

**North Dakota Board of Nursing  
Meeting Minutes – September 21-22, 2006**

Call to Order: September 21, 2006 at 8:35 a.m. – Board office Conference Room, 919 S 7<sup>th</sup> Street, Ste 504, Bismarck ND.

Roll Call: Eight board members present as follows:

JoAnn Sund, RN, President	Claudia Dietrich, RN
Nelson (Buzz) Benson, RN, Vice-President	Donna Hegle, RN
Roxane Case, Public Member	Renee Olson, LPN
Metta Schell, LPN	Julie Traynor, RN

Absent: Mary Tello-Pool, LPN, Treasurer

Staff Present:

Constance Kalanek, RN, Executive Director	Karla Bitz, RN, Associate Director
Patricia Hill, RN, Asst. Director for Practice & Discipline	Linda Shanta, RN, Associate Director for Education
Julie Schwan, Admin Services Coordinator	

Other observers present are indicated on the meeting roster.

**MINUTES REFLECT ACTIVE AGENDA ITEMS THAT WERE REVIEWED AND DISCUSSED AT THE MEETING.**

AGENDA ITEM	ACTION
1.1 Consent Agenda	<p><i>Discussion:</i> The board reviewed the consent agenda. Olson requested to briefly discuss agenda item 8.81 The College Network. This agenda item is renumbered 5.7 and will be placed on the regular agenda.</p> <p><i>Motion:</i> Dietrich, seconded by Case to: <b>ADOPT THE CONSENT AGENDA AS REVISED AND MOVE 8.81 FROM THE CONSENT AGENDA.</b></p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, absent, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
1.2 Agenda	<p><i>Discussion:</i> The agenda was reviewed as distributed. Hill indicated Bergeson will be present at 9:15 a.m. to discuss 4.51 Consent Order for Rebecca Volk.</p> <p><i>Motion:</i> Olson, seconded by Hegle to: <b>APPROVE THE AGENDA AS REORDERED.</b></p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, absent, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
1.3 Open Forum (9:00 a.m.) 9/21/06	No one was present to address the board.
2.1 July 20-21, 2006 Meeting Minutes	<p><i>Discussion:</i> The minutes of the July 20-21, 2006 meeting were reviewed. No corrections were identified.</p> <p><i>Motion:</i> Dietrich, seconded by Traynor to: <b>APPROVE THE MINUTES OF THE JULY 20-21, 2006 MEETING AS DISTRIBUTED.</b></p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, absent, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
3.1 Financial Statements	Financial Statements through August 31, 2006 were reviewed. The board reviewed the comparison in actual expenditures to date from last year to this year. Income is at 8% of budgeted for the year and expenses are at 14% of budgeted.
3.2 Strategic Planning for 2006-2009	None
3.3 Bylaw Revisions	<p><i>Discussion:</i> A proposal to change the name and scope of the Workplace Impairment Program Committee to the Program Monitoring Committee was reviewed and discussed. The scope of this committee would be expanded to include making recommendations regarding discipline and non-disciplinary processes. This change would also address areas of the strategic plan that are currently not covered by a committee.</p> <p><i>Motion:</i> Benson, seconded by Olson to: <b>ACCEPT THE PROPOSED BYLAW REVISIONS EFFECTIVE IMMEDIATELY.</b></p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, absent, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
3.4 Committee Charges 2006-2007	<p><i>Discussion:</i> The board reviewed a document that lists each committee and the committee charges for 2006-2007 that are outlined in the strategic plan.</p> <p><i>Motion:</i> Dietrich, seconded by Olson to: <b>APPROVE THE COMMITTEE CHARGES FOR 2006-2007.</b></p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, absent, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>

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4.0 FY 2005-2006 Statistics	The board reviewed the fiscal year 2005-2006 PVR Case Resolution Summary and Positive Response Resolution Summary for RN/LPN/UAP.																																																																						
4.1 Administrative Settlements - Practice	<p><i>Discussion:</i> Thirteen individuals have signed and submitted administrative settlements for practice without a license/registration since the last meeting. Each was reviewed and considered by the Board. A statement from Mary Bergos Traaseth was read to the board.</p> <p><i>Motion:</i> Benson, seconded by Case to:</p> <p><b>ACCEPT THE ADMINISTRATIVE SETTLEMENTS FOR PRACTICE WITHOUT A LICENSE/REGISTRATION FOR THE FOLLOWING INDIVIDUALS:</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Name</th> <th style="text-align: left;">Lic/Reg #</th> <th style="text-align: left;">City, State</th> <th style="text-align: left;">Sanction</th> <th style="text-align: left;">Penalty Fee</th> </tr> </thead> <tbody> <tr> <td>Berg, Angela</td> <td>101522UAP</td> <td>Bismarck, ND</td> <td>Reprimand</td> <td>\$500</td> </tr> <tr> <td>Geving, Lance</td> <td>102152UAP</td> <td>Mandan, ND</td> <td>Reprimand</td> <td>\$200</td> </tr> <tr> <td>Greenizer, Kimberley</td> <td>102217UAP</td> <td>Garrison, ND</td> <td>Reprimand</td> <td>\$200</td> </tr> <tr> <td>Greenstein, Andy</td> <td>101901UAP</td> <td>Bismarck, ND</td> <td>Reprimand</td> <td>\$200</td> </tr> <tr> <td>Heidinger, Rachel</td> <td>100376UAP</td> <td>Dickinson, ND</td> <td>Reprimand</td> <td>\$200</td> </tr> <tr> <td>Knudson, Brandi</td> <td>102480UAP</td> <td>Lincoln, ND</td> <td>Reprimand</td> <td>\$200</td> </tr> <tr> <td>McCann, Donna</td> <td>99012UAP</td> <td>Bismarck, ND</td> <td>Reprimand</td> <td>\$200</td> </tr> <tr> <td>Rathfon, Laura</td> <td>99910UAP</td> <td>Bismarck, ND</td> <td>Reprimand</td> <td>\$500</td> </tr> <tr> <td>Rau, Versie</td> <td>98567UAP</td> <td>Lincoln, ND</td> <td>Reprimand</td> <td>\$200</td> </tr> <tr> <td>Schmidt, Jennifer</td> <td>100821UAP</td> <td>Bismarck, ND</td> <td>Reprimand</td> <td>\$750</td> </tr> <tr> <td>Seeba, Melissa</td> <td>100472UAP</td> <td>Grafton, ND</td> <td>Reprimand</td> <td>\$200</td> </tr> <tr> <td>Traaseth, Mary Bergos</td> <td>R23127</td> <td>Moorhead, MN</td> <td>Reprimand</td> <td>\$1500</td> </tr> <tr> <td>Zipfel, Mary</td> <td>94418UAP</td> <td>Fargo, ND</td> <td>Reprimand</td> <td>\$200</td> </tr> </tbody> </table> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, recuse; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, absent, Traynor, yes. 7 yes, 0 no, 1 absent, 1 recuse. Motion carried.</p>	Name	Lic/Reg #	City, State	Sanction	Penalty Fee	Berg, Angela	101522UAP	Bismarck, ND	Reprimand	\$500	Geving, Lance	102152UAP	Mandan, ND	Reprimand	\$200	Greenizer, Kimberley	102217UAP	Garrison, ND	Reprimand	\$200	Greenstein, Andy	101901UAP	Bismarck, ND	Reprimand	\$200	Heidinger, Rachel	100376UAP	Dickinson, ND	Reprimand	\$200	Knudson, Brandi	102480UAP	Lincoln, ND	Reprimand	\$200	McCann, Donna	99012UAP	Bismarck, ND	Reprimand	\$200	Rathfon, Laura	99910UAP	Bismarck, ND	Reprimand	\$500	Rau, Versie	98567UAP	Lincoln, ND	Reprimand	\$200	Schmidt, Jennifer	100821UAP	Bismarck, ND	Reprimand	\$750	Seeba, Melissa	100472UAP	Grafton, ND	Reprimand	\$200	Traaseth, Mary Bergos	R23127	Moorhead, MN	Reprimand	\$1500	Zipfel, Mary	94418UAP	Fargo, ND	Reprimand	\$200
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4.41 Stipulation for Settlement – Cheryl Steinweg, R16867	<p><i>Discussion:</i> A Stipulation for Settlement was received from Cheryl Steinweg, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (2).</p> <p><i>Motion:</i> Schell, seconded by Case to:</p> <p><b>ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR CHERYL STEINWEG, RN, AND ENTER ITS ORDER TO:</b></p> <ul style="list-style-type: none"> <li>▪ INDEFINITELY SUSPEND HER RN LICENSE (MINIMUM 6 MONTHS);</li> <li>▪ ASSESS A \$300.00 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND</li> <li>• OTHER TERMS AS SET OUT IN BOARD ORDER.</li> </ul> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, abstain; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, absent, Traynor, recuse. 6 yes, 0 no, 1 absent, 1 abstain, 1 recuse. Motion carried.</p>																																																																						
4.42 Stipulation for Settlement – Jamey Campbell, R31514	<p><i>Discussion:</i> A Stipulation for Settlement was received from Jamey Campbell, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3) and NDAC 54-02-07-01.1 (2)(5)(6).</p> <p><i>Motion:</i> Hegle, seconded by Olson to:</p> <p><b>ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR JAMEY CAMPBELL, RN, AND ENTER ITS ORDER TO:</b></p> <ul style="list-style-type: none"> <li>• ISSUE A REPRIMAND;</li> <li>• ASSESS A \$500.00 PENALTY FEE PLUS COSTS AND DISBURSEMENTS, AND</li> <li>• OTHER TERMS AS SET OUT IN BOARD ORDER.</li> </ul> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, absent, Traynor, recuse. 7 yes, 0 no, 1 absent, 1 recuse. Motion carried.</p>																																																																						
4.43 Stipulation for Settlement – Beverly Pardee, L10916	<p><i>Discussion:</i> A Stipulation for Settlement was received from Beverly Pardee, LPN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3) and NDAC 54-02-07-01.1 (5)(6).</p> <p><i>Motion:</i> Dietrich, seconded by Traynor to:</p> <p><b>ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR BEVERLY PARDEE, LPN, AND ENTER ITS ORDER TO:</b></p> <ul style="list-style-type: none"> <li>• ISSUE A REPRIMAND, AND</li> <li>• ASSESS A \$500.00 PENALTY FEE PLUS COSTS AND DISBURSEMENTS, AND</li> <li>• OTHER TERMS AS SET OUT IN BOARD ORDER.</li> </ul> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, recuse; Tello-Pool, absent, Traynor, yes. 7 yes, 0 no, 1 absent, 1 recuse. Motion carried.</p>																																																																						

**North Dakota Board of Nursing  
Meeting Minutes – September 21-22, 2006**

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4.44 Stipulation for Settlement – Dennis Cannizzaro, R31001	<p><i>Discussion:</i> A Stipulation for Settlement was received from Dennis Cannizzaro, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5)(6) and NDAC 54-02-07-01.1 (5)(6)(7)(12).</p> <p><i>Motion:</i> Dietrich, seconded by Olson to:  <b>ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR DENNIS CANNIZZARO, RN, AND ENTER ITS ORDER TO:</b></p> <ul style="list-style-type: none"> <li>• <b>ENCUMBER THE LICENSE FOR THREE YEARS; WITH PARTICIPATION IN THE WORKPLACE IMPAIRMENT PROGRAM DURING THE PERIOD OF ENCUMBRANCE;</b></li> <li>• <b>ASSESS A \$1500.00 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND</b></li> <li>• <b>OTHER TERMS AS SET OUT IN BOARD ORDER.</b></li> </ul> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, recuse; Tello-Pool, absent; Traynor, recuse. 6 yes, 0 no, 1 absent, 2 recuse. Motion carried.</p>
4.45 Stipulation for Settlement – Linda Lohnes, R26025	<p><i>Discussion:</i> A Stipulation for Settlement was received from Linda Lohnes, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (4).</p> <p><i>Motion:</i> Dietrich, seconded by Hegle to:  <b>ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR LINDA LOHNES, RN, AND ENTER ITS ORDER TO:</b></p> <ul style="list-style-type: none"> <li>• <b>ISSUE A REPRIMAND,</b></li> <li>• <b>ASSESS A \$500.00 PENALTY FEE PLUS COSTS AND DISBURSEMENTS, AND</b></li> <li>• <b>OTHER TERMS AS SET OUT IN BOARD ORDER.</b></li> </ul> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, absent; Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
4.51 Consent Order – Rebecca Volk, R25251	<p><i>Discussion:</i> Brian Bergeson, SAAG, addressed the board regarding this case. Two PVRs were received for Rebecca Volk from two previous employers. Ms. Volk denied all allegations, and a complaint was filed and a hearing scheduled on the matter. After further negotiations, Ms. Volk signed a consent order, and was hoping to be present today to discuss this matter with the board. Due to a family emergency, she is unable to attend today, but agreed that the consent order should be presented to the board. Bergeson invited her to attend the public forum at the next meeting. The consent order signed by Ms. Volk contains nolo contendere language in which she neither admits nor denies the allegations of the complaint, except that she admitted to one fact that she had submitted false information to the board during the course of the investigation. The board considered the Consent Order received from Rebecca Volk, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Consent Order for violation of NDCC 43-12.1-14 (3)(4)(5) and NDAC 54-02-07-01.1 (4)(5)(6)(7).</p> <p><i>Motion:</i> Benson, seconded by Schell to:  <b>ACCEPT THE TERMS OF THE PROPOSED CONSENT ORDER FOR REBECCA VOLK, RN, AND ENTER ITS ORDER TO:</b></p> <ul style="list-style-type: none"> <li>• <b>SUSPEND THE LICENSE FOR THREE YEARS; HOWEVER THE SUSPENSION SHALL BE STAYED FOR THREE YEARS, DURING WHICH STAY THE LICENSE SHALL BE ENCUMBERED FOR THREE YEARS UNDER THE TERMS SET OUT IN THE BOARD ORDER;</b></li> <li>• <b>ASSESS A \$1200.00 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND</b></li> <li>• <b>OTHER TERMS AS SET OUT IN BOARD ORDER.</b></li> </ul> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, abstain; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, absent; Traynor, yes. 7 yes, 0 no, 1 absent, 1 abstain. Motion carried.</p>
4.91 Other – Shirley Wills, R15057- Notice of Suspension	<p>Hill reported that Shirley Wills, RN, was issued a stayed suspension in terms agreed upon in a Board order dated May 18, 2006. Ms. Wills agreed that the stay of the suspension would be lifted and license to practice automatically suspended if non-compliant with any terms. Effective August 18, 2006 Ms. Will's license was suspended for a period of two years for non-compliance of the Board order.</p>
4.9 NCSBN TERCAP Instrument	<p>NCSBN announced that the TERCAP Instrument is ready for use, but Bitz indicated that the instrument is not yet available for use online. A task force formed to implement TERCAP (Taxonomy of Error, Root Cause Analysis and Practice Responsibility) is looking to enlist at least ten member boards in FY2007 for training and data collection.</p>
5.21 Tri-College University Nursing Consortium Graduate Program notice of discontinuation	<p><i>Discussion:</i> The board reviewed a letter from Jane Giedt, Chair, Tri-College University Nursing Consortium Graduate Program informing the board of the planned discontinuation of the program effective July 1, 2007. MN State University Moorhead and ND State University plan to continue graduate nursing education through autonomous graduate programs. A transition plan will be developed to ensure current students will not be disadvantaged.</p> <p><i>Motion:</i> Benson, seconded by Traynor to:  <b>ACCEPT THE NOTICE OF DISCONTINUATION FROM THE TRI-COLLEGE UNIVERSITY NURSING CONSORTIUM GRADUATE PROGRAM AND REQUIRE THE PROGRAM TO SUBMIT A TRANSITION PLAN BY JANUARY 1, 2007 ACCORDING TO NDAC 54-03.2-09 CLOSURE OF A NURSING EDUCATION PROGRAM.</b></p>

**North Dakota Board of Nursing  
Meeting Minutes – September 21-22, 2006**

	<i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, absent, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.
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**North Dakota Board of Nursing  
Meeting Minutes – September 21-22, 2006**

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5.22 Sitting Bull ASPN Program Evaluation Analysis	<i>Discussion:</i> In November 2005, the Board directed Sitting Bull Community College to submit a completed evaluation plan by September 1, 2006. The evaluation plan as been submitted and Shanta provided an analysis of the Program Evaluation Plan. The board discussed areas of the plan that still need to be addressed.
	<i>Motion:</i> Benson, seconded by Case to: <b>ACCEPT THE PROGRAM EVALUATION PLAN SUBMITTED BY SITTING BULL COMMUNITY COLLEGE ASPN AND REQUIRE THE PROGRAM TO CONTINUE REVISIONS TO BRING THE PLAN INTO COMPLIANCE WITH NDAC 54-03.2-02-05. NURSING PROGRAM EVALUATION AND SUBMIT EVIDENCE OF COMPLIANCE BY SEPTEMBER 1, 2007.</b>
	<i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, absent, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.
5.31 BSC Medication Assistant Program Report	<i>Discussion:</i> Bismarck State College (Division of Corporate & Continuing Education) has an approved Medication Assistant II Program through May 2007. BSC and St Benedict Health Care Center in Garrison, ND entered into a contractual agreement to provide St Benedict's Health Center employees medication assistant training. The Board received a complaint via the ND Dept of Health Surveyors and a written complaint from a student who had attended the course. Issues noted were that classroom instruction was not held, but books were distributed to students, clinical experience was not always supervised by a licensed nurse as required, and a proctor was not in the room at all times during testing. Staff has been in contact with BSC related to the concerns of the program taught in Garrison, and the board reviewed a letter of response addressing each concern from Carla Braun-Hixon, Associate VP for Corporate & Continuing Education of BSC. The board commended BSC for their quick response to the issues.
	<i>Motion:</i> Hegle, seconded by Dietrich to: <b>ISSUE A LETTER OF CONCERN TO BISMARCK STATE COLLEGE (DIVISION OF CORPORATE AND CONTINUING EDUCATION); AND ACCEPT THEIR ACTION PLAN THAT HAS BEEN SUBMITTED TO THE BOARD TO MEET THE STANDARDS OF NDAC CHAPTER 54-07-07 MEDICATION ASSISTANT PROGRAM REQUIREMENTS.</b>
	<i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, absent, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.
5.41 CNE-Net notification of additional learning activities in RN Refresher Course	<i>Discussion:</i> CNE-Net has notified the board that they have added eleven case studies to their RN Refresher Course. Shanta indicates that this strengthens the program and staff recommends approval.
	<i>Motion:</i> Case, seconded by Traynor to: <b>APPROVE REVISIONS TO THE CNE-NET RN REFRESHER COURSE.</b>
	<i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, absent, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.
5.42 Ratification of approval of workshops for contact hours	<i>Discussion:</i> The board reviewed the list of courses approved by board staff for contact hours as of September 19, 2006 for ratification. It was noted that the change in requirements from 50 minutes to 60 minutes for the one contact hour equivalent will take effect January 1, 2007, so reoccurring courses will have different CE values after January 1, 2007.
	<i>Motion:</i> Case, seconded by Schell to: <b>RATIFY APPROVAL OF THE WORKSHOPS FOR CONTACT HOURS SUBMITTED TO THE ND BOARD OF NURSING, WHICH INCLUDES COURSES #597 THROUGH #606.</b>
	<i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, absent, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.
5.43 Continuing Education Renewal Requirements - policy	<i>Discussion:</i> The policy on Continuing Education Renewal Requirements was revised for the increase to 60 minutes for each contact hour of continuing education to become effective January 1, 2007. The revisions in this policy reflect this change.
	<i>Motion:</i> Traynor, seconded by Case to: <b>APPROVE THE POLICY ON CONTINUING EDUCATION RENEWAL REQUIREMENTS TO BECOME EFFECTIVE JANUARY 1, 2007.</b>
	<i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, absent, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.
5.44 Approval of CE Program for Contact Hours - policy	<i>Discussion:</i> The board reviewed the revised policy & Procedure on "Approval of Continuing Education Program for Contact Hours."
	<i>Motion:</i> Benson, seconded by Schell to: <b>APPROVE THE POLICY ON APPROVAL OF CE PROGRAM FOR CONTACT HOURS POLICY TO BECOME EFFECTIVE JANUARY 1, 2007.</b>
	<i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, absent, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.

**North Dakota Board of Nursing  
Meeting Minutes – September 21-22, 2006**

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5.45 CE Providers request for link on Board website - Policy	<p><i>Discussion:</i> The board office receives a number of requests to list website links on the board website for Continuing Education Providers. Staff have developed a policy and procedure for processing and approving these requests.</p> <p><i>Motion:</i> Traynor, seconded by Olson to: <b>ACCEPT THE POLICY ON LISTING CONTINUING EDUCATION PROVIDERS ON WEBSITE.</b></p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, absent, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>																				
5.46 Rittenbach - Continued Approval of IV Therapy Course for LPNs	<p><i>Discussion:</i> Teresa Rittenbach, PhD, RN has submitted an LPN IV Therapy Course for continued approval.</p> <p><i>Motion:</i> Olson, seconded by Case to: <b>GRANT CONTINUED APPROVAL OF T. RITTENBACH COURSE ON IV THERAPY FOR LPNS THROUGH SEPTEMBER 2010 ACCORDING TO NDAC 54-05-01-06 ROLE OF THE LICENSED PRACTICAL NURSE IN INTRAVENOUS THERAPY,</b></p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, absent, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>																				
5.47 CE Approval for Regulatory Day 2006	<p><i>Discussion:</i> The board reviewed the CE Application for Approval of Contact Hours for the Regulatory Day 2006.</p> <p><i>Motion:</i> Olson, seconded by Benson to: <b>ACCEPT THE APPLICATION FOR APPROVAL OF CONTACT HOURS FOR EACH ACTIVITY INCLUDED IN “REGULATORY DAY 2006” OFFERED BY THE ND BOARD OF NURSING.</b></p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, absent, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>																				
5.51 President Bush Community Training Grant Proposal	The board reviewed a request for a letter of support from Dr. Chandace Covington, Dean of UND College of Nursing for a grant proposal to provide an articulated career ladder from PN-ADN, PN-BSN, and ADN-MSN and to develop a clinical simulation mobile lab to serve all partners. The letter of support sent by Kalanek was reviewed.																				
5.52 NEL Application for Refresher Course Student	Kitty Dix has submitted an application for NEL Refresher Course. Ms Dix is planning to enroll in an academic course through UND, but the course that she has enrolled in will be changed and written documentation has not been received. No action taken due to incomplete application.																				
5.53 Dept of Labor application – Turtle Mountain Community College	Shanta & Kalanek met with Dr. James Davis, President of Turtle Mountain Community College. The college is hoping to implement an LPN program, and is applying for funding through the Dept of Labor. A letter of support from the board was reviewed.																				
5.61 Nurse Faculty Intern Study	<p><i>Discussion:</i> Applications for the Nurse Faculty Intern Pilot Study have been received from the following sponsor institutions: University of Mary, Minot State, United Tribes, University of ND, Medcenter One, Jamestown College, NDSCS. The board reviewed the list of those who meet the policy requirements.</p> <p><i>Motion:</i> Hegle, seconded by Olson to: <b>APPROVE THE FOLLOWING APPLICATIONS FOR THE NURSE FACULTY INTERN PILOT STUDY PROJECT:</b></p> <table style="width: 100%; border: none;"> <tr> <td><b>JUDY DALZELL</b></td> <td><b>WENDY HORNBUCKLE</b></td> <td><b>TOSHA BAYER</b></td> <td><b>SHELLY GRAENING</b></td> <td><b>ADAM HOHMAN</b></td> </tr> <tr> <td><b>ROBERTA HOLMAN</b></td> <td><b>AMY FALCK</b></td> <td><b>SHARON ZWINGER</b></td> <td><b>ROGER BUECHLER</b></td> <td><b>ANDREA PAULSON</b></td> </tr> <tr> <td><b>ANDREA MALUCK</b></td> <td><b>JOANNE LASSITER</b></td> <td><b>SHEILA DULLEA</b></td> <td><b>AMY KNUTSON</b></td> <td><b>JODY SHARP</b></td> </tr> <tr> <td><b>GARREL KINZLER</b></td> <td><b>RACHEL DAUKSAVAGE</b></td> <td><b>HEATHER SHIMEK</b></td> <td><b>NICOLE NOWACKI</b></td> <td><b>MICHELLE FULP</b></td> </tr> </table> <p><b>AMY SUDA</b></p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, absent, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p> <p><i>Discussion:</i> One applicant is enrolled in a BSN to PhD program rather than a master's program, and this scenario is not addressed in the policy.</p> <p><i>Motion:</i> Dietrich, seconded by Benson to: <b>APPROVE NIKKI MEDALEN FOR THE NFI PILOT STUDY PROJECT.</b></p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, absent, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p> <p><i>Discussion:</i> Two applicants are recommended for denial, as one will be completing the program this December, and the other does not have the required minimum of two years experience.</p> <p><i>Motion:</i> Dietrich, seconded by Case to: <b>DENY THE FOLLOWING APPLICATIONS FOR THE NFI PILOT STUDY PROJECT:</b></p> <ul style="list-style-type: none"> <li>◆ <b>PAM VALLIE MERRIFIELD (LESS THAN TWO YEARS NURSING EXPERIENCE)</b></li> <li>◆ <b>AMBER FROELICH (MASTER'S GRADUATION DATE DEC 2006)</b></li> </ul> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, absent, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>	<b>JUDY DALZELL</b>	<b>WENDY HORNBUCKLE</b>	<b>TOSHA BAYER</b>	<b>SHELLY GRAENING</b>	<b>ADAM HOHMAN</b>	<b>ROBERTA HOLMAN</b>	<b>AMY FALCK</b>	<b>SHARON ZWINGER</b>	<b>ROGER BUECHLER</b>	<b>ANDREA PAULSON</b>	<b>ANDREA MALUCK</b>	<b>JOANNE LASSITER</b>	<b>SHEILA DULLEA</b>	<b>AMY KNUTSON</b>	<b>JODY SHARP</b>	<b>GARREL KINZLER</b>	<b>RACHEL DAUKSAVAGE</b>	<b>HEATHER SHIMEK</b>	<b>NICOLE NOWACKI</b>	<b>MICHELLE FULP</b>
<b>JUDY DALZELL</b>	<b>WENDY HORNBUCKLE</b>	<b>TOSHA BAYER</b>	<b>SHELLY GRAENING</b>	<b>ADAM HOHMAN</b>																	
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**North Dakota Board of Nursing  
Meeting Minutes – September 21-22, 2006**

AGENDA ITEM	ACTION
5.61 Nurse Faculty Intern Study (cont)	<p><i>Discussion:</i> One applicant has applied for license by endorsement, but all paperwork for the full license has not yet been received.</p> <p><i>Motion:</i> Dietrich, seconded by Hegle to: <b>APPROVE THE APPLICATION FOR MELISSA TRUE FOR THE NFI PILOT STUDY PROJECT UPON ISSUANCE OF FULL AND UNENCUMBERED ND LICENSE.</b></p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, absent, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
5.7 The College Network	<p>Olson reported that a letter was sent to all LPNs in the state from The College Network indicating the ND Board of Nursing recognizes Indiana State University nursing program. The program is an out of state program for which UI students may practice nursing through the student exemption in NDCC 43-12.1-04(12), but the program has not applied for approval through the North Dakota Board of Nursing. A letter from Bergeson, SAAG, to The College Network indicating that the Board has not approved Indiana State University was reviewed.</p>
6.1 NCSBN Test Development Panel Application	<p><i>Discussion:</i> Lisa Endresen has applied to serve on an NCSBN NCLEX examination Item Development Panel.</p> <p><i>Motion:</i> Case, seconded by Benson to: <b>RATIFY APPROVAL OF LISA ENDRESEN, RN TO SERVE ON AN NCSBN NCLEX EXAMINATION ITEM DEVELOPMENT PANEL.</b></p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, absent, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
6.2 Limited Registration – Stacy Guinn	<p><i>Discussion:</i> An application for a limited Unlicensed Assistive Person Registry card for Stacy Quinn was reviewed. This individual has worked for one employer and the employer directs his own care. The limited registration will limit this individual to practice with her current employer.</p> <p><i>Motion:</i> Hegle, seconded by Olson to: <b>APPROVE A LIMITED UNLICENSED ASSISTIVE PERSON REGISTRATION FOR STACY MARIE GUINN TO CARE FOR ONE EMPLOYER, AND THAT SHE NOTIFY THE BOARD OFFICE OF ANY CHANGE IN EMPLOYMENT.</b></p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, absent, Traynor, recuse. 7 yes, 0 no, 1 absent, 1 recuse. Motion carried.</p>
6.3 Application for License by Endorsement -	<p><i>Discussion:</i> Amy Forkel has submitted an application for license by endorsement as an LPN. Ms. Forkel has been licensed in SD by waiver, as she graduated from an RN program, but took the LPN examination. The NDCC 43-12.1-09(2b) Nurse Practices Act requires that an applicant must graduate from a program leading to the level of licensure sought. She is also licensed in MN, as MN does have a waiver provision in their law for license by endorsement. The board discussed Ms. Forkel's options of retaking the NCLEX-RN examination or checking with an LPN program for obtaining the required degree. Ms. Forkel also requested the board consider refunding the non-refundable fee.</p> <p><i>Motion:</i> Traynor, seconded by Olson to: <b>DENY AMY FORKEL'S APPLICATION FOR LICENSE BY ENDORSEMENT AS A PRACTICAL NURSE BASED ON NDCC 43-12.1-09 (2b), AND REFUND HER APPLICATION FEE OR APPLY IT TO THE RN LICENSE EXAMINATION FEE.</b></p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, absent, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
7.11 Advisory Opinion – Role of the Nurse in Pain Management	<p><i>Discussion:</i> Three practice advisory opinions were developed through a Nursing Practice Committee and approved at the May 2006 meeting. Advisory opinions are issued when a number of calls are received in the board for direction on specific practice issues. These opinions have become contentious between ND Long Term Care Association and the Board due to differences in interpretation. Kalanek, Benson, and Dietrich met with Shelly Peterson and Roseann Schmidt, representatives of the Long Term Care Association, to discuss the "Role of the Nurse in Pain Management". ND LTC representatives stated that the statement is restrictive in the Long Term Care practice setting. The representatives of both groups agreed upon language that more clearly defines the board's intent of the opinion, in that it does not impact practice in the Long Term Care Setting.</p> <p><i>Motion:</i> Benson, seconded by Olson to: <b>APPROVE THE REVISION TO THE CURRENT ADVISORY OPINION ENTITLED "ROLE OF THE NURSE IN PAIN MANGEMENT".</b></p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, absent, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
7.12 Use of Title – Advisory Opinion	<p><i>Discussion:</i> In reviewing the comments from the open forum at the last meeting, it was noted that the term "advisory opinion" seems to be confused with an Attorney General's Opinion. The board's website page on opinions and the statement of explanation of advisory opinions being used for guidance and assistant the nurse in practice. Staff researched the term that other nursing board's throughout the nation use, and although many boards use "advisory opinion", it is recommended that the board replace the term "Advisory Opinion" with "Practice Statement" to avoid further confusion.</p> <p><i>Motion:</i> Olson, seconded by Benson to: <b>ADOPT THE USE OF THE TITLE PRACTICE STATEMENT TO REPLACE THE TITLE ADVISORY OPINIONS AND TO TAKE EFFECT IMMEDIATELY.</b></p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, absent, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>

**North Dakota Board of Nursing  
Meeting Minutes – September 21-22, 2006**

AGENDA ITEM	ACTION
7.13 Bergeson correspondence – Advisory Opinions	The correspondence from Brian Bergeson, SAAG to Rep William Devlin explaining the purpose of an Advisory Opinion was reviewed. He indicated in the letter that the board will consider renaming the opinions to practice statements to avoid further confusion.
7.14 Issuance of Limited License – Chapter 54-02-09	<p><i>Discussion:</i> The board reviewed requests from two nurses who do not feel they will be able to meet the practice hour requirements for renewal. Both nurses are semi-retired and are asking for special consideration in maintaining their licensure. One is a nurse at a clinic and only works as a fill in for vacations and as needed. The other nurse is a consultant for a DD facility who consults a small number of hours per month. The board reviewed the Limited License option which would restrict their practice to one employer. The board discussed concerns of making the exception to practice hour requirements. The board agreed the entire issue needs to be reviewed for nurses practicing a limited basis due to some type of restriction.</p> <p><i>Motion:</i> Case, seconded by Olson to: <b>DIRECT STAFF TO RESEARCH THE ISSUE OF LIMITED PRACTICE HOURS AND REPORT TO THE BOARD AT THE NOVEMBER MEETING.</b></p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, absent, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
7.15 Correspondence from Hospice of Red River Valley	<p><i>Discussion:</i> The correspondence from Margaret Dahl, Director of Nursing at the Hospice of Red River Valley was reviewed. Ms. Dahl is new to this position, and questions the practice of orientation used by this facility for nurses for an out-of-state satellite location. The orientation included meetings and orientation to the role, for which an exemption is provided in the Nurse Practices Act. Also as part of the orientation, nurses have been job shadowing and may have direct patient contact. In this case, the nurse would need to be licensed in ND. Ms. Dahl has submitted a letter addressing the orientation practice and how the facility will correct the practice. The board discussed the issue of practicing without a license for these individuals. The board by consensus reaffirms that staff handled appropriately in requesting the organization to stop the practice immediately and to identify an action plan which includes policies related to orientation.</p> <p><i>Motion:</i> Benson, seconded by Hegle to: <b>ISSUE A LETTER OF CONCERN TO HOSPICE OF THE RED RIVER VALLEY AND ACCEPT THEIR ACTION PLAN SUBMITTED TO THE BOARD.</b></p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, absent, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
7.2 Nursing Needs Study	A list of ND Nursing Needs Study Reports available on the UND Center for Rural Health website was distributed.
7.21 Utilization of Medication Assistants in ND	<p><i>Discussion:</i> The final Draft of the study "Utilization of Medication Assistants in North Dakota" was reviewed. It was noted that this is a perception study not an outcome study. The board reviewed the recommendations of the study.</p> <p><i>Motion:</i> Olson, seconded by Case to: <b>APPROVE DISTRIBUTION OF THE RESEARCH STUDY ENTITLED: UTILIZATION OF MEDICATION ASSISTANTS IN ND.</b></p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, absent, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
7.22 Recommendations to NDNLC	The board reviewed options to recommend for the ND Nurse Leadership Council Strategic Planning meeting on October 5, 2006. There are eight primary findings from the nursing needs study. The board selected three options that the board can participate in as guidance for the representatives to the meeting.
7.23 CRH Workforce Summit	The Center for Rural Health Workforce Summit will be held in December. Invitations will be coming out soon.
7.31 Prescriptive Authority Applications	<p><i>Discussion:</i> Ten individuals have submitted an application for prescriptive authority since the last meeting.</p> <p><i>Motion:</i> Dietrich, seconded by Case to: <b>RATIFY PRESCRIPTIVE AUTHORITY FOR THE FOLLOWING:</b>  <b>Robert Volk, FNP, Hazen, ND</b>  <b>Lisa Clairmont, FNP, Bismarck, ND</b>  <b>Cammy Olson, FNP, Washburn, ND</b>  <b>Carl Orthman, FNP, Valley City, ND</b>  <b>Kara Falk, FNP, Jamestown, ND</b>  <b>Rena Denelsbeck, FNP, Wright Patterson AFB, OH</b>  <b>Tracy Beecher, FNP, Fargo, ND</b>  <b>Anne Nygaard, FNP, East Grand Forks, MN</b>  <b>Laura Spicer, WHCNP, Grand Forks, ND</b>  <b>Jeffrey Stockwell, FNP, Watford City, ND</b></p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, absent, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
7.33 Reappointment to Prescriptive Authority Committee	The Board of Medical Examiners has reappointed Dr. Paul Knudsen as their representative on the Prescriptive Authority Committee for 2006-2007. Rick Detwiller, R.Ph has been appointed by the Board of Pharmacy for 2006-2007.

**North Dakota Board of Nursing  
Meeting Minutes – September 21-22, 2006**

AGENDA ITEM	ACTION
7.34 Report from NPs	The board reviewed an e-mail from Sandra Sund soliciting support and feedback from NPs, the Board of Nursing, NDNA and others in the state to introduce new legislation that would eliminate the mandate that NPs have a collaborating physician in order to have prescriptive authority. Although the board supports the concept, it is not the board's position to take action on this issue at this time.
7.41 Evaluation of Nurse Licensure Compact	NCSBN contracted with the Gallup Organization to perform an independent evaluation of the Nurse Licensure Compact. The report and highlights of the evaluation were reviewed.
7.42 Mississippi BON request for medication with Tennessee	A letter from the Mississippi Board of Nursing to the Nurse Licensure Compact Administrators relating to compact issues with Tennessee was reviewed.
7.43 Nurse License Compact Case Log	Staff have implemented a Nurse Licensure Compact Case Log for nurses who hold a compact license and have practice privileges suspended or licensure monitoring in another state. There are currently three nurses who have had some type of action involving a compact license in ND.
7.5 Administrative Rule Promulgation	The board held a public hearing for proposed rules on Consumer Directed Care from 1:00 p.m. to 1:10 p.m. on September 20, 2006.
7.5 Proposed Language for Criminal Background Check Legislation	<i>Discussion:</i> Proposed draft of legislation from the attorney general's office related to criminal background checks was reviewed. The legislature passed a bill allowing for background checks in the last session, but the Board of Nursing and Board of Pharmacy were not included. This bill would give these two boards the authority to conduct criminal background checks if they so choose. Proposed revisions to the Nurse Practices Act addressing the Criminal Background Check were reviewed. <i>Motion:</i> Dietrich, seconded by Benson to: <b>DIRECT STAFF TO SUBMIT THE PROPOSED LEGISLATION TO OBTAIN AUTHORITY TO PERFORM CRIMINAL BACKGROUND CHECKS.</b> <i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, yes; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, absent, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.
7.51 Legislative Bills Affecting State Agencies	The board is scheduled for a presentation to the Legislative Councils Budget Committee on Government Services on October 5, 2006 regarding legislation related to administration of medication to inmates. If there is legislation proposed, staff may need to call a conference call for the board's feedback. Other draft legislation relating to applying topical fluoride was reviewed for consistency with the ND Nurse Practices Act.
7.52 Communication Policy and Report Form	The board discussed contacts with legislators in the past two months. Using highlights of the board meeting minutes for these contacts was discussed.
7.6 Website & Renewal	The on-line renewal process for 2007-2008 will be starting within the next two weeks.
7.7 Staff Report	The following staff have been appointed to NCSBN committee: <ul style="list-style-type: none"> <li>• Linda Shanta appointed as a member of the Continued Competence Advisory Panel through August 2008</li> <li>• Karla Bitz appointed as a member of the Tercap Task Force through August 2008</li> <li>• Connie Kalanek appointed as a member of the Member Board Leadership Development Advisory Panel through August 2008</li> </ul>

**CONSENT AGENDA:**

8.1 NCSBN
8.11 EO Network Session Report
8.12 Practice & Professional Issues Survey 2004
8.13 The Ethical Recruitment of Nurses
8.14 Healthcare Truth & Transparency Act of 2006
8.15 2005 Job Analysis of Nurse Aides – Executive Summary
8.16 A National Survey on Elements of Nursing Education – Executive Summary
8.2 Office Management
8.3 Nursing Practice
8.31 Summary of practice calls
8.32 Retaining Older Nurses in Bedside Practice, JONA, Vol. 36, No. 7/9 July 2006
8.33 Joint Statement on Nursing Delegation – News Release
8.34 Joint Statement on Delegation
8.4 Workplace Impairment Program Report
8.41 Statistics
8.5 Unlicensed Assistive Person/Medication Assistant
8.51 Testing Summary Report
8.52 NNAAP Testing

**North Dakota Board of Nursing  
Meeting Minutes – September 21-22, 2006**

8.53 New Promissor Website look
8.6 Licensure
8.61 Licensed Nurse
8.62 Unlicensed Assistive Person
8.63 NCLEX-RN
8.64 NCLEX-PN
8.65 Nursing Education Programs approved by BON 2006
8.66 Late Renewal Summary
8.7 Discipline
8.71 Disciplinary Statistics/Case Activity Report
8.8 Legal Counsel
8.81 Letter to The College Network
8.9 Education
8.91 USD revision of out-of-state student information
8.92 NLN – Nurse Faculty Supply Continues to Fall Short
8.93 NDSU – Student Recognition Program
8.94 Comment to DOE – NLNAC Accreditation Standards
8.95 Thank you notes from NEL recipients
8.96 Northland Community & Technical College notification of 30 out-of-state ADN students for clinical experience in ND
8.97 Northland Community & Technical College notification of 141 out-of-state AASPN students for clinical experience in ND.
8.98 MN State Community & Technical College notification of 28 out-of-state ADN students and 33 AASPN students for clinical experience in ND.
8.99 Bethel University Notification of 1 out-of-state student for clinical experience in ND

**BOARD COMMITTEES:**

9.1 Program Monitoring Committee – November 15 @ 10:30 a.m.
9.2 Nursing Education Committee - November 15 @ 2:00 p.m.
9.3 Finance Committee
9.4 Executive Committee
9.5 Prescriptive Authority Committee – January 17 @ 5:00 p.m.
9.6 Nursing Practice Committee

**UPCOMING MEETINGS & REPORT OF MEETINGS ATTENDED:**

10.1 NCSBN Annual Meetings – August 1-4, 2006
10.2 NCSBN Monthly Meetings by teleconference calls and onsite:
10.2-1 National and State Policy
10.2-2 Education Consultants
10.2-3 Discipline Networking
10.2-4 EO Network
10.2-5 NLCA Meeting
10.2-7 Item Review Subcommittee
10.2-8 Mid-Year Meeting, April 2-4, 2007 – New Orleans
10.2-9 NCSBN Practice Breakdown Research Advisory Panel
10.2-10 NCSBN Executive Officers Seminar, June 28-29, 2006
10.2-11 Annual Institute of Regulatory Excellence, January 7-10, 2007
10.2-12 IT Summit – Portland, OR
10.2-13 IRE Teleconference
10.2-14 Board Investigator & Attorney Workshop, May 21-24, 2006 – Hill
10.2-15 NCLEX Invitational, September 11
10.2-16 Education Consultant Focus Group – Feb 19-20, 2007
10.2-17 Continued Competence Advisory Panel – August 29-Sept 1, 2006; October 16-18, 2006

**North Dakota Board of Nursing  
Meeting Minutes – September 21-22, 2006**

10.3 ND Nurse Leadership Council – October 5
10.4 ND Organization of Nurse Executives – September 7 – Fargo
10.5 ND Nurses Association – October 26-27, 2006 Ramada Plaza Suites, Fargo, ND – Dietrich and Sund
10.6 ND Rural & Public Health Conference – March 22-22, 2007 – Seven Seas, Mandan
10.7 ND LTCA Conference, September 20-22, 2006 Ramkota, Bismarck
10.8 ND Health Care Association Annual Meeting, September 6-8, 2006 – Fargo
10.9 Interim Budget Committee on Government Services – Medication Administration in Jails – August 29, October 5
10.10 ND Domestic and Sexual Violence State Prevention Team – September 12 – Kalanek
10.11 Use of non-RN Caregivers in the ER – August – Kalanek, Hill, Benson, Pool
10.12 Prescription Drug Monitoring Program
10.13 ND Real Choice Rebalance (RCR) Grant Stakeholder Committee – October 16 - Kalanek
10.14 NDUS Staff – Articulation and common course numbering – August 9 – Kalanek & Shanta
10.15 LTCA Staff and Board Member – August 10 – Dietrich, Benson, Kalanek
10.16 Budget Committee on Health Care – Nursing Needs Study – Sept 12-13, 2006
10.17 Patient Safety in Small Rural Hospitals – August 10 – Kalanek
10.18 ND Committee for Employer Support of the Guard and Reserve – September 26 - Kalanek

**Staff Presentations:**

- 11.1 **Regulatory Day – October 4, 2006, Fargo – Staff**
- 11.2 **North Dakota Nurses Association – Concurrent Session – BON Practice Reports – Kalanek**
- 11.3 **Provision of High Quality Nursing Care – NPA/Violations of NPA/WIP – Sept 11, 2006 – MCO College of Nursing - Bitz**

**Board Leadership Development:**

- 12.1 **Board Governance Model**
- 12.2 **Dakota Nurse Connection**
- 12.3 **Role of a Board Member**
  - 12.31 **Governance**
  - 12.32 **Attendance at State Meetings**
- 12.4 **Board Meeting Evaluation**

The meeting recessed for lunch from 11:45 a.m. to 1:10 p.m. on September 21<sup>st</sup>, 2006.  
The meeting adjourned at 3:30 p.m. on September 21<sup>st</sup>, 2006.

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Constance B. Kalanek, RN, PhD  
Executive Director  
Draft 9/22/06