

North Dakota Board of Nursing Meeting Minutes – July 14, 2011

Call to Order: July 14, 2011 at 8:30 a.m. – NDBON Board Conference Room – 919 S 7th Street, Suite 504, Bismarck ND

Roll Call: Seven board members present as follows:

- | | |
|-------------------------------------|-----------------------------------|
| Nelson (Buzz) Benson, RN, President | Julie Traynor, RN, Vice-President |
| Deborah Smith, RN | Daniel Rustvang, RN |
| Bonny Mayer, LPN | Angela Levi, LPN |
| Melisa Frank, LPN | |

Absent: Charlene Christianson, RN, Treasurer
Ciara Sue Price, Public Member

Staff Present:
Constance Kalanek, RN, Executive Director
Karla Bitz, RN, Associate Director
Patricia Hill, RN, Asst. Director for Practice & Discipline
Julie Schwan, Administrative Services Coordinator
Jane Hoerner, RN, Associate Director for Education

Other individuals were present as indicated on the roster.

AGENDA

Welcome New Board Member
ACTION
Governor Dailymple has appointed Bonny Mayer, LPN, Minor ND to the board for a four year term. Introductions were made and the board welcomed Mayer to the board.

1.1 Consent Agenda
Discussion: The board reviewed the consent agenda.

Motion: Traynor, seconded by Levi:
ADOPT THE CONSENT AGENDA AS DISTRIBUTED.

Roll call vote: Benson, yes; Christianson, absent; Frank, yes; Levi, yes; Mayer, yes; Price, absent; Rustvang, yes; Traynor, yes; Smith, yes.
7 yes, 0 no, 2 absent. Motion carried.

Discussion: The agenda was reviewed as distributed.

Motion: Traynor, seconded by Frank to:
APPROVE THE AGENDA AS DISTRIBUTED.

Roll call vote: Benson, yes; Christianson, absent; Frank, yes; Levi, yes; Mayer, yes; Price, absent; Rustvang, yes; Traynor, yes; Smith, yes.
7 yes, 0 no, 2 absent. Motion carried.

1.3 Open Forum 9:00 a.m.
No one was present to address the board during open forum.

2.1 May 19, 2011 Meeting Minutes
Discussion: The minutes of the May 19, 2011 meeting were reviewed.

Motion: Traynor, seconded by Smith:
APPROVE THE MINUTES OF THE MAY 19, 2011 MEETING AS DISTRIBUTED.

Roll call vote: Benson, yes; Christianson, absent; Frank, yes; Levi, yes; Mayer, yes; Price, absent; Rustvang, yes; Traynor, yes; Smith, yes.
7 yes, 0 no, 2 absent. Motion carried.

3.1 Financial Statements
Traynor reviewed the preliminary financial statements without adjusted income and expenses through June 30, 2011 FY. Actual income is at 111% and expenses at 101% of budgeted. Year-end financial statements will be reviewed at the September meeting.

3.2 Strategic Plan – 12 month report
Discussion: Staff reviewed the activities from July 1, 2010 through June 30, 2011 toward progress in meeting the outcomes of the 2010-2011 strategic plan.

Motion: Rustvang, seconded by Traynor to:
ACCEPT THE 12 MONTH REPORT OF THE STRATEGIC PLAN FROM JULY 2010- JUNE 30, 2011.

Roll call vote: Benson, yes; Christianson, absent; Frank, yes; Levi, yes; Mayer, yes; Price, absent; Rustvang, yes; Traynor, yes; Smith, yes.
7 yes, 0 no, 2 absent. Motion carried.

3.3 Ratify approval of hire for Executive Director for ND Center for Nursing
Discussion: Brian Bergeson, SAAG, indicated that he has been assisting with the development of articles of incorporation, by-laws, and tax code information for the ND Center for Nursing. The Center for Nursing is a separate entity that will have a board comprised of eleven stakeholders. The Board of Nursing will have one representative on the Center for Nursing board. Jan Kamphuis of the ND Leadership Council has been serving as the role of incorporator of the Center for Nursing. The initial job description for Executive Director for the Center for Nursing required a registered nurse license for the position. The ND Leadership Council Steering Committee voted to hire Patricia Moulton, PhD who has been in charge of the Nursing Needs Study through UND Center for Rural Health since the beginning. Although Dr. Moulton is not a nurse, she met all other qualifications for the position.

Motion: Levi, seconded by Traynor to:
RATIFY THE HIRE OF DR. PATRICIA MOULTON AS THE EXECUTIVE DIRECTOR OF THE NORTH DAKOTA CENTER FOR NURSING.

Roll call vote: Benson, yes; Christianson, absent; Frank, yes; Levi, yes; Mayer, yes; Price, absent; Rustvang, yes; Traynor, yes; Smith, yes.
7 yes, 0 no, 2 absent. Motion carried.

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3.31 Approve the transfer of reserve funds and payments of startup fees for SAAG	<p><i>Discussion:</i> The Board of Nursing had committed financial assistance to match the Otto Bremer grant awarded to the Center for Nursing. In November 2010, the board had approved the transfer of the 2010-2011 Nursing Needs funding of \$35,000 to the Center for Nursing along with the 2011-2012 amount of \$35,000 for a total of \$70,000. The intent was that the Center for Nursing would assume the Nursing Needs Study the beginning of 2011. That did not happen, so UND Center for Rural Health continued the contracted Nursing Needs Study and has billed the board for the 2010-2011 fiscal year. As a result, the 2010-2011 Nursing Needs amount of \$35,000 is not available to be transferred to the Center for Nursing. In order to meet the committed obligation to the Center for Nursing, staff is requesting authorization to transfer \$35,000 from reserve funds. In addition, it is requested the board consider transferring the remaining nursing needs funding for 2010-2011 FY (approximately \$17,000) to the Center for Nursing. Bergeson has billed time spent in legal fees to set up the Center for Nursing and staff requests the board pay the initial start up attorney fees. Any future legal fees will be assumed by the Center for Nursing. The board had agreed to be the fiscal agent for the Center for Nursing to get it started, and Kathy Zahn, Administrative Assistant at the board will be assisting Dr. Moulton with the financial records for the Center. It is expected that the board will bill the Center for Nursing for her services once it is determined how much time is being spent.</p> <p><i>Motion:</i> Traynor, seconded by Smith that: THE BOARD APPROVE</p> <ul style="list-style-type: none"> • \$35,000 FROM RESERVE FUNDS FOR THE CENTER FOR NURSING TO MEET THE NOVEMBER 2010 BOARD APPROVED FUNDING OBLIGATION AND; • TRANSFER OF THE REMAINING AMOUNT (APPROXIMATELY \$17,000) OF THE NURSING NEEDS STUDY TO THE NORTH DAKOTA CENTER FOR NURSING AND; • BOARD PAYMENT OF THE ATTORNEY START UP FEES OF \$826.00 FOR THE CENTER FOR NURSING. <p><i>Roll call vote:</i> Benson, yes; Christianson, absent; Frank, yes; Levi, yes; Mayer, yes; Price, absent; Rustvang, yes; Traynor, yes; Smith, yes. 7 yes, 0 no, 2 absent. Motion carried.</p>
3.4 Updated 2011-2012 Fee Schedule	<p>The board reviewed the 2011-2012 Fee Schedule.</p> <p><i>Discussion:</i> The committee charges for all board committees were reviewed and discussed. One addition was made to the Nursing Education Committee charges as a result of discussion at the July 13th meeting.</p> <p><i>Motion:</i> Traynor, seconded by Frank: APPROVE THE PROPOSED COMMITTEE CHARGES FOR 2011-2012.</p> <p><i>Roll call vote:</i> Benson, yes; Christianson, absent; Frank, yes; Levi, yes; Mayer, yes; Price, absent; Rustvang, yes; Traynor, yes; Smith, yes. 7 yes, 0 no, 2 absent. Motion carried.</p> <p><i>Discussion:</i> The board is required to annually approve the management of the Board accounts as an audit requirement.</p> <p><i>Motion:</i> Rustvang, seconded by Traynor to: APPROVE THE MANAGEMENT OF THE FOLLOWING ACCOUNTS: KIRKWOOD BANK - MAIN CHECKING, KALANEK, HILL, BITZ, AND BOARD TREASURER KIRKWOOD SAVINGS: KALANEK AND BOARD TREASURER BANK OF NORTH DAKOTA - NEL CHECKING: KALANEK AND BOARD TREASURER BANK OF NORTH DAKOTA - MERCHANT ACCOUNT - KALANEK AND BOARD TREASURER DAKOTA COMMUNITY BANK, BND AND KIRKWOOD BANK - INVESTMENT/RESERVE FUNDS - KALANEK</p> <p><i>Roll call vote:</i> Benson, yes; Christianson, absent; Frank, yes; Levi, yes; Mayer, yes; Price, absent; Rustvang, yes; Traynor, yes; Smith, yes. 7 yes, 0 no, 2 absent. Motion carried.</p> <p><i>Discussion:</i> The board has annually authorized the use of reserve funds for fixed asset purchases approved by the board.</p> <p><i>Motion:</i> Frank, seconded by Levi to: APPROVE THE USE OF RESERVE FUNDS FOR FIXED ASSET PURCHASES.</p> <p><i>Roll call vote:</i> Benson, yes; Christianson, absent; Frank, yes; Levi, yes; Mayer, yes; Price, absent; Rustvang, yes; Traynor, yes; Smith, yes. 7 yes, 0 no, 2 absent. Motion carried.</p>
3.5 Committee Charges for 2011-2012	
3.6 Management of Savings and Checking Account	
3.7 Use of Reserve Funds for Fixed Assets – annual approval	
3.8 Verification of Practice and Conflict of Interest Disclosure Statement	<p>Traynor reviewed the purpose of the annual verification of practice form which is to verify that the board is meeting the requirements of the law for the board member qualifications. The conflict of interest and disclosure statement is required to be completed and submitted annually related to any possible conflicts with other organizations/facilities that would possibly have issues coming before the board.</p>

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<p>4.1 Administrative Settlement – Practice</p>	<p><i>Discussion:</i> Two individuals have signed and submitted administrative settlements for practice without a license/registration since the last meeting. The settlements were reviewed and considered by the board.</p> <p><i>Motion:</i> Traynor, seconded by Frank to: ACCEPT THE ADMINISTRATIVE SETTLEMENTS FOR PRACTICE WITHOUT A LICENSE/REGISTRATION FOR THE FOLLOWING:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">NAME</th> <th style="text-align: left;">Lic/Reg #</th> <th style="text-align: left;">City, State</th> <th style="text-align: left;">Sanction</th> <th style="text-align: left;">Penalty Fee</th> </tr> </thead> <tbody> <tr> <td>Carlin, Angela</td> <td>L12058</td> <td>West Fargo, ND</td> <td>Reprimand</td> <td>\$200</td> </tr> <tr> <td>Richards, Kara</td> <td>R35214</td> <td>Washburn, ND</td> <td>Reprimand</td> <td>\$1000</td> </tr> </tbody> </table> <p><i>Roll call vote:</i> Benson, yes; Christianson, absent; Frank, yes; Levi, yes; Mayer, yes; Price, absent; Rustvang, yes; Traynor, yes; Smith, yes. 7 yes, 0 no, 2 absent. Motion carried.</p> <p><i>Discussion:</i> Two individuals have submitted voluntary surrenders, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Voluntary Surrenders.</p> <p><i>Motion:</i> Rustvang, seconded by Traynor to: APPROVE AND ACCEPT THE TERMS OF THE PROPOSED VOLUNTARY SURRENDER AS FINAL ORDERS OF THE BOARD FOR THE FOLLOWING INDIVIDUAL:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">NAME</th> <th style="text-align: left;">LIC/REG#</th> <th style="text-align: left;">CITY, STATE</th> <th style="text-align: left;">PENALTY FEE</th> </tr> </thead> <tbody> <tr> <td>Hedland, Jared</td> <td>R32025</td> <td>Hatton, ND</td> <td>\$200</td> </tr> <tr> <td>Fandrich, Dorene</td> <td>L6894</td> <td>Beulah, ND</td> <td>\$200</td> </tr> </tbody> </table> <p><i>Roll call vote:</i> Benson, yes; Christianson, absent; Frank, yes; Levi, yes; Mayer, yes; Price, absent; Rustvang, yes; Traynor, yes; Smith, yes. 7 yes, 0 no, 2 absent. Motion carried.</p>	NAME	Lic/Reg #	City, State	Sanction	Penalty Fee	Carlin, Angela	L12058	West Fargo, ND	Reprimand	\$200	Richards, Kara	R35214	Washburn, ND	Reprimand	\$1000	NAME	LIC/REG#	CITY, STATE	PENALTY FEE	Hedland, Jared	R32025	Hatton, ND	\$200	Fandrich, Dorene	L6894	Beulah, ND	\$200
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<p>4.3 Voluntary Surrender - Cindy Hainzinger R36616</p>	<p><i>Discussion:</i> One individual has submitted a voluntary surrender, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Voluntary Surrender.</p> <p><i>Motion:</i> Rustvang, seconded by Levi to: ACCEPT THE TERMS OF THE PROPOSED VOLUNTARY SURRENDER AS A FINAL ORDER TO CINDY HAINZINGER, RN, BURLINGTON, ND AND ASSESS A \$200.00 PENALTY FEE.</p> <p><i>Roll call vote:</i> Benson, yes; Christianson, absent; Frank, yes; Levi, yes; Mayer, yes; Price, absent; Rustvang, yes; Traynor, yes; Smith, yes. 7 yes, 0 no, 2 absent. Motion carried.</p>																											
<p>4.41 Stipulation for Settlement – Joyce Smeiden, L3612</p>	<p><i>Discussion:</i> A Stipulation for Settlement was received from Joyce Smeiden, LPN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5) and NDAC 54-02-07-01.1(5)(6)(7).</p> <p><i>Motion:</i> Rustvang, seconded by Traynor to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR JOYCE SMEIDEN, LPN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> • ISSUE A REPRIMAND; • ASSESS A \$600.00 PENALTY FEE PLUS COSTS & DISBURSEMENTS; • OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Benson, yes; Christianson, absent; Frank, yes; Levi, yes; Mayer, yes; Price, absent; Rustvang, yes; Traynor, yes; Smith, yes. 7 yes, 0 no, 2 absent. Motion carried.</p>																											
<p>4.42 Stipulation for Settlement – Jennifer Veil, R28574</p>	<p><i>Discussion:</i> A Stipulation for Settlement was received from Jennifer Veil, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5)(6) and NDAC 54-02-07-01 (5)(6)(9)(12).</p> <p><i>Motion:</i> Traynor, seconded by Smith to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR JENNIFER VEIL, RN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> • SUSPEND THE RN LICENSE FOR ONE YEAR • ASSESS A \$1,200 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND • OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Benson, yes; Christianson, absent; Frank, yes; Levi, yes; Mayer, yes; Price, absent; Rustvang, yes; Traynor, yes; Smith, yes. 7 yes, 0 no, 2 absent. Motion carried.</p>																											
<p>4.43 Stipulation for Settlement – Jennifer Hruby, R26292</p>	<p><i>Discussion:</i> A Stipulation for Settlement was received from Jennifer Hruby, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3) and NDAC 54-02-07-01.1 (5)(6).</p> <p><i>Motion:</i> Smith, seconded by Frank to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR JENNIFER HRUBY, RN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> • ISSUE A REPRIMAND; • ASSESS A \$1,200 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND • OTHER TERMS AS SET OUT IN BOARD ORDER. 																											
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<p>4.43 Stipulation for Settlement – Jennifer Hruby, R26292 (continued)</p> <p>4.44 Stipulation for Settlement – Olivia Reese, L10519</p>	<p><i>Roll call vote:</i> Benson, recuse; Christianson, absent; Frank, yes; Levi, yes; Mayer, yes; Price, absent; Rustvang, yes; Traynor, yes; Smith, yes. 6 yes, 0 no, 1 recuse, 2 absent. Motion carried.</p> <p><i>Discussion:</i> A Stipulation for Settlement was received from Olivia Reese, LPN, seeking the Board's consideration and approval of it's terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5) and NDAC 54-02-07-01.1 (5)(6)(7)(8).</p> <p><i>Motion:</i> Traynor, seconded by Levi to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FROM OLIVIA REESE, LPN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> • ISSUE A REPRIMAND; • ASSESS A \$600 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND • OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Benson, yes; Christianson, absent; Frank, yes; Levi, yes; Mayer, yes; Price, absent; Rustvang, yes; Traynor, yes; Smith, yes. 7 yes, 0 no, 2 absent. Motion carried.</p>
<p>4.45 Stipulation for Settlement – Tracey Wolfer, R33261</p>	<p><i>Discussion:</i> A Stipulation for Settlement was received from Tracey Wolfer, RN, seeking the Board's consideration and approval of it's terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5) and NDAC 54-02-07-01.1 (5)(6)(7)(8)(9).</p> <p><i>Motion:</i> Traynor, seconded by Smith to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FROM TRACEY WOLFER RN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> • ISSUE A REPRIMAND; • ASSESS A \$500 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND • OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Benson, yes; Christianson, absent; Frank, yes; Levi, yes; Mayer, yes; Price, absent; Rustvang, yes; Traynor, yes; Smith, yes. 7 yes, 0 no, 2 absent. Motion carried.</p>
<p>4.46 Stipulation for Settlement – Stephanie Fischer, L10644</p>	<p><i>Discussion:</i> A Stipulation for Settlement was received from Stephanie Fischer, LPN, seeking the Board's consideration and approval of it's terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5) and NDAC 54-02-07-01.1 (5)(6)(7).</p> <p><i>Motion:</i> Rustvang, seconded by Traynor to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FROM STEPHANIE FISCHER, LPN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> • ENCUMBER THE LPN LICENSE FOR EIGHTEEN MONTHS; • ISSUE A REPRIMAND; • ASSESS A \$600 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND • OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Benson, yes; Christianson, absent; Frank, yes; Levi, yes; Mayer, yes; Price, absent; Rustvang, yes; Traynor, yes; Smith, yes. 7 yes, 0 no, 2 absent. Motion carried.</p>
<p>4.47 Stipulation for Settlement – Kathy Miller, L10226</p>	<p><i>Discussion:</i> A Stipulation for Settlement was received from Kathy Miller, LPN, seeking the Board's consideration and approval of it's terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(9) and NDAC 54-02-07-01.1 (16).</p> <p><i>Motion:</i> Traynor, seconded by Levi to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FROM KATHY MILLER, LPN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> • RESTART THE ENCUMBRANCE FOR A PERIOD OF THREE YEARS. <p><i>Roll call vote:</i> Benson, yes; Christianson, absent; Frank, yes; Levi, yes; Mayer, yes; Price, absent; Rustvang, yes; Traynor, yes; Smith, yes. 7 yes, 0 no, 2 absent. Motion carried.</p>
<p>4.48 Stipulation for Settlement – Kathleen Stiefel, R33593</p>	<p><i>Discussion:</i> A Stipulation for Settlement was received from Kathleen Stiefel, RN, seeking the Board's consideration and approval of it's terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5) and NDAC 54-02-07-01.1 (5)(6)(7).</p> <p><i>Motion:</i> Traynor, seconded by Rustvang: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR KATHLEEN STEFFEL, RN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> • ENCUMBER THE RN LICENSE FOR TWO YEARS; • ASSESS A \$800 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND • OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Benson, yes; Christianson, absent; Frank, yes; Levi, yes; Mayer, yes; Price, absent; Rustvang, yes; Traynor, yes; Smith, yes. 7 yes, 0 no, 2 absent. Motion carried.</p>

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4.49 Stipulation for Settlement – Zella Silveria, L10076	<p><i>Discussion:</i> A Stipulation for Settlement was received from Zella Silveria, LPN, seeking the Board's consideration and approval of it's terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12-1-14 (3)(5) and NDAC 54-02-07-01, 1 (5)(6)(7).</p> <p><i>Motion:</i> Rustvang, seconded by Smith to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR ZELLA SILVERIA, LPN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> ◆ SUSPEND THE LICENSE FOR TWO YEARS; HOWEVER THE SUSPENSION SHALL BE STAYED FOR TWO YEARS, DURING WHICH STAY THE LICENSE SHALL BE ENCUMBERED FOR TWO YEARS AND THE TERMS SET OUT IN THE BOARD ORDER. ◆ ASSESS A \$600 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Benson, yes; Christianson, absent; Frank, yes; Levi, yes; Mayer, yes; Price, absent; Rustvang, yes; Traynor, yes; Smith, yes. 7 yes, 0 no, 2 absent. Motion carried.</p>
4.50 Stipulation for Settlement – Melissa Rooke	<p><i>Discussion:</i> A Stipulation for Settlement was received from Melissa Rooke, LPN, seeking the Board's consideration and approval of it's terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12-1-14 (3)(5)(6) and NDAC 54-02-07-01, 1 (5)(6)(9).</p> <p><i>Motion:</i> Traynor, seconded by Levi to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR MELISSA ROOKE RN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> ◆ SUSPEND THE RN LICENSE FOR ONE YEAR; ◆ ASSESS A \$1,200 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Benson, yes; Christianson, absent; Frank, yes; Levi, yes; Mayer, yes; Price, absent; Rustvang, yes; Traynor, yes; Smith, yes. 7 yes, 0 no, 2 absent. Motion carried.</p>
4.71 Request for Reinstatement – Karen Bjorgo, R24075	<p><i>Discussion:</i> Karen Bjorgo was present for this agenda tem and requested reinstatement of her RN license. The board reviewed a history of the board action taken regarding Ms. Bjorgo's RN license and discussed the Disciplinary Review Panel recommendation to encumber the license for three years with participation in the Workplace Impairment Program during the encumbrance. Ms. Bjorgo discussed her history, support system and progress with the board.</p> <p><i>Motion:</i> Traynor, seconded by Rustvang: GRANT KAREN BJORGO'S REQUEST FOR REINSTATEMENT OF THE RN LICENSE TO ENCUMBERED STATUS FOR THREE YEARS, WITH PARTICIPATION IN THE WORKPLACE IMPAIRMENT PROGRAM DURING THE PERIOD OF ENCUMBRANCE ACCORDING TO THE TERMS SET OUT IN THE BOARD ORDER AND THE WORKPLACE IMPAIRMENT PROGRAM AGREEMENT.</p> <p><i>Roll call vote:</i> Benson, yes; Christianson, absent; Frank, yes; Levi, yes; Mayer, yes; Price, absent; Rustvang, yes; Traynor, yes; Smith, yes. 7 yes, 0 no, 2 absent. Motion carried.</p>
4.11 – Miscellaneous	<p>Notice of Suspension issued to Kathy Miller, L10226, Fargo, ND on May 12, 2011 until all unpaid fees owed are fully paid to the board. Ms. Miller has fully paid all unpaid fees owed to the Board (July 6, 2011) and suspension of Licensee's license to practice as LPN is reinstated to encumbered licensure status (<i>Order for Reinstatement of License</i>).</p> <p>Notice of Suspension issued to Jacquelyn Seaver, L10402, Rugby, ND, on July 12, 2011 for violating terms and conditions of Stipulation for Settlement dated September 16, 2010. License automatically SUSPENDED for a period of two years.</p> <p>Notice of Suspension issued to Doreen Homuth, R32181, Grand Forks, ND on July 12, 2011 for violating terms and conditions of Stipulation for Settlement dated May 20, 2010. License is automatically SUSPENDED for a period of three years.</p> <p><i>Discussion:</i> The "Guidelines for Violations/Recommended Disciplinary Action Revision" have been revised related to penalty fees for practice without a registration for UAP/MAlli. The fees have been changed to be consistent with RN/LPN penalty fees time frames, and the fees are half those for licensed nurses.</p> <p><i>Motion:</i> Smith, seconded by Traynor to: ACCEPT THE REVISED GUIDELINES FOR VIOLATIONS/RECOMMENDED DISCIPLINARY ACTION.</p> <p><i>Roll call vote:</i> Benson, yes; Christianson, absent; Frank, yes; Levi, yes; Mayer, yes; Price, absent; Rustvang, yes; Traynor, yes; Smith, yes. 7 yes, 0 no, 2 absent. Motion carried.</p>
4.12 – Guidelines for Violations/Recommended Disciplinary Action Revision	<p><i>Discussion:</i> In accordance with the 2010-2013 Strategic Plan, the Program Monitoring Committee had recommended that an audit be done of the disciplinary and non-disciplinary programs. Request for Proposals were sought, and the board reviewed and proposals from two companies, Citizen Advocacy Center (CAC) and Federation of Association of Regulatory Boards (FARB). The board reviewed the expertise and experiences, the proposed audit processes and time frames and the proposed fees of both proposals. Staff will apply for funding for the audit from NCSBN.</p> <p><i>Motion:</i> Traynor, seconded by Rustvang to: APPROVE THE REQUEST FOR PROPOSAL FROM FEDERATION OF ASSOCIATION OF REGULATORY BOARDS (FARB).</p> <p><i>Roll call vote:</i> Benson, yes; Christianson, absent; Frank, yes; Levi, yes; Mayer, yes; Price, absent; Rustvang, yes; Traynor, yes; Smith, yes. 7 yes, 0 no, 2 absent. Motion carried.</p>
4.13 Audit Proposals	

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AGENDA	ACTION
5.11 NEC Task Force Recommendations following evaluation of present survey process (NEC)	<p><i>Discussion:</i> The Nursing Education Committee convened a task force in Spring 2011 charged with conducting a comprehensive evaluation of the present nursing education program survey processes and logistics. All nursing programs were surveyed for feedback with an 83% response rate. The task force developed a "Summary of Recommendations" based on review of the survey results and the NEC reviewed the 16 recommendations in detail.</p> <p><i>Motion from Nursing Education Committee:</i></p> <p style="text-align: center;">THE NURSING EDUCATION COMMITTEE RECOMMENDS THAT THE BOARD:</p> <ul style="list-style-type: none"> • APPROVE THE REVISIONS TO THE SURVEY PROCESS FOR NURSING EDUCATION PROGRAMS DOCUMENT, AS DELINEATED IN THE NEC TASK FORCE "SUMMARY OF RECOMMENDATIONS," DATED JUNE 28, 2011. <p><i>Roll call vote:</i> Benson, yes; Christianson, absent; Frank, yes; Levi, yes; Mayer, yes; Price, absent; Rustvang, yes; Traynor, yes; Smith, yes. 7 yes, 0 no, 2 absent. Motion carried.</p>
5.21 Request for Board recognition of SD RN Refresher Course	<p><i>Discussion:</i> Grace Rhodes has requested the board to allow her to finish the SDSU Refresher Course in the state of ND. She has completed the theory portion of the course and has the clinical portion to complete and has since moved to ND. The board needs to recognize the course in order to Ms. Rhodes to qualify for the exemption in the ND Practices Act for refresher course students. Ms. Rhodes intends to complete the additional number of clinical hours required for ND refresher courses and become licensed in ND upon completion of the course.</p> <p><i>Motion:</i> Traynor, seconded by Levi to: GRANT RECOGNITION OF THE SOUTH DAKOTA RN REFRESHER COURSE OFFERED THROUGH SDSU AS AN EXCEPTION FOR THE CASE OF GRACE RHODES ACCORDING TO NDAC 54-02-05-05, NON-PRACTICING NURSES.</p> <p><i>Roll call vote:</i> Benson, yes; Christianson, absent; Frank, yes; Levi, yes; Mayer, yes; Price, absent; Rustvang, yes; Traynor, yes; Smith, yes. 7 yes, 0 no, 2 absent. Motion carried.</p>
5.41 Request for Board approval: Revised Policy – "Guidelines for Out-of-State Nursing Education Programs Seeking Student Nurse Placement in ND"	<p><i>Discussion:</i> The board reviewed a revised "ND Board of Nursing Guidelines for Out of State Nursing Education Programs Seeking Student Placement in North Dakota" that addresses changes to the process as a result of changes from HB1092. The law now requires written notification to the board and contingent upon clinical site availability from a program if they have students obtaining clinical experience in ND. The guidelines address the process for requesting recognition for the purpose of student clinical placement in ND. The recognition process has a non-refundable application fee of \$300. The board discussed the recognition time frame. As proposed, the time frame was for a two year period with an annual fee assessed. After much discussion, the board directed staff to revise the document for an annual recognition time frame to be consistent with the application and fee. The board also discussed the requirement for the program to possess current authorization or voluntary exemption from ND Department of Career & Technical Education.</p> <p><i>Motion:</i> Rustvang, seconded by Smith to: APPROVE THE REVISED POLICY ENTITLED "GUIDELINES FOR OUT OF STATE NURSING EDUCATION PROGRAMS SEEKING STUDENT NURSE PLACEMENT IN ND" ACCORDING TO NDCC 43-12-1-04, PERSONS EXEMPT FROM PROVISIONS OF CHAPTER.</p> <p><i>Roll call vote:</i> Benson, yes; Christianson, absent; Frank, yes; Levi, yes; Mayer, yes; Price, absent; Rustvang, yes; Traynor, yes; Smith, yes. 7 yes, 0 no, 2 absent. Motion carried.</p>
5.42 Nursing Education Loan Applicants (NEC)	<p><i>Discussion:</i> The Nursing Education Committee reviewed applications for Nursing Education Loan awards for the 2011-2012 academic year. There were a total of 54 initial applications and 11 reapplications. The amount of available funding is approximately \$81,900. The funding is derived from \$10,00 of each renewal and reactivation fee received by the board. Three of the 54 applicants meet the requirements but are in need of additional information. One applicant needs a student status form from the school, and the other two applicants must pass the NCLEX licensing examination in order to be accepted into the program.</p> <p><i>Motion from the Nursing Education Committee to:</i> RECOMMEND THAT THE FOLLOWING AWARDS OF THE QUALIFIED NURSING EDUCATION LOAN APPLICANTS BE HELD FOR RECEIPT OF THE FOLLOWING DOCUMENTS:</p> <ul style="list-style-type: none"> • ANNETTE LUCIER FOR AN AWARD PENDING RECEIPT OF STUDENT STATUS FORM. • MACKINSEY FOSTER AND TANESSA KUCK FOR AN AWARD PENDING SUCCESSFUL PASSING OF THE NCLEX EXAMINATION AND ENROLLMENT CONFIRMATION. <p><i>Roll call vote:</i> Benson, yes; Christianson, absent; Frank, yes; Levi, yes; Mayer, yes; Price, absent; Rustvang, yes; Traynor, yes; Smith, yes. 7 yes, 0 no, 2 absent. Motion carried.</p>
5.42 Nursing Education Loan Applicants (NEC)	<p><i>Discussion:</i> The committee reviewed two different options presented for awarding loans, and chose the option that awards each qualified application 53% of the total amount for which they are eligible. The amount of the Nursing Education Committee recommendation needs to be revised due to a mathematical miscalculation.</p> <p><i>Motion:</i> Traynor, seconded by Frank to: RECOMMEND ACCORDING TO NDAC 54-04.1 NURSING EDUCATION LOANS APPROVE THE ATTACHED INDIVIDUALS FOR THE NURSING EDUCATION LOAN FOR A TOTAL AWARDED OF \$81,967 WHICH INCLUDES \$700 FOR REFRESHER COURSE STUDENTS. (SEE ATTACHED DOCUMENT).</p> <p><i>Roll call vote:</i> Benson, yes; Christianson, absent; Frank, yes; Levi, yes; Mayer, yes; Price, absent; Rustvang, yes; Traynor, yes; Smith, yes. 7 yes, 0 no, 2 absent. Motion carried.</p>

North Dakota Board of Nursing Meeting Minutes – July 14, 2011

AGENDA	ACTION
5.43 Trend: Nursing Education Loan Applicants	The board reviewed a chart of trends for Nursing Education Loan applicants during the last four years. In 2008 there were a total of 68 applicants, in 2009 there were 48 applicants, in 2010 there were 39 applicants, and in 2011 there were 65 applicants.
5.44 New Nursing Chairs/Deans/Interims: MSU, UND, NDSU	The board has been informed of changes in the following chair/dean positions: Minot State University – Mary Smith, RN, MS, Interim Chair and search is being conducted for new Chair. ND State University - Dr. Mary Margaret Mooney has been appointed as the Interim Department Chair – search being conducted for permanent replacement. University of ND – Dr. Denise Komlewicz, RN, FAAN has been appointed as Dean of the College of Nursing beginning August 1, 2011.
7.11 Report on Implementation and Transition of the UAP/MA I & II to Nurse Aide Registry (ND Dept of Health)	<i>Discussion:</i> The board reviewed a news release that was distributed by the North Dakota Department of Health regarding the transition of the Regulation of the Nurse Aide Registry. The board also reviewed the "Transfer Unlicensed Assistive Person & Medication Assistant I & II to ND Dept of Health. Incomplete applications were delivered to the ND Dept of Health for a decision as to whether or not those applicants will be added to the Dept of Health registry. <i>Motion:</i> Smith, seconded by Levi: ACCEPT THE REPORT ON THE IMPLEMENTATION AND TRANSITION OF THE UNLICENSED ASSISTIVE PERSON/MEDICATION ASSISTANT I & II REGISTRY TO NURSE AIDE REGISTRY (HB 1041). <i>Roll call vote:</i> Benson, yes; Christianson, absent; Frank, yes; Levi, yes; Mayer, yes; Price, absent; Rustvang, yes; Traynor, yes; Smith, yes. 7 yes, 0 no, 2 absent. Motion carried.
7.12 Notification – Program Approval for Medication Assistant Program I & II	The board reviewed the notice sent to the approved Medication Assistant I & II programs regarding the transition in regulation and approval to North Dakota Department of Health.
7.13 Practice Statements – NP Committee a) Markman Hair Implantar b) Delegation of Peritoneal Dialysis c) Limited Ultrasound d) Removal of Implanted Tunneled Catheter e) Removal of Tunneled Catheter	<i>Discussion:</i> The Nurse Practice Committee met on June 14, 2011. The committee reviewed five practice statements that staff recommended should be retire. These documents address practice matters that have been incorporated into standards of practice prescribed by the Board or profession or are incorporated into updated practice statements. Facilities are also encouraged to use the <i>Decision-Making Model</i> for determining scope of practice. <i>Motion from the Nurse Practice Committee to:</i> RECOMMEND THE BOARD RETIRE THE FOLLOWING PRACTICE STATEMENTS (A) MARKMAN HAIR IMPLANTAR (B) DELEGATION OF PERITONEAL DIALYSIS (C) LIMITED ULTRASOUND (D) REMOVAL OF IMPLANTED TUNNELED CATHETER (E) REMOVAL OF TUNNELED CATHETER (NPC 9.5) <i>Roll call vote:</i> Benson, yes; Christianson, absent; Frank, yes; Levi, yes; Mayer, yes; Price, absent; Rustvang, yes; Traynor, yes; Smith, yes. 7 yes, 0 no, 2 absent. Motion carried.
7.21 Nursing Needs – High School Student Survey – Patricia Moulton PhD – July 14 @ 11:00 a.m.	Patricia Moulton, PhD, was present to address the board regarding the results of the Year 9 Nursing Needs Study. Surveys this year related to the ND Nursing Education Consortium and use of technology and simulation equipment, and High School Student Surveys.
7.31 Expiration of certification – grant 90 day extension – Carolyn Leach APRN, WHCNP	<i>Discussion:</i> Carolyn Leach is an advanced practice registered nurse, WHCNP whose certification had expired. Ms. Leach has received a 90-day extension from ANCC and requests the same extension from the board to complete her recertification. <i>Motion:</i> Rustvang, seconded by Traynor to: APPROVE A 90 DAY EXTENSION FOR CAROLYN LEACH, ADVANCED PRACTICE REGISTERED NURSE, WHCNP. <i>Roll call vote:</i> Benson, yes; Christianson, absent; Frank, yes; Levi, yes; Mayer, yes; Price, absent; Rustvang, yes; Traynor, yes; Smith, yes. 7 yes, 0 no, 2 absent. Motion carried.
7.51 Legislative Bills Affecting State Agencies & 7.511 Nurse Aide Registry	The board reviewed a letter from Bergeson, SAAG, to Edward Erickson, AAG with the North Dakota Department of Health regarding concerns related to the emergency rules developed by the Department of Health regarding the nurse aide training, competency evaluation and registry. The department used much of the terminology that was in the board rules, resulting in some references to nursing that would impact the practice of nursing, for which the Department of Health does not have regulatory authority. Bergeson discussed the difference between "literal" and "intent". The adopted emergency rules did not address the concerns expressed by the NDBON.
7.512 Notification of Repeal of Administrative Code	Bergeson indicated that the administrative rules related to unlicensed assistive person, medication assistant I & II and Advanced Practice Registered Nurse need to be repealed as a result legislation passed during the 2011 Session specific to HB 1041 and SB 2148. Bergeson explained the process for repeal or amending of administrative rules previously adopted by the Board according to NDCC § 28-32-18.1.
7.513 Legislative Changes impacting the Health Professions	The board reviewed a summary of legislative changes impacting the Health Professions which were HB1041, SB2148, HB1092 and SB2035.
7.52 Legislative Committees	None
7.53 Communications with Senators and Representatives	The board discussed the issues related to approaching legislators and it was recommended that the board set up a task force or bring in someone to present to the board regarding this subject. It was recommended that Clara Sue Price would be a good resource as a former legislator. It was also suggested to use this as a topic at the upcoming retreat.
7.6 Website and Renewal	Kalanek reported that currently on-line retesting for examination is being developed. On-line renewal of UAP and medication assistants was completed on June 30, 2011. There were 1162 that renewed and 798 non renewals. Those individuals that renewed their registrations have been transferred to the North Dakota Department of Health and their registration was recognized by the Department.
AGENDA	ACTION

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7.71 Report on revisions to position descriptions	Kalanek has reviewed the job description revisions with staff as a result of the changes with the UAP/MA transition. Further discussion will be held at a later date.
12.1 Board Governance & Board Member Role – Review & Orientation – 8:40 a.m.	Brian Bergeson, SAA, reviewed the disciplinary processes for the board. Conflict of interest, recusing, and abstaining from votes were also reviewed. If a case goes to hearing, in administrative law the preponderance of evidence is the standard of proof. The facts need to prove with greater weight that the violation has occurred. Experte communication by board members was discussed, and Bergeson indicated that board members should not discuss individual cases in private or in any other forum other than at an open board meeting. Board members need to remain neutral regarding cases in order to objectively review the facts should a case come before the board for a decision.
12.11 Review of Organizational Chart	<p><i>Discussion:</i> Traynor reviewed the organizational chart of the ND Board of Nursing. It was noted that the line from the ND Board of Nursing to the ND Center for Nursing be a dotted line.</p> <p><i>Motion:</i> Traynor, seconded by Levi to: ADOPT THE ND BOARD OF NURSING ORGANIZATIONAL CHART WITH REVISION FOR DOTTED LINE FROM ND BOARD OF NURSING TO ND CENTER FOR NURSING.</p> <p><i>Roll call vote:</i> Benson, yes; Christianson, absent; Frank, yes; Levi, yes; Mayer, yes; Price, absent; Rustvang, yes; Traynor, yes; Smith, yes. 7 yes, 0 no, 2 absent. Motion carried.</p>
12.2 BON Committee Appointment	<p><i>Discussion:</i> The board chose committee assignments for the 2011-2012 calendar year.</p> <p><i>Motion:</i> Traynor, seconded by Levi to: APPROVE THE 2011-2012 COMMITTEE ASSIGNMENTS:</p> <p>Executive Committee: Benson, Traynor, Christianson Center for Nursing: To be decided (Christianson) Program Monitoring Committee: Smith, Mayer, Frank Nursing Education Committee: Traynor, Levi, Price Finance Committee: Christianson, Levi, Traynor Nursing Practice Committee: Frank, Benson, Mayer Technology Committee: Traynor, Rustvang, Smith Risk Management Committee: Benson Prescription Drug Monitoring Committee: Rustvang</p> <p><i>Roll call vote:</i> Benson, yes; Christianson, absent; Frank, yes; Levi, yes; Mayer, yes; Price, absent; Rustvang, yes; Traynor, yes; Smith, yes. 7 yes, 0 no, 2 absent. Motion carried.</p>
12.4 Attendance at Meeting Reports 12.5 Dakota Nurse Connection – New Board Members	Board members are asked to review meetings they can attend and e-mail Kalanek if they wish to attend as a board representative. New Members will be highlighted in the upcoming issue.
12.7 2011-2012 Meeting Dates	<p><i>Discussion:</i> Board members reviewed upcoming meeting dates for 2011-2012. All meetings are the third Thursday and Friday of the odd numbered month, with the exception of the March 2012 meeting, due to a conflict with Midyear meeting and July 2012 meeting due to a staff conflict.</p> <p><i>Motion:</i> Levi, seconded by Smith to: APPROVED THE FOLLOWING DATES FOR 2011-2012:</p> <ul style="list-style-type: none"> • JULY 14-15, 2011 ANNUAL MEETING • SEPTEMBER 14, BOARD RETREAT • SEPTEMBER 15 & 16 • NOVEMBER 17 & 18 • JANUARY 19 & 20, 2012 • MARCH 22 & 23 (FOURTH WEEK) • MAY 17 & 18 • JULY 12-13, 2012 ANNUAL MEETING (SECOND WEEK) <p><i>Roll call vote:</i> Benson, yes; Christianson, absent; Frank, yes; Levi, yes; Mayer, yes; Price, absent; Rustvang, yes; Traynor, yes; Smith, yes. 7 yes, 0 no, 2 absent. Motion carried.</p>
12.8 Updated Name & Addresses for Board Members	Updates for contact information were obtained.
12.9 Frequently Used Acronyms	Frequently used Acronyms were listed and distributed.

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AGENDA	ACTION
8.32 Prescriptive Authority Applications	The following applicants have submitted prescriptive authority applications since the last meeting: Samuel Held, FNP Lalana Ledford, GNP Kathryn Burgardt, FNP Lindsey Szczepanski, WHNP Jessica Larson, FNP Kimberly Myklebust, FNP Heather Czywczynski, FNP Trent Blitz, FNP Ann Mason, FNP Amy Hestbeck, GNP Roxann Brown, FNP CP: Roy Cordy, MD CP: Thomas Peterson, MD CP: Frederick Jones, MD CP: Kim Konzak-Jones, MD CP: Russell Petty, MD CP: Robert Hicks, MD CP: Michael Blacksmith, DO CP: Hans Bjellum, MD CP: James Brosseau, MD CP: Majid Ghazi, MD CP: Michael Dailloio, MD

CONSENT AGENDA:

8.1 NCSBN
8.11 Nursys@ Member Board Statistics
8.12 2011 Annual Meeting State Update
8.2 Office Management
8.3 Nursing Practice
8.31 Summary of practice calls
8.32 Prescriptive Authority Applications
8.4 Workplace Impairment Program Report
8.41 Statistics
8.5 Unlicensed Assistive Person/Medication Assistant
8.51 Testing Summary Report
8.52 NNAAP Testing
8.53 NNAAP Test Center Agreement
8.6 Licensure
8.61 Licensed Nurse Statistics
8.62 UAP Stats
8.7 Discipline
8.71 Discipline Statistics/Case Activity Report
8.8 Legal Counsel
8.9 Education
8.91 Ratification of CE Approval
8.92 Out-of-State Students
8.93 Education Dialogue
8.94 NCLEX Exam Scheduling Concern

BOARD COMMITTEES:

9.0 Program Monitoring Committee	
9.1 Nursing Education Committee	July 13 th , 2011, discussed in earlier agenda items
9.2 Finance Committee	
9.3 Executive Committee	
9.4 Prescriptive Authority Committee	
9.5 Nursing Practice Committee	June 14 th , 2011, discussed recommendation to retire practice statements with 7.13 Reviewed minutes of the June 14 th meeting. One committee member has resigned due to a move out of state.
9.6 Prescription Drug Monitoring Program Committee	Will be meeting on July 21.
9.7 Technology Committee	Will set up meeting before the September meeting.

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UPCOMING MEETINGS & REPORT OF MEETINGS ATTENDED:

10.1 National Council of State Boards of Nursing Annual Meeting. August 3-5, 2011
10.2 NCSBN Monthly Meetings by teleconference calls and onsite:
10.2-1 Policy Call
10.2-2 Education Consultants
10.2-3 Discipline Networking Call
10.2-4 EO Network – May 16
10.2-5 NLCA Meeting – August 2
10.2-6 Mid-Year Meeting
10.2-7 NCSBN Executive Officers Leadership Seminar – June 21-23, 2011
10.2-8 Annual Institute of Regulatory Excellence.
10.2-9 IRE Committee
10.2-10 Attorney/Investigator Symposium – May 24-26, 2011
10.2-11 NCLEX Invitational
10.2-12 Practice Consultant Call – May 31, June 29
10.2-13 TERCAP User Conference Call - June 19
10.2-14 IT Summit
10.2-15 ULR Committee
10.2-16 2011 NCSBN Long-term Care Conference, August 23 & 24
10.2-17 2011 Nurse Licensure Compact Administrators – May 31, June 6, 24; July 7
10.2-18 2011 Emerging Technologies in Nursing Education – July 24-26
10.2-19 2011 NCSBN NCLEX Conference, September 26, 2011, San Francisco, CA
10.3 ND Nurse Organization of Nurse Executives – June 6, October 11, 2011
10.5 ND Nurses Association – October 5-6
10.6 ND Rural & Public Health Conference – March 23-25, 2011.
10.7 ND LTCA Conference – May 3-6, 2011
10.8 ND Health Care Association Annual Meeting October 11-13
10.9 2011 NCSBN NLC and Consumer Conference – Challenges for a New Decade: Examining the NLC and Exploring Public Protection – June 8-9, 2011
10.10 Annual FARB Attorney Certification Seminar – September 30 – October 2 (Bergeson)
10.11 ND Dept of Health Nurse Aide Registry Rules Workgroup – June 13-14

The meeting recessed for lunch at 12:00 p.m. and reconvened at 12:30 p.m. on July 14, 2011.
 The meeting adjourned at 4:15 p.m. on July 14, 2011.

Constance B. Kalanek, RN, PhD, FRE
 Executive Director
 Draft 7/20/11

Nursing Education Loan Applicants

Vocational Certificate - LPN

Fiscal Year 2011-2012

<i>Last Name</i>	<i>First Name</i>	<i>Nursing Program</i>	<i>Anticipated grad date</i>	<i>Award</i>
DOCKTER	AMANDA	DAKOTA COLL AT BOTTI	7/30/2012	\$530.00
*****GRAND TOTAL				\$530.00

Nursing Education Loan Applicants

Associates Degree -RN

Fiscal Year 2011-2012

<i>Last Name</i>	<i>First Name</i>	<i>Nursing Program</i>	<i>Anticipated grad date</i>	<i>Award</i>
VERLINDE	TESS	WILLISTON STATE COLL	5/30/2012	\$1,060.00
*****GRAND TOTAL				\$1,060.00

Nursing Education Loan Applicants

Bachelors in Nursing

Fiscal Year 2011-2012

<i>Last Name</i>	<i>First Name</i>	<i>Nursing Program</i>	<i>Anticipated grad date</i>	<i>Award</i>
ALBERT	DANA	JAMESTOWN COLLEGE	5/30/2012	\$1,590.00
ALEXANDER	LINDSAY	NDSU	12/30/2012	\$795.00
ANDERSON	KATIE	UND	5/30/2012	\$1,590.00
BAESLER	DORI	UND	5/30/2012	\$1,590.00
BARRY	MICHAEL	UND	12/14/2012	\$795.00
BUTENHOFF	ASHLEY	UND	5/30/2013	\$795.00
CRANDALL	KIMBERLY	MN STATE UNIVERSITY	12/30/2012	\$795.00
FOSTER	MCKINSEY	MINOT STATE UNIV	12/30/2012	\$530.00
FRANZEN	KIMBERLY	UND	12/30/2011	\$795.00
GILBERTSON	BRITNEE	MINOT STATE UNIV	12/30/2012	\$795.00
HAUGSTAD	COURTNEY	MEDCENTER ONE	5/10/2012	\$795.00
HELD	AMANDA	UND	5/30/2012	\$1,590.00
HETLAND	ANGELA	MEDCENTER ONE	5/13/2012	\$795.00
HUFFMAN	DAWN	MINOT STATE UNIV	12/30/2011	\$795.00
KUCK	TANESSA	DSU	5/30/2013	\$795.00
LAWRENCE	TRINA	UND	5/30/2012	\$1,590.00
MCPHERSON	SHANNON	DSU	5/30/2012	\$1,590.00

<i>Last Name</i>	<i>First Name</i>	<i>Nursing Program</i>	<i>Anticipated grad date</i>	<i>Award</i>
MEYER	ERIC	CONCORDIA COLLEGE	5/30/2012	\$795.00
MYHRA	ASHLEY	UND	5/30/2012	\$1,590.00
NAICO	MEGAN	UNIV OF MARY	5/30/2013	\$795.00
NIENHUIS	ANNA	MEDCENTER ONE	5/14/2013	\$795.00
ROEHRICH	NATHAN	UND	5/30/2012	\$795.00
ROLSHOVEN	LINDSAY	UND	5/30/2012	\$1,590.00
RUFVOLD	SAMANTHA	JAMESTOWN COLLEGE	5/30/2013	\$795.00
SECKERSON	MEGAN	MINOT STATE UNIV	5/30/2013	\$795.00
THEIL	KELSEY	MEDCENTER ONE	5/30/2013	\$795.00
THOMPSON	CHELSEI	MEDCENTER ONE	5/30/2013	\$795.00
VALLIER	DUSTI	MINOT STATE UNIV	12/30/2011	\$1,590.00
VAN BRUGGEN	DEANNA	JAMESTOWN COLLEGE	5/30/2013	\$795.00
WILLITS	REBECCA	NDSU	12/30/2012	\$795.00
ZINK	SARA	JAMESTOWN COLLEGE	5/30/2012	\$1,590.00

*******GRAND TOTAL**

\$32,330.00

Nursing Education Loan Applicants

Masters in Nursing

Fiscal Year 2011-2012

<i>Last Name</i>	<i>First Name</i>	<i>Nursing Program</i>	<i>Anticipated grad date</i>	<i>Award</i>
BOYKO	HEATHER	UNIV OF MARY	4/30/2012	\$1,060.00
CAVE	DEBORAH	UNIV OF MARY	5/30/2012	\$2,120.00
CRAWFORD	MELISSA	UNIV OF MARY	5/30/2012	\$2,120.00
DOZAK	TRACY	UND	5/30/2013	\$1,060.00
DRECHSEL	JANET	UNIV OF MARY	4/30/2012	\$2,120.00
ECKROTH	JANEL	UNIV OF MARY	5/30/2012	\$2,120.00
GABRIEL	JAMES	UNIV OF MARY	5/30/2013	\$1,060.00
GISVOLD	CHRISTINA	UNIV OF MARY	5/30/2012	\$2,120.00
JOHNSON	JESSICA	UNIV OF CINCINNATI	12/15/2012	\$1,060.00
JOHNSON	JULIE	UND	5/30/2012	\$2,120.00
KOTRBA	JESSICA	UND	5/30/2012	\$2,120.00
LARSEN	KENDRA	UNIV OF MARY	5/30/2013	\$1,060.00
LUCIER	ANNETTE	UNIV OF MARY	12/30/2012	\$1,060.00
MOE	CHRISTINE	CONCORDIA UNIV - WI	5/30/2012	\$2,120.00
OLAFSON	GAIL	WALDEN UNIVERSITY	6/30/2012	\$2,120.00
PEARSON	PAMELA	UNIV OF MARY	5/30/2012	\$2,120.00
PORTER	SAMANTHA	UND	5/30/2014	\$689.00

<i>Last Name</i>	<i>First Name</i>	<i>Nursing Program</i>	<i>Anticipated grad date</i>	<i>Award</i>
PTACEK	MONICA	GRAND CANYON UNIV	12/30/2012	\$1,060.00
SON	IRINA	UND	12/30/2013	\$689.00
TARNASKY	TRACI	UNIV OF MARY	4/30/2012	\$2,120.00
WALLNER	ASHLEY	UNIV OF MARY	5/30/2013	\$1,060.00
WEISZ	CHERI	WALDEN UNIVERSITY	8/30/2013	\$1,060.00
WIEDRICH	SARA	UNIV OF MARY	4/28/2012	\$2,120.00
*****GRAND TOTAL				\$36,358.00

Nursing Education Loan Applicants

Doctoral Degree

Fiscal Year 2011-2012

<i>Last Name</i>	<i>First Name</i>	<i>Nursing Program</i>	<i>Anticipated grad date</i>	<i>Award</i>
BREWSTER	LEAH	NDSU	5/30/2013	\$1,458.00
BROWN	CAMILLE	NDSU	12/30/2011	\$1,210.00
GULLICKS	KAYLA	NDSU	5/30/2014	\$980.00
GUSTIN	KATHRYN	NDSU	5/30/2013	\$1,458.00
NELSON	ANDREA	NDSU	5/30/2013	\$1,458.00
SCHOENBERG	LISA	NDSU	5/30/2013	\$1,458.00
SWARTZ	JENNIE	COLL OF ST SCHOLASTIC	5/30/2014	\$980.00
THOMPSON	SHILA	SD STATE UNIVERSITY	5/30/2012	\$1,325.00
VIETZ	KAREN	ROCKY MOUNTAIN UNIV	8/15/2013	\$662.00

*******GRAND TOTAL**

\$10,989.00