

## North Dakota Board of Nursing Meeting Minutes – July 12, 2012

Call to Order: July 12, 2012 at 8:30 a.m. – NDBON Board Conference Room – 919 S 7<sup>th</sup> Street, Suite 504, Bismarck ND

Roll Call: Nine board members present as follows:  
 Nelson (Buzz) Benson, RN, President  
 Julie Traynor, RN, Vice-President  
 Deborah Smith, RN  
 Bonny Mayer, LPN  
 Clara Sue Price, Public Member

Charlene Christianson, RN, Treasurer  
 Daniel Rustvang, RN  
 Angela Levi, LPN  
 Melisa Frank, LPN

Staff Present:

Constance Kalanek, RN, Executive Director  
 Patricia Hill, RN, Asst. Director for Practice & Discipline  
 Jane Hoerner, RN, Associate Director for Education  
 Karla Bitz, RN, Associate Director  
 Julie Schwan, Administrative Services Coordinator

Other individuals were present as indicated on the roster.

AGENDA	ACTION
1.1 Consent Agenda	<p><i>Discussion:</i> The board reviewed the consent agenda.</p> <p><i>Motion:</i> Rustvang, second by Traynor to:  <b>ADOPT THE CONSENT AGENDA AS DISTRIBUTED.</b></p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes.            9 yes, 0 no, 0 absent. Motion carried.</p>
1.2 Agenda	<p><i>Discussion:</i> The agenda was reviewed as distributed. Staff requested addition of 4.4.5 Stipulation for Settlement for Nicole Heitkamp and 4.11.6 Notification of Suspension for Kimberly Borowicz.</p> <p><i>Motion:</i> Traynor, seconded by Christianson to:  <b>APPROVE THE AGENDA WITH ADDITIONS.</b></p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes.            9 yes, 0 no, 0 absent. Motion carried.</p>
1.3 Open Forum 9:00 a.m.	No one was present to address the board during open forum.
2.1 May 17, 2012 Meeting Minutes	<p><i>Discussion:</i> The minutes of the May 17, 2012 meeting were reviewed. No corrections were identified.</p> <p><i>Motion:</i> Traynor, seconded by Levi to:  <b>APPROVE THE MINUTES OF THE MAY 17, 2012 MEETING AS DISTRIBUTED.</b></p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes.            9 yes, 0 no, 0 absent. Motion carried.</p>
3.1 Financial Statements	Financial Statements through June 30, 2012 were reviewed. The reports are not adjusted for end of year adjustments and the final financial statements will be reviewed at the September meeting. The board reviewed the comparison in actual income expenditures to date from last year to this year. Income is at 111% and expenses at 98% of budgeted.
3.2 Strategic Plan 2011-2012 Report	<p><i>Discussion:</i> The board reviewed the progress of the 2011-2012 Strategic Plan. Highlights were discussed. It was noted that the Nursing Needs Study facility surveys have been sent with few returned. Board members were asked to encourage employers to complete the surveys.</p> <p><i>Motion:</i> Christianson, seconded by Price to:  <b>ACCEPT THE 2011-2012 STRATEGIC PLAN REPORT.</b></p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes.            9 yes, 0 no, 0 absent. Motion carried.</p>
3.3 Board Member Reimbursement Requests	<p><i>Discussion:</i> Staff requested direction related to payment of board member expenses and payment of per diem for attending ND Center for Nursing meetings. Board members agree expenses should be paid for board members who are on the Center for Nursing board.</p> <p><i>Motion:</i> Price, seconded by Rustvang to:  <b>APPROVE PAYMENT OF PER DIEM AND EXPENSES FOR BOARD MEMBERS FOR ATTENDANCE AT THE ND CENTER FOR NURSING MEETINGS AS A REPRESENTATIVE OF THE BOARD.</b></p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes.            9 yes, 0 no, 0 absent. Motion carried.</p>

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3.4 2012-2013 Committee Charges & Committee Assignments	<p><i>Discussion:</i> The board reviewed a list of proposed committee charges for the new 2012-2013 fiscal year for all board committees.</p> <p><i>Motion:</i> Traynor, seconded by Levi to: <b>APPROVE THE 2012-2013 PROPOSED COMMITTEE CHARGES.</b></p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p> <p><i>Discussion:</i> The Executive Committee met and reviewed the final Atkinson &amp; Atkinson audit report and recommended committee assignments.</p> <p><i>Motion:</i> Smith, seconded by Frank to: <b>APPROVE THE COMMITTEE ASSIGNMENTS FOR THE REVIEW OF RECOMMENDATIONS FROM THE ATKINSON &amp; ATKINSON AUDIT AND THAT STAFF ASSIGN TO THE RESPECTIVE COMMITTEES AND REPORT BACK TO THE SEPTEMBER BOARD MEETING.</b></p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>																																			
3.5 Management of Savings & Checking Accounts	<p><i>Discussion:</i> The board is required to annually approve management of the bank accounts for the board.</p> <p><i>Motion:</i> Traynor, seconded by Smith to: <b>APPROVE THE MANAGEMENT OF THE FOLLOWING ACCOUNTS:</b>  <b>KIRKWOOD BANK - MAIN CHECKING, KALANEK, HILL, BITZ, AND BOARD TREASURER</b>  <b>KIRKWOOD SAVINGS: KALANEK AND BOARD TREASURER</b>  <b>BANK OF NORTH DAKOTA - NEL CHECKING: KALANEK AND BOARD TREASURER</b>  <b>BANK OF NORTH DAKOTA – MERCHANT ACCOUNT – KALANEK AND BOARD TREASURER</b>  <b>DAKOTA COMMUNITY BANK, BND, BNC, AND KIRKWOOD BANK - INVESTMENT/RESERVE FUNDS – KALANEK</b></p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>																																			
3.6 Verification of Practice and Conflict of Interest Disclosure Statement	Board members and directors are required to annually complete Conflict of Interest and Disclosure statements, and for all RN and LPN board members, verification of practice from the employer is required.																																			
3.7 Updated 2012-2013 Fee Schedule	The board reviewed the updated 2012-2013 Fee Schedule.																																			
4.1 Administrative Settlement – Practice	<p><i>Discussion:</i> Five individuals have signed and submitted administrative settlements for practice without a license/registration since the last meeting. The settlements were reviewed and considered by the board. The settlements were separated to due to a potential conflict of interest for President Benson. Benson recused himself from the second vote.</p> <p><i>Motion:</i> Traynor, seconded by Christianson to: <b>ACCEPT THE ADMINISTRATIVE SETTLEMENTS FOR PRACTICE WITHOUT A LICENSE/REGISTRATION FOR THE FOLLOWING:</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">NAME</th> <th style="text-align: left;">Lic/Reg #</th> <th style="text-align: left;">City, State</th> <th style="text-align: left;">Sanction</th> <th style="text-align: left;">Penalty Fee</th> </tr> </thead> <tbody> <tr> <td>Enabosi, Jessica</td> <td>RN End App</td> <td>Fargo, ND</td> <td>Reprimand</td> <td>\$200</td> </tr> <tr> <td>Meza, Natasha</td> <td>UAP/Dialysis Tech</td> <td>Fargo, ND</td> <td>Reprimand</td> <td>\$100</td> </tr> <tr> <td>Young, Sharon</td> <td>L4993</td> <td>Ellendale, ND</td> <td>Reprimand</td> <td>\$1000</td> </tr> </tbody> </table> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p> <p><i>Motion:</i> Christianson, seconded by Price to: <b>ACCEPT THE ADMINISTRATIVE SETTLEMENTS FOR PRACTICE WITHOUT A LICENSE/REGISTRATION FOR THE FOLLOWING:</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">NAME</th> <th style="text-align: left;">Lic/Reg #</th> <th style="text-align: left;">City, State</th> <th style="text-align: left;">Sanction</th> <th style="text-align: left;">Penalty Fee</th> </tr> </thead> <tbody> <tr> <td>Leingang, Alicia</td> <td>UAP/Surg Tech</td> <td>Bismarck, ND</td> <td>Reprimand</td> <td>\$500</td> </tr> <tr> <td>Neuberger, Joshua</td> <td>UAP/Surg Tech</td> <td>Bismarck, ND</td> <td>Reprimand</td> <td>\$750</td> </tr> </tbody> </table> <p><i>Roll call vote:</i> Benson, recuse; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 8 yes, 0 no, 1 recuse, 0 absent. Motion carried.</p>	NAME	Lic/Reg #	City, State	Sanction	Penalty Fee	Enabosi, Jessica	RN End App	Fargo, ND	Reprimand	\$200	Meza, Natasha	UAP/Dialysis Tech	Fargo, ND	Reprimand	\$100	Young, Sharon	L4993	Ellendale, ND	Reprimand	\$1000	NAME	Lic/Reg #	City, State	Sanction	Penalty Fee	Leingang, Alicia	UAP/Surg Tech	Bismarck, ND	Reprimand	\$500	Neuberger, Joshua	UAP/Surg Tech	Bismarck, ND	Reprimand	\$750
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4.3 Voluntary Surrender	<p><i>Discussion:</i> One individual has submitted a voluntary surrender, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Voluntary Surrender. Ms. Sims provided a letter of explanation and requested that it be filed with the order as part of her permanent record and the Board agreed.</p> <p><i>Motion:</i> Smith, seconded by Traynor to: <b>APPROVE AND ACCEPT THE TERMS OF THE PROPOSED VOLUNTARY SURRENDER AS FINAL ORDER OF THE BOARD FOR THE FOLLOWING INDIVIDUAL:</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="text-align: left;">NAME</th> <th style="text-align: left;">LIC/REG#</th> <th style="text-align: left;">CITY, STATE</th> <th style="text-align: left;">PENALTY FEE</th> </tr> </thead> <tbody> <tr> <td>Sims, Cynthia</td> <td>R37172</td> <td>Linton, ND</td> <td>\$200</td> </tr> </tbody> </table>	NAME	LIC/REG#	CITY, STATE	PENALTY FEE	Sims, Cynthia	R37172	Linton, ND	\$200																											
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AGENDA	ACTION
4.3 Voluntary Surrender (continued)	<i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.
4.4.1 Stipulation for Settlement – Sarah Law, R33290	<i>Discussion:</i> A Stipulation for Settlement was received from Sarah Law, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5)(6) and NDAC 54-02-07-01.1 (5)(6)(7)(8)(9)(12). <i>Motion:</i> Traynor, seconded by Levi to: <b>ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR SARAH LAW, RN AND ENTER ITS ORDER TO:</b> <ul style="list-style-type: none"> <li>◆ <b>SUSPEND THE LICENSE FOR TWO YEARS;</b></li> <li>◆ <b>ASSESS A \$1,500 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND</b></li> <li>◆ <b>OTHER TERMS AS SET OUT IN BOARD ORDER.</b></li> </ul> <i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.
4.4.2 Stipulation for Settlement – Rebecca Stout, R30907	<i>Discussion:</i> A Stipulation for Settlement was received from Rebecca Stout, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5)(6) and NDAC 54-02-07-01.1 (5)(6)(7)(8)(9)(12)(19). <i>Motion:</i> Rustvang, seconded by Smith to: <b>ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR REBECCA STOUT, RN AND ENTER ITS ORDER TO:</b> <ul style="list-style-type: none"> <li>◆ <b>SUSPEND THE LICENSE FOR TWO YEARS;</b></li> <li>◆ <b>ASSESS A \$1,500 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND</b></li> <li>◆ <b>OTHER TERMS AS SET OUT IN BOARD ORDER.</b></li> </ul> <i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.
4.4.3 Stipulation for Settlement – Leonora Francis, RN applicant	<i>Discussion:</i> A Stipulation for Settlement was received from Leonora Francis, RN applicant, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (4). <i>Motion:</i> Christianson, seconded by Traynor to: <b>ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR LEONORA FRANCIS, RN APPLICANT AND ENTER ITS ORDER TO:</b> <ul style="list-style-type: none"> <li>◆ <b>ISSUE A REPRIMAND;</b></li> <li>◆ <b>ASSESS A \$500 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND</b></li> <li>◆ <b>OTHER TERMS AS SET OUT IN BOARD ORDER.</b></li> </ul> <i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.
4.4.4 Stipulation for Settlement – Teresa Deegan, R26580	<i>Discussion:</i> A Stipulation for Settlement was received from Teresa Deegan, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5) and NDAC 54-02-07-01.1 (5)(6)(7)(8). <i>Motion:</i> Traynor, seconded by Levi to: <b>ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR TERESA DEEGAN, RN AND ENTER ITS ORDER TO:</b> <ul style="list-style-type: none"> <li>◆ <b>ISSUE A REPRIMAND;</b></li> <li>◆ <b>ASSESS A \$500 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND</b></li> <li>◆ <b>OTHER TERMS AS SET OUT IN BOARD ORDER..</b></li> </ul> <i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.
4.4.5 Stipulation for Settlement – Nicole Heitkamp, L13344	<i>Discussion:</i> A Stipulation for Settlement was received from Nicole Heitkamp, LPN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (1)(2)(3)(5). <i>Motion:</i> Traynor, seconded by Christianson to: <b>ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR NICOLE HEITKAMP, LPN, AND ENTER ITS ORDER TO:</b> <ul style="list-style-type: none"> <li>◆ <b>SUSPEND THE LICENSE FOR ONE YEAR;</b></li> <li>◆ <b>ASSESS A \$800 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND</b></li> <li>◆ <b>OTHER TERMS AS SET OUT IN BOARD ORDER..</b></li> </ul> <i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.

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AGENDA	ACTION
4.4.6 Stipulation for Settlement – Pamela Heinrich, R22983 (received after agenda approved)	<p><i>Discussion:</i> A Stipulation for Settlement was received from Pamela Heinrich, RN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement in which she does not admit any wrongdoing, but agrees if the allegations were proven true they would be violations of NDCC 43-12.1-14 (3)(5)(6) and NDAC 54-02-07-01.1 (6)(7)(9)(12).</p> <p><i>Motion:</i> Christianson, seconded by Price to:  <b>ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR PAMELA HEINRICH, RN, AND ENTER ITS ORDER TO:</b></p> <ul style="list-style-type: none"> <li>◆ <b>SUSPEND THE LICENSE FOR ONE YEAR;</b></li> <li>◆ <b>ASSESS A \$1,500 PENALTY FEE; AND</b></li> <li>◆ <b>OTHER TERMS AS SET OUT IN BOARD ORDER..</b></li> </ul> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.4.7 Stipulation for Settlement – Suzanne King, L12223 (received after agenda approved)	<p><i>Discussion:</i> A Stipulation for Settlement was received from Suzanne King, LPN, seeking the Board's consideration and approval of its terms. The Board reviewed and discussed the facts and terms of the Stipulation for Settlement for violation of NDCC 43-12.1-14 (3)(5) and NDAC 54-02-07-01.1 (5)(6)(8)(10).</p> <p><i>Motion:</i> Christianson, seconded by Price to:  <b>ACCEPT THE TERMS OF THE PROPOSED STIPULATION FOR SETTLEMENT FOR SUZANNE KING, LPN, AND ENTER ITS ORDER TO:</b></p> <ul style="list-style-type: none"> <li>◆ <b>ISSUE A REPRIMAND;</b></li> <li>◆ <b>ASSESS A \$500 PENALTY FEE PLUS COSTS AND DISBURSEMENTS; AND</b></li> <li>◆ <b>OTHER TERMS AS SET OUT IN BOARD ORDER..</b></li> </ul> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.7.1 Request for Reinstatement – Karen Olson, L7041 9:15 a.m.	<p><i>Discussion:</i> Karen Olson, LPN was present via phone to request reinstatement of her encumbered LPN license to full status. When the board took action in 2010 a personal appearance for reinstatement was required. The board reviewed and discussed the requirements of her board order. The board reviewed and discussed the Disciplinary Review Panel recommendation to reinstate the LPN license to full licensure status.</p> <p><i>Motion:</i> Levi, seconded by Traynor to:  <b>GRANT KAREN OLSON'S REQUEST FOR REINSTATEMENT OF THE ENCUMBERED LPN LICENSE TO FULL LICENSURE STATUS AS SHE HAS COMPLIED WITH TERMS AND CONDITIONS OF BOARD ORDER DATED JULY 15, 2010.</b></p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.7.2 Request for Reinstatement – Mary Adkins, R28238 9:40 a.m.	<p><i>Discussion:</i> Mary Adkins, RN, was present to request reinstatement of her suspended license. It was requested that the board hold an Executive Session to discuss health information.</p> <p><i>Motion:</i> Christianson, seconded by Traynor that:  <b>THE BOARD HOLD AN EXECUTIVE SESSION TO CONSIDER THE FOLLOWING ACCORDING TO NDCC SECTION 44-04-18.1:</b></p> <ul style="list-style-type: none"> <li>• <b>AGENDA ITEM 4.7.2 MARY ADKINS, RN TO DISCUSS HEALTH INFORMATION.</b></li> </ul> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p> <p>The board was in Executive Session from 10:24 a.m. to 10:48 a.m. The board reviewed and discussed the Disciplinary Review Panel recommendation to reinstate the RN license to encumbered status with participation in the Workplace Impairment Program. Ms. Adkins requested the board consider a shorter encumbrance so she could return to the education field. Board members recommended she be encumbered for at least one year and can request the board's reconsideration at that time.</p> <p><i>Motion:</i> Traynor, seconded by Frank to:  <b>GRANT MARY ADKIN'S REQUEST FOR REINSTATEMENT OF THE SUSPENDED RN LICENSE TO ENCUMBERED STATUS FOR THREE YEARS WITH PARTICIPATION IN THE WORKPLACE IMPAIRMENT PROGRAM DURING THE PERIOD OF ENCUMBRANCE.</b></p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.7.3 Request for Reinstatement – Jennifer Veil, R28574 10:00 a.m.	<p><i>Discussion:</i> Jennifer Veil, RN was present to request reinstatement of her suspended RN license. It was requested the board hold an Executive Session to discuss health information.</p> <p><i>Motion:</i> Rustvang, seconded by Smith that:  <b>THE BOARD HOLD AN EXECUTIVE SESSION TO CONSIDER THE FOLLOWING ACCORDING TO NDCC SECTION 44-04-18.1:</b></p> <ul style="list-style-type: none"> <li>• <b>AGENDA ITEM 4.7.3 JENNIFER VEIL, RN, TO DISCUSS HEATH INFORMATION.</b></li> </ul> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>

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AGENDA	ACTION
4.7.3 Request for Reinstatement – Jennifer Veil, R28574 10:00 a.m. (continued)	<p>The board was in Executive Session from 11:00 a.m. to 11:13 a.m. The board reviewed and discussed the Disciplinary Review Panel recommendation to reinstate the RN license to encumbered status for three years with participation in the Workplace Impairment Program. Ms. Veil requested the board consider a shorter encumbrance period. The board also recommended regular attendance at a support group as part of the Workplace Impairment Program Agreement.</p> <p><i>Motion:</i> Traynor, seconded by Rustvang to: <b>GRANT JENNIFER VEIL'S REQUEST FOR REINSTATEMENT OF THE SUSPENDED RN LICENSE TO ENCUMBERED STATUS FOR THREE YEARS WITH PARTICIPATION IN THE WORKPLACE IMPAIRMENT PROGRAM DURING THE PERIOD OF ENCUMBRANCE.</b></p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.7.4 Request for Reinstatement – Barbara Burt, RN, PTP	<p><i>Discussion:</i> Barbara Burt, RN, who is not licensed in ND is requesting the board lift her prohibition of privilege to practice in ND. The board reviewed and discussed the Disciplinary Review Panel recommendation to lift the restriction.</p> <p><i>Motion:</i> Traynor, seconded by Smith to: <b>LIFT THE PROHIBITION OF NURSING PRACTICE CONTAINED IN THE CEASE AND DESIST ORDER DATED SEPTEMBER 14, 2010, AND REINSTATE UNRESTRICTED AUTHORITY TO PRACTICE NURSING IN NORTH DAKOTA PURSUANT TO ANY MULTI-STATE LICENSURE COMPACT WITH THE BOARD, AND ISSUE ORDER FOR REINSTATEMENT OF PRIVILEGE TO PRACTICE IN NORTH DAKOTA.</b></p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.10.1 Other – Melanie Nevil, LPN Endorsement application with TP	<p><i>Discussion:</i> Melanie Nevil submitted an application for LPN license by endorsement. Upon receipt of the required documents, a temporary permit was issued to Ms. Nevil. Ms. Nevil violated that ND Nurse Practices Act while employed in a ND facility under her temporary permit. Her temporary permit was inactivated when the violation was reported. The Disciplinary Review Panel recommends the board deny her license in ND.</p> <p><i>Motion:</i> Rustvang, seconded by Traynor to: <b>DENY MELANIE NEVIL'S APPLICATION FOR LPN LICENSE BY ENDORSEMENT BASED ON NDCC 43-12.1-14 (3)(5)(6).</b></p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.10.2 Other – Kareen Aristide, RN Endorsement Applicant	<p><i>Discussion:</i> Kareen Aristide submitted an application for RN license by endorsement. During review of the application it was discovered the Ms. Aristide failed to identify disciplinary action by the Florida Board of Nursing in July 2012.</p> <p><i>Motion:</i> Frank, seconded by Levi to: <b>DENY KAREEN ARISTIDE'S APPLICATION FOR RN LICENSE BY ENDORSEMENT BASED ON NDCC 43-12.1-14 (2)(4).</b></p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
4.11.1 Rebecca Mellen, RN PTP under AZ license	<b>CEASE AND DESIST ORDER</b> issued to Rebecca Mellen, RN PTP, Minot, ND and Farmington, NM on June 7, 2012 until retracted, modified or superseded by final disciplinary action of the Board or upon agreement between Respondent and the Board.
4.11.2 John Daniels, RN PTP under WI license	<b>NOTICE OF EMERGENCY SUSPENSION</b> issued to John Daniels, RN, PTP, Kaukauna, WI on June 15, 2012. Respondent's privilege to practice is <b>SUSPENDED</b> for 5 years or until retracted, modified or superseded by final disciplinary action of the Board or upon agreement between Respondent and the Board.
4.11.3 Stacie Wattendorf, L13524	<b>NOTICE OF EMERGENCY SUSPENSION</b> issued to Stacie Wattendorf, L13524 Surrey, ND on June 20, 2012. Respondent's license is <b>SUSPENDED</b> for 5 years or until retracted, modified or superseded by final disciplinary action of the Board or upon agreement between Respondent and the Board.
4.11.4 Carrie Lagge, R28825	<b>NOTICE OF SUSPENSION</b> issued to Carrie Lagge, R28825, Minot, ND on June 27, 2012 for violating terms and conditions of her Workplace Impairment Program and Order for Reinstatement of Licensed dated March 22, 2012. Respondent's license is <b>SUSPENDED</b> for a period of 3 years.
4.11.5 Sharon Cable, L10977	<b>NOTICE OF SUSPENSION</b> issued to Sharon Cable, L10977, Fargo, ND on June 26, 2012 for violating terms and conditions of her Stipulation for Settlement dated September 10, 2010. Respondent's license is automatically <b>SUSPENDED</b> for a period of two (2) years.
4.11.6 Kimberly Borowicz, R29961	<b>NOTICE OF SUSPENSION</b> issued to Kimberly Borowicz, R29961, Strandquist, MN on July 11, 2012 for violating terms and conditions of her Stipulation for Settlement dated March 22, 2012. Respondent's license is automatically <b>SUSPENDED</b> for period of two (2) years.
5.21 Request for approval of programmatic changes: DSU BSN Completion Program (NEC)	<p><i>Discussion:</i> Dickinson State University submitted a programmatic change for the board's review and approval. The program has revised their progression policy to require a minimum GPA of 2.5 to progress from the junior to senior year. The Nursing Education Committee (NEC) reviewed the change and recommends approval.</p> <p><i>Motion from the Nursing Education Committee to:</i> <b>RECOMMEND THE BOARD APPROVE THE PROGRAMMATIC CHANGE FOR THE DICKINSON STATE UNIVERSITY BSN COMPLETION PROGRAM, AS THE DSU BSN PROGRAM HAS FULL APPROVAL FROM THE ND BOARD OF NURSING AND THE PROGRAMMATIC CHANGES ARE IN FULL COMPLIANCE WITH NDAC 54-03.2-06-02</b></p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>

## North Dakota Board of Nursing Meeting Minutes – July 12, 2012

AGENDA	ACTION
5.22 Request for approval of programmatic changes: UND Graduate Program (NEC)	<p><i>Discussion:</i> Stephanie Christian, Chair of Undergraduate program at UND was present for this agenda item. UND Graduate Programs has submitted a number of programmatic changes that was reviewed by NEC in detail and recommends approval. Three title tracks will be deleted: "CNS in Nursing Therapeutics, Health Administration in Nursing, and RN-to-MS." Other changes related to course changes throughout the graduate programs. The proposed changes would take effect Fall of 2012.</p> <p><i>Motion from the Nursing Education Committee to:</i>  <b>RECOMMEND THE BOARD APPROVE THE PROGRAMMATIC CHANGES FOR THE UNIVERSITY OF ND GRADUATE PROGRAMS, AS THE UND GRADUATE PROGRAMS HAVE FULL APPROVAL FROM THE ND BOARD OF NURSING AND THE PROGRAMMATIC CHANGES ARE IN FULL COMPLIANCE WITH NDAC 54-03.2-06-02.</b></p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes.            9 yes, 0 no, 0 absent. Motion carried.</p>
5.31 Request for approval to extend current approval of MSCTC RN Refresher Course	<p><i>Discussion:</i> The board reviewed a request for an extension of approval for MN State Community &amp; Technical College RN Refresher Course. The approval ends in September 2012. The course coordinator has requested an extension until November 2012 due to an unexpected medical leave.</p> <p><i>Motion</i> Rustvang, seconded by Traynor to:  <b>APPROVE THE REQUEST TO EXTEND THE APPROVAL OF THE MN STATE COMMUNITY &amp; TECHNICAL COLLEGE RN REFRESHER COURSE UNTIL NOVEMBER 2012 DUE TO EXTENUATING CIRCUMSTANCES</b></p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes.            9 yes, 0 no, 0 absent. Motion carried.</p>
5.41 Nursing Education Loan Monetary awards (NEC)	<p><i>Discussion:</i> The Nursing Education Committee reviewed the applications for 2012-2013 nursing education loans. The committee reviewed two options for the awards considering the number of applicants and the total amount available for awards. The list of applicants and awards are attached to the minutes..</p> <p><i>Motion from the Nursing Education Committee to:</i>  <b>RECOMMEND ACCORDING TO NDAC 54-04.1 NURSING EDUCATION LOANS APPROVE THE ATTACHED INDIVIDUALS FOR THE NURSING EDUCATION LOAN FOR A TOTAL AWARDED OF \$84,500 (SEE ATTACHED DOCUMENT)</b></p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes.            9 yes, 0 no, 0 absent. Motion carried.</p>
5.42 Request by NEL recipient for lower monthly repayment amount	<p><i>Discussion:</i> Laura Jacobsen is required to make \$50 monthly payments on her nursing education loan, and is requesting a lower monthly payment. The board rules require a minimum of \$50 per month or other amount approved by the Board. The board reviewed her request and circumstances and agreed to lower payments for one year.</p> <p><i>Motion</i> Rustvang, seconded by Traynor to:  <b>APPROVE THE REQUEST FROM LAURA JACOBSEN TO TEMPORARILY LOWER THE MONTHLY PAYMENT FOR HER NEL LOAN TO \$25.00 PER MONTH UNTIL JULY OF 2013.</b></p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes.            9 yes, 0 no, 0 absent. Motion carried.</p>
5.43 Request for approval to extend current MCO BSN program approval (staff recommendation)	<p><i>Discussion:</i> The board reviewed a list of scheduled surveys through 2017. Staff indicates that spring of 2017 has three scheduled program reviews. In order to make the workload more manageable staff request moving one of the reviews to Fall of 2017. After review of the programs scheduled, staff request that the Medcenter One College of Nursing program approval be extended and the survey be moved to the Fall 2017 as MCO is in full compliance with the rules.</p> <p><i>Motion:</i> Christianson, seconded by Levi to:  <b>APPROVE THE REQUEST TO EXTEND THE CURRENT MCO BSN PROGRAM APPROVAL FROM SPRING 2017 TO FALL 2017 AS THEY HAVE FULL APPROVAL ACCORDING TO NDAC 54-03.2-07-03.</b></p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes.            9 yes, 0 no, 0 absent. Motion carried.</p>
5.44 MCO/Sanford merger & MCO College of Nursing: informational	<p>The merger of Medcenter One and Sanford Health became effective July 3, 2012. At the present time the new name of the College of Nursing has not been decided.</p>
6.1 Surgical Technician application – Patrick Laird (9:30 a.m.)	<p><i>Discussion:</i> Patrick Laird and Deanna Opstedahl, OR Supervisor at St. Joseph's in Dickinson were present via phone. Patrick Laird submitted an application for surgical technician with no evidence of completion of a program for surgical technician or certification. A 2008 AG opinion indicated surgical technicians be registered and requires education and certification. The board had grandfathered in individuals who received on the job training with evidence of that training through 2009. Mr. Laird indicates he completed on the job training through a novice program at Kansas University Medical Center but he stated no documentation of the training exists. Staff indicate any documentation from the employer such as employment history would be helpful, but none has been received. Ms. Opstedahl has indicated that they will contact Kansas University Medical Center to obtain whatever documentation they can to provide evidence of employment and/or training. Mr. Laird also needs to complete his criminal history record check to complete his application.</p> <p><i>Motion:</i> Traynor, seconded by Smith to:  <b>APPROVE PATRICK LAIRD'S APPLICATION FOR SURGICAL TECHNICIAN PENDING VERIFICATION OF COMPLETION OF THE NOVICE PROGRAM AND COMPLETION OF THE CRIMINAL HISTORY RECORD CHECK.</b></p>

## North Dakota Board of Nursing Meeting Minutes – July 12, 2012

AGENDA	ACTION
6.1 Surgical Technician application – Patrick Laird (continued)	<i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.
6.2 NCLEX Member Board Review Response – Fall 2011	Traynor, Levi and Kalanek participated in a review of NCLEX items in April of 2012. There were a total of 10 items marked for review. The NCLEX Examination Committee reviewed the questions and retained 8 of the items and referred 2 of the questions to be reworked.
7.11 Invitation to attend ND Community Paramedic Stakeholder Meeting	Buzz Benson will attend and possibly one staff person. Char Christianson may also attend.
7.5 MN Nurse Licensure Compact	The board reviewed a summary of the status of MN legislative action for the Nurse Licensure Compact. The legislation passed their House and Senate but was not submitted to the governor, who had indicated he would veto. The legislation has MN Board of Nursing support and grass root support. MNA has strong opposition and so far has blocked any progress.
7.5 Legislative Bills Affecting State Agencies	<i>Discussion:</i> Brian Bergson, SAAG was present for this agenda item and reviewed the summary of the rule promulgation with the board. A public hearing related to the proposed fee increases for renewal and endorsement to support the ND Center for Nursing was held on May 17 <sup>th</sup> at 1:30 p.m. Public comment period lasted from May 17 <sup>th</sup> through May 30, 2012. Bergeson reviewed the summary of the hearing in which oral testimony was received from three individuals, two in support and one opposed. Written testimony was received from 35 individuals with 9 of those opposed to the revisions. The board considered the oral and written comments in support and opposition and discussed each point of concern. The next step is referral of the proposed rules to the AGs office for review as to their legality.
	<i>Motion:</i> Traynor, seconded by Levi that: <b>THE BOARD FINALLY ADOPT THE FOLLOWING REVISED ADMINISTRATIVE RULES SUBJECT TO THE ATTORNEY GENERAL’S REVIEW AS TO THEIR LEGALITY:</b> <b>NDAC CHAPTER 54-02-05, SECTION 54-02-05-03 RENEWAL FEES</b> <b>NDAC CHAPTER 54-02-06, SECTION 54-02-06-01(2) APPLICATION AND FEE FOR LICENSE BY ENDORSEMENT.</b>
	<i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.
7.51 Making it Easier for Military Spouses	The board reviewed an article by Michelle Obama that was recently published in the Bismarck Tribune related to the need for military spouses to obtain licensure in each state when their spouses are reassigned to different bases. In the article Ms. Obama request each state look at the statutes and make necessary changes to allow for more flexibility. The board reviewed a map of states that have made exemptions or provisions for military spouses, and those that have not. Kalanek has been in contact with Senator Judy Lee regarding the issue, and it was noted that no contact has been made from the federal level. Staff recommend the issue be addressed in Article 43-51 Professional Occupational Licensing. Although members of the military are provided flexibility, nothing addresses their spouses. The board agrees to move forward, contacting other regulatory boards (medicine, pharmacy) to determine interest for a coalition. It was also recommended that staff contact Senator Lee for assistance in drafting a bill through legislative council and find others besides Senator Lee to sponsor the bill.
7.54 Perspective around Christian Science Church & nursing care delivered (Beemus & Fiplivich) 3:00 p.m.	The board reviewed a request from the Christian Science Church for a statutory or regulatory amendment to exempt an individual who cares for the sick in accordance with the tenets or practices of any church or religious denomination that teaches reliance upon spiritual means for healing. The board reviewed language in the laws of other states and the National Council State Board of Nursing model rules. There have been no specific requests from ND residents for this change. After much discussion, the board decided this was not a bill they choose to initiate and that if the Christian Science Church wishes an exemption they should work through the ND legislature for necessary changes.
7.55 Revised Udall bill	The board reviewed a federal bill related to telehealth for physicians which establishes a system of national tandem licensure for physicians that allows voluntary participation for states.
7.56 Educ Funding and Taxation Comm	The board reviewed proposed legislation for a concussion management program for student athletics to be added to the ND Century Code.
7.71 Journal of Nursing Regulation publication	The board reviewed an article published in the Journal of Nursing Regulation titled “ <i>An Incremental Regulatory Approach to Implementing the APRN Consensus Model</i> ” authored by Billie Madler, DNP, APRN, FNP; Constance Kalanek, PhD, RN, FRE; and Cheryl Rising, MSN, APRN, FNP.
7.72 APRN application follow-up July 1	Staff reported that the changes of not requiring a written APRN Scope of Practice for initial and renewal applications were implemented on July 1, 2012.
12.5 Election of Officers	<i>Discussion:</i> Benson opened the floor for nominations for President. Rustvang nominated Traynor, seconded by Christianson.
	<i>Motion:</i> Rustvang, seconded by Christianson that: <b>NOMINATIONS FOR PRESIDENT CEASE AND THAT A UNANIMOUS BALLOT BE CAST FOR TRAYNOR.</b>
	<i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.
	<i>Discussion:</i> Benson opened the floor for nominations for Vice-President. Christianson nominated Rustvang, seconded by Levi.
	<i>Motion:</i> Price, seconded by Levi that: <b>NOMINATIONS FOR VICE-PRESIDENT CEASE AND THAT A UNANIMOUS BALLOT BE CAST FOR RUSTVANG.</b>
	<i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.

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AGENDA	ACTION
12.5 Election of Officers (continued)	<p><i>Discussion:</i> Benson opened the floor for nominations for Treasurer. Traynor nominated Price, seconded by Christianson.</p> <p><i>Motion:</i> Christianson, seconded by Traynor that: <b>NOMINATIONS FOR TREASURER CEASE AND THAT A UNANIMOUS BALLOT BE CAST FOR PRICE.</b></p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
12.2 BON Committee Appointments	<p><i>Discussion:</i> Board members were appointed to board committees for the 2012-2013 fiscal year based upon preference and expertise.</p> <p><i>Motion:</i> Frank, seconded by Smith to: <b>APPROVE THE FOLLOWING COMMITTEE APPOINTMENTS FOR 2012-2013:</b>  <b>Executive Committee:</b> Traynor (Chair), Rustvang, Price  <b>Program Monitoring Committee:</b> Smith (Chair), Mayer, Frank  <b>Nursing Education Committee:</b> Traynor (Chair), Levi, Christianson  <b>Finance Committee:</b> Price (Chair), Christianson, Benson  <b>Nursing Practice Committee:</b> Benson (Chair), Mayer, Rustvang  <b>Technology Committee:</b> Levi(Chair), Traynor, Smith  <b>Risk Management Committee:</b> Benson  <b>External Committees:</b>  <b>Prescription Drug Monitoring Committee:</b> Rustvang  <b>Center for Nursing:</b> Christianson</p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
12.6 Proposed Meeting Dates	<p><i>Discussion:</i> The board reviewed a list of proposed meeting dates, anticipating only one day meetings in the upcoming year. It was suggested that the board allow extra time for a portion of either the January or March board meeting to attend the legislative session.</p> <p><i>Motion:</i> Price, seconded by Rustvang to: <b>APPROVE THE FOLLOWING BOARD MEETING DATES FOR 2012-2013:</b>  <b>SEPTEMBER 19, 2012 BOARD RETREAT</b>  <b>SEPTEMBER 20, 2012</b>  <b>NOVEMBER 15, 2012</b>  <b>JANUARY 16-17, 2013 (Meeting to begin at 1:00 p.m. on January 16<sup>th</sup>)</b>  <b>MARCH 20-21, 2013 (Meeting to begin at 1:00 p.m. on March 20<sup>th</sup>)</b>  <b>MAY 16, 2013</b>  <b>JULY 18, 2013 ANNUAL MEETING</b></p> <p><i>Roll call vote:</i> Benson, yes; Christianson, yes; Frank, yes; Levi, yes; Mayer, yes; Price, yes; Rustvang, yes; Smith, yes; Traynor, yes. 9 yes, 0 no, 0 absent. Motion carried.</p>
12.7 Article – Maximizing Your Impact with Coalitions	The board reviewed an article titled “Maximizing Your Impact with Coalitions”.

**CONSENT AGENDA:**

8.1 NCSBN
8.2 Office Management
8.3 Nursing Practice
8.31 Summary of practice calls
8.32 Prescriptive Authority Applications
8.4 Workplace Impairment Program Report
8.41 Statistics
8.5 Unlicensed Assistive Person/Medication Assistant
8.51 Testing Summary Report
8.52 NNAAP Testing
8.53 NNAAP FY Comparison
8.54 UAP/MA Renewals
8.6 Licensure
8.61 NCLEX-RN - none
8.62 NCLEX-PN - none

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8.63 2012 American Medical Association House of Delegates Resolutions
8.64 ND Physician Fact Sheet – UND Center for Rural Health
8.7 Discipline
8.71 Discipline Statistics/Case Activity Report
8.8 Legal Counsel
8.9 Education
8.91 Ratification of CE Approval
8.92 Out-of-Students and Recognized Out-of-State Nursing Education Programs
8.93 Education Dialogue (May & June 2012)
8.94 <i>"Innovative Educational Model/Approach"</i> online application
8.95 Trend—Nursing Education Loan applicants: Informational
8.96 Change in course numberings----NDSU NDP Program: informational

### BOARD COMMITTEES:

9.0 Program Monitoring Committee	TBA
9.1 Nursing Education Committee	July 11 @ 1:00 p.m. Recognized external members whose terms are up and all are reapplying. Remainder of items discussed during regular 5.0 agenda items.
9.2 Finance Committee	
9.3 Executive Committee	July 11 @ 4:00 p.m. – Met and reviewed staff recommendations from A & A audit. Recommendation was discussed under 3.0
9.4 Nursing Practice Committee	
9.5 Prescription Drug Monitoring Program Committee	July 26 @ 12:00 – 3:00 p.m.
9.6 Technology Committee	Minutes of the June 7, 2012 were reviewed. Committee charges were reviewed. The committee reviewed an electronic transcript company called AVOW Systems and also reviewed Tegrity for live streaming and taping that is used by NDUS. Dakota Backup will be implemented for server backup in the upcoming year. Datrue process automation has begun transferring microfilm files to CD-Rom for permanent storage.
9.7 Center for Nursing Board – Update	Update

### UPCOMING MEETINGS & REPORT OF MEETINGS ATTENDED:

10.1 National Council of State Boards of Nursing Annual Meeting, August 8-9, 2012 – The Fairmont Dallas, Dallas TX
10.2 NCSBN Monthly Meetings by teleconference calls and onsite:
10.2-1 Policy Call - June 8
10.2-2 Education Network – July 24
10.2-3 Discipline Networking Call – June 21; August 29
10.2-4 EO Network – May 21
10.2-5 NLCA Meeting – June 11; August 7
10.2-6 Mid-Year Meeting – March 2013
10.2-7 NCSBN Executive Officers Leadership Seminar – June 19-20, 2012 The seminar highlighted social media and effects on licensure, etc. and ethical behavior.
10.2-8 NCSBN NCLEX Conference – September 24
10.2-9 IT Summit – May 15-16, 2012
10.2-10 2012 Attorney & Investigator Conference – June 4-6, 2012 – Bitz attended and reported on the highlights which involved investigation techniques.
10.2-11
10.2-12 APRN Practice Networking Call – May 16; July 25
10.2-13 Practice Networking Call – June 21
10.2-14 TERCAP User Call –
10.2-15 Advanced Practice Registered Nurse Committee
10.2-16 Nurse Licensure Compact Operations Network – June 13
10.3 ND Organization of Nurse Executives
10.4 ND Nurses Association
10.5 ND Rural & Public Health Conference – May 30, - June 1, 2012 – Alerus Center Grand Forks – Traynor and Price attended – Mary Wakefield was keynote speaker and discussed happenings at the national level. Pat Atkinson of God's Child Project was also a speaker and Terry Dwelle, ND Health Officer, discussed medical homes. ND Health Information network allows hospitals and facilities share information and involves gateways for sharing patient information. Jill Kreger, Atty for Health Law Center discussed Public

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Health Data Sharing and Health reform, and law enforcement discussed drug abuses. The lack of dental care in young children due to costs was discussed and recommended that nursing programs add nursing curriculum on dental care and oral health to help address the issue.
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10.6 ND LTCA Conference –
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10.7 ND Hospital Association Annual Meeting –
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10.8 North Dakota Public Health Emergency Volunteer Reserves Advisory Board –
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### Staff Presentations:

11.1 Emerging Issues – TrainND NE/LRSC – May 19

11.2 Strategies and Tactics for Successful legislation to Remove Barriers to APRN practice and Care – Center to Champion Nursing in America at AARP , Webinar, July 17

11.3 Emerging Issues in Nursing - HealthCare Horizons, Altru Health Systems – October 22, 2012

11.4 Nurse Practices Act/Violations – Medcenter One College of Nursing, September 10, 2012

The meeting recessed for lunch at 12:15 p.m. and reconvened at 12:45 p.m. on July 12<sup>th</sup>.

The meeting adjourned at 4:30 p.m. on July 12<sup>th</sup> 2012.

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Constance B. Kalanek, RN, PhD, FRE  
Executive Director - Draft 07/16/2012

# *Nursing Education Loan Applicants*

## *Vocational Certificate - LPN*

*Fiscal Year* 2012-2013

<i>Last Name</i>	<i>First Name</i>	<i>Nursing Program</i>	<i>Anticipated grad date</i>	<i>Award</i>
TERNES	CORRINE	DNP: LRSC	5/30/2013	\$550.00
<b>*****GRAND TOTAL</b>				<b>\$550.00</b>

## *Nursing Education Loan Applicants*

### *Associates Degree -LPN*

*Fiscal Year 2012-2013*

<i>Last Name</i>	<i>First Name</i>	<i>Nursing Program</i>	<i>Anticipated grad date</i>	<i>Award</i>
FOSSE	STACEY	NDSCS	5/30/2013	\$1,000.00
FUEHRER	STEPHANIE	DICKINSON STATE UNIV	5/30/2013	\$1,000.00
HOFLAND	MEGAN	ND STATE COLLEGE OF S	5/30/2013	\$1,000.00
SCHRIVER	SUNNY	DICKINSON STATE UNIV	5/30/2013	\$1,000.00
<b>*****GRAND TOTAL</b>				<b>\$4,000.00</b>

# *Nursing Education Loan Applicants*

## *Associates Degree -RN*

*Fiscal Year 2012-2013*

<i>Last Name</i>	<i>First Name</i>	<i>Nursing Program</i>	<i>Anticipated grad date</i>	<i>Award</i>
CARLSON	ELIZABETH	DNP: DCB	5/30/2013	\$1,000.00
COOK	ANNA	DNP: BSC	5/30/2013	\$1,000.00
DOCKTER	AMANDA	DNP: DCB	5/30/2013	\$1,000.00
DUFFY	JESSICA	NORTHWEST TECHNICAL	5/10/2013	\$1,000.00
FRUHWIRTH	BRITTANY	NORTHLAND COMM & T	5/30/2013	\$1,000.00
GREGG	SARAH	DNP: BSC	5/30/2013	\$1,000.00
RISKEY	RENEE	NORTHLAND COMMUNIT	5/30/2013	\$1,000.00
SMITH	BRITTNEY	NDSCS	5/30/2013	\$1,000.00
TELKEN	NATALIE	DNP: DCB	5/30/2013	\$1,000.00
THOMPSON	CHRISTINE	DNP: WSC	5/10/2013	\$1,000.00
VILANDRE	JAMES	DNP: LRSC	5/30/2014	\$550.00
<b>*****GRAND TOTAL</b>				<b>\$10,550.00</b>

# *Nursing Education Loan Applicants*

## *Bachelors in Nursing*

*Fiscal Year 2012-2013*

<i>Last Name</i>	<i>First Name</i>	<i>Nursing Program</i>	<i>Anticipated grad date</i>	<i>Award</i>
ADAM	LINDA	MINOT STATE UNIVERSI	5/30/2014	\$800.00
ANDREWS	NICOLE	MEDCENTER ONE	5/15/2014	\$800.00
BARRY	MICHAEL	UND	12/30/2012	\$1,100.00
BUTENHOFF	ASHLEY	UND	5/30/2013	\$1,100.00
CIANCI	MEGAAN	PRESENTATION COLLEG	5/30/2015	\$800.00
EISENBARTH	JANCI	MEDCENTER ONE	5/9/2013	\$1,600.00
ENTZI	BRITTANY	UNIVERSITY OF MARY	5/30/2013	\$1,600.00
FRADENBURGH	MOLLY	UNIVERSITY OF MARY	5/30/2014	\$800.00
FROEHLICH	SHANNAN	MINNESOTA STATE UNIV	5/30/2013	\$1,600.00
HORNER	EMILY	MEDCENTER ONE	5/15/2013	\$1,600.00
LABRENSZ	MARCENE	MINOT STATE UNIVERSI	5/10/2013	\$1,600.00
LUND	CAROLYN	UNIVERSITY OF MARY	7/31/2014	\$800.00
MORK	JORDAN	DICKINSON STATE UNIV	5/30/2013	\$1,600.00
NAICO	MEGAN	UNIVERSITY OF MARY	5/30/2013	\$1,100.00
NIENHUIS	ANNA	MEDCENTER ONE	5/9/2013	\$1,100.00
NORD	BETH	UND	5/30/2013	\$1,600.00
NYGAARD	MARSHA	UNIVERSITY OF MARY	5/30/2014	\$800.00

<i>Last Name</i>	<i>First Name</i>	<i>Nursing Program</i>	<i>Anticipated grad date</i>	<i>Award</i>
OURADNIK	SUZANNE	UNIVERSITY OF MARY	5/30/2014	\$800.00
POLRIES	VANESSA	JAMESTOWN COLLEGE	5/30/2014	\$800.00
RADENIC	CASEY	UND	5/30/2013	\$1,600.00
SECKERSON	MEGAN	MINOT STATE UNIVERSI	12/30/2012	\$1,100.00
STROM	BREANNE	UND	5/30/2013	\$1,600.00
THIEL	KELSEY	MEDCENTER ONE	5/10/2013	\$1,100.00
WHITE	KAITLYN	UND	5/30/2013	\$1,600.00
WILLITS	REBECCA	NDSU	12/30/2012	\$1,100.00
WOLTERS	ERIN	UNIVERSITY OF MARY	7/30/2014	\$800.00
<b>*****GRAND TOTAL</b>				<b>\$30,900.00</b>

# *Nursing Education Loan Applicants*

## *Masters in Nursing*

*Fiscal Year 2012-2013*

<i>Last Name</i>	<i>First Name</i>	<i>Nursing Program</i>	<i>Anticipated grad date</i>	<i>Award</i>
DOZAK	TRACY	UND	5/30/2013	\$1,600.00
FRICKE	JESSICA	UNIVERSITY OF MARY	4/30/2014	\$1,200.00
GREEN	ALAIN	UNIVERSITY OF MARY	4/30/2014	\$1,200.00
HUSS	DEEANN	UNIVERSITY OF MARY	12/1/2012	\$2,500.00
JOHNSON	JESSICA	UNIVERSITY OF CINCINN	12/15/2012	\$1,600.00
MELANDER	JEREMY	UNIVERSITY OF MARY	4/30/2014	\$1,200.00
MILLER	CHRISTINA	UNIVERSITY OF PHOENI	3/18/2014	\$1,200.00
MOSEK	RACHEL	UNIVERSITY OF MARY	5/30/2014	\$1,200.00
PARRY	TERESA	CREIGHTON UNIVERSITY	5/30/2014	\$1,200.00
PORTER	SAMANTHA	UND	5/30/2014	\$1,000.00
PTACEK	MONICA	GRAND CANYON UNIVER	1/30/2013	\$1,600.00
REINHARDT	SANDRA	WALDEN UNIVERSITY	1/30/2014	\$1,200.00
SON	IRINA	UND	12/13/2013	\$1,000.00
WEISZ	CHERI	WALDEN UNIVERSITY	5/30/2013	\$1,600.00
<b>*****GRAND TOTAL</b>				<b>\$19,300.00</b>

# *Nursing Education Loan Applicants*

## *Doctoral Degree*

*Fiscal Year 2012-2013*

<i>Last Name</i>	<i>First Name</i>	<i>Nursing Program</i>	<i>Anticipated grad date</i>	<i>Award</i>
BREWSTER	LEAH	NDSU	5/30/2013	\$2,000.00
BUCHANAN	CASSANDRA	UNIVERSITY OF SOUTH A	7/30/2019	\$750.00
BUETTNER-SCHMI	KELLY	UNIVERSITY OF NEW ME	6/30/2013	\$2,700.00
GUSTIN STENSGAR	KATHRYN	NDSU	5/30/2013	\$2,000.00
JONES	SUZANNE	NDSU	5/30/2015	\$1,000.00
KALINA	EMILY	NDSU	5/30/2015	\$1,000.00
MIDDLESTEAD	ANDREA	NDSU	5/30/2013	\$2,000.00
OWENS	RHODA	UND	5/30/2016	\$750.00
SCHOENBERG	LISA	NDSU	5/30/2013	\$2,000.00
SENTI	JEANINE	UND	9/30/2014	\$1,500.00
SWARTZ	JENNIE	COLLEGE OF ST SCHOLA	5/30/2014	\$1,200.00
WALLIN	STACY	CREIGHTON UNIVERSITY	5/30/2014	\$1,500.00

**\*\*\*\*\*GRAND TOTAL**

**\$18,400.00**