

NORTH DAKOTA
STATE DEPOSITORY
DOCUMENT

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NORTH DAKOTA STATE LIBRARY

BIENNIAL REPORT

JULY 1999-JUNE 2001

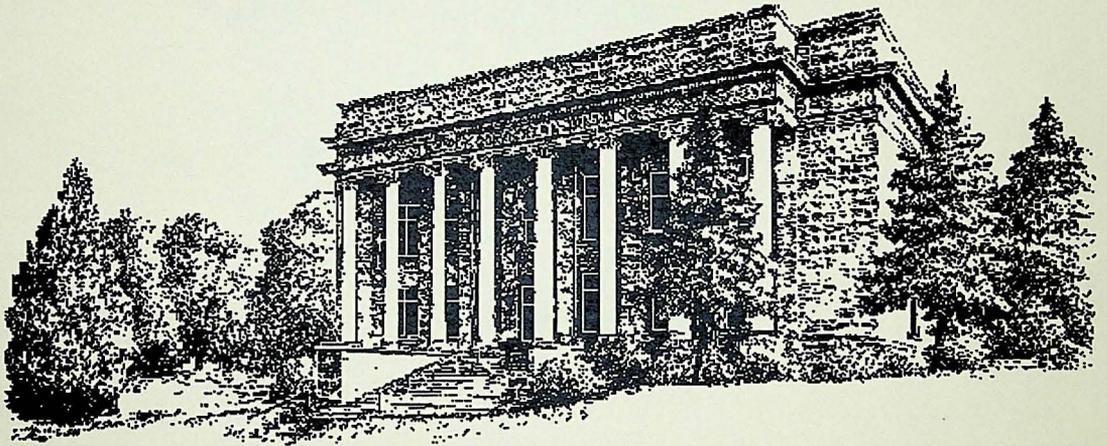


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A Division of the North Dakota Department of Public Instruction,
Dr. Wayne G. Sanstead, Superintendent



LIBERTY MEMORIAL BUILDING



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HISTORY

The North Dakota State Library was established in 1890. In 1907 the Public Library Commission was established, pursuant to 1907 Session Laws Chapter 243. The commission consisted of three members--the Superintendent of Public Instruction, the president of the North Dakota Library Association, and a member appointed by the Governor. The commission was authorized to hire a librarian to control and to be in charge of the library work of the commission. The duties of the library commission included:

1. Administer and enhance the educational reference library.
2. Administer and enhance the system of traveling libraries and, as funds permit, increase the number and usefulness of the libraries.
3. Develop a system to allow any city, town, village, school district, or community within North Dakota to borrow books under the rules and regulations of the library commission.
4. Establish a legislative reference bureau for the information and assistance of the members of the Legislative Assembly.
5. Assist legislators in obtaining information and in preparing bills.
6. Provide advice and instruction to any public library or village, town, or community entitled to borrow books from traveling libraries upon any matter pertaining to the organization, maintenance, or administration of the libraries.
7. Promote and assist by counsel and encouragement the formation of libraries where none exist and assist in organizing new libraries or improving those already established.

Session Laws Chapter 156 (1909) changed the name of the Public Library Commission to the State Library Commission and expanded the membership to also include the secretary of the State Historical Society and one additional member appointed by the Governor. The bill further provided that adequate office room be provided in the Capitol for the State Library Commission.

Session Laws Chapter 237 and Chapter 238 (1915) established a Board of Regents to control all state education institutions, including the State Library. As a result, the original State Library Commission was abolished and the Board of Regents assumed all the duties of the previous State Library Commission. The Board of Regents consisted of five members appointed by the Governor.

Session Laws Chapter 261 (1927) provided that the State Board of Administration will constitute

the State Library Commission. Therefore, the State Library was removed from the control of the Board of Regents.

Session Laws Chapter 352 (1965) provided that all state agencies deposit with the State Library Commission ten copies of publications issued by them which are not issued solely for the use within the issuing office. The State Library Commission shall transmit these copies to depository libraries distributed geographically across the state.

This chapter expanded the duties of the library commission to include the current statutory responsibilities.

Session Laws Chapter 440 (1969) replaced the Board of Administration with the Director of Institutions office and, therefore, the Director of Institutions office assumed the duties of the State Library Commission.

Session Laws Chapter 550 (1979) removed reference to the State Library Commission and the secretary and director of the library commission and provided for a State Librarian position to be appointed by the Director of Institutions office, which would direct the State Library.

Session Laws Chapter 239 (1989) transferred administrative responsibility for the State Library from the Director of Institutions office to the Department of Public Instruction. The chapter provides that the Superintendent of Public Instruction shall appoint the State Librarian position but provides that the State Library be an autonomous agency which retains its budget and staff separate from that of the Superintendent of Public Instruction.



STATUTORY RESPONSIBILITIES

North Dakota Century Code Chapter 54-24 provides the authority, duties, and responsibilities of the State Library and the State Librarian. Statutory provisions of this chapter are:

54-24-01. State library - The superintendent of public instruction shall appoint an executive officer to be known as the state librarian, who shall report to the superintendent and must receive a salary within the amount appropriated for salaries by the legislative assembly. The state librarian shall control the work and is the director of the state library. The position of State Librarian is included in the classified service, as provided in section 54-44.3-20. The state library is an autonomous agency and retains a budget and staff separately from that of the superintendent of public instruction.

54-24-02. Library offices. The state library must be furnished with adequate office room, with such suitable quarters as may be necessary for the proper shelving of its library materials.

54-24-03. Powers and duties of state librarian. The state librarian shall:

1. Make rules for the operation of the state library.
2. Provide and care for all books and library materials in all collections of the state library work to focus the collections.
3. Employ qualified library personnel to care for all library procedures.
4. Make library materials available to libraries throughout the state, to individuals connected with departments of state, and to citizens of North Dakota who do not have adequate library facilities, under the rules of the state library.
5. Work to improve library services to citizens by providing assistance to librarians and library trustees and staff and by encouraging the extension of networking and regional and statewide cooperation among libraries.
6. Coordinate the efforts of librarianship throughout the state, advising and assisting the extension of qualified public libraries into centers of county or multicounty libraries.
7. Compile statistics on all North Dakota libraries and their services and their larger counterparts of county and multicounty libraries, regional library cooperatives including multitype library authorities, and of the work done at the state library, and make a full biennial report to the superintendent of public instruction and the governor. The state librarian may not require a private sector library to submit information relating to the provisions of this subsection.
8. Collect, maintain, and make available informational materials that supplement and support the needs of all libraries in the state, either by direct loan or by consultation, and that form reference source for the officers of the state in performing their duties.
9. Assist libraries in developing local standards and guidelines defining the basic level of service that they will provide.
10. Conduct, or have conducted, research into the conditions of library service in the state, and produce written plans for the development and betterment of that service.
11. Promote and assist in the development of regional library cooperatives, including multitype library authorities.
12. Establish levels of certification for libraries of the state that meet the standards recommended by the American Library Association and the North Dakota Library Association.
13. Promote and assist libraries in this state in developing and maintaining a computerized, comprehensive, bibliographic statewide database for storing bibliographic records of libraries which allows residents unmediated, seamless, direct

access to library catalogs with a common interface and a common set of commands and the ability to search the library collections of the entire state at one time or only the collections of the local library, regional libraries, or select group of libraries.

14. Coordinate interlibrary loan activities throughout this state.
15. Arrange for continuing education and training programs for library personnel.
16. Provide technical assistance and counsel to library personnel.
17. Distribute grants to libraries within the limits of legislative appropriations for the purpose of developing or improving library services or programs.
18. Provide staff services to the North Dakota library coordinating council.

54-24-03.1. Acceptance of federal aid. The state library is hereby authorized to accept and to expend in accordance with the terms thereof any grant of federal funds which may become available to the state for library purposes. For the purpose of qualifying to receive such grants, the state library is authorized to make such applications and reports as may be required by the federal government as a condition thereto.

54-24-04. Who may borrow books from state library. Repealed by S.L. 1965, ch. 352, 10.

54-24-05. Commission to give advice and aid. Repealed by S.L. 1965, ch. 352, 10.

54-24-06. Records kept by commission - Report to the governor and secretary of state. Repealed by S.L. 1965, ch. 352, 10.

54-24-07. Printing of state library - How paid. Repealed by S.L. 1997, ch 453, 20.

54-24-08. Library contracts for library services. The state library is hereby authorized and empowered to cooperate with, and to contract with, cities, governmental subdivisions, and agencies of the state of North Dakota and other states of the United States, in the extension of library services.

54-24-09. Distribution of certain state publications for certain libraries required. The Office of Management and Budget shall arrange to deposit with the state library eight copies of all publications issued by all executive, legislative, and judicial agencies of state government intended for general public distribution. These publications must be provided to the state library without charge. If expense and limited supply of state publications, particularly audiovisual items, make compliance with the depository requirement impossible, the state library shall accept as many copies as an agency can afford to provide. However, no less than two copies must be provided to the state library by each agency. State publications refer to any informational materials regardless of format, method of reproduction, or source, originating in or produced

with the imprint of, by the authority of, or at the total or partial expense of, any state agency. The definition incorporates those publications that may or may not be financed by state funds but are released by private bodies such as research and consultant firms under contract with or supervision of any state agency. In circumstances not directly involving the Office of Management and Budget, a state agency shall comply with the depository requirement by arranging with the necessary parties for the printing and deposit of eight copies of any state publication issued. State publications are specifically defined as public documents appearing as reports, directories, statistical compendiums, bibliographies, laws or bills, rules, regulations, newsletters, bulletins, state plans, brochures, periodicals, committee minutes, transcripts of public hearings, other printed matter, audiotapes, videotapes, films, filmstrips, or slides, but not those administrative or training materials used only within the issuing agency. As the document acquisition and distribution agency, the state library shall retain for its own use two copies of every state document received and transmit the remaining copies to the depository libraries. These are the libraries of the state historical board, the University of North Dakota, North Dakota State University, Library of Congress, and two others to be designated by the state library. All non-depository North Dakota libraries shall have the opportunity to receive state documents under an optional selection program developed by the state library. The state library shall catalog state publications and arrange for their conversion to microfilm or to optical disk storage prescribed by the state records administrator and shall make available for distribution the same to the designated depository libraries.



RESPONSIBILITIES ADDED OR DELETED

There were no legislative responsibilities added or deleted during this biennium.



LEGISLATION

Legislation was introduced and passed that increased the membership from ten to eleven on the North Dakota library coordinating council. An additional citizen member was added to better represent North Dakota citizens' interests in the area of library services in the state.



PROFESSIONAL SERVICES TO NORTH DAKOTA LIBRARIES

The State Library administrative staff work together to deliver technical assistance, consulting services, and professional advice to library directors, board members, and government officials for the development and improvement of library and information services in North Dakota.

Consulting, training, and technical assistance services are delivered by agency professional librarians. Specific assistance is given in library space planning, budgeting, fund raising, personnel issues, collection development, children and young adult services, cataloging, and program management. State Library staff work with the Coordinating Council to plan and implement grant projects funded by Library Vision 2004 and Library Services and Technology (LSTA) money.

Training, workshops, and conferences are developed and provided to assist librarians, board members, students, and library users to better utilize databases, automated collections, and the many library services that are offered by libraries throughout the state. During the biennium, 52 workshops and conferences were delivered, with attendance by 1,595 people.

The State Library gathers, analyzes, and publishes statewide public library statistics and interlibrary loan statistics. A bimonthly newsletter, annual library directory, and numerous other informational materials are published by the agency.



INFORMATION SERVICES

The State Library functions as the back-up reference center for North Dakota libraries. The State Library's collection is open to all the citizens, as well as, librarians throughout the state. Libraries and individuals may request material from the State Library through mailed request, telephone or faxed request, or electronic request. Material from 9,825 subject requests was provided to libraries and citizens of North Dakota this biennium. The reference department received or placed 23,387 telephone calls to librarians and individuals throughout the state. The State Library is also the interlibrary loan referral center for the state of North Dakota. There were 71,786 interlibrary loan requests received during the 1999-2001 biennium from public, academic, school, and special libraries and from citizens of the state. State Library cards are held by 13,236 individuals and libraries. The State Library circulated 93,345 items from its collections and approximately 17,765 individuals came to the State Library during the biennium. Also 79,096 packages were mailed to patrons requesting information.

The State Library is among the 60 statewide libraries that participates in the Online Dakota Information Network (ODIN). This provides libraries and individual access to the 2,285,337 items that are held by the ODIN libraries. The State Library also cooperates in resource sharing with the three regional library groups in the state. For regional resource sharing, the State Library contracts with Minnesota Interlibrary Telecommunications Exchange (MINITEX) through the Higher Education Coordination Board of the State of Minnesota. MINITEX provides additional sources for interlibrary loan from the library collections of the University of Minnesota and the state of Minnesota. Through a long-term participation in the Online Computer Library Center (OCLC), a national bibliographic utility database, the State Library identifies and accesses over 47,000,000 unique items worldwide. Through OCLC, the holdings of over 40,102 worldwide libraries are available to the citizens of North Dakota. The reference

staff has keyword accessibility to the title, notes, series, author, and subject fields of the OCLC records.

From the State Library's home page patrons have access to 15 different full-text magazine and newspaper databases. In addition they have access to electronic books, ODIN, and other library networks in the state. Because of this immediate access to information patrons can now research topics either in their office or at home 24 hours a day, 7 days a week. This access, especially to magazines and newspapers, allows the State Library staff to spend less time filling in-house requests and more time training students, librarians, state government employees, and citizens of North Dakota in the use of the databases. The State Library's staff has access to the Internet, CD-ROMS, and specialized databases allowing them to further fill the informational and recreational reading needs of the libraries and citizens of North Dakota.

Services to state government remain a priority of the State Library. A Periodicals Management Program to assist state agencies in organizing and sharing periodicals was developed as one way to provide a needed service to state agencies. To date, 15 state agencies are involved in the program which provides the option of storage of back issues or having the State Library manage the receiving, housing, and access to state agency periodicals.

The North Dakota State Library sponsored and staffed information booths at professional and public events including the Teaching and Technology Conference, the Governor's Business Opportunity Day, North Dakota Educator's Association Conference, North Dakota Long Term Care Association Conference, North Dakota Library Association Conference, North Dakota Council of Educational Leaders Conference, North Dakota Home School Conference, and Marketplace to inform the general public on how to access the catalogs of libraries and the electronic databases that are available.

State Library staff constructed the index for the 1999-2001 North Dakota Blue Book. This index provides the citizens of North Dakota to the valuable information that is contained in the current and past issues of the Blue Book. The State Library also partnered with North Dakota Library Association and Scot Stradley to develop and make available electronically through the State Library's website the North Dakota Statistical Abstract.



TECHNICAL SERVICES

To assist in the resource sharing function of the North Dakota State Library, the cataloging department continues to strive towards providing statewide access to all materials housed at the State Library and at state agencies. To reach this goal, continued emphasis is placed on cataloging current state agency publications as well as those received in the past that were not cataloged. Because state publications are unique, they account for the majority of the original cataloging records added to the international OCLC database during the biennium. Staff cataloged 5,115 items for the general, large print, reference, federal document, and video/audio collections.

The cataloging department also serves to fulfill the resource sharing goals of the State Library by adding materials owned by other state agencies to the statewide database. Throughout the biennium, 1,683 items housed at state agencies were added to the ODIN database. The agencies include the Prevention Resource Center, including materials from the Division of Mental Health, Vocational Rehabilitation, and Aging Services; the Health Department Resource Library; Protection and Advocacy Project; Water Commission Technical Reference Library; Division of Emergency Management Library; Southeast Human Service Center; Children's Special Health Services; Business Information Center; Department of Transportation; and Geological Survey.

The State Library continually updates the listing of titles of periodicals received by state agencies. Titles from agencies agreeing to make photocopies in response to patron requests are entered into the ODIN serials subsystem. During the past biennium, access was provided to 360 unique periodical titles available from state agencies.

The State Library provides training to small school and public libraries to ensure the integrity of their records. This is accomplished by on-site visits and by providing technical assistance via the telephone.

The State Library provides contract cataloging for North Dakota libraries. Agency staff cataloged 6,976 items for these libraries.

Total items cataloged during the biennium in this category: 13,774.



STATE AID TO PUBLIC LIBRARIES

1999-2001 completed the eleventh biennium for funding of State Aid to Public Libraries by the state legislative assembly since its passage in 1979. State Aid checks were distributed by an application process based on the formula mandated by the legislature of \$1.00 per capita for a city and \$1.00 per capita plus \$5.00 per square mile for counties. The total amount distributed to 85 public libraries was \$880,000. The formula was funded at a 48% level by the legislature.



STATE DOCUMENT DEPOSITORY PROGRAM

Under NDCC 54-24-09, the State Library has administered the State Document Depository Program since its inception in 1965. Each North Dakota state agency is to deposit eight copies with the State Library of all publications issued and intended for general public distribution. The State Library retains two for its collection and distributes the other six copies to depository libraries including the State Historical Society, University of North Dakota, North Dakota State University, Minot State University, Dickinson State University, and the Library of Congress in Washington, DC. Items totaling 5,146 were distributed to the depositories during the 1999-2001 biennium. These publications are cataloged on the OCLC international database and are then

loaded into the statewide ODIN database, making cataloging information available to other librarians worldwide. During the 1999-2001 biennium, 2,532 items were cataloged and added to the State Documents collection.

It has been difficult to identify all state publications and to secure eight copies of each. This is especially true for the growing number of state documents available electronically on state agency websites. There is a critical need for the state of North Dakota to develop a system of archiving the online state documents. Efforts to increase awareness of the program have resulted in a noticeable increase in the number of publications received and distributed. These efforts include working with Central Duplicating staff to send publications to the State Library after printing is complete, contacting agencies regarding electronic publications listed on agency websites, and talking with agency representatives at various exhibits such as Marketplace, North Dakota Educational Association Convention, Teaching and Technology Conference, and State Agency Showcase during State Employee Recognition Week.

Awareness of the program is increased via the Notable Documents Award of the North Dakota Library Association's Government Documents Roundtable. The State Library works with the Roundtable in selecting nominee publications for this honor and assists at the voting exhibit booth at the annual North Dakota Library Association convention. The winning state publications are then forwarded to the American Library Association for national nomination. North Dakota state publications granted the title of Notable Government Documents include Meteorites in North Dakota and Where History Happens in 1999, and North Dakota History: Journal of the Northern Plains, Cumulative Index, 1945-1998 and The Elders Speak in 2000.



SERVICES FOR THE DISABLED

The State Library continues to receive talking books from the Library of Congress, National Library Service for the Blind and Physically Handicapped (NLS). In addition to talking books received from NLS, volunteers at the State Library continue to record books and magazines that are not available through the national collection. Magazines recorded at the State Library include North Dakota Horizons, North Dakota History, Rural Electric Cooperative Magazine, and North Dakota Outdoors. Talking books that are recorded locally are books by North Dakota authors or books requested by patrons. Locally recorded books and magazines were submitted to NLS to be added to the national collection.

Talking Book statistics for the 1999 – 2001 biennium are as follows:

Collection:	41,422 individual titles
	57,134 circulating copies

Phone calls:	15,104
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Items Loaned: 132,321

Number of Users: 1,955

The annual Governor's Summer Reading Program for print impaired children between the ages of 6 and 18 years old was held during the summer of 2000. Twenty-five children registered for the program. A party was held on the Capitol Grounds for every summer reader in North Dakota. Governor Edward T. Schafer read books to the summer readers and presented them with reading certificates.

The Summer Reading Program for 2001 was the biggest ever. Thirty-six students from across the state signed up for this program. A special ceremony was held in the Memorial Hall of the Capitol Building and Governor John Hoeven recognized the readers by presenting them with certificates of participation.

NLS consultant Mary Mohr did an on-site visit during November of 2000 to the North Dakota State Library. She was pleased with the services provided by our library and commended us for our customer service to new patrons of the program. She congratulated the staff for its commitment to the quality of overall patron service. Some recommendations were made during her visit to the State Library and many of these have already been put in place.

The National Library Service has selected North Dakota as its next regional conference site in the year 2003. This will be a great opportunity for our state to bring in top leaders from NLS to our state, as well as opportunity for the State Library staff to be a part of the regional conference.

The upgrade of the software that is used by the talking book section of the department has allowed staff members to provide more complete information in the talking book database. The staff has also prepared a name authority and a narrator file.

Dakota Radio Information Service (DRIS) broadcast is transmitted to a closed circuit receiver through a subcarrier frequency of Prairie Public Radio. DRIS service broadcasts 24 hours per day to approximately two-thirds of the state. Programming originating from the State Library's studio accounts for seven hours per day, Monday through Friday. The remainder of the broadcast day is provided by a national reading service, In Touch Network in New York City.

DRIS receivers loaned to patrons during the biennium: 1,084

Volunteers are critical to the operation of the department. Some of the tasks that the volunteers perform include but are not limited to inspecting talking books, repairing broken tapes, duplicating tapes, adding copies of new books to the database, narrating books and magazines, and preparing and reading newspapers for the DRIS broadcast. The State Library hosted receptions during Volunteer Recognition Week to recognize the services they provide to the library.

Volunteer hours: 8,166

Books recorded by volunteers: 80

The department continues to expanded its outreach program during the biennium. The purpose of the outreach program is to promote the State Library's talking book and radio reading service to print impaired citizens and service providers in North Dakota. Activities in which department staff engaged in order to promote the service were booths and presentations at conferences, presentations at support groups, appearances on radio and television talk shows, and public service announcements.



STATEWIDE DATABASE SERVICES

The Statewide Database Services Department began in 1997, as a result of the goals outlined in Library Vision 2004. This department coordinates the cataloging of libraries that receive grants to become part of ODIN. This department is also responsible for the paperwork involved with joining ODIN and communicates with the ODIN office on behalf of the library. As of June 30, 2001, 123,680 items have been cataloged for eighteen libraries, ranging in size from 600 titles to 21,000 titles. These titles were added to ODIN with the goal of automating the library to facilitate sharing of library materials between the libraries and citizens of North Dakota via the Interlibrary Loan Program.

The items cataloged belonged to the following libraries: Beach High School, Bottineau County Public Library, Bottineau Junior/Senior High School, Finley-Sharon Public School, Golden Valley County Library in Beach, Halliday Public School, Hatton Public School, Hillsboro High School and Public Library, Leach Public Library in Wahpeton, Lincoln Elementary School in Beach, Maple Valley-Oriska Schools, North Dakota Deafblind Services Project, North Dakota School for the Deaf, North Dakota Youth Correctional Center, Pembina City-School Library, Stutsman County Library in Jamestown, and Trinity High School in Dickinson.

The Statewide Database Services Department is also responsible for withdrawing records from ODIN when requested by the libraries listed above. This department also conducts extensive quality control procedures to ensure that the records in the ODIN database are accurate and up to date. Once the retrospective project is complete, the Statewide Database Services Department continues to assist the libraries by cataloging their newly acquired items and by providing training.



**GRANTS AWARDED BY THE NORTH DAKOTA STATE LIBRARY
AND THE NORTH DAKOTA LIBRARY COORDINATING COUNCIL**

July 1999	LSTA 1999
Bismarck School Media Library	\$2,000
Establish information-sharing partnerships with all libraries in the state by informing people in the state of the importance of teaching Information Literacy in the schools. (Training session in Las Vegas)	
UND Chester Fritz Library, Grand Forks	3,000
Access to original papers of North Dakota women.	
ND Youth Correctional Center, Mandan	6,600
Adding collection to ODIN. Make their collection accessible to North Dakota libraries and citizens throughout the state via LaND (Library Access North Dakota).	
Trinity High School Library, Dickinson	9,000
Adding collection to ODIN. Make their collection accessible to North Dakota libraries and citizens throughout the state via LaND (Library Access North Dakota).	
Harley French-UND Ariel Network, Grand Forks	10,000
Added 14 sites to the North Dakota Ariel Network.	
ND School for the Deaf Library, Devils Lake	10,000
Added their collection to ODIN. Make their collection accessible to North Dakota libraries and citizens throughout the state via LaND (Library Access North Dakota).	
North Central Library Authority, Minot	16,000
Adding school libraries to North Central Library Authority with Minot Public Library. Make their collection accessible to North Dakota libraries and citizens throughout the state via LaND (Library Access North Dakota).	
McLean/Mercer Regional Library, Riverdale	17,000
Network the holdings of McLean-Mercer, Garrison, and Beulah to Info*Lynx. Make their collection accessible to North Dakota libraries and citizens throughout the state via LaND (Library Access North Dakota).	
Leach Public Library, Wahpeton	28,000
Add collection to ODIN. Make their collection accessible to North Dakota libraries and citizens throughout the state via LaND (Library Access North Dakota).	
LSTA 1999 Total \$101,600	

Library Vision 2004
Biennium 1999 – 2001

Adams County Public Library, Hettinger	\$7,666
Internet access; ILL software for Adams County Library and Hettinger Public School.	
Alfred Dickey Public Library, Jamestown	25,629
Add collection to North Central Library Authority. Make their collection accessible to North Dakota libraries and citizens throughout the state via LaND (Library Access North Dakota).	
Ariel Network-Jamestown College	5,000
Adding more libraries to the Ariel Network.	
Beulah Public Library	14,850
Network the holdings of the library to Central Dakota Library Network (Info*Lynx). Make their collection accessible to North Dakota libraries and citizens throughout the state via LaND (Library Access North Dakota).	
Bismarck School Media Library	2,100
Continue the work of the first proposal--training throughout the state.	
Des Lacs/Burlington School Library	34,528
Add collection to North Central Library Authority. Make their collection accessible to North Dakota libraries and citizens throughout the state via LaND (Library Access North Dakota).	
Drake Pubic School Library	19,370
Add collection to North Central Library Authority. Make their collection accessible to North Dakota libraries and citizens throughout the state via LaND (Library Access North Dakota).	
Garrison Public Library	6,375
Automation and retrospective conversion of records for Central Dakota Library Network. Make their collection accessible to North Dakota libraries and citizens throughout the state via LaND (Library Access North Dakota).	
McLean/Mercer Regional Library, Riverdale	25,700
Network the holdings of library to Central Dakota Library Network. Make their collection accessible to North Dakota libraries and citizens throughout the state via LaND (Library Access North Dakota).	
ND Historical Society Library, Bismarck	22,300
Retrospective conversion.	
ND Historical Society Library, Bismarck	18,740
Add collection to ODIN. Make their collection accessible to North Dakota libraries and citizens throughout the state via LaND (Library Access North Dakota).	

New Dimensions Information Authority, Williston 4,240
Provide z39.50 access to the Union database, client access for 14 member libraries to other z39.50 servers, & firewall protection. Make their collection accessible to North Dakota libraries and citizens throughout the state via LaND (Library Access North Dakota).

Stutsman County Public Library, Jamestown 15,700
Add collection to ODIN. Make their collection accessible to North Dakota libraries and citizens throughout the state via LaND (Library Access North Dakota).

Trinity Bible College Library, Ellendale 18,735
First year subscription costs to ODIN & 5 public accessible computer stations. Make their collection accessible to North Dakota libraries and citizens throughout the state via LaND (Library Access North Dakota).

Valley City State University Library 7,450
Add Valley City Area Teacher Center's holdings to ODIN. Make their collection accessible to North Dakota libraries and citizens throughout the state via LaND (Library Access North Dakota).

OCLC Site Search Z39.50 21,617

Biennium 1999-2001 Total \$250,000

LSTA 2000
November 2000

Finley/Sharon School Libraries \$11,514
Add collection to ODIN. Make their collection accessible to North Dakota libraries and citizens throughout the state via LaND (Library Access North Dakota).

Hatton School & Public Library 12,142
Add collection to ODIN. Make their collection accessible to North Dakota libraries and citizens throughout the state via LaND (Library Access North Dakota).

Maple Valley/Oriska School Libraries 10,791
Add collection to ODIN. Make their collection accessible to North Dakota libraries and citizens throughout the state via LaND (Library Access North Dakota).

Pembina City & School Library 18,479
Add collection to ODIN. Make their collection accessible to North Dakota libraries and citizens throughout the state via LaND (Library Access North Dakota).

Alfred Dickey Public Library, Jamestown	2,011
Add collection to North Central Library Authority. Make their collection accessible to North Dakota libraries and citizens throughout the state via LaND (Library Access North Dakota).	
Library Scholarships for MLS program	10,000
Evaluation of LSTA program FY 1998-2001	20,000
Grants to be awarded in next Grant cycle	15,063

LSTA 2000 Total \$100,000



NORTH DAKOTA LIBRARY COORDINATING COUNCIL

The North Dakota Library Coordinating Council is appointed by the Governor and is responsible for the future of Library Vision 2004 and for awarding state Library Vision grant money. The Council meets quarterly. The Coordinating Council reviewed applications for projects and recommended funding fourteen projects totaling \$250,000 during the biennium.

Members and their representative groups include Mary Bianco (Minority Populations); Phyllis Bratton (Private Higher Education Institution Library); Thomas Bremer (Public Higher Education Institution Library); Celeste Ertelt (Special Library); Mike Jaugstetter (State Librarian); Joe Linnertz (Acting State Librarian); Jerry Kaup (Public Library); Mickey Butz (School Library); Dennis Page (Public Library); Rita Traynor (Citizen at large); Marilyn Johnson (NDLA President 2000); and Sally Dockter (NDLA President 2001).



TRENDS

Traditionally libraries were buildings that housed large quantities of printed books with librarians who could retrieve information from the books. Libraries of today are entities, not necessarily buildings, which provide access to information with librarians who are information specialists. Information is retrieved electronically as well as from printed sources. The user can access the library from home, office, or classroom. Technology has changed the world and has changed every aspect of library service.

The State Library recognizes that developments in technology continue to shape the structure for the delivery of information. The State Library continues to partner with Online Dakota

Information Network (ODIN) in providing North Dakota citizens access to the statewide database, providing access to the complete text of magazine articles, and creating electronic methods for transmitting interlibrary loan requests. This partnership includes working with ODIN and the states' two library cooperatives to expand the records held by the database. The State Library encourages, facilitates, and trains library staff from North Dakota, state agencies, and public and school libraries to add their holdings to the database. State Library staff work with all types and sizes of libraries throughout the state in their participation in Library Vision 2004.

Technology is affecting the publishing of state and federal documents. The number of documents published online rather than in paper is increasing rapidly. The archiving of the electronic documents is a major concern and needs to be addressed by state legislatures and Congress.

The State Library continues to expand its coordination role with North Dakota state agencies. The State Library works to make material owned by a state agency available to other state agencies, libraries, and citizens by adding their holdings to the ODIN database. Agency holdings include magazines, books, and audio-visual material, and can be accessed through the State Library. A state agency outreach program is in the planning stage and will provide state employees with added information about State Library services.

The State Library's role in training librarians, citizens, and staff of state agencies continues to grow. Training provided by staff includes searching North Dakota's statewide library catalog and electronic resources such as full-text magazine, newspaper, and reference databases.

A partnership with South Dakota and Minnesota has been formed for purpose of purchasing electronic full-text magazine, newspaper, and reference databases. The partnership has and will continue to result in a cost savings for North Dakota.



GOALS

To work with public libraries to develop them as local community information centers, which would focus on data access.

To partner with Information Technology Department to continue to develop the technology infrastructure necessary to allow school and public libraries participation in the evolving technological world.

To partner with South Dakota, Minnesota, and North Dakota libraries and ODIN to identify, secure funding, and make available content information through electronic sources.

To work with librarians statewide and the North Dakota Library Coordinating Council to plan and develop the next five years of Library Vision 2004.

To further develop state agencies the area of resource sharing and training state employees in accessing information.

To develop and coordinate seamless interlibrary loan procedures between varying library automation systems in North Dakota.

To educate the citizens throughout the state about the need for and access to information resources that are available in school, public, academic, special, and state agency libraries through promotion and training.



PUBLICATIONS OF THE NORTH DAKOTA STATE LIBRARY

July 1999 - June 2001

Biennial Report to the Governor 1997-1999, December 1999

Books on Audio Cassette, November 2000

Collection Development Policy, March 2001

Confidentiality Law Brochure, September 1999

Copyright Brochure, September 1999

Copyright Compliance Brochure, September 1999

Discovery (quarterly newsletter for Services for the Disabled), Vol. 4, Issue 3 (Fall 1999)-
Vol. 6, Issue 2 (Summer 2001)

Flickertale (bimonthly newsletter), Vol. 29, No. 4 (July/August 1999)-Vol. 31, No. 3
(May/June 2001)

Interlibrary Loan Brochure, September 1999

Internet Workshops Brochure, September 1999

LaND: Library Access North Dakota. Library Vision 2004 Update, September 1999

Library Cards Brochure, September 1999

Loan Policies, June 2001

Networking and Document Delivery Manual, September 1999

North Dakota Library Directory, February 2000

North Dakota Library Directory, March 2001

North Dakota Library Statistics. Fiscal Year 1998, October 1999

North Dakota Library Statistics. Fiscal Year 1999, September 2000

North Dakota State Library Volunteer Manual, September 2000

ODIN Periodical Database Brochure, September 1999

Online Dakota Information Network (ODIN) Training Brochure, September 1999

Reader Advisor Brochure, September 1999

Searching Guide for North Dakota Library Resources: Library Access North Dakota (LaND),
February 2001

Searching Guide for the North Dakota State Library Online Catalog (WebODIN), September
1999

Searching Guide for the North Dakota State Library Online Catalog (WebODIN), December
1999

Searching Guide for the North Dakota State Library Online Catalog (WebODIN), September
2000

Talking Book and DRIS Patron Handbook, November 1999

Talking Book and DRIS Patron Handbook, October 2000

Union List of Serials Brochure, September 1999



NORTH DAKOTA STATE LIBRARY
Expenditures and Revenues
1999-2001 Biennium

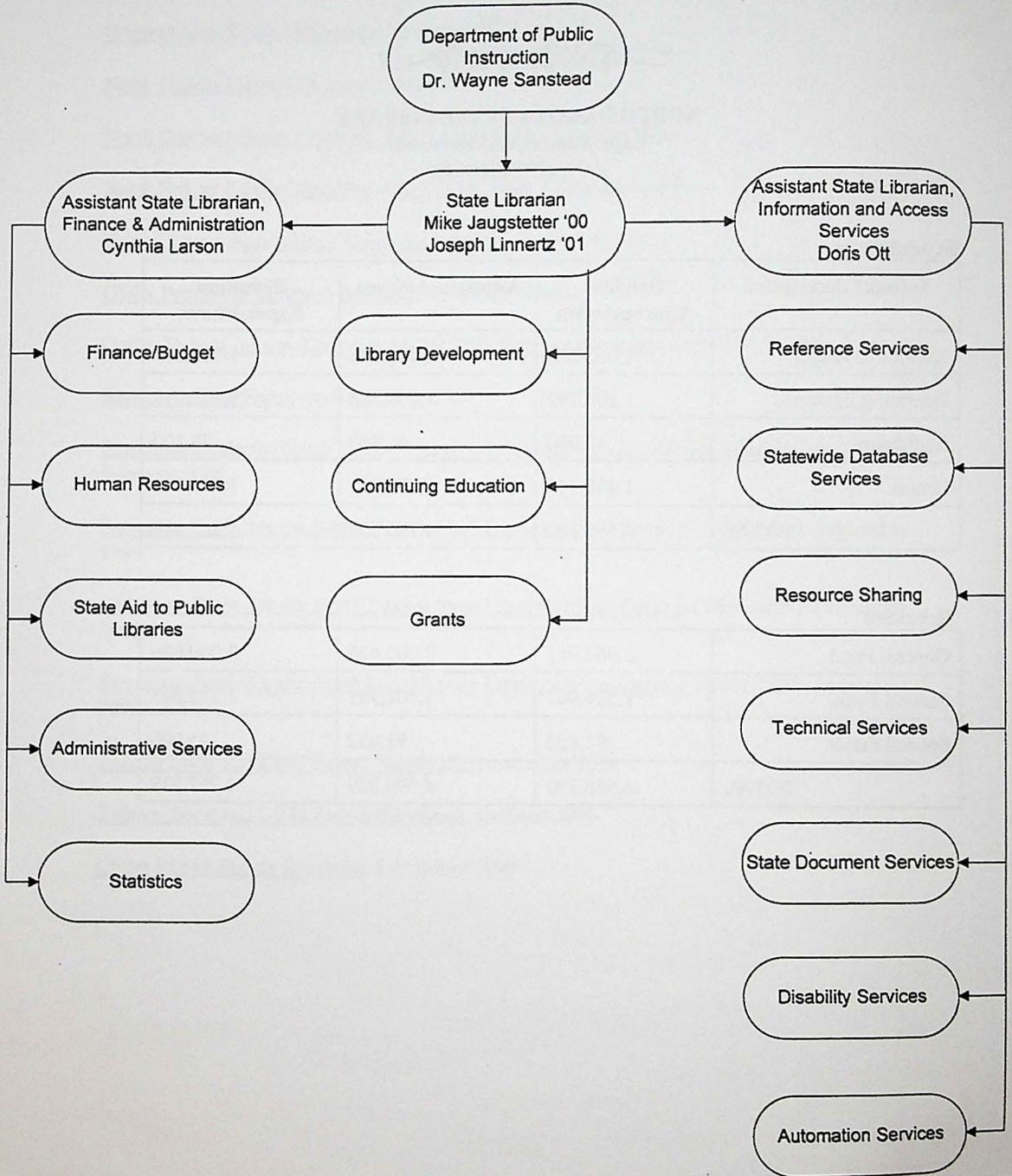
Expenditures

Account Description	Original Appropriation	Adjusted Amount	Biennium Expenditures
Salaries & Wages	1,953,203	1,992,732	1,788,273
Operating Expenses	1,109,782	1,109,782	1,107,098
Equipment	40,000	40,000	39,102
Grants	1,453,745	1,453,745	1,333,446
TOTAL	4,556,730	4,596,259	4,267,919

Revenues

General Fund	2,962,911	3,002,426	3,000,076
Federal Fund	1,501,967	1,501,981	1,222,843
Special Funds	91,852	91,852	45,000
TOTAL	4,556,730	4,596,259	4,267,919

North Dakota State Library
Organizational Chart
1999 - 2001



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733
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N68
1999-
2001

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