

State: NORTH DAKOTA

STATE PLAN

FOR

INDEPENDENT LIVING

FISCAL YEARS 2005 - 2007

Chapter 1, Title VII of the Rehabilitation Act of 1973, as Amended

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ATTACHMENTS

The following is a list of the attachments in the SPIL. The attachments listed are numbered to coincide with their section. It is recommended that these attachments not exceed a combined total of 40 pages in length.

| | |
|---------------------|---|
| <u>Attachment 1</u> | <u>Goals, Missions, and Objective</u> |
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Section 1: Purpose of the State Plan for Independent Living (SPIL), under Chapter 1 of Title VII

1.1 Philosophy of the Programs (Sec. 701 of the Act; 34 CFR 364.2)

The State assures that in the implementation of this plan the State will:

- (a) Promote a philosophy of independent living (IL), including a philosophy of consumer control, peer support, self-help, self-determination, equal access, and individual, and system advocacy, to maximize the leadership, empowerment, independence, and productivity of individuals with significant disabilities, and to promote and maximize the integration and full inclusion of individuals with significant disabilities into the mainstream of American society by providing financial assistance to States;
- (b) Provide financial assistance for providing, expanding, or improving the provision of IL services;
- (c) Provide assistance to develop and support a Statewide network of centers for independent living (CILs), operated by consumer-controlled, community-based, cross-disability, nonresidential private nonprofit agencies that are operated within local communities by individuals with disabilities and that provide an array of IL services; and
- (d) Advocate for improving working relationships among the various entities providing services to and for people with significant disabilities.

1.2 Participation in the Programs (Sec. 704(a)(1) of the Act; 34 CFR 364.10)

The DSU and SILC understands that no Federal funds or other benefits can be made available under Chapter 1 unless the State conforms with all applicable statutory and regulatory requirements.

- (a) This SPIL reflects the State's commitment to carry out an IL plan under Chapter 1 of Title VII of the Rehabilitation Act of 1973, as amended (Chapter 1)¹, and also the State's planning and implementation activities related to the plan.

¹ Public Law 93-112, as amended by Public Laws 93-516, 93-651, 95-602, 98-221, 99-506, 100-259, 100-630, 101-336, 102-569, 103-73, and 103-218.

Section 2: Legal Basis and State Certifications (Sec. 704 of the Act)

As a condition to the receipt of financial assistance under Chapter 1, the

NORTH DAKOTA STATEWIDE INDEPENDENT LIVING COUNCIL

(Name of Statewide Independent Living Council)

jointly with the DSU is authorized to develop and sign the SPIL. The DSU and SILC agree to administer the programs in compliance with the provisions of the Act, all applicable regulations, policies, and procedures promulgated by the Secretary, and the provisions of this SPIL.

- (b) The State legally may carry out each provision of the SPIL and the DSU has the authority under State law to perform the functions of the plan.
- (c) All provisions of the SPIL are consistent with State law.
- (d) The Director, Disability Services Division

(Title of State Official) (acting on behalf of DSU)

has authority under State law to receive, hold, and disburse Federal funds made available under the SPIL.

- (e) The SPIL being submitted has been adopted or otherwise formally approved by the DSU and SILC.
- (f) The SPIL is the basis for State operation and administration of the Chapter 1 programs, as appropriate,² and is available for public inspection.
- (g) The effective date of this SPIL is October 1, 2004.

² If a State's expenditures earmarked to support the general operation of CILs is equal to or greater than the amount of Federal funds allotted to the State for this purpose, and the State has applied in SPIL Section 8 to administer the Part C, Ch. 1 program pursuant to section 723 of the Act, then the DSU must provide administrative support to the CILs; otherwise, the Secretary administers the CIL program pursuant to section 722 of the Act and the approved SPIL and the DSU is not required to provide administrative support services. §704(c)(2) of the Act)

SIGNATURE OF SILC CHAIRPERSON

DATE

NAME OF SILC CHAIRPERSON

PHONE NO.

DEBORAH HEINLE

701-223-2816

SIGNATURE OF DESIGNATED STATE UNIT DIRECTOR

DATE

NAME AND TITLE OF DESIGNATED STATE UNIT DIRECTOR

PHONE NO.

GENE HYSJULIEN

701-328-8950

SIGNATURE OF DESIGNATED STATE UNIT DIRECTOR

DATE

NAME AND TITLE OF DESIGNATED STATE UNIT DIRECTOR

PHONE NO.

Section 3: Plan Submittal

3.1 Frequency of Submittal (Sec. 704(a)(3) of the Act; 34 CFR 364.11, 364.20(b))

- (a) This SPIL is for fiscal years 2002 - 2004. A three-year plan must be submitted every three years by July 1 of the year preceding the first fiscal year for which the plan is submitted, (i.e., July 1, 2001).
- (b) Plan amendments are submitted whenever the Secretary determines an amendment to the SPIL is essential during the effective period of the plan; or when there is a significant and relevant change that materially affects the information or the assurances in the plan, the administration or operation of the plan, or the organization, policies, or operations of the DSU or SILC.

3.2 State Plan Development (Sec. 704(a)(2) of the Act; 34 CFR 364.20(c))

The State plan is jointly developed and signed by the director of the DSU and the chairperson of the SILC or other individual acting on behalf of and at the direction of the Council.

3.3 Public Hearings (Sections 17, 704(m)(6) of the Act; 34 CFR 364.20(g), (h))

- (a) The State conducts public hearings to provide all segments of the public, including interested groups, organizations, and individuals, an opportunity to comment on the SPIL prior to its submission to RSA, and on any substantive review or revision of the approved SPIL. The DSU and SILC may meet the public participation requirement by holding the public hearings before a preliminary draft State plan is prepared or by providing a preliminary draft State plan for comment at the public hearings.
- (b) The State establishes and maintains a written description of procedures for conducting public hearings in accordance with the following requirements:
 - (i) The DSU and SILC shall provide appropriate and sufficient notice of the public hearings. Appropriate and sufficient notice means notice provided at least 30 days prior to the public meeting through various media available to the general public, such as newspapers and public service announcements, and through specific contacts with appropriate constituency groups and organizations identified by the DSU and SILC.
 - (ii) The DSU and SILC shall make reasonable accommodation to individuals with disabilities who rely on alternative modes of communication in the conduct of the public hearings, including providing sign language interpreters and audio-loops.
 - (iii) The DSU and SILC shall provide the notices of the public hearings, any written material provided prior to or at the public hearings, and the approved State plan in accessible formats (e.g., Braille, large print, on disk) for individuals who rely on alternative modes of communication.
 - (iv) At the public hearings to develop the State plan, the DSU and SILC will identify those provisions in the State plan that are State-imposed requirements. For purposes of this section, a State-imposed requirement includes any State law, regulation, rule, or policy relating to the DSU's administration or operation of IL programs under Title VII of the Act, including any rule or policy implementing any Federal law, regulation, or guideline, that is beyond what would be required to comply with the regulations in 34 CFR Parts 364, 365, 366, and 367.
- (c) The State identifies State imposed requirements resulting from the application of any State rule or policy relating to the administration or operation of the

Programs under Chapter 1. Following are descriptions of the State imposed requirements included in the SPIL, if any:

N/A

3.4 Opportunity for Review and Comment Under State Review Process (34 CFR 6.141-142)

If the SPIL or an amendment to the plan is subject to the State review process, such materials are reviewed, and commented on, in accordance with the provisions of Executive Order 12372. Comments provided through the State review process will be transmitted to RSA.

Section 4: Statewide Independent Living Council (SILC) (Sec. 705(a) and (b) of the Act)

4.1 Composition of the SILC (Sec. 705(b) of the Act; 34 CFR 364.21(b))

| | |
|--|------------|
| (1) State the total number of persons on the SILC. | 13 |
| (2) State the number of SILC members with disabilities, as defined in 34 CFR 364.4 (b), and not employed by a State agency or a CIL | 7 |
| (3) Is a representative of the DSU an ex-officio, member of the SILC? | (Y) N |
| (4) State the number of voting members on the SILC. | 11 |
| (5) State the number of different disability groups (physical, mental, cognitive, sensory, or multiple) represented by members of the SILC (up to five). | (Y) N 4 |
| (6) Is a CIL director chosen by CIL directors within the State appointed to the SILC? | (Y) N |
| (7) Does the SILC include representatives from other State agencies that provide services for individuals with disabilities. | (Y) N |
| (8) Does the council have a voting membership that is knowledgeable about CILs and IL services? | (Y) N |
| (9) Do Council members provide statewide representation? | (Y) N |
| (10) Is the Council Chairperson elected from among the voting members of the Council by the voting members of the Council or the Governor, pursuant to section 705(b)(5) of the Act? | (Y) N |

4.2 Placement of the SILC (Sec. 705(a) of the Act; 34 CFR 364.21(a)(2))

The SILC is not established as an entity within any State agency, including the DSU, and is independent of the DSU and all other State agencies. Following is a brief description of the legal status and placement of the SILC:

Members are appointed by the Governor as established in N.D.C.C.50-06.5. The Council has established its own operating guidelines and bylaws.

4.3 Plan for Provision of Resources to the SILC (SILC Budget) Sec. 705(e) of the Act; 34 CFR 364.21(i))

- (a) In conjunction with the DSU, the SILC will prepare a Resource Plan Attachment 2 (SILC Budget) for the provision of resources, cash or in-kind, including staff and personnel, rent, supplies, telephone expenses, travel, and other expenses(e.g., child care, personal assistance services, and compensation to a member of the SILC, if the member is not employed or must forfeit wages from other employment, for each day the member is engaged in performing SILC duties) that will be necessary to carry out the functions of the SILC during the term of the SPIL.
- (b) The SILC will be responsible for the proper expenditure of funds and the use of resources it receives under the SILC Budget.
- (c) No conditions or requirements are included in the SILC Budget that will compromise the independence of the SILC.
- (d) While assisting the SILC in carrying out its duties under the SPIL, staff and other personnel assigned to the SILC under the SILC Budget will not be assigned duties by the DSU or other agency or office of the State that would create a conflict of interest.

Attachment 2 - Describes the SILC Budget.

Attachment 2 must include a description of the SILC's Budget for the three years covered by the SPIL, including the sources of funds, staff, supplies, and other resources made available under parts B and C of Chapter 1, Part C of Title I of the Act, and from State and other public and private sources, that may be necessary for the SILC to carry out its responsibilities under section 705 of the Act and the SPIL. No conditions or requirements may be included in the SILC's resource plan that may compromise the independence of the SILC. The SILC is responsible for the proper expenditure of funds and use of resources that it receives under the resource plan. The SILC shall, consistent with State law, supervise and evaluate its staff and other personnel as may be necessary to carry out its

functions. While assisting the SILC in carrying out its duties, staff and other personnel made available to the SILC by the DSU may not be assigned duties by the designated State agency or DSU, or any other agency or office of the State, that would create a conflict of interest.

Section 5: Designation and Responsibilities of the State Unit(s)

5.1 Designation (Sec. 704(c) of the Act; 34 CFR 364.22)

The State unit(s) designated to receive, account for, and disburse funds, and provide administrative support services is (are):

Disability Services Division

5.2 DSU Responsibilities under the SPIL (Sec. 704 (c) of the Act; 34 CFR 364.22)

The DSU:

- (a) Receives, accounts for, and disburses funds received by the State under Chapter 1 in accordance with the SPIL;
- (b) Provides administrative support services for the part B State IL services (SILS) program and the part C, Chapter. 1, CIL program in a case in which the program is administered by the State under section 723 of the Act;
- (c) Keeps such records and affords such access to such records as the Secretary finds to be necessary with respect to the programs; and
- (d) Submits the SPIL and such additional information or provides such assurances as the Secretary may require with respect to the programs.

Section 6: Staff and Staff Development

6.1 Personnel Administration (Sec. 12(c), 704(m) of the Act; 34 CFR 364.23)

- (a) The staff of service providers will include personnel who are specialists in the development and provision of IL services and in the development and support of CILs.
- (b) To the maximum extent feasible, each service provider will make available personnel able to communicate --

- (1) With individuals with significant disabilities who rely on alternative modes of communication, such as manual communication, nonverbal communication devices, Braille, or audio tape, and who apply for or receive IL services under the SPIL; and
- (2) In the native languages of individuals with significant disabilities whose English proficiency is limited and who apply for or receive IL services under the SPIL.

6.2 Personnel Development (Sec. 12(c), 704(m) of the Act; 34 CFR 364.24)

The State assures that service providers will establish and maintain a program of staff development for all classes of positions involved in providing IL services and, if appropriate, in administering the CIL program. The staff development program will emphasize improving the skills of staff directly responsible for the provision of IL services, including knowledge of the IL philosophy.

6.3 Affirmative Action (Sec. 704(m)(2) of the Act; 34 CFR 364.31)

All recipients of financial assistance under Chapter 1 take affirmative action to employ and advance in employment qualified individuals with disabilities on the same terms and conditions required with respect to the employment of individuals with disabilities under section 503 of the Act.

6.4 Nondiscrimination (34 CFR 76.500)

No individual will, on the basis of race, color, national origin, gender, age, or disability be excluded from participation in, denied the benefits of, or otherwise be subjected to discrimination under this SPIL.

Section 7: Financial Administration

7.1 General Provisions (Sec. 704(m)(3) of the Act; 34 CFR 364.34)

All recipients of financial assistance under Chapter 1 will adopt such fiscal control and fund accounting procedures as may be necessary to ensure the proper disbursement of and accounting for funds paid to the State under Chapter 1.

7.2 Source of State Funds (Sections 712(b)(2) and 7(7)(C) of the Act; 34 CFR 365.12, .13 and .14, 367.11, .42)

- (a) The one to nine non-Federal share of the cost of any project that receives assistance through an allotment under part B, Chapter 1 will be provided in cash or in kind, fairly evaluated, including plant, equipment, or services, consistent with 34 CFR 365.13, .14, and .15.

- (b) For the purpose of determining the Federal share with respect to the State, expenditures by a political subdivision of the State will, subject to regulations prescribed by the Secretary, be regarded as expenditures by the State.
- (c) The State may not condition the award of a grant, subgrant, or contract under part B, Chapter 1 or a grant, subgrant, or assistance contract under part C, Chapter 1 on the requirement that the applicant for the grant or subgrant make a cash or in-kind contribution of any particular amount or value to the State. Furthermore, an individual, entity, or organization that is a grantee or subgrantee of the State, or has a contract with the State, may not condition the award of a subgrant or subcontract under part B, Chapter 1 or part C, Chapter 1 on the requirement that the applicant for the subgrant or subcontract make a cash or in-kind contribution of any particular amount or value to the State or to the grantee or contractor of the State.

7.3 Financial Record Keeping (Sec. 704(m)(4)(A) and (B) of the Act; 34 CFR 364.35)

All recipients of financial assistance under Chapter 1 will:

- (a) Maintain records that fully disclose--
 - (1) the amount and disposition by each recipient of the proceeds of such financial assistance,
 - (2) the total cost of the project or undertaking in connection with which such financial assistance is given or used, and
 - (3) the amount of that portion of the cost of the project or undertaking supplied by other sources; and
 - (4) compliance with the requirements of Chapter 1 and 34 CFR Parts 364, 365, 366, and 367.
- (b) Maintain such other records as the Secretary determines to be appropriate to facilitate an effective audit.

7.4 Access to Financial Records (Sec. 704(m)(4 & 5) of the Act; 34 CFR 364.37)

All recipients of financial assistance under Chapter 1 will afford access to the Secretary and the Comptroller General or any of their duly authorized representatives, for the purpose of conducting audits and examinations, to all records maintained pursuant to section 7.3 of the SPIL immediately above and any other books, documents, papers, and records of the recipients that are pertinent to the financial assistance received under Chapter 1.

7.5 Financial Reports (Sec. 704(m)(4)(D) of the Act; 34 CFR 364.36)

All recipients of financial assistance under Chapter 1 will submit reports with respect to records required in section 7.3 of the SPIL, as the Secretary determines to be appropriate.

Section 8: State Administration of Part C Program³

NOTE - THIS SECTION APPLIES ONLY TO §723 STATES.

8.1 Funds Earmarked to Support CILs (Sec. 723(a) of the Act; 34 CFR 366.32)

In the second fiscal year preceding fiscal year 2000, the general operations of CILs in the State were supported by the following amounts of earmarked funds⁴:

8.2 State Applies to Administer Part C Program (Sections 704(h) and 723 of the Act; 34 CFR 366.32)

³ (a) To meet the requirements in section 723(a)(1)(B) and (2) of the Act, a **§723 State must submit this section of the SPIL for approval each year** subsequent to the first year of approval to administer the Part C, Chapter 1 program.

(b) Unless the provisions of Attachment 8 are materially changed, submittal of this Section shall not constitute a material revision of the SPIL requiring public hearings or State review under SPIL Section 3.

⁴ The amount of State funds earmarked by a State to support the general operation of centers does not include: (1) Federal funds used for the general operation of centers; (2) State funds used to purchase services from a CIL, including State funds used for grants or contracts for personal assistance or skills training; (3) State attendant care funds; (4) Social Security Administration reimbursement funds; or (5) funds used to support an entity that does not meet the definition of a CIL in section 702 of the Act, e.g. funds used to support a single disability (If a State or outlying area is operating a CIL pursuant to section 724 of the Act, the funds used to support this CIL can be considered "earmarked" for purposes of section 723(a)(1)(A)(i) of the Act.) or residential facility cannot be counted as earmarked funds.

The director of the DSU hereby applies to award grants or assistance contracts to eligible agencies in the State that comply with the standards and assurances set forth in section 725 of the Act. The grants are to be made from the funds allotted to the State for the planning, conduct, administration, and evaluation of CILs under part C, Chapter 1.

8.3 State administers funds in compliance with §723 (Sec. 704(h) of the Act; 34 CFR 366.32, .35)

- (a) If Section 8.2 is answered in the affirmative, the director of the DSU awards grants or assistance contracts under section 723 of the Act to any eligible agency that was awarded a grant under part C, Chapter 1 on September 30, 1993, unless the director makes a finding that the agency involved fails to comply with the standards and assurances set forth in section 725 of the Act or the director of the DSU and the chairperson of the SILC, or other individual designated by the SILC to act on behalf of and at the direction of the SILC, jointly agree to another order of priorities.
- (b) The State assures that any assistance contracts issued to eligible agencies will not add any requirements, terms, or conditions to the assistance contract other than those that would be permitted if the assistance contract were a subgrant consistent with grants issued by RSA under section 722 of the Act.
- (c) In administering the part C, Chapter 1 program, the State will not enter into any procurement contracts with CILs to carry out section 723 of the Act.

8.4 Monitoring and Oversight. (§§704(h), 723(g) and (h) of the Act; 34 CFR 366.38)

The State assures that periodic and on-site compliance reviews will be conducted to determine CIL compliance with section 725 of the Act as described in Attachment 3.

Attachment 4 describes the policies, practices, and procedures, which comply with section 723 of the Act, that the State utilizes for awarding continuation and new grants.

Section 9: Information on Use of Part B, Chapter 1 Funds

9.1 Use of §711 funds in support of §713 purposes (Sec. 713 of the Act; 34 CFR 365.1)

| Part B Funds are to be used only for any one or more of the following purposes (all optional): | Directly by DSU | Grant/ Contract | Dollar Amt. |
|---|------------------------|------------------------|--------------------|
| (a) Fund the resource plan for SILC (SPIL Section 4). | (Y) N | Y (N) | \$18,473 Annually |
| (b) Provide IL services to individuals with significant Disabilities | Y (N) | (Y) N | * |
| (c) Demonstrate ways to expand and improve IL services. | Y (N) | (Y) N | * |
| (d) Support the general operation of CILs. | Y (N) | (Y) N | \$547,269 Annually |
| (e) Support activities to increase capacity of public or nonprofit agencies and organizations and other entities to develop comprehensive approaches or systems for providing IL services. | Y (N) | (Y) N | * |
| (f) Conduct studies and analyses, gather information, develop model policies and procedures, and present information, approaches, strategies, findings, conclusions, and recommendations to Federal, State, and local policy makers to enhance IL services. | Y (N) | (Y) N | * |
| (g) Train individuals with significant disabilities, individuals providing services to individuals with significant disabilities, and other persons regarding IL philosophy. | (Y) N | Y (N) | **\$2,500 total |
| (h) Provide outreach to unserved or underserved populations, including minority groups and urban and rural populations. | Y (N) | (Y) N | * |

* All funds provided to the centers as part of their budget.

** The \$2,500 is part of the total found in (a) above.

Attachment 1 describes the uses, objectives, and amounts of part B, Chapter 1 funds supporting each purpose.

Section 10: Outreach (Sections 704(l) and 713(7) of the Act; 34 CFR 364.32)

The State reaches out to populations, including minority groups and urban and rural populations, that are unserved or underserved by the programs funded under Chapter 1.

Attachment 1 describes the steps that will be taken regarding outreach to populations, including minority groups and urban and rural populations, that are unserved or underserved by the programs funded under Chapter 1. Attachment 1 also describes populations designated for special outreach efforts and the geographic areas in which they reside (e.g., individuals with significant disabilities residing on land controlled by American Indians.)

Section 11: Extent and Scope of IL Services (Sections 7(30), 704(e) and 713(1) of the Act; 34 CFR 364.43)

- (a) Attachment 1 describes all IL services to be provided under the SPIL to meet the objectives in Section 10.
- (b) The State provides the following IL core services to individuals and groups of individuals with significant disabilities:
 - (1) Information and referral;
 - (2) IL skills training;
 - (3) Peer counseling (including cross-disability peer counseling); and
 - (4) Individual and systems advocacy,
- (c) The IL core services may be provided directly by the DSU, or through grant or contract. While the State is required to provide these services, it may fund the services using funds from any source, e.g., part B or part C, Chapter 1, State funds, or other funds.
- (d) In addition, the State provides the following IL services to individuals and groups of individuals with significant disabilities⁵:

⁵ Insert an "X" or check mark for each IL service that will be made available. It is not necessary to insert any projection of numbers of consumers to be served.

- (1) Counseling services, including psychological, psychotherapeutic, and related services;
- (2) Services related to securing housing or shelter, including services related to community group living, and supportive of the purposes of this Act and of the titles of this Act, and adaptive housing services (including appropriate accommodations to and modifications of any space used to serve, or occupied by, individuals with significant disabilities);
- (3) Rehabilitation technology;
- (4) Mobility training;
- (5) Services and training for individuals with cognitive and sensory disabilities, including life skills training, and interpreter and reader services;
- (6) Personal assistance services, including attendant care and the training of personnel providing such services;
- (7) Surveys, directories, and other activities to identify appropriate housing, recreation opportunities, and accessible transportation, and other support services;
- (8) Consumer information programs on rehabilitation and IL services available under this Act, especially for minorities and other individuals with disabilities who have traditionally been unserved or underserved by programs under this Act;
- (9) Education and training necessary for living in the community and participating in community activities;
- (10) Supported living;
- (11) Transportation, including referral and assistance for such transportation;
- (12) Physical rehabilitation;
- (13) Therapeutic treatment;
- (14) Provision of needed prostheses and other appliances and devices;
- (15) Individual and group social and recreational services;

- (16) X Training to develop skills specifically designed for youths who are individuals with significant disabilities to promote self-awareness and esteem, develop advocacy and self-empowerment skills, and explore career options;
- (17) X Services for children with significant disabilities;
- (18) X Services under other Federal, State, or local programs designed to provide resources, training, counseling, or other assistance of substantial benefit in enhancing the independence, productivity, and quality of life of individuals with significant disabilities;
- (19) X Appropriate preventive services to decrease the need of individuals with significant disabilities assisted under this Act for similar services in the future;
- (20) X Community awareness programs to enhance the understanding and integration into society of individuals with disabilities; and
- (21) X Such other services as may be necessary and not inconsistent with the provisions of this Act.

Attachment 1 describes the extent and scope of the IL services identified above, and how they meet the State's objectives for IL. The attachment also describes any arrangements of grants or contracts made by the State for providing such services.

Section 12: Eligibility, Records, IL Plans, and Notice of Client Assistance Program

12.1 Eligibility for Receipt of Services (Sections 7(15)(B) and 703 of the Act; 34 CFR 364.51)

- (a) Individuals with significant disabilities are eligible for services provided under the SPIL.
- (b) To be eligible, an individual is one:
 - (1) Who has a significant physical, mental, cognitive, or sensory impairment;
 - (2) Whose ability to function independently in the family or community or whose ability to obtain, maintain, or advance in employment is substantially limited; and

- (3) For whom the delivery of IL services will improve the ability to function, continue functioning, or move towards functioning independently in the family or community or to continue in employment.

12.2 Consumer Service Record (Sections 704(m)(4)(B), 725(c)(8) of the Act; 34 CFR 364.53)

A consumer service record (CSR) will be maintained for each consumer of services, other than information and referral, which will contain documentation that the consumer is eligible or ineligible for IL services, the information required for the annual performance report under 34 CFR 364.36 and 366.50(h), and an IL plan (ILP) or a waiver as described in SPIL Section 13.3.

12.3 IL Plans (Sec. 704(e) and 725(c)(14) of the Act; 34 CFR 364.52)

The State provides IL services under Chapter 1 to individuals with significant disabilities in accordance with an ILP mutually agreed upon by an appropriate staff member of the service provider and the individual, unless the individual signs a waiver stating that such a plan is unnecessary.

12.4 Notice about the Client Assistance Program (Sections 20 and 704(m)(1) of the Act; 34 CFR 364.30)

All recipients of financial assistance under Chapter 1 that provide services to individuals with significant disabilities advise those individuals seeking or receiving IL services about the availability of the Client Assistance Program under section 112 of the Act, the purposes of the services provided under such program, and information on the means of seeking assistance under such program.

Section 13: Statewide Network of Centers for Independent Living (CILs)

13.1 Network Design (Sec. 704(g) of the Act; 34 CFR 364.25(a))

The State has developed a design for the establishment of a statewide network of CILs that comply with the standards and assurances set forth in section 725 of the Act.

13.2 Unserved and Underserved Areas and Priorities (Sec. 704(g) of the Act; 34 CFR 364.25(b))

(a) The network design:

- (i) identifies unserved and underserved geographic areas of the State; and
- (ii) includes an order of priority for the establishment of CILs in those areas.

Attachment 1 describes the design for the establishment of a statewide network of CILs and the order of priorities for the establishment of new CILs. This attachment should be visionary. If the State believes the network is complete, the attachment describes the network, including how it complies with §725 of the Act. future plans for expansion of the network to serve populations that are currently unserved or underserved.

Section 14: Communication, Cooperation, and Coordination (Sections 704(l-k) of the Act; 34 CFR 364.26 and .27)

- (a) The State takes steps that maximize the communication, cooperation, coordination, and working relationships among --
 - (1) the SILS program, the SILC and CILs; and
 - (2) the DSU, other State agencies represented on the SILC, other councils that address the needs of specific disability populations and issues, and other public and private entities, including Indian Tribal Councils, determined to be appropriate by the SILC.
- (b) The State ensures that services funded under Chapter 1 will complement and be coordinated with other services to avoid unnecessary duplication with other Federal, State, and local programs, including the IL program for older individuals who are blind funded under Chapter 2 of Title VII.
- (c) The State coordinates Federal and State funding for CILs and SILS.

Section 15: Evaluation Plan (Sec. 704(n) of the Act; 34 CFR 364.38)

- (a) The State establishes a method for the periodic evaluation of the effectiveness of the SPIL:
 - (1) In meeting the State's objectives and timelines for meeting those objectives;
 - (2) In the satisfaction of individuals with disabilities; and
 - (3) In meeting the objectives established in Section 9 of the SPIL.
- (b) The State agrees to annually submit the results of DSU and SILC evaluation activities, including the most recent evaluation of Title VII consumer satisfaction, with the annual performance report to RSA.

CERTIFICATION REGARDING LOBBYING

Applicants must review the requirements for certification regarding lobbying included in the regulations cited below before completing this form. Applicants must sign this form to comply with the certification requirements under 34 CFR Part 82, "New Restrictions on Lobbying." The certification shall be treated as a material representation of fact upon which reliance will be placed when the Department of Education decides to award the grant, cooperative agreement, loan or loan guarantee.

LOBBYING

As required by Section 1352, Title 31 of the U.S. Code, and implemented at 34 CFR Part 82, for persons entering into a grant or cooperative agreement over \$100,000, as defined at 34 CFR Part 82, Sections 82.105 and 82.110, the applicant certifies that:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the making of any Federal grant, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal grant or cooperative agreement;
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal grant or cooperative agreement, the undersigned shall complete and submit Standard Form - LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions;
- (c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subgrants, contracts under grants and cooperative agreements, and subcontracts) and that all subrecipients shall certify and disclose accordingly.

As the duly authorized representative of the applicant, I hereby certify that the applicant will comply with the above certifications.

| | |
|--|--------------------------|
| NAME OF APPLICANT PROJECT NAME North Dakota Department of Human Services, Vocational Rehabilitation, Title VII, Chapter 1 | PR/AWARD NUMBER AND / OR |
| PRINTED NAME AND TITLE OF AUTHORIZED REPRESENTATIVE Gene Hysjulien Director Disability Services Division | |
| SIGNATURE | DATE |

GOALS, MISSION AND OBJECTIVES

A. MISSION, GOALS, AND OBJECTIVES FOR INDEPENDENT LIVING

The mission of the Statewide Independent Living Council (SILC) is to guide the development of the Independent Living (IL) system in North Dakota through the active involvement of people with disabilities. To further that purpose, the SILC assures that the objectives will be implemented to ensure all of the following:

- Promote a philosophy of independent living, including a philosophy of consumer control, peer support, self-determination, equal access, and individual, self-help, self-determination, equal leadership, empowerment, independence, and productivity of individuals with significant disabilities, and the integration and full inclusion of such individuals into the mainstream of American society.
- Provide financial assistance for providing, expanding, or improving the provision of IL services.
- Provide assistance to develop and support a statewide network of Centers for Independent Living (CILs) operated by consumer-controlled, community-based cross-disability, non-residential private non-private agencies that are operated within local communities by individuals with disabilities and that provide an array of IL services.
- Plan and advocate to improve working relationships among the various entities affecting the lives of people with significant disabilities. The Statewide Independent Living Council has established the following goals and objectives to be achieved under its plan for federal fiscal years 2005-2007 and have determined them to be consistent with its mission and Title VII, Chapter 1 of the Act. CIL representatives assisted in the development and review of this attachment and the entire state plan.

GOAL 1

SILC will maintain a cross-disability, consumer controlled council with active committees to accomplish its goals and objectives.

Objectives:

- A. Develop a process for the creation of the State Plan for Independent Living (SPIL). The process will include: utilization of outside training opportunities such as SILC Congress, ILRU, and/or Regional Continuing Education Program (RCEP) for educating SILC members, as appropriate.

Estimated Financial Obligation: \$0
Evaluation Measure: A process will be in place by August 2006 to complete the 2007 SPIL.

- B. Develop and implement an annual resource plan that identifies available funding and how it will be utilized for the organized development of the statewide network of centers, in May of each year.
1. Facilitate stable funding for centers for independent living using state and federal monies to achieve a base level funding of \$350,000 per center.
 2. Once the base level is achieved, then a minimum of \$50,000 per center will be used to establish a branch office.

Estimated Financial Obligation: \$0
Evaluation Measure: The plan will be completed by May each year.

- C. Maintain and improve SILC operations and effectiveness.
1. Continue biennial review of Center for Independent Living grant applications.
 2. Monitor North Dakota CILs accomplishments quarterly through 704 statistics, the state performance measures and narrative provided at SILC meetings.

Estimated Financial Obligation: \$0
Evaluation Measure: Contracts with the CILs are completed and SILC members are aware of the CILs' accomplishments for the year.

- D. Create opportunities for SILC members to understand how specific disabilities affect one's independence.

Estimated Financial Obligation: \$500
Evaluation Measure: Social events will be coordinated in August of each year.

- E. Develop training plan that will provide ongoing education on IL philosophy, IL services, disability legislation, effective committee work, leadership, and other pertinent issues on a quarterly basis at SILC meetings.

F. Develop a recruitment plan for new members.

Estimated Financial Obligation: \$2500

Evaluation Measure: A plan is developed & implemented by May, 2005

GOAL II

Develop and implement effective legislative advocacy strategies.

Objectives

A. Conduct continuing consumer needs assessment regarding Independent Living Services in North Dakota.

1. The SILC, CILs, VR and State Rehabilitation Council (SRC) will hold forums to get consumer and interagency planning input at least every three years.
2. The CILs and SILC will continue to identify the needs of unserved and underserved populations such as: Native Americans, people who live in nursing facilities and institutions (ongoing).
3. The SILC and SRC will discuss consumer needs before updating the State Plan for Independent Living. Schedule in May 2007.
4. Center for Independent Living demographic data will be evaluated annually and compared with other data maintained on people with disabilities throughout the state to determine unserved and underserved populations.
5. Identify those counties that are not receiving services and assess those needs.
6. Review State Mental Health, Vocational Rehabilitation, Developmental Disabilities Council, and the Center for Independent Living plans and need assessments annually.

Estimated Financial Obligation: \$500

Evaluation Measure: Forums have been conducted, input has been gathered and discussed by May 2007.

B. Pursue increased commitment of state dollars to support Centers for Independent Living and the delivery of independent living services through the Department of Human Services and other sources.

1. SILC, Centers for Independent Living, and the Designated State unit (DSU) shall meet periodically to establish budgetary priorities before the submission of the Department of Human Services/Vocational Rehabilitation budget to the Governor.

Estimated Financial Obligation: \$0
Evaluation Measure: Meetings will be held and priorities established by April 2006.

C. Support centers for independent living in their pursuit of alternate funding.

1. Advocate for fee for service agreements for independent living with existing state agencies.
2. Assist CILs to pursue funding attached to legislation (e.g. SSA benefits, counseling, Olmstead, etc) that would promote national initiatives and implement them statewide.

Estimated Financial Obligation: \$0
Evaluation Measure: Fee for service Opportunity will be identified by May 2007.

D. Center for Independent Living directors and boards will mobilize their board, staff, consumers and the public to inform congresspersons and legislators about IL issues (ongoing).

Estimated Financial Obligation: \$0
Evaluation Measure: CIL quarterly reports reflect activity.

E. The SILC will create and implement a plan to work with the North Dakota Disabilities Advocacy Consortium (NDDAC) to continue the process of meeting with legislative committees, task forces and provide input on studies.

1. The SILC will mobilize its members to contact community members and local legislators concerning IL issues.
2. The SILC will identify priorities and convey them to the NDDAC.

3. Identify SILC Liaison and alternate to the NDDAC.
4. Legislative Committee will discuss issues/position to bring to consortium meetings.

Estimated Financial Obligation: \$0
Evaluation Measure: A plan is created and implemented by November 2004.

GOAL III

To heighten awareness and understanding of the Independent Living philosophy and services.

Objectives:

- A. Hold a statewide Independent Living conference for consumers and providers at least once during the time the SPIL is in effect.
 1. Explore various conference opportunities and conduct a conference in collaboration with other entities including Vocational Rehabilitation.
 - a. Joint IL/VR Conference
 - b. CIL staff attend the VR Conference
 2. Contact the Regional Rehabilitation Continuing Education Program and ILRU or possible assistance with the conference.

Estimated Financial Obligation: \$10,000
Evaluation Measure: Independent Living conference is held prior to September 30, 2007.

- B. Centers for Independent Living will hold IL training and workshops depending on needs expressed in their regions.

Estimated Financial Obligation: \$0
Evaluation Measure: CIL 704 reports describe the training and workshops held in each region.

- C. Continue open communication among the Statewide Independent Living Council (SILC), State Rehabilitation Council (SRC), Centers for Independent Living, the Designated State Unit (DSU), the North Dakota Disabilities Advocacy Consortium (NDDAC), and the Mental Health Association.
 - 1. Use membership on State Rehabilitation Council (SRC) to share information and develop joint projects at quarterly SRC meetings.
 - 2. Extend an invitation to SRC to nominate a member to regularly attend SILC meetings.
 - 3. Explore the possibility of joint meetings with identified parties to improve communication and collaboration.
 - a. Coordinate a meeting to discuss and agree upon the budgeting process.
 - b. CILs initiate contact with VR Offices to hold in-service on independent living.
- D. Establish a Speakers Bureau; Marketing materials, brochures, websites, etc.
- E. Create Annual Reports on SILC and CIL activities and results.
- F. Develop fact sheet /philosophy/services on independent living that all SILC members could use.

Estimated Financial Obligation: \$0
Evaluation Measure Open communication; budget concerns are agreed upon, and joint projects are developed by Annual Reports, Speakers Bureaus, and Fact Sheets are developed.

Financial Plan:

Additional budget information is found on Page 13 of this attachment. All funds will be used to meet the objectives in the State Plan for Independent Living and to implement other strategies identified within the State Plan, including Council operations and Older Blind services.

B. SCOPE AND ARRANGEMENT FOR INDEPENDENT LIVING SERVICES

The following services, identified in the plan, are provided through Centers for Independent Living, which are financially supported with Title VII, Part B, Part C, and state general funds. All Centers provide core services.

1. **Counseling Services:** counseling and peer counseling to assist individuals with problem solving, independent living skills, acquiring needed services and acting as a role model.
2. **Housing:** assist individuals in the following areas: obtain housing, understand subsidized housing, provide information regarding accessibility guidelines and aid in housing research.
3. **Rehabilitation Technology:** the provision of product information and equipment availability, local and national resource companies, as well as information on new products.
4. **Mobility Training:** provided by rehabilitation teachers through the Older Blind Program, Title VII, Chapter 2.
5. **Services and Training for Individuals with Cognitive and Sensory Disabilities:** the centers are required to provide services to people with cross-disabilities; services include independent living skills training and any other service available through the center that would benefit the individual in reaching his/her highest level of independence.
6. **Personal Assistance Services:** may include personal care attendant training and registry, consumer attendant management training, and referral services.
7. **Surveys, Directories:** surveys are completed to obtain consumer input for program planning and consumer satisfaction, as well as to identify strengths and problems faced by individuals with disabilities. Directories of people and agencies that offer services to individuals with disabilities are maintained and updated.
8. **Consumer Information Programs:** through the use of open forums, outreach specialists, conference sessions and various other methods, information on Independent Living Services is provided to individuals not familiar with center services. Target populations for consumer information programs are to those who are unserved and underserved.

9. **Education and Training:** provides direct independent living skills training and workshops on Civil Rights, legislation and advocacy, and what it means to the consumer.
10. **Transportation:** information and training on the use of both public and private transportation options and the utilization of community transportation.
11. **Social and Recreational:** training and advocacy on how to improve and increase communication techniques and socialization skills, and identify and pursue leisure/recreational options.
12. **Training Designed for Youth:** through a transition program, centers work with young adults in transition from school to community living. Direct skills teaching can be provided one-to-one or in small groups.
13. **Services for Children:** there is no age limit and Independent Living Services are provided to individuals or families, including parent support groups, regardless of race, creed, age, disability, religion, sexual preference, national origin, or economic status.
14. **Services Under Other Federal, State or Local Programs:** coordination and collaboration with the basic support program, ADA, transition, and other agencies that offer Independent Living Services when developing a plan of services.
15. **Appropriate Preventive Services:** for those individuals requesting services every attempt will be made to ensure all required services are provided in a timely manner and assist the individual to develop self-advocacy skills.
16. **Community Awareness Programs:** provide presentations concerning disability awareness and the independent living philosophy to fraternal, educational and social service organizations, along with state and national conferences. Technical assistance is also offered to these organizations. Advisory committees are also utilized in addressing the needs of individuals with disabilities.
17. **Other Services:** Any other necessary services.

The above Independent Living Services are provided through four centers for independent living presently serving the State of North Dakota. Funding for centers receiving Part B is set up through contractual arrangements with the Designated State Unit. Because of the state's rural nature, the four existing centers for independent living are limited as to their ability to provide all services on a statewide basis.

In addition, the following services are provided through the Older Blind Program, Title VII, Chapter 2.

1. **Orientation and Mobility Skills Training:** designed to enable older blind individuals to travel independently, safely, and confidently in familiar and unfamiliar environments.
2. **Communications Skills Training:** includes training in Braille, handwriting, typewriting, or other means of communication.
3. **Communication Aids:** includes items such as large print, cassette tape recorders, audio-amplification devices, and readers.
4. **Daily Living Skills Training:** training to perform daily living activities such as meal preparation, identifying coins and currency, selection of clothing, telling time, and maintaining a household.
5. **Low Vision Services:** includes services and aids such as magnifiers to perform reading and mobility tasks.
6. **Family and Peer Counseling:** provided to assist older blind individuals adjust to the loss of vision.
7. **Community Integration Services:** services which assist in the individual's integration into the community and its resources.

The services identified in the State Plan are consistent with and supportive of the goals and objectives established by the Statewide Independent Living Council and Vocational Rehabilitation.

Uses, Objectives and Amount of Part B, Chapter 1 Funds

The activities selected for funding from among the available options in Selection 713 of the Act are consistent with and further the purposes of Chapter 1 and the goals and objectives of the State Plan for Independent Living.

All Part B grant funds awarded under this application will be used for Statewide Independent Living Council (SILC) operations and grants to Centers for Independent Living (CILs). The following provides a brief description of how funds are to be used.

A projected budget is found on Page 13 of this attachment.

1. Fund the Resource Plan for SILC

The Resource Plan is described in Attachment 2.

2. Provide IL Services to Individuals With Significant Disabilities:

The SILC has determined that independent living services will be provided through the Centers for Independent Living. The budget delineates the amount each center receives.

3. Demonstrate Ways to Expand and Improve IL Services:

Centers for Independent Living will continue to conduct consumer needs assessments regarding independent living services in North Dakota.

The SILC, Centers for Independent Living, Vocational Rehabilitation (VR), and the Rehabilitation Services Council (SRC) will hold forums to get consumer and interagency planning input at least every three years.

Centers for Independent Living and the SILC will continue to identify the needs of unserved and underserved populations, such as: Native Americans; people living in nursing facilities and institutions, etc.

The SILC and SRC will meet jointly once a year to discuss needs, information, and appropriate collaboration to address consumer needs.

Center for Independent Living demographic data will be evaluated annually and compared with other data maintained on people with disabilities throughout the state to determine unserved and underserved populations

4. Support the General Operation of CILs

Part B Funds are awarded to the Centers for Independent Living as indicated in the budget.

The goal is to develop and maintain a statewide independent living delivery system. The SILC will pursue its commitment to use state dollars to support Centers for Independent Living and the delivery of services to people with disabilities.

5. Support Activities to Increase Capacity of Public or Non-profit Agencies and Organizations and Other Entities to Develop Comprehensive Approaches or Systems for Providing IL Services.

The SILC will support capacity building programs and activities by reviewing all Centers for Independent Living grant applications biennially and by maintaining a cross-disability, consumer-controlled SILC with active committees. The SILC monitors CIL accomplishments on a quarterly basis.

Centers for Independent Living and the SILC will increase and encourage coalition building by actively participating in NDDAC and open communication with SRCs. The goal is to establish a powerful and effective coalition of individuals with disabilities and organizations to work toward similar interests. The coalition will improve service to individuals with disabilities and promote civil rights for people with disabilities of all ages and cross-disabilities through legislative advocacy.

The SILC will continue to use public forums, coalitions, and consumer needs assessments to increase the capacity for the development of comprehensive approaches for providing IL services.

6. *Conduct Studies and Analyses, Gather Information, Develop Model Policies and Procedures, and Present Information, Approaches, Strategies, Findings, Conclusions, and Recommendations to Federal, State, and Local Policy Makers to Enhance IL services.*

The heading is all we had last time.

C. COOPERATION, COORDINATION AND WORKING RELATIONSHIPS AMONG VARIOUS ENTITIES

Activities relative to cooperation, coordination, and working relationships are found throughout this attachment.

D. OUTREACH TO UNSERVED OR UNDERSERVED POPULATION AND MINORITY GROUPS.

The North Dakota Statewide Independent Living Council has divided the state into four quadrants, with each to have a full service center for independent living and a branch office. Currently, two Centers for Independent Living (CILs), Freedom in Fargo, and Dakota in Bismarck, have branch offices in Jamestown and Dickinson, respectively. Options in Grand Forks has an outreach office in Cavalier.

Outreach plans for FFY 2005-2007 include the following:

- Outreach activities are conducted by CILs throughout North Dakota service area at schools, Social Service agencies, Senior Centers, hospitals, clinics, businesses, not-for-profit agencies, and conferences.
- Service demographics are analyzed to identify unserved and underserved populations and ethnic groups with low service representation.
- CILs are part of local radio and television broadcasts and newspaper articles about independent living philosophy, history, and services.
- CILs newsletters are published and disseminated. Topics focus on needs defined by people with disabilities, family members, service providers, and general community.
- Analyze demographics, using service evaluation criteria compared with United States Census material, to identify unserved and underserved groups, and develop strategies to serve those populations identified.
- Conduct evaluations of services to assess consumer response to services.
- Continue development of collaborative opportunities between the Centers of Independent Living and state departments in North Dakota.
- Continue the delivery of services to people with disabilities, based on need, throughout North Dakota service area while developing mechanisms for funding services expansion into unserved areas of the state.
- Collaborate with the 121 Project staff and Tribal Government Representatives
- Assist people to leave and stay out of nursing facilities and other institutions so they can live independently in communities of their choice with home and community based services.
- Continue and expand Transition services for youth as they move from high school to employment and independent living.

E. NETWORK OF CENTERS

1. The design for CIL network has not changed from previous years. The state of North Dakota is divided into four quadrants with one CIL located in each. The CILs are located in North Dakota's major cities: Fargo, Grand Forks, Minot, and Bismarck. The two branch offices are in Jamestown, a branch of Fargo's Center, and in Dickinson, a branch of Bismarck's Center. The Grand Forks Center has an outreach office in Cavalier.

This design was created to divide the state based on population and geography. The western part of the state has a lower population, which makes the geographic area covered by western CILs slightly larger than the eastern part. The needs geographically have remained the same since the plan was designed, but the CILs need additional funds not only to establish branch offices, but to expand their services into the outlying counties of their identified service areas. The CILs and the SILC are making outreach efforts to specific underserved and unserved disability groups. Recent efforts have been targeted toward people with deafness or hearing impairment and people who are blind or visually impaired. There is ongoing effort to reach out to Native American people on and off reservations.

The SILC is committed to supporting the CILs in their growth without demanding they establish branch offices before the financial resources are available to maintain their main offices effectively. As each CIL reaches a base funding level of \$350,000, they will establish branch offices.

Our plan does not include a priority for establishing new CILs. We believe that we can offer the necessary IL services to citizens with disabilities using the four main CILs and their identified branch offices as funding allows.

2. The SILC uses the SPIL as a basis for establishing priorities. It identifies needs based on consumer satisfaction as well as on information gathered at open forum meetings. Census data is consulted as well as information shared by VR and other agencies that work with people with disabilities statewide.

The projected budget for Independent Living operations and services is found on the next page and is based on estimated revenue.

| <u>ESTIMATED INCOME</u> | <u>FFY 2005</u> | <u>FFY 2006</u> | <u>FFY 2007</u> |
|--------------------------------|------------------------|------------------------|------------------------|
| Title VII Part B | \$295,647 | \$295,647 | \$295,647 |
| Title VII Part C | \$766,326 | \$766,326 | \$766,326 |
| State Of ND | \$148,020 | \$148,020 | \$148,020 |
| SSA Reimbursement | \$122,075 | \$122,075 | \$122,075 |
| TOTAL | \$1,332,068 | \$1,332,068 | \$1,332,068 |

| <u>ESTIMATED EXPENSE</u> | <u>FFY 2005</u> | <u>FFY 2006</u> | <u>FFY 2007</u> |
|----------------------------------|------------------------|------------------------|------------------------|
| <u>COUNCIL OPERATIONS</u> | \$18,473 | \$18,473 | \$18,473 |

VI. TITLE VII PART B

| | | | |
|--------------|------------------|------------------|------------------|
| Dakota | | | |
| Freedom | \$90,223 | \$90,223 | \$90,223 |
| Options | \$135,832 | \$135,832 | \$135,832 |
| Independence | \$69,592 | \$69,592 | \$69,592 |
| TOTAL | \$295,647 | \$295,647 | \$295,647 |

VII. TITLE VII PART C

| | | | |
|--------------|------------------|------------------|------------------|
| Dakota | \$362,376 | \$362,376 | \$362,376 |
| Freedom | \$170,993 | \$170,993 | \$170,993 |
| Options | \$119,031 | \$119,031 | \$119,031 |
| Independence | \$113,926 | \$113,926 | \$113,926 |
| TOTAL | \$766,326 | \$766,326 | \$766,326 |

VIII. STATE OF ND & SSA REIM

| | | | |
|--------------|------------------|------------------|------------------|
| Dakota | \$67,523 | \$67,523 | \$67,523 |
| Freedom | \$67,524 | \$67,524 | \$67,524 |
| Options | \$67,524 | \$67,524 | \$67,524 |
| Independence | \$67,524 | \$67,524 | \$67,524 |
| TOTAL | \$270,095 | \$270,095 | \$270,095 |

IX. CENTER TOTALS

| | <u>FFY 2005</u> | <u>FFY 2006</u> | <u>FFY 2007</u> |
|--------------|------------------------|------------------------|------------------------|
| Dakota | \$429,899 | \$429,899 | \$429,899 |
| Freedom | \$328,740 | \$328,740 | \$328,740 |
| Options | \$322,387 | \$322,387 | \$322,387 |
| Independence | \$251,042 | \$251,042 | \$251,042 |

PLAN FOR THE PROVISION OF RESOURCES TO THE SILC

North Dakota receives Title VII, Part B and state general funds for Independent Living services. The general funds are in excess of what is required for the state match.

The Statewide Independent Living Council (SILC) determines how all funds for independent living (IL) are used, in accord with the goals and objectives of the State Plan. Resource Plan categories include the following:

1. Council Operations

- Honorariums for members who are unemployed or must forfeit wages in order to attend meetings or otherwise perform Council duties.
- Per Diem reimbursement at current state rate for lodging and travel while performing Council duties.
- Expenses for disability related accommodations for Council members while attending to Council duties.
- Meeting room rental and other costs associated with holding meetings.
- Alternative formats.

2. State Plan for Independent Living Development

- Forums to obtain input for SPIL.
- Development of an Annual Report for Independent Living

3. Funding

- Related expenses for budget priority meetings with the designated state unit and related government entities.
- Expenses related to acquisition of alternative funding sources.
- Expenses related to educating legislators and working with the North Dakota Disability Advocacy Consortium (NDDAC).

4. IL Education & Training

- Funding for the IL conference
- Training opportunities related to Independent Living (IL) for SILC members.
- Cross disability awareness opportunities for SILC members.
- Development of a training plan.

The projected Resource Plan is below. Adjustments may be made by the Council as necessary during the three years this State Plan is in effect based on estimated revenue pending legislative action.

RESOURCE PLAN:

| | <u>FFY 2005</u> | <u>FFY 2006</u> | <u>FFY 2007</u> |
|---|-----------------|-----------------|-----------------|
| <u>COUNCIL OPERATIONS</u> | | | |
| Alternative Format | \$200 | \$200 | \$200 |
| Lodging/Travel | \$6,799 | \$6,799 | \$6,799 |
| Honorarium | \$674 | \$674 | \$674 |
| Accommodations | \$100 | \$100 | \$100 |
| Member Recruitment | \$1,250 | \$1,250 | \$1,250 |
| <u>SPIL DEVELOPMENT</u> | | | |
| SPIL Forums | | | \$500 |
| <u>DUES</u> | | | |
| ND Disability Advocacy Consortium | \$50 | \$50 | \$50 |
| ND Human Rights Commission | \$50 | \$50 | \$50 |
| <u>IL EDUCATION & TRAINING</u> | | | |
| Conferences | \$9,350 | \$9,350 | \$8,850 |
| TOTAL | \$18,473 | \$18,473 | \$18,473 |

EVALUATION PLAN

Evaluation is recognized as a significant step in determining the effectiveness of the independent living services delivery system. The following process is used by the Statewide Independent Living Council to regularly review its objectives and timeframes. A matrix of yearly activities has been developed so that the Council's quarterly meetings reflect these objectives and timeframes.

1. The Council will review progress towards meeting the objectives of the State Plan four times a year.
2. The Council will require Independent Living Centers to use a uniform format for reporting their quarterly activities. These reports, at a minimum, should include the number of consumers served, and services provided. Information about outreach and community education and development activities will be included in these quarterly reports. These reports are to be produced in a timely and consistent manner.
3. Each center for independent living will provide an annual 704 report outlining the way in which it is complying with the standards, assurances and indicators, and progress in meeting their stated goals, objectives, and timelines.
4. Each center for independent living will conduct a consumer satisfaction survey at least annually. The results of these surveys will be reported to the Council.
5. The Evaluation Committee will review each center for independent living through use of the following: Quarterly reports, 704 reports, and Consumer Satisfaction Surveys and present those findings to the full Council.
6. Each consumer will be advised of the existence of the Client Assistance Program and the process they may follow if they have a complaint against a center for independent living. The Council will request a report from the Client Assistance Program at the end of the fiscal year regarding Client Assistance activities initiated by Independent Living consumers.