

## North Dakota Board of Nursing Meeting Minutes – November 17, 2011

Call to Order: November 17, 2011 at 8:30 a.m. – NDBON Board Conference Room – 919 S 7<sup>th</sup> Street, Suite 504, Bismarck ND

Roll Call: Nine board members present as follows:  
 Nelson (Buzz) Benson, RN, President (absent from 1:00 p.m. – 2:30 p.m.)  
 Julie Traynor, RN, Vice-President  
 Deborah Smith, RN  
 Bonny Mayer, LPN  
 Melisa Frank, LPN  
 Charlene Christianson, RN, Treasurer  
 Daniel Rustvang, RN  
 Angela Levi, LPN  
 Clara Sue Price, Public Member

Staff Present:  
 Constance Kalanek, RN, Executive Director  
 Patricia Hill, RN, Asst. Director for Practice & Discipline  
 Jane Hoerner, RN, Associate Director for Education  
 Karla Bitz, RN, Associate Director  
 Julie Schwan, Administrative Services Coordinator

Other individuals were present as indicated on the roster. .

AGENDA	ACTION
1.1 Consent Agenda	<p><i>Discussion:</i> The board reviewed the consent agenda.</p> <p><i>Motion:</i> Traynor, seconded by Levi to:  <b>ADOPT THE CONSENT AGENDA AS DISTRIBUTED.</b></p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes.            9 yes, 0 no, 0 absent. Motion carried.</p>
1.2 Agenda	<p><i>Discussion:</i> The agenda was reviewed as distributed. No changes were identified. Staff asked to reorder and discuss agenda item 5.3 when Bergeson was present.</p> <p><i>Motion:</i> Traynor, seconded by Smith to:  <b>APPROVE THE AGENDA AS DISTRIBUTED WITH ONE ITEM REORDERED.</b></p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes.            9 yes, 0 no, 0 absent. Motion carried.</p>
1.3 Open Forum 9:00 a.m.	No one was present to address the board during open forum.
2.1 September 15, 2011 Meeting Minutes	<p><i>Discussion:</i> The minutes of the September 15, 2011 meeting were reviewed. Two corrections in the roll call were identified. Previous board member Elizabeth Anderson was listed instead of new member Bonny Mayer, and there were eight members present instead of nine.</p> <p><i>Motion:</i> Traynor, seconded by Mayer to:  <b>APPROVE THE MINUTES OF THE SEPTEMBER 15, 2011 MEETING WITH CORRECTIONS.</b></p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes.            9 yes, 0 no, 0 absent. Motion carried.</p>
3.1 Financial Statements	Financial Statements through October 31, 2011 were reviewed. The board reviewed the comparison in actual income expenditures to date from last year to this year. Income is at 28% and expenses at 31% of budgeted.
3.2 Strategic Plan –	No report
3.3 EideBailly Audit Report – 2010-2011 FY (8:40 a.m.)	<p><i>Discussion:</i> Shane Husar with EideBailly was present to address the board regarding the 2010-2011 Audit Report. Husar reviewed the report in detail with the board. One material weakness that was noted and discussed was that the financial statements were prepared by EideBailly and audited by the same firm. In order to eliminate that weakness, the board would need to hire another firm to do the financial reports. Husar indicated it is not cost effective for small businesses and agencies to do this, and about 85% of their clients have this same material weakness noted in their audits.</p> <p><i>Motion:</i> Christianson, seconded by Rustvang to:  <b>ACCEPT THE 2010-2011 FISCAL YEAR AUDIT REPORT.</b></p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes.            9 yes, 0 no, 0 absent. Motion carried.</p>
3.4 Revisions to Personnel Policies	<p><i>Discussion:</i> The board reviewed proposed revisions to the personnel policies related to hours of operation and telecommuting. During the summer, the board office has closed at 3:00 p.m. on Friday and the policy revision would extend those hours year around. Staff are required to use vacation time or make up the hours for early closing. The office is currently open 43 hours each week. The board also reviewed provisions for a telecommuting arrangement for employees using the Office of Management and Budget (OMB) policy as a template.</p> <p><i>Motion:</i> Traynor, seconded by Frank to:  <b>ACCEPT THE REVISIONS TO PERSONNEL POLICIES RELATED TO HOURS OF OPERATION AND TELECOMMUTING.</b></p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes.            9 yes, 0 no, 0 absent. Motion carried.</p>

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3.5 Receipt of funding for Non-Disciplinary and Disciplinary Audit	<p>Amy Richardson from Atkinson and Atkinson, LLC was present to observe the Nursing Education Committee held November 16 and this board meeting. The firm was retained by the board to audit the disciplinary and non-disciplinary functions of the board; however the scope of the work has been expanded to include all functions of the board. The board received a grant from NCSBN to cover the cost of the audit. The firm plans to submit a preliminary report to the board in March with the final report in May. Staff request the Executive Committee be charged with oversight for this audit and recommendations as the audit progresses.</p> <p><i>Discussion:</i> Smith, seconded by Price that:  <b>THE BOARD CHARGE THE EXECUTIVE COMMITTEE TO OVERSEE AND PARTICIPATE IN THE ANALYSIS OF BOARD PROCESSES AND THE REVIEW OF THE INITIAL REPORTS FOR THE AUDIT.</b></p> <p><i>Roll call vote:</i> Benson, absent; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes.            8 yes, 0 no, 1 absent. Motion carried.</p>																									
4.1 Administrative Settlement – Practice	<p><i>Discussion:</i> Four individuals have signed and submitted administrative settlements for practice without a license/registration since the last meeting. The settlements were reviewed and considered by the board.</p> <p><i>Motion:</i> Rustvang, seconded by Frank to:  <b>ACCEPT THE ADMINISTRATIVE SETTLEMENTS FOR PRACTICE WITHOUT A LICENSE/REGISTRATION FOR THE FOLLOWING:</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">NAME</th> <th style="text-align: left;">Lic/Reg #</th> <th style="text-align: left;">City, State</th> <th style="text-align: left;">Sanction</th> <th style="text-align: left;">Penalty Fee</th> </tr> </thead> <tbody> <tr> <td>Berg, Rosalynn</td> <td>RN Endorsement Applicant</td> <td>Park Rapids, MN</td> <td>Reprimand</td> <td>\$200</td> </tr> <tr> <td>Houle, Sharon</td> <td>R11400</td> <td>Fargo, ND</td> <td>Reprimand</td> <td>\$1000</td> </tr> <tr> <td>Savey, Stephanie</td> <td>RN Exam Applicant</td> <td>Oakes, ND</td> <td>Reprimand</td> <td>\$200</td> </tr> <tr> <td>Strassburg, Tami</td> <td>RN Endorsement Applicant</td> <td>Brooks, MN</td> <td>Reprimand</td> <td>\$200</td> </tr> </tbody> </table> <p><i>Roll call vote:</i> Benson, absent; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes.            8 yes, 0 no, 1 absent. Motion carried.</p>	NAME	Lic/Reg #	City, State	Sanction	Penalty Fee	Berg, Rosalynn	RN Endorsement Applicant	Park Rapids, MN	Reprimand	\$200	Houle, Sharon	R11400	Fargo, ND	Reprimand	\$1000	Savey, Stephanie	RN Exam Applicant	Oakes, ND	Reprimand	\$200	Strassburg, Tami	RN Endorsement Applicant	Brooks, MN	Reprimand	\$200
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4.3 Voluntary Surrender	<p><i>Discussion:</i> Two individuals have submitted a voluntary surrender, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Voluntary Surrender.</p> <p><i>Motion:</i> Frank, seconded by Levi to:  <b>APPROVE AND ACCEPT THE TERMS OF THE PROPOSED VOLUNTARY SURRENDERS AS FINAL ORDERS OF THE BOARD FOR THE FOLLOWING INDIVIDUALS:</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">NAME</th> <th style="text-align: left;">LIC/REG#</th> <th style="text-align: left;">CITY, STATE</th> <th style="text-align: left;">PENALTY FEE</th> </tr> </thead> <tbody> <tr> <td>Peterson, Janet</td> <td>L9550</td> <td>Hazen, ND</td> <td>\$200</td> </tr> <tr> <td>Nodland, Shannon</td> <td>R25713</td> <td>Mandan, ND</td> <td>\$200</td> </tr> </tbody> </table> <p><i>Roll call vote:</i> Benson, absent; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes.            8 yes, 0 no, 1 absent. Motion carried.</p>	NAME	LIC/REG#	CITY, STATE	PENALTY FEE	Peterson, Janet	L9550	Hazen, ND	\$200	Nodland, Shannon	R25713	Mandan, ND	\$200													
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4.41 Stipulation for Settlement – Aldeen Klain, R16745	<p><i>Discussion:</i> A Stipulation for Settlement was received from Aldeen Klain, RN, seeking the Board's consideration and approval of its terms. Smith recused herself from this agenda item. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3). Ms. Klain was present to discuss her stipulation and although she signed the agreement, has requested the board consider a lesser penalty for the violations. The board discussed the situation that led to the violations. The board discussed issuing a letter of concern rather than a reprimand as agreed to in the board order.</p> <p><i>Motion:</i> Rustvang, seconded by Traynor to:  <b>REJECT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR ALDEEN KLAIN, RN, AND ISSUE A LETTER OF CONCERN.</b></p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, recuse; Traynor, yes.            8 yes, 0 no, 1 recuse, 0 absent. Motion carried.</p>																									
4.42 Stipulation for Settlement – Jeffery Huerd, R33098	<p><i>Discussion:</i> A Stipulation for Settlement was received from Jeffery Huerd, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5) and NDAC 54-02-07-01.1 (5)(6)(7).</p> <p><i>Motion:</i> Rustvang, seconded by Price to:  <b>ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR JEFFERY HUERD, RN, AND ENTER ITS ORDER TO:</b></p> <ul style="list-style-type: none"> <li>◆ <b>ISSUE A REPRIMAND;</b></li> <li>◆ <b>ASSESS A \$500 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND</b></li> <li>◆ <b>OTHER TERMS AS SET OUT IN BOARD ORDER.</b></li> </ul> <p><i>Roll call vote:</i> Benson, absent; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes.            8 yes, 0 no, 1 absent. Motion carried.</p>																									

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AGENDA	ACTION
4.43 Stipulation for Settlement – Rebecca Roets, L11687	<p><i>Discussion:</i> A Stipulation for Settlement was received from Rebecca Roets, LPN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5) and NDAC 54-02-07-01.1 (5)(6)(7).</p> <p><i>Motion:</i> Christianson, seconded by Mayer to:  <b>ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR REBECCA ROETS, LPN, AND ENTER ITS ORDER TO:</b></p> <ul style="list-style-type: none"> <li>• <b>ISSUE A REPRIMAND;</b></li> <li>• <b>ASSESS A \$600 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND</b></li> <li>• <b>OTHER TERMS AS SET OUT IN BOARD ORDER.</b></li> </ul> <p><i>Roll call vote:</i> Benson, absent; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
4.44 Stipulation for Settlement – Jason Decker, R33198	<p><i>Discussion:</i> A Stipulation for Settlement was received from Jason Decker, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5) and NDAC 54-02-07-01.1 (5)(6)(7)(8).</p> <p><i>Motion:</i> Levi, seconded by Smith to:  <b>ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR JASON DECKER, RN, ENTER ITS ORDER TO:</b></p> <ul style="list-style-type: none"> <li>◆ <b>SUSPEND THE LICENSE FOR ONE YEAR; HOWEVER THE SUSPENSION SHALL BE STAYED FOR ONE YEAR;</b></li> <li>◆ <b>ASSESS A \$1600 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND</b></li> <li>◆ <b>OTHER TERMS AS SET OUT IN BOARD ORDER.</b></li> </ul> <p><i>Roll call vote:</i> Benson, absent; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
4.71 Request for Reinstatement – Laura Brown, L11139 (11/17 @ 9:15 a.m.)	<p><i>Discussion:</i> Laura Brown was present to request reinstatement of her suspended LPN license. The board reviewed and discussed her treatment and rehabilitation progress with her. The board reviewed and discussed the Disciplinary Review Panel recommendation to reinstate the LPN license to full licensure status.</p> <p><i>Motion:</i> Traynor, seconded by Christianson that:  <b>UPON MEETING ALL LICENSURE REQUIREMENTS THE BOARD GRANT LAURA BROWN'S REQUEST FOR REINSTATEMENT OF THE LPN LICENSE TO FULL LICENSURE STATUS AS SHE HAS COMPLIED WITH THE REQUIREMENTS OF THE BOARD ORDER DATED APRIL 11, 2008.</b></p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.72 Request for Reinstatement – Cameron Petrek, R25487 (11/17 @ 9:20 a.m.)	<p><i>Discussion:</i> Cameron Petrek was present to request reinstatement of her RN license. The board reviewed and discussed his treatment and rehabilitation progress with him. Mr. Petrek does not have practice hours within the past four years and will need to take a refresher course. The board discussed the option of issuing a 90 day encumbered license to allow Mr. Petrek to complete the clinical portion of the course after he has completed the theory component. The board reviewed and discussed the Disciplinary Review Panel recommendation to reinstate his RN license to encumbered status for three years with participation in the Workplace Impairment Program during the period of encumbrance after successful completion of a refresher course.</p> <p><i>Motion:</i> Traynor, seconded by Price that:  <b>UPON MEETING ALL LICENSURE REQUIREMENTS, THE BOARD GRANT CAMERON PETREK'S REQUEST FOR REINSTATEMENT OF THE RN LICENSE TO ENCUMBERED STATUS FOR THREE YEARS, WITH PARTICIPATION IN THE WORKPLACE IMPAIRMENT PROGRAM DURING THE PERIOD OF ENCUMBRANCE AND ACCORDING TO THE TERMS SET OUT IN THE BOARD ORDER AND WORKPLACE IMPAIRMENT PROGRAM AGREEMENT.</b></p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.73 Request for Reinstatement – Rhonda Johnson Skjerva, R32764 (11/17 @ 9:25 a.m.)	<p><i>Discussion:</i> Traynor recused herself for this agenda item and left the room. Rhonda Johnson Skjerva was present to request reinstatement of her suspended nursing license. The board discussed her treatment and rehabilitation progress with Ms. Johnson Skjerva and expressed concern that not enough time had lapsed to determine rehabilitation. The board reviewed and discussed the Disciplinary Review Panel recommendation to deny her request to reinstate her nursing license based on lack of sufficient evidence of rehabilitation. The board decided against putting any time frames on the request for reinstatement and did recognize the fact that Ms. Johnson Skjerva initially self-reported her chemical dependency.</p> <p><i>Motion:</i> Benson, seconded by Christianson to:  <b>DENY RHONDA JOHNSON SKJERVA'S REQUEST TO REINSTATE HER RN LICENSE BASED ON LACK OF EVIDENCE OF SUFFICIENT REHABILITATION.</b></p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, recuse. 8 yes, 0 no, 1 recuse, 0 absent. Motion carried.</p>

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4.74 Request for Reinstatement – Janelle Anderson, R29138	<p><i>Discussion:</i> Janelle Anderson is under a current board ordered 18 month encumbrance dated November 18, 2010. Ms. Anderson has requested a review of her file to consider an early reinstatement of her license to full and clear status at 15 months, which would be February 2011. The board reviewed and discussed the Disciplinary Review Panel recommendation to deny the request until all terms of the board order, including the eighteen month encumbrance, have been met.</p> <p><i>Motion:</i> Traynor, seconded by Levi to: <b>DENY JANELLE ANDERSON'S REQUEST FOR REINSTATEMENT OF HER ENCUMBERED RN LICENSE TO FULL STATUS UNTIL ALL TERMS OF THE BOARD ORDER, INCLUDING THE TERM OF EIGHTEEN (18) MONTHS ENCUMBRANCE HAVE BEEN MET.</b></p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.8 – Request for Reconsideration – Suzanne Daniels	<p><i>Discussion:</i> At the September meeting, the board denied a NNAAP application for Suzanne Daniels based on prior discipline by a board of nursing in another jurisdiction and falsification of the application to the ND Board of Nursing. Ms. Daniels submitted an e-mail request that the board reconsider the denial of her NNAAP application, stating she had misread the questions and did not intend to create fraud or deceit with her application answers. She indicated that she read the questions to relate only to her previous CNA registration from 1989. The board reviewed the question that states "Has your registration or nursing license been sanctioned or disciplined by any other jurisdiction?" Ms. Daniels RN license in MO is currently revoked. The board felt the question needed no further clarification.</p> <p><i>Motion:</i> Traynor, seconded by Frank to: <b>DENY SUZANNE DANIELS' REQUEST FOR RECONSIDERATION OF HER NNAAP APPLICATION.</b></p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.11.1 Debra Snodgrass, R33079	<b>Notice of Emergency Suspension</b> issued to Debra Snodgrass, R33079, Westhope, ND on October 10, 2011. Respondent's license is SUSPENDED for 2 years or until retracted, modified or superseded by final disciplinary action of the Board or upon agreement between Respondent and the Board.
4.11.2 Kasey Peterson, R32889 & L11600	<b>Notice of Emergency Suspension</b> issued to Kasey Peterson, R32889 & L11600, Rolla, ND on October 18, 2011. Respondent's license is SUSPENDED for 5 years or until retracted, modified or superseded by final disciplinary action of the Board or upon agreement between Respondent and the Board.
4.11.3 Jennifer Anderson, R36699	<b>Notice of Emergency Suspension</b> sent to Jennifer Anderson, R36699, Ashby, MN on October 20, 2011. Respondent's license is SUSPENDED for 2 years or until retracted, modified or superseded by final disciplinary action of the Board or upon agreement between Respondent and the Board.
4.11.4 Kathy Miller, L10226	<b>Notice of Suspension</b> sent to Kathy Miller, L10226, Fargo, ND on October 24, 2011 for violating terms and conditions of Order for Reinstatement of License dated September 17, 2009 (Encumbrance Order as amended by the Board's order dated July 14, 2011. Respondent's license is automatically SUSPENDED for a period of three (3) years).
4.11.5 Susan Wegner, R21890	<b>Notice of Suspension</b> will be sent to Susan Wegner, R21890, Bismarck, ND on November 18, 2011 for violating terms and conditions of the Workplace Impairment Program dated September 2, 2010. Respondent's license is automatically SUSPENDED for a period of two (2) years.
4.11-1 Investigative Plan Policy Revision	<p><i>Discussion:</i> The board reviewed proposed revisions to the "Investigative Plan" that states "Theft of a prescription drug is a Class C Felony under section 12.1-23.05.2(k)." This law was changed during this past legislative session and added to the policy to clarify the procedure for reporting thefts to law enforcement.</p> <p><i>Motion:</i> Rustvang, seconded by Christianson to: <b>APPROVE THE PROPOSED REVISIONS TO THE INVESTIGATIVE PLAN POLICY RELATED TO THEFT OF A PRESCRIPTION DRUG (NDCC 12.1-23-05.2 (K).)</b></p> <p><i>Roll call vote:</i> Benson, absent; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
5.11 Dickinson State University – AASPN Program (NEC)	<p><i>Discussion:</i> Dr. MaryAnne Marsh, Chair of the DSU Nursing Program was present for the next two agenda items, as well as program representatives in Dickinson via telephone. Staff conducted an on-site survey of the DSU AASPN and BSN Completion Programs on October 4-6, 2011. The Nursing Education Committee reviewed the survey report in detail. There were no issues of non-compliance and three issues of partial compliance noted which all related to academically unqualified faculty: Chapter NDAC 54-03.2-04-03 Practical or Associate Degree Nurse Program Faculty Qualifications, and NDAC 54-03.2-04-06 Non-Nursing Support Courses: Faculty Qualifications, and NDAC 54-03.2-04-08 Employment of Academically Unqualified Faculty. The unqualified faculty are progressing through master's degree programs to meet the requirements of the rules.</p> <p><b><i>Motion from the Nursing Education Committee to:</i></b> <b>RECOMMEND TO THE BOARD TO:</b></p> <ol style="list-style-type: none"> <li><b>1. FIND DICKINSON STATE UNIVERSITY ASSOCIATE OF APPLIED SCIENCE IN PRACTICAL NURSING PROGRAM IN SUBSTANTIAL COMPLIANCE WITH ND ADMINISTRATIVE CODE 54-03.2; AND</b></li> <li><b>2. GRANT FULL APPROVAL OF THE AASPN PROGRAM UNTIL NOVEMBER 2016, WITH AN INTERIM (PAPER) SURVEY SUBMISSION IN NOVEMBER 2016.</b></li> <li><b>3. UPON SATISFACTORY REVIEW OF THE SUBMITTED INTERIM SURVEY DOCUMENT, THE PROGRAM MAY RECEIVE AN ADDITIONAL 5-YEAR APPROVAL UNTIL NOVEMBER 2021.</b></li> </ol> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>

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5.12 Dickinson State University – BS Completion Program (NEC)	<p><i>Discussion:</i> The Nursing Education Committee reviewed the Dickinson State University Bachelor of Science in Nursing Completion Program survey report in detail. The program is in full compliance with all NDAC rules. The board discussed the length of time for the approval, and indicated that there is an annual reporting process that provides the board with updates, as well as monitoring of the NCLEX pass rates. Dr. Marsh indicated that the main challenge for the program at this time is to find housing for students, due to skyrocketing housing costs.</p> <p><i>Motion from the Nursing Education Committee to:</i> <b>RECOMMEND TO THE BOARD TO:</b></p> <ol style="list-style-type: none"> <li>1. <b>FIND DICKINSON STATE UNIVERSITY BACHELOR OF SCIENCE IN NURSING COMPLETION PROGRAM IN FULL COMPLIANCE WITH ND ADMINISTRATIVE CODE 54-03.2; AND</b></li> <li>2. <b>GRANT FULL APPROVAL OF THE BSN COMPLETION PROGRAM UNTIL NOVEMBER 2016, WITH AN INTERIM (PAPER) SURVEY SUBMISSION IN NOVEMBER 2016.</b></li> <li>3. <b>UPON SATISFACTORY REVIEW OF THE SUBMITTED INTERIM SURVEY DOCUMENT, THE PROGRAM MAY RECEIVE AN ADDITIONAL 5-YEAR APPROVAL UNTIL NOVEMBER 2021.</b></li> </ol> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
5.13 United Tribes Technical College: AASPN Program (NEC)	<p><i>Discussion:</i> Evelyn Orth, MSN, Chair of the UTTC Program was present for this agenda item. Staff conducted an on-site survey of United Tribes Technical College AASPN Program on October 19-20, 2011. The Nursing Education Committee reviewed the report in detail. There were no issues of non-compliance and two issues of partial compliance with NDAC 54-03.2 Standards for Nursing Education Programs related to academically unqualified faculty: NDAC Chapter 54-03.2-04-03 Practical or Associate Degree Nurse Program Faculty Qualifications and NDAC 54-03.2-04-06 Non-Nursing Support Courses: Faculty Qualifications. These individuals are pursuing their graduate degrees to become qualified faculty.</p> <p><i>Motion from the Nursing Education Committee to:</i> <b>RECOMMEND TO THE BOARD TO:</b></p> <ol style="list-style-type: none"> <li>1. <b>FIND UNITED TRIBES TECHNICAL COLLEGE ASSOCIATE OF APPLIED SCIENCE IN PRACTICAL NURSING PROGRAM IN SUBSTANTIAL COMPLIANCE WITH ND ADMINISTRATIVE CODE 54-03.2; AND</b></li> <li>2. <b>GRANT FULL APPROVAL OF THE AASPN PROGRAM UNTIL NOVEMBER 2016, WITH AN INTERIM (PAPER) SURVEY SUBMISSION IN NOVEMBER 2016.</b></li> <li>3. <b>UPON SATISFACTORY REVIEW OF THE SUBMITTED INTERIM SURVEY DOCUMENT, THE PROGRAM MAY RECEIVE AN ADDITIONAL 5-YEAR APPROVAL UNTIL NOVEMBER 2021.</b></li> </ol> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
5.14 Turtle Mountain Community College – AASPN Program (NEC)	<p><i>Discussion:</i> Gloria Belgarde, MSN, Faculty at TMCC, was present for this agenda item. A focused on-site survey was conducted on November 2-3, 2011 and the Nursing Education Committee reviewed the report in detail. There was one issue of non-compliance with NDAC 54-03.2-02-05 Nursing Program Evaluation. There were two issues of partial compliance with NDAC 54-03.2-04-01 Faculty Responsibilities and NDAC 54-03.2-05-01. Student Policies. There were two rules identified as "met progressing" in NDAC 54-03.2-06-01 General Curriculum and NDAC 54-03.2-06-07 Nursing Curriculum. It was recommended that the program limit enrollment to 12 students for Fall 2012.</p> <p><i>Motion from Nursing Education Committee to:</i> <b>RECOMMEND TO THE BOARD TO:</b></p> <ol style="list-style-type: none"> <li>1. <b>FIND TURTLE MOUNTAIN COMMUNITY COLLEGE ASSOCIATE OF APPLIED SCIENCE PRACTICAL NURSE PROGRAM IN PARTIAL COMPLIANCE WITH ND ADMINISTRATIVE CODE 54-02.3; AND</b></li> <li>2. <b>GRANT CONTINUED INITIAL APPROVAL OF THE AASPN PROGRAM UNTIL MAY 2013; AND</b></li> <li>3. <b>TURTLE MOUNTAIN COMMUNITY COLLEGE AASPN PROGRAM MAY ADMIT NO MORE THAN 12 STUDENTS IN FALL 2012.</b></li> </ol> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
5.3 Request from ND Department of Corrections Medication Course – NDCC 12-33.1-29	<p><i>Discussion:</i> Bergeson was present for this agenda item. The Medication Assistant Course through ND Department of Corrections that was approved by the board is due for review in November 2011. The program had contacted the ND Department of Health for continued approval as they are now administering the medication assistant program training courses. There remains a statute that was not addressed during the session, NDCC 12.44.1-29 which indicates the Department of Corrections must have a training program approved by the ND Board of Nursing. Representatives from the ND Department of Corrections, ND Board of Nursing, and North Dakota Attorney General's office have met and will need to decide how to address the two conflicting laws. The recommendation is for the board to extend the course approval so that the issues can be researched for a recommended solution.</p> <p><i>Motion:</i> Christianson, seconded by Levi to: <b>APPROVE AN EXTENSION OF APPROVAL FOR THE NORTH DAKOTA DEPARTMENT OF CORRECTION'S MEDICATION I &amp; II COURSES THROUGH MARCH 31, 2012 BASED ON NDCC 12-44.1-29.</b></p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>

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5.41 ND Nurses Association (NDNA) announcement regarding CNE-Net	Becky Graner from the ND Nurses Association was present to discuss some upcoming changes to CNE-Net, their education division. American Nurses Credentialing Center (ANCC) has revised guidelines and fees for approval status and NDNA has determined that it is no longer feasible to continue to approve courses for continuing education. They will be referring inquiries to the WA State Nurses Association, who have hired one NDNA staff to continue with CE Approvals. The NDNA LPN Refresher Course will no longer be offered, and the RN Refresher Course will be reviewed for consideration of continued approval in the next year. All inquiries for refresher courses are being referred to the MN State Community & Technical College. The LPN IV Therapy Program through North Dakota Nurses Association has current approval until July 2015.
5.51 Turtle Mountain Community College – Education Annual Report FY 2010-2011 – request for reprieve	<p><i>Discussion:</i> Staff are requesting that the board grant a reprieve to the Turtle Mountain Community College for submission of data for the 2010-2011 annual nursing education report. They indicate that because the program is in early states of program development, they do not have data for many of the categories. Rather than have gaps in the data, staff prefer that faculty focus on program development rather than the annual report.</p> <p><i>Motion:</i> Traynor, seconded by Christianson to:  <b>GRANT TURTLE MOUNTAIN COMMUNITY COLLEGE AASPN PROGRAM A REPRIEVE FROM SUBMISSION OF THE FY 2010-2011 NURSING EDUCATION ANNUAL REPORT, DUE TO THE NEWNESS OF THE PROGRAM AND, AS SUCH, LACK OF EXISTING DATA FOR SEVERAL KEY CATEGORIES AND TIMEFRAMES WITHIN THE REPORT.</b></p> <p><i>Roll call vote:</i> Benson, absent; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes.            8 yes, 0 no, 1 absent. Motion carried.</p>
5.52 Participation Report – NCLEX Member Board Review	Kalanek, Traynor, and Levi participated in the NCLEX Member Board review. The review is available twice a year, and board members are encouraged to participate.
6.1 2012-2013 LPN License Renewal and Request for limited License – Ann Breckheimer (NDAC 54-02-05-05.2)	<p><i>Discussion:</i> Ann Breckheimer has submitted a 2012-2013 LPN Renewal for limited license. Ms. Beckheimer does not have sufficient practice hours to renew for full licensure, and has a limited scope performing foot cares in one facility.</p> <p><i>Motion:</i> Rustvang, seconded by Mayer to:  <b>APPROVE ANN BRECKHEIMER'S REQUEST FOR A LIMITED LPN LICENSE FOR 2012-2013. (NDAC 54-02-05-05.2)</b></p> <p><i>Roll call vote:</i> Benson, absent; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes.            8 yes, 0 no, 1 absent. Motion carried.</p>
6.2 Initial Medication Assistant III Application – National Center for Competency Testing (NCCT) Certification (NDAC 54-07-05-05 (2) (b))	<p><i>Discussion:</i> Wendy Leigh Jay has submitted an application for Medication Assistant III as a medical assistant. She has certification from NCCT, a certification organization that is not listed in the board's rules as a recognized certification examination. NCCT is recognized by a national certifying body.</p> <p><i>Motion:</i> Christianson, seconded by Levi:  <b>APPROVE THE APPLICATION FOR WENDY LEIGH JAY WITH THE CERTIFYING ORGANIZATION OF NCCT (NDAC 54-07-05-05 (2)(B))</b></p> <p><i>Roll call vote:</i> Benson, absent; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes.            8 yes, 0 no, 1 absent. Motion carried.</p>
6.3 License by Endorsement – Blake Ulveling	<p><i>Discussion:</i> Blake Ulveling has submitted an application for license by endorsement. Mr. Ulveling attended an entry level master's program as he has a bachelor's degree in another field. He completed the pre-licensure requirements of the program, but has not completed the master's degree program. He was licensed by examination in the state of CA. A certificate of completion of the requirements of the bachelor's portion of the program has been received from the program, but is not noted on the transcript. Staff review of the transcript indicates the coursework meets the requirements set out in the rules.</p> <p><i>Motion:</i> Price, seconded by Levi to:  <b>APPROVE BLAKE ULVELING'S APPLICATION FOR LICENSE BY ENDORSEMENT AS HIS APPLICATION MEETS THE REQUIREMENTS OF NDCC 43-12.1-09 INITIAL LICENSURE AND REGISTRATION 2 B. (2).</b></p> <p><i>Roll call vote:</i> Benson, absent; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes.            8 yes, 0 no, 1 absent. Motion carried.</p>
6.4 License by Endorsement – Nancy Gutierrez	<p><i>Discussion:</i> Nancy Gutierrez has submitted an application for license by endorsement. Ms. Gutierrez attended an entry level master's program and has a bachelor's degree in another field. She completed the pre-licensure requirements of the program, but has not completed the master's degree program. A letter of completion of the pre-licensure requirements has been received from the school, but is not noted on the transcript. Ms. Gutierrez was licensed by examination in the state of CA. Staff review of the transcript indicates the coursework meets the requirements set out in the rules.</p> <p><i>Motion:</i> Smith, seconded by Price to:  <b>APPROVE NANCY GUTIERREZ'S APPLICATION FOR LICENSE BY ENDORSEMENT AS HIS APPLICATION MEETS THE REQUIREMENTS OF NDCC 43-12.1-09 INITIAL LICENSURE AND REGISTRATION 2 B. (2).</b></p> <p><i>Roll call vote:</i> Benson, absent; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes.            8 yes, 0 no, 1 absent. Motion carried.</p>
7.21 ND High School Student Survey Results – copy of report	The <i>North Dakota High School Student Survey Results</i> by Patricia Moulton, Center for Nursing was distributed. Dr. Moulton will be presenting the study at the January Board Meeting.
7.31 Comparison of Current Law and rule with APRN Consensus Model	The board reviewed a chart from NCSBN titled "Comparison of Current Law and Rule with the APRN Consensus Model" for North Dakota. This chart lists the APRN requirements of the consensus model and the current law and rule for our state. All ND rules and laws are congruent with the consensus model.

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7.32 Pearson Report 2011 – Board and Nurse Practitioner submit data	The board reviewed a report from Linda J. Pearson related to Nurse Practitioner submissions to the HIPDB and related laws and regulations for the state of ND.
7.33 Advanced Practice Registered Nurse Maps – NCSBN	The board viewed a demonstration of the APRN maps and related data. The information is found at <a href="http://www.ncsbn.org">www.ncsbn.org</a> under the “Nursing Policy & Legislative Efforts” tab, then on APRN Consensus Model, and APRN Maps. A variety of maps are available for APRN regulation by state.
7.41 New video from NLC	The board viewed the video from NCSBN on the Nurse Licensure Compact. The link to the video is provided on the board website under the “LINKS” section in the right hand corner of the website.
7.42 Duplicate Multistate License Reports	The board reviewed the Duplicate Active Multi-State Licenses Report and chart, showing the percentages of active duplicate licenses for each compact state. ND percentage is .09%. Staff indicated some states take longer to inactive licenses after notification of a new compact license, resulting in duplicate active licenses.
7.51 Legislative Bills Affecting State Agencies	None
7.52 Legislative Committees	None
7.53 Communication with Senators and Representatives	None
7.6 Website and Renewal	As of November 15 <sup>th</sup> , a total of 487 LPNs have renewed and 1590 not renewed, 2311 RNs have renewed and 3971 not renewed, 221 APRN/SPRN have renewed and 244 not renewed. The total to date is that 3019 have renewed and 5805 have not renewed.
7.71 Report on Scanning Project	Staff reported that the scanning project to scan the APRN files and WIP files into the board database repository have been completed. The Data Integrity Project through NCSBN which provides disciplinary documents in NURSYS is anticipated to be completed by the end of the year.
9.5 Prescription Drug Monitoring Program Committee	The Prescription Drug Monitoring Program Committee met on November 10 <sup>th</sup> 2011 and was attended by Cheryl Rising, Advanced Practice Registered Nurse, FNP. Rising submitted a summary of the meeting which indicated the Nurse Practitioners are using the drug monitoring program and finding it useful. It was discussed to complete a follow up study and survey of the APRN next year. The committee also discussed communication between and among states, and pain management certification programs and how to distribute information about those programs.
9.6 Technology Committee	<i>Discussion:</i> The Technology Committee met on October 27, 2011. The board reviewed the meeting minutes and discussed the following recommendations: The technology committee considered the request to post agenda items on the board website for public viewing prior to the board meetings. The committee recommends items not be posted on the website and available to the public prior to board acting on the items.
	<b><i>Motion from the Technology Committee to:</i></b> <b>RECOMMEND TO THE BOARD THAT THE AGENDA ITEMS NOT BE POSTED FOR THE PUBLIC AT THIS TIME, BUT CONTINUE TO POST THE AGENDA AND DIRECT STAFF TO MONITOR REQUESTS AND REPORT BACK TO THE TECHNOLOGY COMMITTEE WITH ANY ISSUES.</b>
	<i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.
	<i>Discussion:</i> The committee discussed what documents to store on the members only site and whether all board members should have access to committee agendas and minutes or only those committees that board members are on.
	<b><i>Motion from the Technology Committee to:</i></b> <b>RECOMMEND TO THE BOARD THAT ALL BOARD MEMBERS BE ALLOWED ACCESS TO ALL AGENDAS AND COMMITTEES. MINUTES OF THE COMMITTEE MEETINGS WILL NOT BE POSTED UNTIL THE BOARD HAS TAKEN ACTION.</b>
	<i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.
	<i>Discussion:</i> The committee discussed that in the past, the January meeting has been broadcast through IVN for students throughout the state. Because the board now has the technology available at every meeting, the January meeting is no longer designated for IVN viewing. Several schools have indicated their planned attendance through the IVN for January. The committee discussed costs of IVN incurred with past broadcast meetings. The committee directed staff to set up a test of multiple sites prior to the January board meeting.
	<b><i>Motion from the Technology Committee to:</i></b> <b>RECOMMEND TO THE BOARD THAT THE BOARD NOT BE RESPONSIBLE FOR COSTS INCURRED FOR THE USE OF THE IVN SYSTEM FOR MEETINGS BROADCAST AT THE REQUEST OF THE NURSING PROGRAMS.</b>
<i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.	

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9.6 Technology Committee (continued)	<p><i>Discussion:</i> The committee discussed use of the board room and technology by outside entities, such as the Center for Nursing and CUNEA. Bergeson reviewed liability issues and made recommended changes to the Acceptable Use Agreement.</p> <p><b><i>Motion from the Technology Committee to:</i></b>  <b>RECOMMEND TO THE BOARD TO APPROVE THE REVISIONS TO THE ACCEPTABLE USE AGREEMENT WHICH RELATES TO USE OF THE COMPUTER FOR THE PURPOSE OF CHECKING E-MAILS, BOTH PERSONAL AND WORK RELATED.</b></p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes.            9 yes, 0 no, 0 absent. Motion carried.</p> <p><i>Discussion:</i> The committee discussed the use of e-mail on the board assigned laptop computers, and it was decided that board members could check personal and business and board e-mails. The committee also discussed setting up internet base g-mail accounts for board use. There was much discussion regarding the g-mail accounts, and it was decided to table the following recommendation until the next meeting after additional information is obtained by the technology committee:</p> <p><b><i>Motion from the Technology Committee to:</i></b>  <b>RECOMMEND TO THE BOARD THAT ALL BOARD MEMBERS BE ASSIGNED A GMAIL ACCOUNT FOR BOARD RELATED E-MAILS.</b></p> <p><b>MOTION TABLED.</b></p>
9.8 Center for Nursing Board	The Center for Nursing Board met October 28 and all materials of the meeting, minutes, bylaws, travel policy, and Open Records law were available for board review.

**CONSENT AGENDA:**

8.1 NCSBN
8.11 2011 Annual Meeting
8.12 2011 Mid-Year Meeting Minutes
8.13 Summary of Recommendations to the 2011 Delegate Assembly
8.2 Office Management
8.21 Technology Acceptable Use Agreement
8.3 Nursing Practice
8.31 Summary of practice calls
8.32 Prescriptive Authority Applications
8.33 AANP Advanced Practice Registered Nurse Practice
8.34 Notice from Medcenter One Home Health & Hospice
8.4 Workplace Impairment Program Report
8.41 Statistics
8.5 Unlicensed Assistive Person/Medication Assistant
8.51 Testing Summary Report
8.52 NNAAP Testing
8.6 Licensure
8.61 Licensed Nurse Statistics
8.62 NCLEX-RN – none
8.63 NCLEX-PN – none
8.7 Discipline
8.71 Discipline Statistics/Case Activity Report
8.72 NLC Case Log
8.8 Legal Counsel
8.9 Education
8.91 Ratification of CE Approval
8.92 Report of Out-of-State Students ( Fall 2011)
8.93 Education Dialogue (July & August 2011)

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### BOARD COMMITTEES:

9.0 Program Monitoring Committee	
9.1 Nursing Education Committee	November 16 – In addition to other items on the agenda, the committee discussed the electronic submission of the Nursing Education Annual Report data. The program is not yet available, with a goal of December 1 <sup>st</sup> for submission.
9.2 Finance Committee	
9.3 Executive Committee	
9.4 Nursing Practice Committee	Need to set a date in January.
9.5 Prescription Drug Monitoring Program Committee	November 10
9.6 Technology Committee	December 8;
9.7 Risk Management Committee	
9.8 Center for Nursing	October 28,

### UPCOMING MEETINGS & REPORT OF MEETINGS ATTENDED:

10.1 National Council of State Boards of Nursing Annual Meeting, August 8-9, 212 – The Fairmont Dallas, Dallas TX
10.2 NCSBN Monthly Meetings by teleconference calls and onsite:
10.2-1 Policy Call - November 17
10.2-2 Education Network
10.2-3 Discipline Networking Call – October 27
10.2-4 EO Network – August 4, Dec 19, 2011 .
10.2-5 NLCA Meeting – October 9-10; November 14; November 28; December 12; January 9 & March 11, 2012
10.2-6 Mid-Year Meeting – March 12 – 13, 2012; Swissotel Chicago, Chicago, IL
10.2-7 NCSBN Executive Officers Leadership Seminar – June 2012
10.2-8 NCSBN NCLEX Conference, September 26, 2011, San Francisco, CA
10.2-9 IT Summit
10.2-10 Board Investigator & Attorney Workshop
10.2-11 NCLEX Invitational
10.2-12 APRN Practice Networking Call- September 29; November 14
10.2-13 Practice Networking Call – December 14, 2011
10.2-14 TERCAP User Call
10.2-15 Advanced Practice Registered Nurse Committee – November 30 & December 1
10.3 ND Organization of Nurse Executives – October 11, Doublewood Inn, DON – Highlights of the meeting were the discussion of new staff lacking leadership skills and alternative therapies and how they used (Healing hands)
10.4 ND Nurses Association – October 5-6, 2011 Ramkota Hotel, Bismarck - Smith attended and shared the highlights of the meeting which included a session on bullying.
10.5 ND Rural & Public Health Conference – May 30, - June 1, 2012 – Alerus Center Grand Forks
10.6 ND LTCA Conference – May 1-4, 2012 – Ramkota Hotel, Bismarck
10.7 ND Health Care Association Annual Meeting – October 11-13, 2011 Doublewood Inn Best Western
10.8 NCSBN Long Term Care Conference – August 23, 2011 Swissotel Chicago, Chicago, IL
10.9 ND Hospital Tele-Pharmacy Project Report
10.10 Annual FARB Attorney Certification Seminar – September 30 – October 2 (Bergeson)

### Staff Presentations:

- 11.1 Emerging Issues and Delegating Effectively – Jamestown Regional Medical Center – Feb 14
- 11.2 NPA Violations – Dakota Nursing Program – Bismarck, Sept 29

The meeting recessed for lunch at 12:15 a.m. and reconvened at 1:00 p.m. on November 17<sup>th</sup>.

The meeting adjourned at 3:55 p.m. on November 17, 2011.