, employment and training programs and services for the State of North Dakota in accordance with the federal Workforce Investment Act of 1998.

The North Dakota Workforce Development Council was established in 1997 under the Job Training Partnership Act. The council was designated as the state's workforce investment board in 1999 in accordance with section 111(e) of the Workforce Investment Act (WIA).

Mission of the Council: "North Dakota's workforce educated and continually trained to successfully compete in a dynamic economy".

PROGRAMS:

Workforce Investment Act of 1998:

Council's responsibility to the Governor:

- Develop a comprehensive workforce development strategic plan for the State.
- Recommend the vision, goals and objectives of the State's workforce development system.
- Recommend tactics to address current and future economic development and work force investment needs of the state.
- Develop a uniform set of objectives and establish benchmarks for quality improvement measures to track the effectiveness of the State's workforce development system.
- Identify and develop opportunities for collaboration and partnerships between education, employment and training program deliverers and supporting workforce development activities in the State.
- Recommend priorities for use of federal and state Workforce Investment Act and funds.
- Develop policy guidance and exercise oversight of the State's job training plan and associated activities.

H 1B Technical Skills Training:

- The goal of the project is to decrease the need to import foreign workers by providing technical skills training in career ladder health related occupations.
- The project establishes and supports career ladder training in nursing occupations within long-term care nursing facilities and hospitals distance-learning technology with onsite preceptors.
- The project is designed to provide training opportunities for students whose training needs are not met through the traditional educational model.
- Funds are available to provide tuition assistance to entry-level healthcare workers to assist with their training to become Licensed Practical Nurses or Registered Nurses.

NorthDakotaHasJobs.Com:

- Cost-effective online employment system for employers in response to labor availability issues and the need for improved recruitment of alumni and out of state workers to North Dakota.
- The site includes a clickable state map, resume center, logo listings of employers, industry categorization, company profiles, fully automated posting and reposting functions, applicant tracking, advanced HR automation capabilities, and many other features.
    - to assist in alleviating the teacher shortage. Other industry specific sub-sites have also been developed, such as whohas**engineering**jobs.com.

Statewide Community Labor Availability and Underemployment Studies:

- The North Dakota Workforce Development Council is providing match funds for Community Labor Availability and Underemployment Studies that includes a consistent standard for conducting the surveys and keeping them current.
    - Community Labor Availability Surveys are important to show that there is an available labor pool when businesses are looking to expand or locate to the State.
    - Underemployment Studies are important to identify training options available to move individuals into higher skill opportunities that employers have available.
- Communities were provided access to matching funds to cover the cost of the Studies. Ten communities covering twenty-three counties in North Dakota and two counties in Minnesota were included in the initial study.
- The studies will be updated every two years.

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Selected Acronyms
North Dakota Economic Development Organizations & Programs

Acronym	Full Name
AEDC	American Economic Development Council
AG-PACE	Agricultural Partnership in Community Expansion
APUC	Agricultural Products Utilization Commission (ED&F)
BIA	Bureau of Indian Affairs
BIC	Business Information Center
BND	Bank of North Dakota
CDBG	Community Development Block Grant
CERA	Centers for Excellence in Rural America (WGA)
CIBD	Center for Innovation & Business Development (UND)
CONAC	Center of North America Coalition (REAP)
CUED	Council for Urban Economic Development (National Org)
DBE	Disadvantaged Business Enterprise Program (DOT)
DCS	Division of Community Services (formerly OIA – OMB)
EDA	Economic Development Administration
ED&F	Economic Development & Finance
EDND	Economic Development Association of North Dakota
EERC	Energy & Environmental Research Center (UND)
EGND	Enhancing Growing North Dakota
GND	Growing North Dakota
GNDA	Greater North Dakota Association
IBID	Institute of Business & Industrial Development (NDSU)
IRP	Intermediate Re-lending Program (USDA RD)
ITD	Information Technology Division
MAEDC	Mid-America Economic Development Council
MEP	Manufacturing Extension Partnership
NASDA	National Association of State Development Agencies
OSCC	One Stop Capital Center
PACE	Partnership in Community Expansion
RDC	Rural Development Council
REA	Rural Electrification Administration
SBA	Small Business Administration
SBARE	State Board of Agricultural Research & Education
SBDC	Small Business Development Center
SBM	Small Business Management
SCORE	Service Corps of Retired Executives
SBIC	Small Business Investment Company
SBIR	Small Business Innovation & Research
STEP	Start-up Entrepreneur Program
TBIC	Tribal Business Information Centers
TTI	Technology Transfer, Incorporated (defunct)
USEAC	U.S. Export Assistance Center
USDA	United States Department of Agriculture
WFDC	Workforce Development Council

Select Economic Development Definitions

Economic Development
Economic development is improvement in the standard of living. It is about creating new wealth – not just creating new jobs. Economic development is a proactive process where the interests of the private and public sector come together.

Primary-Sector Business
According to the North Dakota Century Code; "an individual, corporation, limited liability company, partnership, or association which through the employment of knowledge or labor adds value to a product that results in the creation of new wealth. This term includes tourism, but does not include production agriculture."

At times, "primary-sector" has been used interchangeably with "base" or "traded" sector – those businesses and/or industries that are generating new wealth for the state through the sale of products or services to out-of-state markets. The major traded sectors of North Dakota's economy include:

- agriculture (crops, livestock);
- energy (coal mining, conversion, petroleum, natural gas exploration, extraction, refining);
- tourism (expenditures by out-of-state customers)
- manufacturing (durable and non-durable goods producers)
- exported services (info processing, support centers, business services, software).

Another base sector the state's economy (a major source of new wealth) is federal transfer payments and federal activities.

The selected terms and definitions below are from CUED.

BOTs (Build, Operate and Transfer) - Process in which a private company finances, builds, and operates an infrastructure system for a fixed time, during which the government has a regulatory and oversight role. At the end of the project, usually 15 to 25 years, the system is transferred back to the government.

Business Angels - Anonymous, private investors who invest in start-up companies lacking capital.

Business Parks (industrial, research) - Parks designed to provide businesses with services and support structures. They create a setting for office, manufacturing, research and development facilities.

Business Recruitment and Attraction - Traditional approach to economic development to entice companies to relocate or to set up a new branch plant or operation in a state or locality.

Business Retention Strategies - Systematic effort designed to keep local companies content at their present locations, which includes helping companies cope with changing economic conditions and internal company problems.

Capacity Building - Developing the ability of a community-based neighborhood organization to effectively design economic development strategies through technical assistance, networks, conferences, and workshops.

Cost-benefit analysis - Compares the costs of a program with the benefits that it would bring to the community. It is useful when comparing alternative programs.

Early Warning System - A series of factors that localities watch closely to identify business that are "at risk" of relocating or closing. A few of these factors might industry trends, recent layoffs, and dis-investment.

Entrepreneurial training - Programs that provide guidance and instruction on business basics such as accounting and financing in order to ensure that new businesses improve their chances of success. The most common training methods include classroom training, workshops, speakers, peer groups and one-on-one

counseling, lectures, internships, as well as self-study and home-study.

Equity capital - Investments that do not require a firm to repay the debt. Instead, investors assume partial ownership of the business.

Export development services - Export assistance programs can help a manufacturing or service company diversify its customer base, expand its operations and become more profitable. Export services include: 1) assessing company capacity for exporting; 2) market research; 3) information services (on exporting, trade regulations, transportation, etc.); 4) international lead generation; 5) trade shows/exhibitions; and 6) promotional marketing trips.

Incubators - A mechanism used to encourage and support young companies until they become viable. They provide new firms with affordable space, assist them with technical and management support, help them to secure equity and long-term debt financing and locate qualified employees.

Industrial Revenue Bond (IRB) - Bonds that provide lower-cost financing for real property improvements or the purchase or construction of buildings, facilities, or equipment.

Infrastructure banks - Public-targeted lending facilities, financed through a combination of bond issues, government funds and external donor support. They mobilize domestic funds, and create an attractive vehicle for donor funding.

Land banks - Municipally-owned banks that gather land parcels of developable land, and its resources to meet determined goals and objectives.

Land use and zoning assistance - Economic development agencies provide assistance with the location, zoning, land permitting, and building codes of site redevelopment in order to facilitate the development of industrial and commercial facilities.

Leveraging - Multiplying the availability of funds for economic development or community development programs by providing a certain amount of funds to lure in a larger amount of private funds.

Microcredit - Credit provided to microenterprises who have had difficulty gaining access to credit. Microcredit programs provide very small loans to new entrepreneurs. Banks ordinarily do not make loans this small.

Microloans - Very small, short-term, unsecured loans given to people without credit history and/or the collateral necessary to obtain a conventional loan.

Monitoring - Tracking of the performance or outcomes of a project.

One-stop business service centers - Focus on reforming licensing and permitting regulations and are facilities where business persons can go to obtain the licenses and permits needed to start-up, operate and expand their facilities. These centers improve the local business environment while reducing the number of separate agencies and offices a business must apply to for various licenses and permits, saving public and private time and financial resources.

Public infrastructure extension - Local governments provide public infrastructure extension to meet the infrastructure needs of new, expanding, or relocating firms whose facilities need better water, sewage, telephone, or road infrastructure.

Seed capital - Financing obtained by a company before it has completed developing a prototype of its product. Similar to venture capital, but occurs at the pre-production stage. It is a risky type of investment because the investor does not know what the actual product will be.

Site location assistance - Local governments provide new, expanding, and relocating businesses with assistance for locating the sites which fit their facility's needs. These services include provide information on sites and organizing visitation programs.

Strategic Planning - Systematic process by which communities can envision their future and create the appropriate steps given local resources to achieve that future.

SWOT Analysis - Method of analysis used to determine a community's strengths, weaknesses, opportunities and threats, and competitive advantage.

Tax incentives - The use of various tax relief measures such as tax exemptions, tax credits or tax abatements to recruit and attract businesses to a community or help local businesses expand.

Technical Assistance - Technical assistance is generally aimed at providing specific services that a small business typically cannot afford, or general business planning. Technical assistance includes aid with preparing grant applications, training staff, applying for loans and the product. It may also include assisting a small business to improve the design of its product or manufacturing process.

Technology services - Economic development organizations provide a number of services for the promotion of technology-based firms in their locality. Those services include: 1) facilitating financing for technology-based firms and programs; 2) creating technology incubators and/or research parks; and 3) facilitating the patenting and licensing of technologies; 4) providing assistance commercializing new technologies.

Venture Capital - Investment made where there is a possibility of very substantial returns on their investment, as much as 40 percent within a short period. It is usually invested in dynamic, growing and developing enterprises, not in start-ups. The capital is subject to considerable risk and uncertainty.

Workforce development - Workforce development programs focus on education, training, and recruitment of workers. Workforce development programs concentrate on improving the skill base and job placement of a community's labor base.

Zoning - Use of restrictions and requirements that determine the type and intensity of development on each parcel of land.

GROWING
North Dakota

ECONOMIC DEVELOPMENT ASSOCIATION OF NORTH DAKOTA, INC.

Mission Statement:
It is the mission of the Economic Development Association of North Dakota to increase economic opportunities for residents of the state by supporting (1) primary-sector growth, (2) professionalism among economic development practitioners, and (3) cooperation among development organizations. The Association will support the membership in furthering primary sector economic growth in the state of North Dakota. (Article II, Section I, Economic Development Association Bylaws.)

EDND has two types of members. They are Active Members and Associate Members. Active Membership is available to any organization or individual engaged in the practice of economic development as a professional or as a volunteer who has demonstrated active involvement in promoting economic development within the state. Associate Membership is generally available to those engaged in some form of economic development activity outside of the State. This designation is also available to those not directly engaged in the practice of economic development but, who desire information concerning the profession, who desire to work with the profession, or are in agreement with the objectives of the Association. An Associate Member has all the rights and privileges of membership except voting and holding office.

EDND has adopted a goal to create 25,000 new primary sector jobs in the State between 2000-2005, and to raise North Dakota's per capita income to 93% of the national average by 2005

The 2002-2003 Board of Directors for EDND are:

Past President	Paul Lucy, Minot Area Economic Development Corporation
President	James Melland, Grand Forks Area Economic Development Corporation
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Please direct inquiries regarding application for membership or legislative agenda to any officer or director or to EDND at the following address.

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Telephone 701-222-0929 or 1-800-382-1405

Information Technology Council of North Dakota

VISION:

A stronger North Dakota through information technology excellence.

MISSION:

Actively encourage the use, growth, and development of information technology in North Dakota.

STRATEGIC GOALS:

1. Enhance North Dakota's information technology industry identity and serve as the voice of the North Dakota information technology community.

2. Provide a forum for sharing educational, business, and technical experiences among North Dakota's information technology community.

3. Actively assist in the development of a world class information technology education system in North Dakota, and create interest in information technology careers in North Dakota.

4. Advocate a climate of information technology entrepreneurial opportunity and e-commerce activity.

5. Support development and training of a world-class information technology workforce.

6. Represent North Dakota information technology interests in public policy matters and legislative affairs.

7. Work for affordable access to state-of-the-art Internet service for all North Dakotans.

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