

North Dakota Board of Nursing Meeting Minutes – May 17, 2012

Call to Order: May 17, 2012 at 8:30 a.m. – NDBON Board Conference Room – 919 S 7th Street, Suite 504, Bismarck ND

Roll Call: Eight board members present as follows:

Nelson (Buzz) Benson, RN, President	Charlene Christianson, RN, Treasurer
Julie Traynor, RN, Vice-President	Daniel Rustvang, RN
Deborah Smith, RN	Angela Levi, LPN
Bonny Mayer, LPN	Melisa Frank, LPN
Clara Sue Price, Public Member	

Staff Present:

Constance Kalanek, RN, Executive Director	Karla Bitz, RN, Associate Director
Patricia Hill, RN, Asst. Director for Practice & Discipline	Julie Schwan, Administrative Services Coordinator
Jane Hoerner, RN, Associate Director for Education	

Other individuals were present as indicated on the roster.

AGENDA	ACTION
1.1 Consent Agenda	<p><i>Discussion:</i> The board reviewed the consent agenda.</p> <p><i>Motion:</i> Levi, seconded by Frank to: ADOPT THE CONSENT AGENDA AS DISTRIBUTED.</p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
1.2 Agenda	<p><i>Discussion:</i> The agenda was reviewed as distributed.</p> <p><i>Motion:</i> Price, seconded by Christianson to: APPROVE THE AGENDA AS DISTRIBUTED.</p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
1.3 Open Forum 9:00 a.m.	No one was present to address the board during open forum.
1.4 Executive Session Procedure & Format	<p><i>Discussion:</i> The board reviewed the proposed format and procedure for holding an open session to discuss confidential records. Disciplinary review cases have been discussed during open meetings, but the Disciplinary Review Panel which includes Brian Bergeson, Special Assistant Attorney General, has suggested executive sessions for confidential medical and dependency issues coming before the board. The Attorney General Website was utilized as a resource for the development of the procedure and use of an approved format.</p> <p><i>Motion:</i> Traynor, seconded by Smith to: APPROVE EXECUTIVE SESSION PROCEDURE.</p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
2.1 March 22, 2012 Meeting Minutes	<p><i>Discussion:</i> The minutes of the March 22, 2012 meeting were reviewed. No corrections were identified.</p> <p><i>Motion:</i> Traynor, seconded by Rustvang to: APPROVE THE MINUTES OF THE MARCH 22, 2012 MEETING AS DISTRIBUTED.</p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
3.1 Financial Statements	Financial Statements through April 30, 2012 were reviewed. The board reviewed the comparison in actual income expenditures to date from last year to this year. Income is at 101% and expenses at 84% of budgeted.
3.3 Atkinson & Atkinson LLC 2:15 p.m.	<p><i>Discussion:</i> Amy Richardson, Attorney at Law with Atkinson & Atkinson LLC was present to address the board regarding the final audit report of the North Dakota Board of Nursing board's disciplinary and non-disciplinary processes. Ms. Richardson reviewed the Executive Summary of the Audit of the ND Board of Nursing with the board, and clarified recommendations. The board plans to have the appropriate board committees review the recommendations for consideration of potential revisions to laws or rules as necessary. It was decided that the board would accept the report for committee assignments, however it was clarified that by accepting the report, it was not to be interpreted that all the recommendations of the report were accepted by the board.</p> <p><i>Motion:</i> Levi, seconded by Traynor to: ACCEPT THE FINAL AUDIT REPORT FROM THE FEDERATION OF ASSOCIATIONS OF REGULATORY BOARDS AND DIRECT THE EXECUTIVE COMMITTEE TO DISTRIBUTE THE ANALYSIS TO THE APPROPRIATE BOARD COMMITTEE.</p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>

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3.4 Proposed Budget 2012-2013	<p><i>Discussion:</i> The Finance Committee met on May 7, 2012 to review and prepare a proposed 2012-2013 budget. The 2011-2012 current year financial status was reviewed by the committee and the board. Chair Christensen also reviewed the current reserve fund status of the board with estimates of a reserve fund balance of approximately \$255,000 as of 6/30/2012, which is down \$100,000 from last year's reserve fund balance. Christianson reported that the committee reviewed the proposed income and expense categories in detail, reviewing five year history and additional information as necessary. The Finance Committee recommendations to the board were reviewed and will be discussed individually. The first recommendation involves a proposed change to the CE Approval Policy which includes fees and the type of courses approved by the board. The board is receiving requests for approval of CE courses in excess of what the board had intended, and does not have staff for the workload for approval of large CE course offerings. It was never the intended that the board would be the only CE approver in the state and because of the low cost, courses from other states are being submitted to the ND Board of Nursing for approval. The Finance Committee discussed and recommends that courses in excess of 13 Contact Hours not be approved by the board. It is recommended the fee structure be revised as well, reflecting increases within each increment. The fee changes would take effect July 1, 2012, but other policy revisions would be effective immediately.</p>
	<p><i>Motion from Finance Committee to:</i> RECOMMEND THE BOARD APPROVE THE REVISIONS TO "APPROVAL OF CONTINUING EDUCATION PROGRAM FOR CONTACT HOURS" POLICY FOR FEE STRUCTURE CHANGES AND TO DISCONTINUE APPROVAL PROCESS OF CE PROGRAMS IN EXCESS OF 13 CONTACT HOURS. THE POLICY REVISIONS WILL TAKE EFFECT IMMEDIATELY WITH THE EXCEPTION OF THE FEE INCREASE WHICH WOULD TAKE EFFECT JULY 1, 2012</p>
	<p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
	<p><i>Discussion:</i> The committee discussed a proposed increase to the per diem for board members from the current \$125 to \$150. The board per diem has been based on the legislative per diem amount in the past, which is currently at \$152 per day.</p>
	<p><i>Motion from Finance Committee to:</i> RECOMMEND THE BOARD RAISE THE BOARD PER DIEM FROM \$125 PER DAY TO \$150 PER DAY FOR EACH MEETING DAY.</p>
	<p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
	<p><i>Discussion:</i> The committee discussed a records scanning proposal from Datrue which would take current microfiche records and convert them to CDs. The microfiche machine in the office has broken and is not able to be repaired, so the current records are not viewable. The cost of the proposed one time project is \$20,000 which the Finance Committee recommends coming from reserve funds.</p>
	<p><i>Motion from Finance Committee to:</i> RECOMMEND THE BOARD ACCEPT THE SCANNING PROPOSAL FROM DATRUE AND APPROVE EXPENDITURES FROM RESERVE FUNDS OF \$20,000.</p>
	<p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
	<p><i>Discussion:</i> The board had a \$35,000 annual commitment to the Nursing Needs Study which is now being carried out by the ND Center for Nursing. The Center for Nursing needs additional funding to maintain until another revenue source is available, and the finance committee recommends approval of \$55,000 for the Center for Nursing to be taken from reserve funds. The board discussed clarifying and revising the Finance Committee recommendation.</p>
	<p><i>Motion:</i> Traynor, seconded by Levi that: THE \$55,000 COMMITMENT TO THE CENTER FOR NURSING FOR FY 2012-2013, WHICH INCLUDES \$35,000 PREVIOUSLY DESIGNATED FOR NURSING NEEDS STUDY, BE TAKEN FROM RESERVE FUNDS.</p>
	<p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
<p><i>Discussion:</i> The board reviewed the proposed budgeted income and budgeted expenses for the 2012-2013 Fiscal Year.</p>	
<p><i>Motion from Finance Committee to:</i> RECOMMEND THE BOARD APPROVE THE PROPOSED 2012-2013 BUDGET OF \$ 1,059,200 BUDGETED INCOME AND 1,056,665 BUDGETED EXPENSES, WHICH INCLUDED \$78,000 DESIGNATED FOR NURSING EDUCATION LOANS.</p>	
<p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>	

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4.1 Administrative Settlement – Practice	<p><i>Discussion:</i> Three individuals have signed and submitted administrative settlements for practice without a license/registration since the last meeting. The settlements were reviewed and considered by the board.</p> <p><i>Motion:</i> Traynor, seconded by Smith to:</p> <p>ACCEPT THE ADMINISTRATIVE SETTLEMENTS FOR PRACTICE WITHOUT A LICENSE/REGISTRATION FOR THE FOLLOWING:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">NAME</th> <th style="text-align: left;">Lic/Reg #</th> <th style="text-align: left;">City, State</th> <th style="text-align: left;">Sanction</th> <th style="text-align: left;">Penalty Fee</th> </tr> </thead> <tbody> <tr> <td>Doescher, Linda M</td> <td>RN Endorsement App</td> <td>Cando, ND</td> <td>Reprimand</td> <td>\$200</td> </tr> <tr> <td>Moore, Wendy</td> <td>R36755</td> <td>West Fargo, ND</td> <td>Reprimand</td> <td>\$800</td> </tr> <tr> <td>Wheelright, Kevin</td> <td>R33930</td> <td>Perham, MN</td> <td>Reprimand</td> <td>\$600</td> </tr> </tbody> </table> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>	NAME	Lic/Reg #	City, State	Sanction	Penalty Fee	Doescher, Linda M	RN Endorsement App	Cando, ND	Reprimand	\$200	Moore, Wendy	R36755	West Fargo, ND	Reprimand	\$800	Wheelright, Kevin	R33930	Perham, MN	Reprimand	\$600
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Wheelright, Kevin	R33930	Perham, MN	Reprimand	\$600																	
4.3 Voluntary Surrender	<p><i>Discussion:</i> One individual has submitted a voluntary surrender, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Voluntary Surrender.</p> <p><i>Motion:</i> Christianson, seconded by Levi to:</p> <p>APPROVE AND ACCEPT THE TERMS OF THE PROPOSED VOLUNTARY SURRENDER AS FINAL ORDER OF THE BOARD FOR THE FOLLOWING INDIVIDUAL:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">NAME</th> <th style="text-align: left;">LIC/REG#</th> <th style="text-align: left;">CITY, STATE</th> <th style="text-align: left;">PENALTY FEE</th> </tr> </thead> <tbody> <tr> <td>Cordova, Amanda</td> <td>L12488</td> <td>Emerado, ND</td> <td>\$200</td> </tr> </tbody> </table> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>	NAME	LIC/REG#	CITY, STATE	PENALTY FEE	Cordova, Amanda	L12488	Emerado, ND	\$200												
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4.4.1 Stipulation for Settlement – Jeffery Huerd, R33098	<p><i>Discussion:</i> A Stipulation for Settlement was received from Jeffery Huerd, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5)(6) and NDAC 54-02-07-01.1 (5)(6)(9).</p> <p><i>Motion:</i> Smith, seconded by Traynor to:</p> <p>ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR JEFFERY HUERD, RN AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> ◆ SUSPEND THE LICENSE FOR THREE YEARS; ◆ ASSESS A \$1,500 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, recuse; Smith, yes; Traynor, yes. 8 yes, 0 no, 1 recuse, 0 absent. Motion carried.</p>																				
4.4.2 Stipulation for Settlement – Brenda Watson, L7618	<p><i>Discussion:</i> A Stipulation for Settlement was received from Brenda Watson, LPN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5) and NDAC 54-02-07-01.1 (5)(6).</p> <p><i>Motion:</i> Traynor, seconded by Levi to:</p> <p>ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR BRENDA WATSON, LPN AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> ◆ ISSUE A REPRIMAND; ◆ ASSESS A \$800 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>																				
4.4.3 Stipulation for Settlement – Natalie Kulkarni, R35543	<p><i>Discussion:</i> A Stipulation for Settlement was received from Natalie Kulkarni, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5) and NDAC 54-02-07-01.1 (5)(6).</p> <p><i>Motion:</i> Rustvang, seconded by Mayer to:</p> <p>ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR NATALIE KULKARNI, RN AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> ◆ ISSUE A REPRIMAND; ◆ ASSESS A \$800 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>																				

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AGENDA	ACTION
4.4.4 Stipulation for Settlement – Eva Fields, R28159 & L8361 (lapsed)	<p><i>Discussion:</i> A Stipulation for Settlement was received from Eva Fields, RN & LPN (lapsed), seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3) and NDAC 54-002-07-01.1 (3)(4)(5)(6)(7).</p> <p><i>Motion:</i> Traynor, seconded by Christianson to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR EVA FIELDS, RN AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> ◆ SUSPEND THE LICENSE FOR EIGHTEEN MONTHS; ◆ ASSESS A \$1,000 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER.. <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.4.5 Stipulation for Settlement – Linda Martinez, L9139	<p><i>Discussion:</i> A Stipulation for Settlement was received from Linda Martinez, LPN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5) and NDAC 54-02-07-01.1 (3)(5)(6).</p> <p><i>Motion:</i> Smith, seconded by Traynor to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR LINDA MARTINEZ, LPN, AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> ◆ ENCUMBER THE LICENSE FOR TWO YEARS; ◆ ASSESS A \$600 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.4.6 Stipulation for Settlement – Merle Kosel, R30145	<p><i>Discussion:</i> A Stipulation for Settlement was received from Merle Kosel, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (5)(6) and NDAC 54-02-07-01.1 (5)(6)(8)(9).</p> <p><i>Motion:</i> Levi, seconded by Frank to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR MERLE KOSEL, RN AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> ◆ ISSUE A REPRIMAND; ◆ ASSESS A \$600 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.4.7 Stipulation for Settlement - Sharon Njos, R23271	<p><i>Discussion:</i> A Stipulation for Settlement was received from Sharon Njos, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3) and NDAC 54-02-07-01.1 (12)(19).</p> <p><i>Motion:</i> Traynor, seconded by Rustvang to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR SHARON NJOS, RN AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> ◆ ISSUE A REPRIMAND; ◆ ASSESS A \$500 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.4.8 Stipulation for Settlement – Diana Carlson, L4747	<p><i>Discussion:</i> A Stipulation for Settlement was received from Diana Carlson, LPN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (6) and NDAC 54-02-07-01.1 (9).</p> <p><i>Motion:</i> Traynor, seconded by Smith to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR DIANA CARLSON, LPN AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> ◆ ISSUE A REPRIMAND; ◆ ASSESS A \$500 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>

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AGENDA	ACTION
4.4.9 Stipulation for Settlement – Heidi Holmen, L9563	<p><i>Discussion:</i> A Stipulation for Settlement was received from Heidi Holmen, LPN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5)(6) and NDAC 54-02-07-01.1 (5)(6)(8)(9)(12)(19).</p> <p><i>Motion:</i> Price, seconded by Christianson to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR HEIDI HOLMEN, LPN AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> ◆ SUSPEND THE LICENSE FOR 3 YEARS; ◆ ASSESS A \$1,500 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.4.10 Stipulation for Settlement – Paula Witt, L13037	<p><i>Discussion:</i> A Stipulation for Settlement was received from Paula Witt, LPN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (5) and NDAC 54-02-07-01.1 (5)(6)(9).</p> <p><i>Motion:</i> Smith, seconded by Levi to: ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR PAULA WITT, LPN AND ENTER ITS ORDER TO:</p> <ul style="list-style-type: none"> ◆ ISSUE A REPRIMAND; ◆ ASSESS A \$300 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND ◆ OTHER TERMS AS SET OUT IN BOARD ORDER. <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.7.1 Request for Reinstatement – Janelle Anderson, R29138	<p><i>Discussion:</i> Janelle Anderson, RN, is requesting reinstatement of her encumbered license to full status. The board reviewed and discussed the requirements of her board order. The board reviewed and discussed the Disciplinary Review Panel recommendation to reinstate the RN license to full licensure status.</p> <p><i>Motion:</i> Traynor, seconded by Mayer to: GRANT JANELLE ANDERSON'S REQUEST FOR REINSTATEMENT OF THE ENCUMBERED RN LICENSE TO FULL LICENSURE STATUS AS SHE HAS COMPLIED WITH TERMS AND CONDITIONS OF BOARD ORDER DATED NOVEMBER 18, 2010.</p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.7.2 Request for Reinstatement – Karen Utter, L9170 via phone	<p><i>Discussion:</i> Karen Utter, LPN, was present via phone to request reinstatement of her suspended license to full status. The board reviewed and discussed the requirements of her board order. The board reviewed and discussed the Disciplinary Review Panel recommendation to reinstate the LPN license to full licensure status.</p> <p><i>Motion:</i> Traynor, seconded by Frank to: GRANT KAREN UTTER'S, REQUEST FOR REINSTATEMENT OF HER LPN LICENSE TO FULL LICENSURE STATUS AS SHE HAS COMPLIED WITH TERMS AND CONDITIONS OF THE VOLUNTARY SURRENDER DATED JANUARY 14, 2010.</p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.7.3 Request for Reinstatement – Rhonda Skjerva (Johnson) R32764	<p><i>Discussion:</i> Rhonda (Johnson) Skjerva, RN, is requesting reinstatement of her suspended license. It was requested the board enter into an Executive Session due to the confidential nature of the case. Traynor recused herself and left the room. The board was in Executive Session from 9:49 to 9:56 a.m.</p> <p><i>Motion:</i> Price, seconded by Christianson that: THE BOARD MOVE INTO EXECUTIVE SESSION FOR DISCUSSION OF RHONDA JOHNSON SKJERVA'S REQUEST FOR REINSTATEMENT OF HER LICENSE.</p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, recuse. 8 yes, 0 no, 1 recuse, 0 absent. Motion carried.</p> <p>The board reviewed and discussed the requirements of Ms. Skjerva Johnson's board order. The board reviewed and discussed the Disciplinary Review Panel recommendation to reinstate the RN license to encumbered status for two years with participation in the Workplace Impairment Program.</p> <p><i>Motion:</i> Rustvang, seconded by Levi to: GRANT RHONDA JOHNSON SKJERVA'S REQUEST FOR REINSTATEMENT OF HER SUSPENDED RN LICENSE TO ENCUMBERED STATUS FOR TWO YEARS WITH PARTICIPATION IN THE WORKPLACE IMPAIRMENT PROGRAM DURING THE PERIOD OF ENCUMBRANCE.</p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, recuse. 8 yes, 0 no, 1 recuse, 0 absent. Motion carried.</p>

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AGENDA	ACTION
4.7.4 Request for Reinstatement – Tricia Brown, R34926	<p><i>Discussion:</i> Tricia Brown, RN, is requesting reinstatement of her encumbered license to full status. The board reviewed and discussed the requirements of her board order and Workplace Impairment Program Agreement. The board reviewed and discussed the Disciplinary Review Panel recommendation to reinstate the RN license to full licensure status.</p> <p><i>Motion:</i> Rustvang, seconded by Price to: GRANT TRICIA BROWN'S REQUEST FOR REINSTATEMENT OF THE ENCUMBERED RN LICENSE TO FULL LICENSURE STATUS AS SHE HAS COMPLIED WITH TERMS AND CONDITIONS OF BOARD ORDER DATED NOVEMBER 19, 2009 AND THE WORKPLACE IMPAIRMENT PROGRAM AGREEMENT DATED FEBRUARY 20, 2010</p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.7.5 Request for Reinstatement – Rachelle Craigmile, L10669	<p><i>Discussion:</i> Rachelle Craigmile, LPN, is requesting reinstatement of her LPN license to full status. The board reviewed and discussed the Disciplinary Review Panel recommendation to reinstate the LPN license to full licensure status.</p> <p><i>Motion:</i> Traynor, seconded by Christianson to: GRANT RACHELLE CRAIGMILE'S REQUEST FOR REINSTATEMENT OF THE ENCUMBERED LPN LICENSE TO UNRESTRICTED AND FULL LICENSURE STATUS AS SHE HAS COMPLIED WITH TERMS AND CONDITIONS OF BOARD ORDER DATED MAY 20, 2010.</p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.7.6 Request for Reinstatement – Janet Dumas, L9777	<p><i>Discussion:</i> Janet Dumas, LPN, is requesting reinstatement of her LPN license to full licensure status. The board reviewed and discussed the Disciplinary Review Panel recommendation to reinstate the LPN license to full licensure status.</p> <p><i>Motion:</i> Traynor, seconded by Levi to: GRANT JANET DUMAS'S REQUEST FOR REINSTATEMENT OF THE LPN LICENSE TO UNRESTRICTED AND FULL LICENSURE STATUS AS SHE HAS COMPLIED WITH TERMS AND CONDITIONS OF BOARD ORDER DATED MARCH 11, 2010 CONTINGENT UPON CLEAR CRIMINAL HISTORY RECORD CHECK RESULTS.</p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.10.1 Other – Michael Allison - Applicant for RN License by Endorsement	<p><i>Discussion:</i> Michael Allison submitted an application for license by endorsement and answered no to all the regulatory questions. Mr. Allison had prior discipline in IL in 2009, DC in 2009, WI in 2011 and MN in 2012.. Additionally, Mr. Allison provided two different Social Security Numbers to the Board. The disciplinary review panel recommends the board deny the application.</p> <p><i>Motion:</i> Traynor, seconded by Christianson to: DENY APPLICATION FOR RN LICENSURE BY ENDORSEMENT FOR MICHAEL ALLISON BASED ON NDCC 43-12.1-14 (2) (4).</p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.11.1 Pamela Heinrich, R22983	NOTICE OF EMERGENCY SUSPENSION issued to Pamela Heinrich, R22983, Bismarck, ND on March 26, 2012. Respondent's license is SUSPENDED for 5 years or until retracted, modified or superseded by final disciplinary action of the Board or upon agreement between Respondent and the Board.
4.11.2 Heidi Strub, L11279	NOTICE OF SUSPENSION issued to Heidi Strub, L11279, on April 17, 2012 for violating terms and conditions of Stipulation for Settlement dated January 19, 2012. Respondent's license is automatically SUSPENDED until penalty fee is paid in full with a cashier's check or money order. Additionally, needs to complete nursing ethics course.
4.11.3 Sarah Law, R33290	NOTICE OF EMERGENCY SUSPENSION issued to Sarah Law, R33290, Fargo, ND on April 17, 2012. Respondent's license is SUSPENDED for 5 years or until retracted, modified or superseded by final disciplinary action of the Board or upon agreement between Respondent and the Board.
4.11.4 Karen Peschel, R33152	NOTICE OF EMERGENCY SUSPENSION issued to Karen Peschel, R33152, Wahpeton, ND on April 26, 2012. Respondent's license is SUSPENDED for 5 years or until retracted, modified or superseded by final disciplinary action of the Board or upon agreement between Respondent and the Board.
4.11.5 Sally Longie, R29078	NOTICE OF EMERGENCY SUSPENSION issued to Sally Longie, R29078, Dunseith, ND on May 9, 2012. Respondent's license is SUSPENDED for 5 years or until retracted, modified or superseded by final disciplinary action of the Board or upon agreement between Respondent and the Board.
4.11.6 Albert Jones R33831; (L11766 lapse) Emergency Suspension	NOTICE OF EMERGENCY SUSPENSION issued to Albert Jones, R33831 and L11766, E Grand Forks, MN on May 17, 2012. Respondent's license is SUSPENDED for 5 years or until retracted, modified or superseded by final disciplinary action of the Board or upon agreement between Respondent and the Board.

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AGENDA	ACTION
5.11 ND State University – BSN and DNP Programs (NEC) 11:30	<p><i>Discussion:</i> An on-site survey was conducted on April 3-5, 2012 at the ND State University Bachelor of Science in Nursing (BSN) program and the Doctor of Nursing Practice (DNP) program. The Nursing Education Committee (NEC) reviewed the report in detail and Levi reviewed the committee recommendation. There were no issues of non-compliance with NDAC 54-03.2 and three issues of partial compliance related to NDAC 54-03.2-02-05 Nursing Program Evaluation, 54-03.2-04-04 Baccalaureate or Graduate Nurse Program Faculty Qualifications, and 54-03.2-04-08.1 Faculty Developmental Program.</p> <p><i>Motion from the Nursing Education Committee to:</i> RECOMMEND TO THE BOARD TO:</p> <ol style="list-style-type: none"> 1. FIND NORTH DAKOTA STATE UNIVERSITY BACHELOR OF SCIENCE IN NURSING (BSN) PROGRAM AND THE DOCTOR OF NURSING PRACTICE (DNP) PROGRAM IN SUBSTANTIAL COMPLIANCE WITH ND ADMINISTRATIVE CODE 54-03.2; AND 2. GRANT CONTINUED FULL APPROVAL OF THE BSN AND DNP PROGRAMS THROUGH MAY 2017, WITH AN INTERIM (PAPER) SURVEY SUBMISSION IN MAY 2017; AND 3. REQUIRE AN INTERIM SUBMISSION IN CONJUNCTION WITH THE FY 2012-2013 ANNUAL REPORT REGARDING: A) THE PROGRESS OF THE UNDERGRADUATE AND GRADUATE PROGRAM COMPREHENSIVE EVALUATION PLANS AND B) THE PROGRESS OF THE SIMULATION EXPANSION PROJECT; AND 4. UPON SATISFACTORY REVIEW OF THE SUBMITTED INTERIM SURVEY DOCUMENT IN MAY 2017, THE PROGRAMS MAY RECEIVE AN ADDITIONAL FIVE YEAR APPROVAL UNTIL MAY 2022. <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
5.12 University of Mary – focused survey (NEC) 11:40	<p><i>Discussion:</i> Glenda Reemts, RN, MSN, Chair of the University of Mary Nursing Programs was present for this agenda item. Staff performed a focused on-site visit on May 1, 2012. Levi indicated the NEC reviewed the report in detail. There were no issues of non-compliance with NDAC 54-03.2 and two issues of partial compliance with NDAC 54-02.2-03-03 Baccalaureate or graduate nurse program administrator qualifications and NDAC 54-03.2-04-04 Baccalaureate or graduate nurse program faculty qualifications.</p> <p><i>Motion from the Nursing Education Committee to:</i> RECOMMEND TO THE BOARD TO:</p> <ol style="list-style-type: none"> 1. FIND THE UNIVERSITY OF MARY UNDERGRADUATE AND GRADUATE PROGRAMS IN CONTINUED SUBSTANTIAL COMPLIANCE WITH NORTH DAKOTA ADMINISTRATIVE CODE 54-03.2 STANDARDS FOR NURSING EDUCATION PROGRAMS; AND 2. CONTINUE FULL APPROVAL OF THE BACCALAUREATE PROGRAM AND THE MASTERS FNP PROGRAM THROUGH MAY 2016, AND REQUIRE AN INTERIM SURVEY REPORT IN 2016; AND 3. UPON SATISFACTORY RESULTS OF THE 2016 INTERIM SURVEY REPORT, PROGRAMS MAY RECEIVE AN ADDITIONAL 5-YEAR APPROVAL UNTIL MAY 2021; AND 4. REQUIRE AN ADDENDUM TO ACCOMPANY THE FY 2011-2012 NURSING EDUCATION ANNUAL REPORT, VERIFYING DOCTORAL DEGREE COMPLETION FOR THE DIVISION CHAIRPERSON. <p><i>Roll call vote:</i> Benson, absent; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
5.21 Request for approval of programmatic changes – NDSU BSN program (NEC) 11:50	<p><i>Discussion:</i> ND State University has submitted a programmatic change for the Department of Nursing for the board's review and approval. The NEC reviewed the proposal in detail. The change is for the addition of a new BSN course Nursing 499 Interprofessional Health Care Practices for 3 credits to the curriculum. The change would be effective Fall 2012.</p> <p><i>Motion from the Nursing Education Committee to:</i> RECOMMEND THE BOARD APPROVE THE PROGRAMMATIC CHANGE FOR THE NORTH DAKOTA STATE UNIVERSITY BSN PROGRAM, AS THE NDSU BSN PROGRAM HAS FULL APPROVAL FROM THE ND BOARD OF NURSING AND THE PROGRAMMATIC CHANGES ARE IN FULL COMPLIANCE WITH NDAC 54-03.2-06-02.</p> <p><i>Roll call vote:</i> Benson, absent; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>
5.22 Request for approval of programmatic changes – Medcenter One BSN program (NEC)	<p><i>Discussion:</i> Medcenter One College of Nursing has submitted a programmatic change for their program for the board's review and approval. The NEC reviewed the proposal in detail. The changes involve the deletion of Intermediate Algebra and Elementary Statistics and the addition of Finite Math (3 credits) and Professional Role Development (1 credit) to the curriculum. The change would be effective Fall 2012.</p> <p><i>Motion from the Nursing Education Committee to:</i> RECOMMEND THE BOARD APPROVE THE PROGRAMMATIC CHANGE FOR THE MEDCENTER ONE BSN PROGRAM, AS THE MEDCENTER ONE PROGRAM HAS FULL APPROVAL FROM THE ND BOARD OF NURSING AND THE PROGRAMMATIC CHANGES ARE IN FULL COMPLIANCE WITH NDAC 54-03.2-06-02.</p> <p><i>Roll call vote:</i> Benson, absent; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 8 yes, 0 no, 1 absent. Motion carried.</p>

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AGENDA	ACTION
5.23 Request for approval of programmatic changes – UND Adult-Gero & FNP tracks (NEC) 1:00	<p><i>Discussion:</i> Stephanie Christian, RN, MSN, faculty at UND was present for this agenda item. The University of ND College of Nursing has submitted programmatic changes for the Gerontology & FNP tracks for the board's review and approval. The NEC reviewed the proposal in detail. The proposal involves a track title change from "Gerontological NP and CNS" to "Adult-Gerontology NP and CNS" and deletion of NURS 528, 529 and 546 and 536 and the addition of NURS 531, 533 and 599. The proposed changes would be effective Fall 2012.</p> <p><i>Motion from the Nursing Education Committee to:</i> RECOMMEND THE BOARD APPROVE THE PROGRAMMATIC CHANGES FOR THE UND COLLEGE OF NURSING 'S ADULT-GERONTOLOGY AND FNP TRACKS, AS THE UND COLLEGE OF NURSING HAS FULL APPROVAL FROM THE ND BOARD OF NURSING AND THE PROGRAMMATIC CHANGES ARE IN FULL COMPLIANCE WITH NDAC 54-03.2-06-02.</p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
5.24 Request for approval of programmatic changes – UTTC ASPN program (NEC) 1:10	<p><i>Discussion:</i> Evelyn Orth, RN, MSN, Chair of UTTC Nursing Program was present for this agenda item. The United Tribes Technical College has submitted programmatic changes for their practical nurse program for the board's review and approval. The NEC reviewed the proposal in detail. The proposal involves changing NUR 201 Drug Calculations from an elective course to a required course, and changing GCA 103 Introduction to Wellness from a required course to an elective course. The proposed changes would be effective Fall 2012.</p> <p><i>Motion from the Nursing Education Committee to:</i> RECOMMEND TO THE BOARD TO APPROVE THE PROGRAMMATIC CHANGES FOR THE UNITED TRIBES TECHNICAL COLLEGE AASPN PROGRAM, AS THE UTTC PROGRAM HAS FULL APPROVAL FROM THE ND BOARD OF NURSING AND THE PROGRAMMATIC CHANGES ARE IN FULL COMPLIANCE WITH NDAC 54-03.2-06-02.</p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
5.41 Request for approval of LPN IV Therapy Course (MCO Faculty) NEC	<p><i>Discussion:</i> Sara Berger and Jill Johnson, faculty at Medcenter One College of Nursing have submitted an LPN IV Therapy Course for the board's review and approval. The NEC reviewed the proposed course in detail, and the course meets the board's guidelines for IV Therapy Courses.</p> <p><i>Motion from the Nursing Education Committee to:</i> RECOMMEND THAT THE BOARD:</p> <ol style="list-style-type: none"> 1. FIND THE LPN INTRAVENOUS THERAPY COURSE DEVELOPED BY SARA BERGER, MSN, RN-BC AND JILL JOHNSON, MSN, RN IN FULL COMPLIANCE WITH REQUIREMENTS FOR THE LPN IV THERAPY COURSE AS SET FORTH BY THE ND BOARD OF NURSING; AND 2. GRANT APPROVAL OF THE IV THERAPY COURSE DEVELOPED BY SARA BERGER AND JILL JOHNSON FOR 4 YEARS (MAY 2012 – MAY 2016). <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
5.42 Request for approval of LPN IV Therapy Course (DNP/LRSC faculty + TrainND) (NEC)	<p><i>Discussion:</i> Melissa Moser, BSN, RN was present for this agenda item. Traynor recused herself. Julie Traynor, MS, RN; Melissa Moser, BSN, RN; and Cheri Weisz, BSN, RN have submitted an LPN IV Therapy Course for the board's review and approval. Moser indicated the need for certificate LPN program graduates to be IV certified in the workplace setting throughout the Devils Lake area. The NEC reviewed the proposed course in detail and the course meets the board's guidelines for IV Therapy Courses.</p> <p><i>Motion from the Nursing Education Committee to:</i> RECOMMEND THAT THE BOARD:</p> <ol style="list-style-type: none"> 1. FIND THE LPN INTRAVENOUS THERAPY COURSE DEVELOPED BY JULIE TRAYNOR, MS, RN; MELISSA MOSER, BSN, RN; AND CHERI WEISZ, BSN, RN IN FULL COMPLIANCE WITH REQUIREMENTS FOR THE LPN IV THERAPY COURSE AS SET FORTH BY THE ND BOARD OF NURSING; AND 2. GRANT APPROVAL OF THE IV THERAPY COURSE DEVELOPED BY JULIE TRAYNOR, MELISSA MOSER, AND CHERI WEISZ FOR 4 YEARS (MAY 2012 – MAY 2016). <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, recuse. 8 yes, 0 no, 1 recuse, 0 absent. Motion carried.</p>
5.51 NDNA CNE-Net RN Refresher Course - Informational	Hoerner reported that NDNA has completed their last student in the CNE-Net RN Refresher Course and currently does not have plans to continue the course.
5.52 Status change – Degree Conferral for University of Mary BSN graduates	The University of Mary has changed the degree conferral processes on campus, and will now be conferring their degree as BSN or BAN instead of BA or BS.
7.4 Nurse Licensure Compact	The board reviewed the Duplicate Active Multi-State RN/LPN Licenses report. The national target is for <.22% and the average as of 5/9 was .09%.
7.5 Administrative Rules Hearing 1:30 p.m.	The meeting recessed for an administrative rules hearing regarding proposed rule changes for increasing licensure renewal and endorsement fees to fund the ND Center for Nursing. The hearing was held at 1:30 p.m. and the board meeting reconvened at 2:00 p.m.

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AGENDA	ACTION
7.51 Legislative Bills Affecting State Agencies	The board had requested additional information on proposed legislative changes to the Pharmacy Practices Act in the next session. Staff indicated that schedules have prevented a meeting between the two boards, but will continue to follow up at the September meeting if possible.
7.54 Perspective around Christian Science Church & nursing care delivered – updated	Staff indicated that they have been in contact with an attorney representing the Christian Science Church, Mr. Ken Bemis. Mr. Bemis has provided staff with suggested language consistent with the National Council State Board of Nursing Model Practice Act. The Nurse Practices Act will be reviewed and a recommendation may be forthcoming from the Executive Committee at the July Board Meeting.
9.41 Advanced Practice Registered Nurse subcommittee -	<p>A subcommittee of the Nurse Practice Committee comprised of Advanced Practice Registered Nurses met to review the requirement to submit a written scope of practice with initial application and renewal. A survey of other Board of Nursing requirements was conducted and found that of the states that responded none required the submission of a written scope of practice. The subcommittee recommends a certification statement be added to the applications in lieu of a written and signed scope of practice.</p> <p><i>Motion from the Advanced Practice Subcommittee that:</i></p> <p>ADVANCED PRACTICE REGISTERED NURSE SUBCOMMITTEE OF THE NURSE PRACTICE COMMITTEE RECOMMENDS TO THE BOARD TO:</p> <ul style="list-style-type: none"> • NOT REQUIRE THE SUBMISSION OF A (PAPER)COPY OF THE APPLICANT'S SCOPE OF PRACTICE FOR INITIAL AND RENEWAL/REACTIVATION APPLICATIONS; AND • THE SUBCOMMITTEE RECOMMENDS THAT THE APPLICANTS CERTIFY THAT THEIR SCOPE OF PRACTICE IS CONSISTENT WITH THEIR EDUCATION, CERTIFICATION AND NDAC SECTION 54-05-03.1-03.2 ON ALL APPLICATIONS. <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>

CONSENT AGENDA:

8.1 NCSBN
8.2 Office Management
8.3 Nursing Practice
8.31 Summary of practice calls
8.32 Prescriptive Authority Applications
8.4 Workplace Impairment Program Report
8.41 Statistics
8.5 Unlicensed Assistive Person/Medication Assistant
8.51 Testing Summary Report
8.52 NNAAP Testing
8.6 Licensure
8.61 NCLEX-RN
8.62 NCLEX-PN
8.7 Discipline
8.71 Discipline Statistics/Case Activity Report
8.72 NLC Case Log
8.8 Legal Counsel
8.9 Education
8.91 Ratification of CE Approval
8.92 Out-of-Students and Recognized Out-of-State Nursing Education Programs
8.93 Education Dialogue (November and December 2011)
8.94 Final Report: Out of State Students 2011-2012
8.95 Education Dialogue (March & April 2012)

BOARD COMMITTEES:

9.0 Program Monitoring Committee	TBA
9.1 Nursing Education Committee	May 16 @ 1:30 p.m.
9.2 Finance Committee	May 7 @ noon
9.3 Executive Committee	May 17 @ 4:00 p.m.
9.4 Nursing Practice Committee	April 17 @ 1:00 p.m.
9.5 Prescription Drug Monitoring Program Committee	July 26 @ 12:00 – 3:00 p.m.

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9.6 Technology Committee	TBA
9.7 Center for Nursing Board – Update	June 14 8:00 a.m. – 1:00 p.m.

UPCOMING MEETINGS & REPORT OF MEETINGS ATTENDED:

10.1 National Council of State Boards of Nursing Annual Meeting, August 8-9, 2012 – The Fairmont Dallas, Dallas TX
10.2 NCSBN Monthly Meetings by teleconference calls and onsite:
10.2-1 Policy Call - May 2, 2012
10.2-2 Education Network – May 15
10.2-3 Discipline Networking Call – April 30; June 21; August 29
10.2-4 EO Network – May 21
10.2-5 NLCA Meeting – May 14, 2012
10.2-6 Mid-Year Meeting – March 2013
10.2-7 NCSBN Executive Officers Leadership Seminar – June 19-20, 2012
10.2-8 NCSBN NCLEX Conference – September
10.2-9 IT Summit – May 15-16, 2012
10.2-10 2012 Attorney & Investigator Conference – June 4-6, 2012
10.2-11 NCLEX Conference – September 24
10.2-12 APRN Practice Networking Call – May 16
10.2-13 Practice Networking Call
10.2-14 TERCAP User Call – April 23 ND Board of Nursing won 2012 TERCAP Award
10.2-15 Advanced Practice Registered Nurse Committee – April 29
10.3 ND Organization of Nurse Executives
10.4 ND Nurses Association
10.5 ND Rural & Public Health Conference – May 30, - June 1, 2012 – Alerus Center Grand Forks
10.6 ND LTCA Conference – May 1-4, 2012 – Ramkota Hotel, Bismarck – Paperless by 2014 in Long Term Care – challenges to get there.
10.7 ND Hospital Association Annual Meeting –
10.8 North Dakota Public Health Emergency Volunteer Reserves Advisory Board –
10.9
10.10 North Dakota Health Council Meeting – May 8
10.11 The Impact on US State Boards of Nursing Resulting From Canadian Regulatory Bodies Utilizing NCLEX for Licensure of Registered Nurses – February 24, 2012

Staff Presentations:

- 11.1 Emerging Issues – TrainND NE/LRSC – May 19
- 11.2 Emerging Issues and Delegating Effectively – HealthCare Horizons, Altru Health Systems – October 22, 2012

The meeting recessed for lunch at 11:55 a.m. and reconvened at 12:50 p.m. on May 17th.

The meeting adjourned at 3:15 p.m. on May 17, 2012.

Constance B. Kalanek, RN, PhD, FRE
Executive Director - Draft 05/21/2012