

**North Dakota Board of Nursing  
Meeting Minutes – November 16-17, 2006**

Call to Order: November 16, 2006 at 8:30 a.m. – Board office Conference Room, 919 S 7<sup>th</sup> Street, Ste 504, Bismarck ND.

Roll Call: Nine board members present as follows:

JoAnn Sund, RN, President	Claudia Dietrich, RN (absent 11/17/06)
Nelson (Buzz) Benson, RN, Vice-President	Roxane Case, Public Member
Mary Tello-Pool, LPN, Treasurer	Metta Schell, LPN
Renee Olson, LPN	Julie Traynor, RN

Absent: Donna Hegle, RN

Staff Present:

Constance Kalanek, RN, Executive Director	Karla Bitz, RN, Associate Director
Patricia Hill, RN, Asst. Director for Practice & Discipline	Linda Shanta, RN, Associate Director for Education
Julie Schwan, Admin Services Coordinator	

Other observers present are indicated on the meeting roster.

<b>MINUTES REFLECT ACTIVE AGENDA ITEMS THAT WERE REVIEWED AND DISCUSSED AT THE MEETING.</b>	
<b>AGENDA ITEM</b>	<b>ACTION</b>
1.1 Consent Agenda	<p><i>Discussion:</i> The board reviewed the consent agenda. No changes were identified.</p> <p><i>Motion:</i> Dietrich, seconded by Olson to: <b>ADOPT THE CONSENT AGENDA AS DISTRIBUTED.</b></p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, absent; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
1.2 Agenda	<p><i>Discussion:</i> The agenda was reviewed as distributed. Shanta requested addition of 5.27 UTTC NCLEX Pass Rate.</p> <p><i>Motion:</i> Benson, seconded by Traynor to: <b>APPROVE THE AGENDA AS REVISED WITH THE ADDITION OF AGENDA ITEM 5.27.</b></p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, absent; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
1.3 Open Forum (9:00 a.m.) 11/16/06	No one was present to address the board during the open forum.
2.1 September 21-22, 2006 Meeting Minutes	<p><i>Discussion:</i> The minutes of the September 21-22, 2006 meeting were reviewed. No corrections were identified.</p> <p><i>Motion:</i> Dietrich, seconded by Case to: <b>APPROVE THE MINUTES OF THE SEPTEMBER 21-22, 2006 MEETING AS DISTRIBUTED.</b></p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, absent; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
3.1 Financial Statements	Financial Statements through October 31, 2006 were reviewed. The board reviewed the comparison in actual expenditures to date from last year to this year. Income is at 30% of budgeted for the year and expenses are at 34% of budgeted.
3.3 2005-2006 Audit Report – 9:15 a.m. November 16, 2006	<p><i>Discussion:</i> Aaron Ness, CPA, from Eide Bailly presented the 2005-2006 Audit Report to the board. One finding was identified that already has been remedied related to investments. Mr. Ness discussed new auditing requirements with the board that will be required in the upcoming fiscal year.</p> <p><i>Motion:</i> Olson, seconded by Tello-Pool to: <b>ACCEPT THE 2005-2006 AUDIT REPORT.</b></p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, absent; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
3.4 Annual Report 2005-2006	<p><i>Discussion:</i> The board reviewed the draft 2005-2006 Annual Report. It was noted that many areas of licensure/registration, discipline, and education are seeing increases in numbers.</p> <p><i>Motion:</i> Dietrich, seconded by Schell to: <b>ACCEPT THE 2005-2006 ANNUAL REPORT.</b></p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, absent; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>

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3.5 NEL Account – James Ward	<p><i>Discussion:</i> James Ward received a Nursing Education Loan in the amount of \$1500 for FNP Program at University of Mary in July 2003. He filed bankruptcy in 2005 and included the NEL account for discharge. The bankruptcy process was completed January 2006, and Mr. Ward is currently not licensed in ND or enrolled at the University of Mary. Staff request permission to write off the \$1500 debt as uncollectible.</p> <p><i>Motion:</i> Olson, seconded by Benson to: <b>WRITE OFF THE NURSING EDUCATION LOAN ACCOUNT OF JAMES WARD IN THE AMOUNT OF \$1500 AS UNCOLLECTIBLE.</b></p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, absent; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>																														
4.1 Administrative Settlements - Practice	<p><i>Discussion:</i> Five individuals have signed and submitted administrative settlements for practice without a license/registration since the last meeting. Each was reviewed and considered by the Board.</p> <p><i>Motion:</i> Olson, seconded by Case to: <b>ACCEPT THE ADMINISTRATIVE SETTLEMENTS FOR PRACTICE WITHOUT A LICENSE/REGISTRATION FOR THE FOLLOWING INDIVIDUALS:</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">Name</th> <th style="text-align: left;">Lic/Reg #</th> <th style="text-align: left;">City, State</th> <th style="text-align: left;">Sanction</th> <th style="text-align: left;">Penalty Fee</th> </tr> </thead> <tbody> <tr> <td>Johnson, Sheldon</td> <td>90258UAP</td> <td>Bismarck, ND</td> <td>Reprimand</td> <td>\$400</td> </tr> <tr> <td>Kadrmaz, Connie</td> <td>R29814</td> <td>Dickinson, ND</td> <td>Reprimand</td> <td>\$1000</td> </tr> <tr> <td>Kropp, Mary</td> <td>R11090</td> <td>Jamestown, ND</td> <td>Reprimand</td> <td>\$1500</td> </tr> <tr> <td>LaVallie, Cindy</td> <td>101565 UAP</td> <td>Belcourt, ND</td> <td>Reprimand</td> <td>\$500</td> </tr> <tr> <td>Splonskowski, Jessica</td> <td>101899UAP/MAI</td> <td>Bismarck ND</td> <td>Reprimand</td> <td>\$300</td> </tr> </tbody> </table> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, absent; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>	Name	Lic/Reg #	City, State	Sanction	Penalty Fee	Johnson, Sheldon	90258UAP	Bismarck, ND	Reprimand	\$400	Kadrmaz, Connie	R29814	Dickinson, ND	Reprimand	\$1000	Kropp, Mary	R11090	Jamestown, ND	Reprimand	\$1500	LaVallie, Cindy	101565 UAP	Belcourt, ND	Reprimand	\$500	Splonskowski, Jessica	101899UAP/MAI	Bismarck ND	Reprimand	\$300
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4.3 Voluntary Surrender	<p><i>Discussion:</i> Six individuals have signed and submitted a voluntary surrender, seeking the Board's consideration and approval of its terms. The board discussed the facts and terms of the Voluntary Surrender. Holly Olson commented in writing on her voluntary surrender that she does not admit to any violations, but did sign the voluntary surrender.</p> <p><i>Motion:</i> Dietrich, seconded by Olson to: <b>APPROVE AND ACCEPT THE TERMS OF THE PROPOSED VOLUNTARY SURRENDER AND ENTER AS A FINAL ORDER OF THE BOARD FOR THE FOLLOWING INDIVIDUALS:</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">NAME</th> <th style="text-align: left;">LIC/REG #</th> <th style="text-align: left;">CITY, STATE</th> <th style="text-align: left;">PENALTY FEE</th> </tr> </thead> <tbody> <tr> <td>Bjorgo, Karen</td> <td>R24075</td> <td>Grand Forks, ND</td> <td>\$200</td> </tr> <tr> <td>Dahley, Karen</td> <td>L6904</td> <td>Moorhead, MN</td> <td>\$200</td> </tr> <tr> <td>Ek, Marilyn</td> <td>R23329</td> <td>Grafton, ND</td> <td>\$200</td> </tr> <tr> <td>Herr, Eva</td> <td>R31349</td> <td>Fargo, ND</td> <td>\$200</td> </tr> <tr> <td>Knoll, Maren</td> <td>R18452</td> <td>Bismarck, ND</td> <td>\$200</td> </tr> <tr> <td>Olson, Holly</td> <td>100416 UAP, MAIL</td> <td>Underwood, ND</td> <td>\$100</td> </tr> </tbody> </table> <p><i>Roll call vote:</i> Benson, recuse; Case, yes; Dietrich, yes; Hegle, absent; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes, Traynor, yes. 7 yes, 0 no, 1 recuse, 1 absent. Motion carried.</p>	NAME	LIC/REG #	CITY, STATE	PENALTY FEE	Bjorgo, Karen	R24075	Grand Forks, ND	\$200	Dahley, Karen	L6904	Moorhead, MN	\$200	Ek, Marilyn	R23329	Grafton, ND	\$200	Herr, Eva	R31349	Fargo, ND	\$200	Knoll, Maren	R18452	Bismarck, ND	\$200	Olson, Holly	100416 UAP, MAIL	Underwood, ND	\$100		
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4.41 Stipulation for Settlement – Cameron Petrek, R25487	<p><i>Discussion:</i> A Stipulation for Settlement was received from Cameron Petrek, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3) (5) (6) (9) and NDAC 54-02-07-01.1 (6) (9).</p> <p><i>Motion:</i> <b>ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR CAMERON PETREK, RN, AND ENTER ITS ORDER TO:</b></p> <ul style="list-style-type: none"> <li>• <b>SUSPEND THE LICENSE FOR THREE YEARS; HOWEVER THE SUSPENSION SHALL BE STAYED FOR THREE YEARS, DURING WHICH STAY THE LICENSE SHALL BE ENCUMBERED FOR THREE YEARS UNDER THE TERMS SET OUT IN THE BOARD ORDER;</b></li> <li>• <b>PARTICIPATION IN THE WORKPLACE IMPAIRMENT PROGRAM DURING THE PERIOD OF ENCUMBRANCE;</b></li> <li>• <b>ASSESS A \$2000.00 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND</b></li> <li>• <b>OTHER TERMS AS SET OUT IN BOARD ORDER.</b></li> </ul> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, absent; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes, Traynor, recuse. 7 yes, 0 no, 1 recuse, 1 absent. Motion carried.</p>																														

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4.42 Stipulation for Settlement –Gary Hajicek, 94339UAP/MAIL	<p><i>Discussion:</i> A Stipulation for Settlement was received from Gary Hajicek, UAP, MAIL, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3) (5) and NDAC 54-02-07-01.1 (2)(5).</p> <p><i>Motion:</i>  <b>ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR GARY HAJICEK, UAP, MAIL AND ENTER ITS ORDER TO:</b></p> <ul style="list-style-type: none"> <li>• <b>SUSPEND THE REGISTRATIONS FOR TWO YEARS;</b></li> <li>• <b>ASSESS A \$100.00 PENALTY FEE PLUS COSTS AND DISBURSEMENTS, AND</b></li> <li>• <b>OTHER TERMS AS SET OUT IN BOARD ORDER.</b></li> </ul> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, absent; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
4.43 Stipulation for Settlement – Myong Cha (Kim) Johnson, R25477	<p><i>Discussion:</i> A Stipulation for Settlement was received from Myong Cha (Kim) Johnson, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3) (5) and NDAC 54-02-07-01.1 (5)(6).</p> <p><i>Motion:</i> Tello-Pool, seconded by Traynor to:  <b>ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR MYONG CHA (KIM) JOHNSON, RN, AND ENTER ITS ORDER TO:</b></p> <ul style="list-style-type: none"> <li>• <b>ISSUE A REPRIMAND, AND</b></li> <li>• <b>ASSESS A \$800.00 PENALTY FEE PLUS COSTS AND DISBURSEMENTS, AND</b></li> <li>• <b>OTHER TERMS AS SET OUT IN BOARD ORDER.</b></li> </ul> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, absent; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
4.44 Stipulation for Settlement – Michelle Feldman, R29367	<p><i>Discussion:</i> A Stipulation for Settlement was received from Michelle Feldman, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5) and NDAC 54-02-07-01.1 (12).</p> <p><i>Motion:</i> Dietrich, seconded by Schell to:  <b>ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR MICHELLE FELDMAN, RN, AND ENTER ITS ORDER TO:</b></p> <ul style="list-style-type: none"> <li>• <b>ISSUE A REPRIMAND;</b></li> <li>• <b>ASSESS A \$800.00 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND</b></li> <li>• <b>OTHER TERMS AS SET OUT IN BOARD ORDER.</b></li> </ul> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, absent; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
4.45 Stipulation for Settlement – Kimberly Lynnes, L9682	<p><i>Discussion:</i> A Stipulation for Settlement was received from Kimberly Lynnes, LPN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5)(6) and NDAC 54-02-07-01.1(5)(6).</p> <p><i>Motion:</i> Dietrich, seconded by Schell to:  <b>ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR KIMBERLY LYNNES, LPN, AND ENTER ITS ORDER TO:</b></p> <ul style="list-style-type: none"> <li>• <b>ISSUE A REPRIMAND;</b></li> <li>• <b>ASSESS A \$1000.00 PENALTY FEE PLUS COSTS AND DISBURSEMENTS, AND</b></li> <li>• <b>OTHER TERMS AS SET OUT IN BOARD ORDER.</b></li> </ul> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, absent; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
4.91 Other – Shannon Gross – UAP Applicant	<p><i>Discussion:</i> Shannon Johnson submitted a UAP Registry Application with a positive response the criminal history question. Ms. Gross near the beginning of a three year deferred sentence with supervised probation for Theft of Property.</p> <p><i>Motion:</i> Dietrich, seconded by Traynor to:  <b>DENY SHANNON GROSS' UAP APPLICATION BASED ON NDCC 43-12-1-14 (1).</b></p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, absent; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>

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5.11 United Tribes Technical College Program Survey Report (NEC)	<p><i>Discussion:</i> Evelyn Orth, Director of UTTC Nursing Program was present for this agenda item. The Nursing Education Committee reviewed the survey report. There were two surveyors, one on-site, and one other who also reviewed the written reports prior to and after the on-site visit. The board reviewed the Executive Summary. One and one area of concern related to faculty salaries and workload issues, which is currently impacting faculty satisfaction. It is recommended that a faculty position related to workload within the nursing department be developed so faculty are aware of expectations and responsibilities. The pass rate of the program has fallen below 80% for the last two years. Ms. Orth indicated that many of the students do not take the licensing examination, and many test months after graduating. The Nursing Education Committee discussed this issue with Ms Orth. A plan to address the low pass rate has already been developed by UTTC.</p> <p><i>Motion from Nursing Education Committee:</i>  <b>THE NURSING EDUCATION COMMITTEE RECOMMENDS TO THE BOARD THAT:</b></p> <ul style="list-style-type: none"> <li>◆ THE UNITED TRIBES TECHNICAL COLLEGE ASSOCIATE OF APPLIED SCIENCE IN PRACTICAL NURSING PROGRAM IS IN SUBSTANTIAL COMPLIANCE WITH NDAC 54-02.2 STANDARDS FOR NURSING EDUCATION PROGRAM, AND;</li> <li>◆ GRANT FULL APPROVAL THROUGH NOVEMBER 2008 WITH CONSIDERATION OF EXTENSION OF APPROVAL AT THE NOVEMBER 2008 BOARD MEETING PENDING REVIEW OF PROGRESS REPORTS RELATED TO GRADUATE NCLEX-PN SUCCESS RATE ACCORDING TO NDAC 54-03.2-07-01.1 PERFORMANCE OF GRADUATES ON LICENSING EXAMINATION.</li> </ul> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, absent; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
5.21 Nursing Education Annual Report – FY 05-06 (NEC)	<p><i>Discussion:</i> The Nursing Education Annual Report was reviewed by the Nursing Education Committee. Shanta reviewed the Executive Summary, and compared admissions to the programs with previous years. RN program enrollments increased, while LPN program admissions have decreased slightly. Master's program enrollments are also slightly lower than the previous year. The overall NCLEX-PN pass rate was at 90.8% which is nearly 3% higher than the national average. The overall NCLEX-RN pass rate was 86.4%, which is 1% lower than the national average.</p> <p><i>Motion from Nursing Education Committee:</i>  <b>THE NURSING EDUCATION COMMITTEE RECOMMENDS THAT THE BOARD ACCEPT THE FISCAL YEAR 2005-2006 NURSING EDUCATION ANNUAL REPORT.</b></p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, absent; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
5.22 NDSCS ASN Program Interim Report (NEC)	<p><i>Discussion:</i> Barb Diedrick, Director, NDSCS program was available via teleconference. The Nursing Education Committee reviewed an interim report from NDSCS ASN program. The analysis shows all areas of non-compliance or partial compliance have been met.</p> <p><i>Motion from Nursing Education Committee:</i>  <b>NURSING EDUCATION COMMITTEE RECOMMENDS TO THE BOARD THAT:</b></p> <ol style="list-style-type: none"> <li>1. NDSCS ASSOCIATE OF SCIENCE NURSING PROGRAM IS FULLY COMPLIANT WITH NDAC 54-03.2 STANDARDS FOR NURSING EDUCATION PROGRAMS; AND</li> <li>2. GRANT FULL APPROVAL TO THE NDSCS ASSOCIATE OF SCIENCE NURSING PROGRAM THROUGH MARCH 2011.</li> </ol> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, absent; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
5.23 NDSCS ASN Program Curriculum Request (NEC)	<p><i>Discussion:</i> NDSCS ASN Program submitted a written request for approval of a change in NURS 251-Maternal Newborn Nursing to be offered via blended delivery, with portions classroom and portions on-line. The request is offered as the course was not part of the original approved program. The Nursing Education Committee reviewed the request and recommends approval.</p> <p><i>Motion from the Nursing Education Committee:</i>  <b>THE NURSING EDUCATION COMMITTEE RECOMMENDS THAT THE BOARD APPROVE A MIXED ON-LINE/CLASSROOM DELIVER OF NURS 261: MATERNAL NEWBORN NURSING FOR NDSCS ASN PROGRAM ACCORDING TO NDAC 54-03.2-06-07 (6).</b></p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, absent; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
5.24 NDSU BSN Program Interim Report (NEC)	<p><i>Discussion:</i> Dr. Mary Margaret Mooney, Chair of the NDSU Nursing Program was available via teleconference. The Nursing Education Committee reviewed the analysis of NDSU BSN interim Report. According to the analysis, all areas of partial compliance or non-compliance are fully compliant.</p> <p><i>Motion from the Nursing Education Committee:</i>  <b>THE NURSING EDUCATION COMMITTEE RECOMMENDS TO THE BOARD THAT:</b></p> <ol style="list-style-type: none"> <li>1. THE NDSU BACHELOR OF SCIENCE IN NURSING PROGRAM IS FULLY COMPLIANT WITH NDAC 54-03.2 STANDARDS FOR NURSING EDUCATION PROGRAMS; AND</li> <li>2. GRANT FULL APPROVAL THROUGH MAY 2011.</li> </ol> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, absent; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>

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5.25 Concordia College – Unqualified Faculty (NEC)	<p><i>Discussion:</i> According to information submitted by Concordia College for the Annual Report, the program does not meet the requirements for faculty qualifications for a baccalaureate degree nursing program. The program is currently approved by both the ND and MN Boards of Nursing.</p> <p><i>Motion from the Nursing Education Committee:</i>  <b>THE NURSING EDUCATION COMMITTEE RECOMMENDS TO THE BOARD THAT ACCORDING TO THE ANNUAL NURSING EDUCATION REPORT OF FY 2005-2006, CONCORDIA COLLEGE BACCALAUREATE DEGREE NURSING PROGRAM DID NOT MEET NDAC 54-03.2-04-03 BACCALAUREATE OR GRADUATE NURSING PROGRAM FACULTY QUALIFICATION AND NDAC 54-03.2-04-08 UNQUALIFIED FACULTY. THE PROGRAM MUST PRESENT EVIDENCE OF COMPLIANCE TO THE BOARD ON OR BEFORE SEPTEMBER 1, 2007.</b></p> <p><i>Roll call vote:</i> Benson, yes; Case, recuse; Dietrich, yes; Hegle, absent; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes; Traynor, yes.            7 yes, 0 no, 1 recuse, 1 absent. Motion carried.</p>
5.26 Minot State Nursing Program – Unqualified Nurse Administrator (NEC)	<p><i>Discussion:</i> According to the information submitted by Minot State University for the Annual Report. The program does not meet the Program Administrator Qualifications. The program currently has an interim chair and is conducting a nationwide search.</p> <p><i>Motion from the Nursing Education Committee:</i>  <b>THE NURSING EDUCATION COMMITTEE RECOMMENDS TO THE BOARD THAT ACCORDING TO THE ANNUAL NURSING EDUCATION REPORT FOR 2005-2006, MINOT STATE UNIVERSITY BACCALAUREATE DEGREE PROGRAM DID NOT MEET NDAC 54-03.2-03-03 BACCALAUREATE OR GRADUATE NURSE PROGRAM ADMINISTRATOR QUALIFICATIONS AND NDAC 54-03.2-03-05 UNQUALIFIED ADMINISTRATOR. THE PROGRAM MUST PRESENT EVIDENCE OF COMPLIANCE TO THE BOARD ON OR BEFORE SEPTEMBER 1, 2007.</b></p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, absent; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes; Traynor, yes.            8 yes, 0 no, 1 absent. Motion carried.</p>
5.27 United Tribes Technical College (NEC)	<p><i>Discussion:</i> United Tribes Technical College NCLEX-PN pass rate has fallen below the 80% for the past two fiscal years.</p> <p><i>Motion from the Nursing Education Committee:</i>  <b>THE NURSING EDUCATION COMMITTEE RECOMMENDS TO THE BOARD THAT UTTC AASPN PROGRAM BE REQUIRED TO PRESENT TO THE BOARD BY JANUARY 1, 2007 A PLAN FOR IDENTIFYING POSSIBLE CONTRIBUTING FACTORS AND FOR CORRECTING ANY IDENTIFIED DEFICIENCIES ACCORDING TO NDAC 54-03.2-07-01.1 PERFORMANCE OF GRADUATES ON LICENSING EXAMINATION.</b></p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, absent; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes; Traynor, yes.            8 yes, 0 no, 1 absent. Motion carried.</p>
5.31 The Evangelical Lutheran Good Samaritan Society (Medication Assistant I Program)	<p><i>Discussion:</i> Evangelical Lutheran Good Samaritan Society of Sioux Falls, SD has submitted their Medication Assistant I program for continued approval. The program meets the boards guidelines for Medication Assistant I programs.</p> <p><i>Motion:</i> Schell, seconded by Case to:  <b>GRANT CONTINUED APPROVAL FOR THE MEDICATION ASSISTANT I COURSE OFFERED BY THE EVANGELICAL LUTHERAN GOOD SAMARITAN SOCIETY OF SIOUX FALLS, SD FROM NOVEMBER 2006 THROUGH NOVEMBER 2010.</b></p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, absent; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes; Traynor, yes.            8 yes, 0 no, 1 absent. Motion carried.</p>
5.42 Ratification of Approval of workshops etc for contact hours	<p><i>Discussion:</i> The board reviewed a list of courses approved by board staff for contact hours as of November 15, 2006.</p> <p><i>Motion:</i> Traynor, seconded by Olson to:  <b>RATIFY APPROVAL OF THE WORKSHOPS FOR CONTACT HOURS SUBMITTED TO THE ND BOARD OF NURSING, WHICH INCLUDES COURSE #607 THROUGH #610.</b></p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, absent; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes; Traynor, yes.            8 yes, 0 no, 1 absent. Motion carried.</p>
5.51 Approval process for Nurse Faculty Intern Applications	<p><i>Discussion:</i> Staff request the board's permission to approve Nurse Faculty Intern applications that meet the board approved criteria as they are submitted, with ratification at the next board meeting.</p> <p><i>Motion:</i> Dietrich, seconded by Traynor to:  <b>DIRECT STAFF TO APPROVE INITIAL APPLICANTS THAT MEET ALL CRITERIA FOR THE NURSE FACULTY INTERN PILOT STUDY WITH SUBSEQUENT RATIFICATION AT THE NEXT BOARD MEETING.</b></p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, absent; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes; Traynor, yes.            8 yes, 0 no, 1 absent. Motion carried.</p>
5.52 Nurse Faculty Intern Pilot Study Program Report	<p>The board reviewed the current list participating in the Nurse Faculty Intern Pilot Study project. The board has distributed \$4500 in stipends for the NFI's that are participating in the study. Staff are in the process of applying for a grant to continue to fund the project for the next four years.</p>
6.1 Applicant for License by Endorsement – Helen Ragusa	<p>Not available for scheduled conference call. No action taken.</p>

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AGENDA ITEM	ACTION
6.2 Health Alert Network	Barry Stein from the ND Dept of Health presented on the progress of the Health Alert Network that the Board of Nursing is a part of, along with other ND healthcare occupational boards. The Health Alert Network allows immediate credentialing of healthcare professionals in emergency situations. The network is also used to issue healthcare alerts throughout the state. Mr. Stein demonstrated the on-line system.
6.3 Limited License & License by Endorsement	<p><i>Discussion:</i> At the September meeting the board discussed the limited license and requested more detail on the use of the limited licensure status. Brian Bergeson, SAAG, worked with staff to develop potential legislation to clarify the use of limited license, and to allow licensure of individuals who did not complete the appropriate nursing education program but have practiced more than 24 months with an unencumbered license in another state. The language for the completion of nursing program exemption is similar to that used in the state of MN. The board discussed the concern of making any exceptions to the 4 hours. After much discussion, it was noted that the specifics related to limited licensure qualifications would be addressed in the administrative rule promulgation. Staff indicated an increasing number of semi-retired nurses looking for ways to maintain licensure, and the possibility of using the limited license that limits the practice. The subject will be discussed by the Nurse Leadership Council at their next meeting.</p> <p><i>Motion:</i> Dietrich, seconded by Olson to:  <b>DIRECT STAFF TO FILE WITH LEGISLATIVE COUNCIL A BILL TO REVISE NDCC 43-12.1-08 DUTIES OF THE BOARD ; AND 43-12.1-09 INITIAL LICENSURE AND REGISTRATION, AND 43-12.1-10 RENEWAL OF LICENSE OF REGISTRATION – REACTIVATION.</b></p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, absent; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes, Traynor, yes.  8 yes, 0 no, 1 absent. Motion carried.</p>
6.4 NCSBN NCLEX Exam Review	Kalaneck, Benson and Traynor will review NCLEX Examination items at the Bismarck Pearson Center on December 20 <sup>th</sup> .
7.11 Approval for registrations - Technicians	<p><i>Discussion:</i> The board has received an application for UAP for a Dialysis Technician which would focus on that specialty.</p> <p><i>Motion:</i> Dietrich, seconded by Case to:  <b>RATIFY APPROVAL OF THE FOLLOWING APPLICATIONS FOR TECHNICIANS ON THE UNLICENSED ASSISTIVE PERSON REGISTRY (NDAC 54-05-04-04-1(c):</b>  Deanna Mentz, Dialysis Technician</p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, absent; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes, Traynor, yes.  8 yes, 0 no, 1 absent. Motion carried.</p>
7.12 Archive obsolete Board policies recommendations	<p><i>Discussion:</i> Staff is currently in the process of reviewing all policies. A number of the policies are now obsolete as other approved policies or procedures have replaced them.</p> <p><i>Motion:</i> Olson, seconded by Traynor to:  <b>APPROVE THAT THE OBSOLETE BOARD POLICIES AND RECOMMENDATIONS TITLED “PATIENT CARE TECHNICIANS” AND “PAIN RESOURCE NURSE RECOMMENDED ACTION” BE ARCHIVED.</b></p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, absent; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes, Traynor, yes.  8 yes, 0 no, 1 absent. Motion carried.</p>
7.21 Utilization of Medication Assistants in ND (11/17 - 8:30am)	Dr. Patricia Moulton gave a presentation on the results of the Utilization of Medication Assistants in ND. A copy of the study is available on the UND CRH website at <a href="http://www.med.und.nodak.edu/depts/rural/rhw/index.html">http://www.med.und.nodak.edu/depts/rural/rhw/index.html</a> .
7.31 Prescriptive Authority Applications	<p><i>Discussion:</i> Two individuals have submitted an application for prescriptive authority since the last meeting.</p> <p><i>Motion:</i> Dietrich, seconded by Benson to:  <b>RATIFY PRESCRIPTIVE AUTHORITY FOR THE FOLLOWING:</b>  <b>Susan Upton RN, FNP, Fargo, ND</b>  <b>Janel Kjos RN FNP, Fargo, ND</b></p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, absent; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes, Traynor, yes.  8 yes, 0 no, 1 absent. Motion carried.</p>
7.33 Update on NCSBN APRN Activities	The board reviewed the update of the NCSBN APRN Advisory Panel's activities relative to APRN regulation and the draft Vision Paper. The group will be reviewing feedback from member boards and APRN stakeholders, and continuing to work with a wide variety of APRN groups.
7.41 Award Grant Office for Advancement of Telehealth (OAT)	NCSBN was awarded a federal grant through the Office for Advancement of Telehealth. The NCSBN grant has three main areas of funding: 1) Helping support boards of nursing whose states are implemented the Nurse Licensure Compact 2) Helping boards of nursing fund costs related to implementing Criminal Background Checks, and 3) Nurse Licensure Portability Summit.
7.5 Administrative Rule Promulgation – Proposed Rule Revision	<i>Discussion:</i> A public hearing was held on September 21 at 1:00 p.m. Seventeen individuals appeared and one made comments at the public hearing. During the comment period, one copy of written comments was received. The board reviewed the summary of comments. All written and oral testimony is in support of the proposed changes. A representative of the ND Protection and Advocacy Project recommended alternative language for the affect of the liability arising from the delegated activity, which was incorporated. No negative comments either written or oral were received by the Board of Nursing.

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AGENDA ITEM	ACTION
7.5 Administrative Rule Promulgation – Proposed Rule Revision (cont.)	<p><i>Motion:</i> Olson, seconded by Case to:  <b>BOARD FINALLY ADOPT THE PROPOSED ADDITIONS TO NDAC ARTICLE 54-07 UNLICENSED ASSISTIVE PERSON: NEW SECTION 54-07-01-04 MEDICAID RECIPIENT DIRECTED CARE PROVIDERS AND NDAC CHAPTER 54-05-04 STANDARDS FOR ASSIGNMENT AND DELEGATION: NEW SECTION 54-05-04-06 TRAINING OF THE MEDICAID RECIPIENT DIRECTED CARE PROVIDERS AND SUBMIT TO THE ATTORNEY GENERAL FOR AN OPINION AS TO THEIR LEGALITY (NDCC § 28-32-14).</b></p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, absent; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes, Traynor, yes.            8 yes, 0 no, 1 absent. Motion carried.</p>
7.51. Legislative Bills Affecting State Agencies	Draft legislation proposed by the attorney general office for criminal background checks for the Board of Nursing was reviewed by the board. The proposal is currently being reviewed by federal government for compliance with federal law. Staff participated in a conference call with SD Board of Nursing to obtain feedback on criminal background checks and how it was implemented in South Dakota.
7.52 Communication Policy and Report Form	Sund, Olson, Case, and Schell reported on contacts with area legislators. It was noted that it is important to seek out newly elected legislators to offer an introduction and information about the board of nursing.
7.53 ND Board of Nursing Fact Sheets	The board reviewed a FAC T SHEET for use in discussion with the public and legislators. Talking points for proposed legislation for nursing licensure 2007 was also reviewed.
7.54 Government Services Interim Committee – Proposed Legislation	<p><i>Discussion:</i> Draft proposed legislation for medication administration in correction facilities was reviewed. The bill provides an exemption to the Nurse Practices Act for medication administration in correctional facilities, however there is a requirement for verification of appropriate medication administration training for correctional facility staff members.</p> <p><i>Motion:</i> Dietrich, seconded by Tello-Pool to:  <b>SUPPORT THE PROPOSED LEGISLATION RELATING TO THE PROVISION OF MEDICATION AT A CORRECTIONAL FACILITY; AND TO AMEND AND REENACT NDCC SECTION 43-12.1-04 RELATING TO EXEMPTIONS FROM THE NURSE PRACTICES ACT.</b></p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, absent; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes, Traynor, yes.            8 yes, 0 no, 1 absent. Motion carried.</p>
7.55 Correspondence from NP - Legislation	<p><i>Discussion:</i> An e-mail was reviewed from Sandra Sund, FNP, related to her disappointment that NDNA and the NDBON did not agree to sponsor or support legislation to remove the requirement for collaborative practice for APRNs. A draft response from JoAnn Sund, board president was reviewed. It was suggested that the fact sheet that outlines the differences between ND Board of Nursing and ND Nurses Association also be included with the letter.</p> <p><i>Motion:</i> Tello-Pool, seconded by Schell to:  <b>DIRECT STAFF TO SEND THE RESPONSE LETTER WRITTEN BY PRESIDENT SUND AND APPROVED BY THE BOARD TO SANDRA SUND RN, FAMILY NURSE PRACTITIONER REGARDING PROPOSED CHANGES TO THE NDCC 43-12.1-18 NURSING PRACTICE STANDARDS.</b></p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, absent; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes, Traynor, yes.            8 yes, 0 no, 1 absent. Motion carried.</p>
7.6 Website & Renewal	The on-line renewal process for 2007-2008 began the end of September. To date, 2396 have renewed, for a total of 36%. Of those that have renewed, 90% renewed on-line (2151) and 10% (245) via paper. Staff are tracking questions and concerns related to on-line renewal.
7.71 Regulatory Day 2006	<p>Regulatory Day 2006 was offered on October 4, 2006 in Fargo, ND. The conference was well attended, with approximately 230 registrations received, and approximately 215 in attendance. The board reviewed comments from the evaluations. The conference for next year is planned in Bismarck.</p> <p><i>Motion:</i> Dietrich, seconded by Tello-Pool to:  <b>CONTINUE TO OFFER A REGULATORY DAY CONFERENCE ANNUALLY.</b></p> <p><i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, absent; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes, Traynor, yes.            8 yes, 0 no, 1 absent. Motion carried.</p>

**CONSENT AGENDA:**

8.1 NCSBN
8.11 Delegate Assembly Report
8.12 Attendance at NCLEX Item Development
8.13 APRN Summit
8.2 Office Management
8.3 Nursing Practice
8.31 Summary of practice calls
8.32 2005 State Snapshots
8.33 AALNC Correspondence

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8.34 The Impact of Culture Change on Nurse Retention, JONA, Vol36 (9)
8.4 Workplace Impairment Program Report
8.41 Statistics
8.5 Unlicensed Assistive Person/Medication Assistant
8.51 Testing Summary Report
8.52 NNAAP Testing
8.6 Licensure
8.61 Licensed Nurse
8.62 Unlicensed Assistive Person
8.63 NCLEX-RN
8.64 NCLEX-PN
8.7 Discipline
8.71 Disciplinary Statistics/Case Activity Report
8.72 TERCAP: Creating a National Database of Nursing Errors, Harvard Health Policy Review, 7 (1), 2006
8.8 Legal Counsel
8.9 Education
8.91 Presentation College – notification of out-of–state students practice in ND at St Alexius & Merit Care
8.92 Dissertation – A Framework of Moral Reasoning for Nurse Practitioners – Rittenbach
8.93 NEL – NDSU Letter of appreciation

**BOARD COMMITTEES:**

AGENDA ITEM	ACTION
9.1 Program Monitoring Committee – November 15 @ 10:30 a.m.	The Program Monitoring Committee met at 10:30 a.m. November 15 <sup>th</sup> . The committee completed 10 file audits, and reviewed policies and procedures for Discipline, Probation, and Workplace Impairment Program.
	<i>Motion from the Program Monitoring Committee:</i> <b>THE PROGRAM MONITORING COMMITTEE RECOMMENDS THAT THE BOARD APPROVE DISCIPLINE POLICIES, PROBATION POLICIES AND WIP POLICIES AS AMENDED.</b>
	<i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, absent; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.
	<i>Motion from the Program Monitoring Committee:</i> <b>THE PROGRAM MONITORING COMMITTEE RECOMMENDS THAT THE BOARD APPROVE COMBINING DISCIPLINE AND WIP POLICIES, ALONG WITH THE CORRESPONDING PROGRAM FORMS.</b>
	<i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, absent; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.
	<i>Discussion:</i> New board members attend a Disciplinary Review Panel meeting as part of the new board member orientation. The committee recommends all board members who have not attended a DRP meeting have the opportunity to do so. The board discussed the increased costs for this recommendation.
9.2 Nursing Education Committee - November 15 @ 2:00 p.m.	<i>Motion from the Program Monitoring Committee:</i> <b>THE PROGRAM MONITORING COMMITTEE RECOMMENDS THAT THE BOARD HAVE BOARD MEMBERS ATTEND A PORTION OF DRP MEETING, ON A STAGGERING BASIS, TO AID IN UNDERSTANDING INVESTIGATIONS AND DISCIPLINARY PROCESSES, AS ALLOWED BY BUDGET.</b>
	<i>Roll call vote:</i> Benson, yes; Case, yes; Dietrich, yes; Hegle, absent; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes, Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.
	The Nursing Education Committee was held on November 15 <sup>th</sup> at 2:00 p.m. and was well attended by representatives from nursing programs. In addition to the items previously discussed, the Nursing Education Committee discussed information received concerning a foreign nursing program, Macedonia Nursing Program, who has been contacting ND facilities to see if they could provide clinical experience for their program. McVile ND had been contacted. According to research, no board of nursing has approved this program. The committee also discussed common course numbering for articulation and promotion of articulation through the University system. Staff met with Dr. Hillman and Dr. Parnell of the NDUS. The committee also discussed the typical process for surveyors, and that the number of surveyors on any particular site visit is determined by the scope of the survey (initial, focused, continued approval), whether the program is established or new, and the complexity of the program, including the number of sites, satellites, and clinical sites.

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<b>AGENDA ITEM</b>	<b>ACTION</b>
9.3 Finance Committee	No Meeting
9.4 Executive Committee	No Meeting
9.5 Prescriptive Authority Committee	Scheduled for January 17 @ 5 pm
9.6 Nursing Practice Committee	No meeting
12.11 Evaluation Process for Executive Director	Last year during the evaluation process, an external person was not able to be found that had not already evaluated the Executive Director. The policy and the evaluation process has been reviewed to strike the external evaluation, and to include a statement that allows as many board members as the president should chose, with a minimum of two board members and 50% of staff. <i>Motion:</i> Olson, seconded by Case to: <b>APPROVE THE REVISED "EVALUATION PROCESS FOR EXECUTIVE DIRECTOR".</b> Roll call vote: Benson, yes; Case, yes; Dietrich, absent; Hegle, absent; Olson, yes; Schell, yes; Sund, yes; Tello-Pool, yes; Traynor, yes. 7 yes, 0 no, 2 absent. Motion carried.
Environmental Scan	Board Members gave updates from their organizations. Board Staff also gave updates on regulatory projects.

**UPCOMING MEETINGS & REPORT OF MEETINGS ATTENDED:**

10.1 NCSBN Annual Meetings – August 7-10, 2007
10.2 NCSBN Monthly Meetings by teleconference calls and onsite:
10.2-1 National and State Policy
10.2-2 Education Consultants
10.2-3 Discipline Networking
10.2-4 EO Network
10.2-5 NLCA Meeting
10.2-6 Mid-Year Meeting, April 2-4, 2007, New Orleans
10.2-7 Bylaws Committee – November 28-29, 2006
10.2-8 NCSBN Executive Officers Seminar
10.2-9 Annual Institute of Regulatory Excellence, January 7-10, 2007
10.2-10 IT Summit, Portland, OR
10.2-11 IRE Tele-conference
10.2-12 Board Investigator & Attorney Workshop
10.2-13 NCLEX Invitational, September 11
10.2-14 Education Consultants Focus Group, Feb 19-20, 2007
10.2-15 Continued Competency Advisory Panel, October 16-18, 2006; Dec 13-15, 2006
10.2-16 TERCAP Task Force – November 8-9, 2006
10.3 ND Nurse Leadership Council – October 5
10.4 ND Organization of Nurse Executives – November 30
10.5 ND Nurses Association – October 26-27, 2006 Ramada Plaza Suites, Fargo, ND – Dietrich and Sund, Kalanek – reviewed summary of convention and highlights from the Annual Meeting.
10.6 ND Rural & Public Health Conference – March 20-22, 2007 – Seven Seas, Mandan
10.7 ND LTCA Conference,
10.8 ND Health Care Association Annual Meeting,
10.9 Budget Committee on Government Services – Medication Administration in Jails – October 5
10.10 ND Domestic and Sexual Violence State Prevention Team – November 21
10.11 Use of non-RN Caregivers in the ER – October 13 – Kalanek, Hill, Benson, Pool – Meeting summary was reviewed for October 13 <sup>th</sup> meeting. Have met with Tim Meyer, Director of EMS services in ND. Looking for a clearer way to identify the role of EMS in the hospital setting.
10.12 ND Real Choice Rebalancing (RCR) Grant Stakeholder Committee – October 16 – Kalanek
10.13 NDDHS – Attendant Care Services – November 2, Mongeon, Kalanek, Hill
10.14 ND Committee for Employer Support of the Guard & Reserve – September 26, Kalanek
10.15 Budget Committee on Health Care – September 12
10.16 Budget Committee on Human Services – September 12-13 minutes
10.17 UND Public Event Luncheon – October 9, Kalanek
10.18 Health Workforce Summit – December 5 – Bismarck

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### Staff Presentations:

- 11.1 Regulatory Day – October 4, 2006, Fargo – Staff
- 11.2 North Dakota Nurses Association – Concurrent Session – BON Practice Reports – Kalanek

### Board Leadership Development:

- 12.1 Board Governance Model
- 12.2 Dakota Nurse Connection
- 12.3 Role of a Board Member
  - 12.31 Governance
- 12.4 Board Meeting Evaluation

Dietrich left the meeting at 3:00 p.m. on November 16<sup>th</sup> and was absent on November 17<sup>th</sup>.

The meeting recessed for lunch from 12:00 a.m. to 1:00 p.m. on November 16, 2006.

The meeting recessed for the day at 3:45 and reconvened at 8:30 a.m. on November 17, 2006.

The meeting adjourned at 9:30 a.m. on November 17<sup>th</sup>, 2006.

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Constance B. Kalanek, RN, PhD  
Executive Director  
Draft 11/22/06