

# *Biennial Report*

*July 2019—June 2021*



*North Dakota  
State Library*

Mary J. Soucie, State Librarian

North Dakota State Library, a division of the  
ND Department of Public Instruction

Kirsten Baesler, State Superintendent

[www.library.nd.gov](http://www.library.nd.gov)



# North Dakota State Library Staff on June 30, 2021

**26.75 FTE**

**State Librarian**  
Mary J. Soucie

## **Fiscal & Administrative Services**

### **Division Director**

Cynthia Clairmont-Schmidt

### **Administration Dept.**

Michele Balliet-Unrath

Cheryl Pollert

### **Public Information Dept.**

BreAnne Meier

Kristen Northrup

Al Peterson

## **Library Services Division Director**

Carmen Redding

### **Cataloging Dept.**

Stacey Goldade

Jessica Robinson

Marlee Seibold

Aaron Severson

Pam Young

### **Library Development Dept.**

Abby Ebach

Shari Mosser

James Murphy

## **Patron Services Division Director**

Vacant

### **Circulation / Reference Dept.**

Dave Anderson

### **Interlibrary Loan**

Krista Kurtz

Allie Suko

### **Talking Books Dept.**

Chris Hagburg

Elizabeth Janes

Amanda Person

Chelsea Sorenson

## **Technology Services Division Director**

Ryan Kroh

### **Digital Initiatives Dept.**

Trevor Martinson

### **Information Technology Dept.**

Cindy Olson



***Mary J. Soucie, State Librarian***

## Mission

Providing pathways to information and innovation for North Dakota's libraries, state government and residents

## Guiding Principles

As North Dakota's State Library, we strive to:

- Provide leadership to the library community
  - Enhance the value of libraries
- Deliver access to and assistance with credible information sources
  - Enrich the lives of the people we serve
- Foster a welcoming and inclusive environment for all

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*Liberty Memorial Building,  
Capitol Grounds,  
Bismarck, North Dakota.*

## HISTORY

The North Dakota State Library was established in 1890. In 1907, the Public Library Commission was established, pursuant to 1907 Session Laws Chapter 243. The Commission consisted of three members - the Superintendent of Public Instruction, the president of the North Dakota Library Association, and a member appointed by the Governor. The Commission was authorized to hire a librarian to control and to be in charge of the library work of the Commission. The duties of the Public Library Commission included:

1. Administer and enhance the educational reference library.
2. Administer and enhance the system of traveling libraries and, as funds permit, increase the number and usefulness of the libraries.
3. Develop a system to allow any city, town, village, school district, or community within North Dakota to borrow books under the rules and regulations of the Public Library Commission.
4. Establish a legislative reference bureau for the information and assistance of the members of the Legislative Assembly.
5. Assist legislators in obtaining information and in preparing bills.
6. Provide advice and instruction to any public library or village, town, or community entitled to borrow books from traveling libraries upon any matter pertaining to the organization, maintenance, or administration of the libraries.
7. Promote and assist by counsel and encouragement the formation of libraries where none exist, and assist in organizing new libraries or improving those already established.

Session Laws Chapter 156 (1909) changed the name of the Public Library Commission to the State Library Commission and expanded the membership to also include the Secretary of the State Historical Society and one additional member appointed by the Governor. The bill further provided that adequate office room be provided in the Capitol for the State Library Commission.



***The North Dakota State Library  
was established in 1890.***

Session Laws Chapter 237 and Chapter 238 (1915) established a Board of Regents to control all state education institutions, including the State Library. As a result, the original State Library Commission was abolished and the Board of Regents assumed all the duties of the previous State Library Commission. The Board of Regents consisted of five members appointed by the Governor.

Session Laws Chapter 261 (1927) provided that the State Board of Administration will constitute the State Library Commission. Therefore, the State Library was removed from the control of the Board of Regents.

Session Laws Chapter 352 (1965) provided that all state agencies deposit with the State Library Commission ten copies (now eight) of publications issued by them which are not issued solely for use within the issuing office. The State Library Commission shall transmit these copies to depository libraries distributed geographically across the state. This chapter expanded the duties of the State Library Commission to include the current statutory responsibilities.

Session Laws Chapter 440 (1969) replaced the Board of Administration with the Director of Institutions office and, therefore, the Director of Institutions office assumed the duties of the State Library Commission.

Session Laws Chapter 550 (1979) removed reference to the State Library Commission and the secretary and director of the library commission and provided for a State Librarian position to be appointed by the Director of Institutions office, which would direct the State Library.

Session Laws Chapter 239 (1989) transferred administrative responsibility for the State Library from the Director of Institutions office to the Department of Public Instruction. The chapter provides that the Superintendent of Public Instruction shall appoint the State Librarian position and provides that the State Library be an autonomous agency which retains its budget and staff separate from that of the Department of Public Instruction.



***All state agencies provide eight copies of their agency publications to the North Dakota State Library for the state depository collection.***

# STATUTORY RESPONSIBILITIES

North Dakota Century Code Chapter 54-24 provides the authority, duties, and responsibilities of the State Library and the State Librarian. Statutory provisions of this chapter are:

## **54-24-01. State Library - State librarian appointed by the superintendent of public instruction.**

The superintendent of public instruction shall appoint an executive officer to be known as the state librarian, who shall report to the superintendent and must receive a salary within the amount appropriated for salaries by the legislative assembly. The state librarian shall control the work and is the director of the state library. The position of state librarian is included in the classified service, as provided in section 54-44.3-20. The state library is an autonomous agency and retains a budget and staff separate from that of the superintendent of public instruction.

## **54-24-02. Library offices.**

The state library must be furnished with adequate office room, with such suitable quarters as may be necessary for the proper shelving of its library materials.

## **54-24-03. Powers and duties of state librarian.**

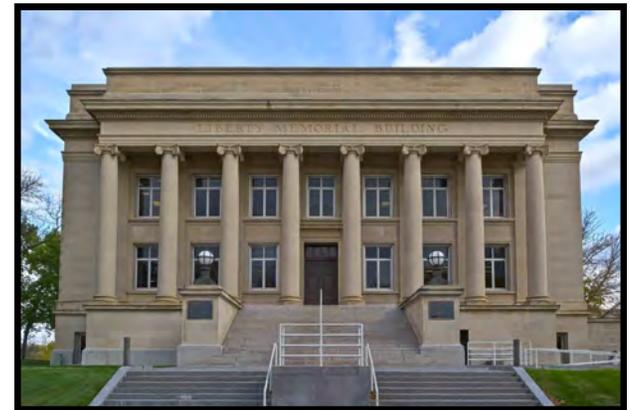
The State Librarian shall:

1. Make rules for the operation of the state library.
2. Provide and care for all books and library materials in all collections of the state library and work to focus the collections.
3. Employ qualified library personnel to care for all library procedures.
4. Make library materials available to libraries throughout the state, to individuals connected with departments of state, and to citizens of North Dakota who do not have adequate library facilities, under the rules of the state library.
5. Work to improve library services to citizens by providing assistance to librarians and library trustees and staff and by encouraging the extension of networking and regional and statewide cooperation among libraries.
6. Coordinate the efforts of librarianship throughout the state, advising and assisting the extension of qualified public libraries into centers of county or multicounty libraries.



***The North Dakota State Library provides materials to libraries and citizens across North Dakota.***

7. Compile statistics on all North Dakota public libraries and their services and their larger counterparts of county and multicounty libraries, regional library cooperatives, and multitype library authorities. Make a full biennial report to the superintendent of public instruction and the governor of the work done at the state library. The state librarian may not require a private sector library to submit information relating to the provisions of this subsection.
8. Collect, maintain, and make available informational materials that supplement and support the needs of all libraries in the state, either by direct loan or by consultation, and that form a reference source for the officers of the state in performing their duties.
9. Assist libraries in developing local standards and guidelines defining the basic level of service that they will provide .
10. Conduct, or have conducted, research into the conditions of library service in the state and produce written plans for the development and betterment of that service .
11. Promote and assist in the development of regional library cooperatives, including multitype library authorities.
12. Establish levels of certification for libraries of the state that meet the standards recommended by the American library association and the North Dakota library association.
13. Promote and assist libraries in this state in developing and maintaining a computerized, comprehensive, bibliographic statewide database for storing bibliographic records of libraries which allows residents unmediated, seamless, direct access to library catalogs with a common interface and a common set of commands and the ability to search the library collections of the entire state at one time or only the collections of the local library, regional libraries, or select group of libraries.
14. Coordinate interlibrary loan activities throughout this state.
15. Arrange for continuing education and training programs for library personnel.



***The North Dakota State Library  
coordinates the efforts of librarianship  
throughout the state.***

16. Provide technical assistance and counsel to library personnel.
17. Distribute grants to libraries within the limits of legislative appropriations for the purpose of developing or improving library services or programs.
18. Provide staff services to the North Dakota library coordinating council.

**54-24-03.1. Acceptance of federal aid.**

The state library is hereby authorized to accept and to expend in accordance with the terms thereof any grant of federal funds which may become available to the state for library purposes. For the purpose of qualifying to receive such grants, the state library is authorized to make such applications and reports as may be required by the federal government as a condition thereto.

**54-24-03.2 State library operating fund.**

The state library's operating fund is a special fund in the state treasury. All moneys received for book replacement, cataloging services, and other miscellaneous library services must be deposited in this fund. Moneys in the fund are to be used pursuant to legislative appropriation for provision of services under this chapter.

**54-24-04. Who may borrow books from State Library.**

Repealed by S.L. 1965, ch. 352,10.

**54-24-05. Commission to give advice and aid.**

Repealed by S.L. 1965, ch. 352, 10.

**54-24-06. Records kept by Commission - Report to the Governor and Secretary of State.**

Repealed by S.L. 1965, ch. 352,10.

**54-24-07. Printing of State Library - How paid.**

Repealed by S.L. 1997, ch. 453, 20.



*The North Dakota State Library coordinates the efforts of librarianship throughout the state.*

**54-24-08. Library contracts for library services.**

The state library is hereby authorized and empowered to cooperate with, and to contract with, cities, governmental subdivisions, and agencies of the state of North Dakota and other states of the United States, in the extension of library services.

**54-24-09. Distribution of certain state publications for certain libraries required.**

The office of management and budget shall arrange to deposit with the state library eight copies of all publications issued by all executive, legislative, and judicial agencies of state government intended for general public distribution. These publications must be provided to the state library without charge. If expense and limited supply of state publications, particularly audiovisual items, make compliance with the depository requirement impossible, the state library shall accept as many copies as an agency can afford to provide. However, each agency shall provide no less than two copies to the state library. State publications refer to any informational materials regardless of format, method of reproduction, or source, originating in or produced with the imprint of, by the authority of, or at the total or partial expense of, any state agency. The definition incorporates those publications that may or may not be financed by state funds but are released by private bodies such as research and consultant firms under contract with or supervision of any state agency. In circumstances not directly involving the office of management and budget, a state agency shall comply with the depository requirement by arranging with the necessary parties for the printing and deposit of eight copies of any state publication issued. State publications are specifically defined as public documents appearing as reports, directories, statistical compendiums, bibliographies, laws or bills, rules, regulations, newsletters, bulletins, state plans, brochures, periodicals, committee minutes, transcripts of public hearings, other printed matter, audiotapes, videotapes, films, filmstrips, or slides, but not those administrative or training materials used only within the issuing agency. As the document acquisition and distribution agency, the state library shall retain for its document collection two copies of every state document received and transmit the remaining copies to the depository libraries. These are the libraries of the state historical society, the university of North Dakota, North Dakota state university, library of Congress, and two others to be designated by the state library. All nondepository North Dakota libraries may receive state documents under an optional selection program developed by the state library. The state library shall catalog state publications and arrange for their conversion to microfilm or to optical disk storage prescribed by the state records administrator and shall make available for distribution the same to the designated depository libraries.

# TRENDS

The 2019-21 Biennium included the incredibly impactful worldwide COVID-19 Pandemic which had a profound effect on the North Dakota Library Community. Prior to the start of the pandemic, we saw several trends begin to emerge in public libraries across North Dakota. Several libraries were eliminating fines on all library materials before the pandemic, but once underway, a large majority of libraries eliminated fines in response to the situation. Several of these libraries have continued that practice, officially eliminating fines permanently.

Another trend that we have seen in North Dakota public libraries was the creation of game collections, which proved popular for families as they spent more time at home during the pandemic. We also had a small number of libraries create movie bundles, checking out a collection of related DVDs.

Libraries of all sizes across the state are reporting that the use of their public computers has decreased while the demand for access to wi-fi has increased. More patrons are requesting the ability to print remotely from their own device, and libraries are working on solutions to meet that demand.

This biennium saw libraries serving their communities in new ways. We saw an increase of library sponsored “Little Free Libraries” crop up across the state. These were sponsored by both school and public libraries.

Many of the trends from this biennium stem from the response that libraries made to the pandemic. Libraries faced challenges in 2020 like so many entities, but North Dakota libraries quickly pivoted and were able to provide much needed services to their communities. Most libraries in the state closed to the public due to concerns with the COVID-19 pandemic. Libraries began home delivery and curbside pickup of physical library materials and purchased more e-materials. Libraries offered “take and make” craft kits and virtual programs - both live and pre-recorded for all ages - assisted people with completing the Census and provided needed printing services for patrons through email and contactless pickup. Libraries were more important than ever as showcased by the increase in database usage and e-materials.

The list of programs offered by libraries virtually during the pandemic and continuing into 2021 is too numerous to list but some of the examples include storytimes, book and podcast discussions groups, teen programming, and virtual Bingo. Libraries began offering programs outside to enable social distancing. Several libraries across the state installed some form of a Storywalk® so that patrons could enjoy stories outside, at their own pace and convenience. Libraries also offered outside book sales. Libraries are continuing to offer virtual programs, and I believe this will continue.

The pandemic offered an opportunity to showcase that North Dakota libraries are resilient, creative, transformative, and essential.

# LEGISLATION

In the early hours of the morning on April 30, 2021, the biennial legislative session ended. Between the two chambers, over 1,000 bills were filed this session. The State Library's budget, included in HB1013, was the best-case scenario. While the State Library did have to eliminate one position, State Aid for public libraries and the Library Vision Program were funded at the same levels as the last two bienniums. We are grateful to the legislative bodies for recognizing the importance of supporting libraries.

NDSL, in partnership with the North Dakota Library Coordinating Council, worked with Senator Erin Oban on SB2157, which amended the seats for the Council. The North Dakota Library Coordinating Council is the Governor-appointed advisory board for the State Library, and the seats are set by Century Code. Previous to the passage of this legislation, the Council consisted of the following seats: one higher education private; one higher education public; one special libraries; two public libraries; one school libraries; and one special populations, which represents disabled, economically disadvantaged and minority populations. After the passage of this bill, there is now one higher education seat that can be filled by anyone from a public or private entity and two at-large librarian seats that can be filled by anyone working in a North Dakota library. In addition to the conversion of the former private higher education seat, the seat that had been dedicated to special libraries was changed to an at-large position as well.

The North Dakota Library Association Legislative Committee, in partnership with the State Library, tracked bills and kept the library community informed about the session. The State Librarian, for both the State Library and the library community, presented testimony on bill HB1349 which amended several sections of the Open Meetings Act in Century Code. The areas of most interest to the library community are the changes to 44-04-19, Access to Public Meetings.

Overall, this session was positive for libraries, and we are thankful for the support of the Executive and Legislative Branches.

# MAJOR ACCOMPLISHMENTS

The State Library implemented an organizational change in 2020. The library was reorganized into four divisions.

- The Administration Services Division includes the Administration and Public Information Departments. These staff primarily provide services agency wide or provide services to both the agency and our constituency groups.
- The Library Services Division includes the Library Development and Cataloging Departments. These staff provide services directly to the library community. The Cataloging department also catalogs North Dakota State Library and state agency materials.
- The Patron Services Division includes the Circulation/Reference, ILL, and Talking Books Departments. These staff work directly with patrons.
- The Technology Services Division includes the IT and Digital Initiatives Departments. This division provides technology and digitization support both internally and externally.

In the Administration Services Division, the Public Information Department includes: The Outreach Specialist who focuses on outreach to state agencies, webinars, e-rate, coordinates professional development for the library community, and outreach activities. The Data Analyst will be doing in-depth, statistical analysis on state library services and programs, as well as other data-related activities and will also provide support to libraries and state government on data collection and usage. The Marketing Specialist serves as the public information officer for the North Dakota State Library and provides marketing support to the North Dakota library community.

In the Library Services Division, the Cataloging Department catalogs State Library materials, state agency materials, and state documents, and provides cataloging services for over thirty-five school and public libraries. In the section about the Cataloging Department, a list of libraries that are cataloged for has been included. In the Library Development Department, we have one Public Library Specialist, and one School Library Specialist. We were able to modify two positions to add the Academic, Special, and Tribal Library Specialist as well as a Literacy Specialist. This is the first time that the North Dakota State Library has had a staff member dedicated to working with these library types and the first time we have had a position that is completely focused on literacy development.



***Flat State Librarian accompanied the plaques in 2020.***

In the Patron Services Division, Interlibrary Loan coordinates the sharing of library materials between libraries as well as directly to patrons; these materials come from the North Dakota State Library collections as well as libraries across the state, region, and country. The Circulation Department oversees the distribution of library materials and maintains the North Dakota State Library collections. The Reference desk is now staffed by our professional librarians who provide reference support to patrons, libraries, and state employees. The Talking Books department provides materials to patrons that cannot read books in the traditional format due to a visual or physical disability. Our Talking Books department has moved to Duplication on Demand (DoD) which allows patrons to receive multiple titles on a single cartridge.

The Technology Services Division includes IT support for the North Dakota State Library and for libraries across North Dakota, primarily focusing on the public library community. The Digital Initiatives Specialist provides support and oversees the digitizing of North Dakota State Library materials and state documents as well as resources that we receive from North Dakota libraries and individual residents.

The State Library and the North Dakota Library Coordinating Council introduced the revised Standards for Public Libraries in 2019. The new standards were adopted in July of that year after a period of public comment. The State Library convened a working group that included librarians from small, medium, and large public libraries from across the state to assist with the revision. The new document sets three levels for libraries to strive to meet: Developing, Excelling, and Future-Focused. Thirty-seven libraries achieved the Developing level in 2019 and forty-two in 2020. Four libraries achieved the Excelling level in 2019 and in 2020; Bottineau County Public Library, Hazen Public Library, Leach Public Library, Valley City Barnes County Public Library in 2019 and Bismarck Veterans Memorial Public Library, Bottineau County Public Library, Lake Region Public Library and Valley City Barnes County Public Library in 2020. Three libraries achieved the Future Focused level in 2019 and two in 2020: Bismarck Veterans Memorial Public Library, Minot Public Library, and Morton Mandan Public Library in 2019, and the Grand Forks Public Library, and Minot Public Library in 2020.

In 2020, the North Dakota State Library and the North Dakota Library Coordinating Council adopted a new Library Vision Strategic Plan. Library Vision grants are funded with state dollars and the North Dakota Library Coordinating Council assists the State Library in determining the focus of the grants, as well as the awarding of the grants. Public libraries must meet the Developing level of the standards to qualify for most of the grants; this requirement was waived in 2020 due to the pandemic. The Library Vision Strategic Plan sets the direction for the program and assists the North Dakota Library Coordinating Council and the North Dakota State Library with developing grant opportunities. The library community had an opportunity to provide public comments on the plan before it was approved by the North Dakota Library Coordinating Council. The following grant opportunities were offered to the library community: Collection Development; Innovative Partnerships; Professional Development; Summer Reading Program, and two rounds of a COVID-19 Response Grant.

During the pandemic, the State Library began holding weekly virtual meetings for the Library Community. In addition, there were biweekly meetings geared directly at the school library community. Eventually, the general meetings became biweekly and remained that way through the end of the biennium.

During this biennium, the State Library began to create and share LibGuides. A LibGuide is an online tool that brings together a list of resources on specific topics. A total of 24 guides were created by State Library staff on several topics, including public library services, pandemic information, summer reading programming, misinformation, digitization, and equity, diversity, and inclusion. In 2020, the State Library partnered with the Governor's Office to create several LibGuides for state employees;. The first LibGuide we created specifically for state employees was related to the pandemic and included resources on telecommuting, mental health, and COVID-19. Additional LibGuides that were created for state employees include: Black History Month, Juneteenth, and Pride Month. The LibGuides garnered a total 38,941 views.

The State Library also began hosting book discussions specifically for state employees. Books focus on leadership or equity, diversity, and inclusion. We hold between one to three book discussions per month.

The State Library has partnered with the Bismarck Veterans Memorial Library and the Morton-Mandan Public Library for many years to host a summer reading celebration to kickoff summer reading. Due to the pandemic, this in-person event was cancelled in 2020. We partnered with the library community across the state to host a virtual Statewide Summer Reading Kickoff week. Representatives from public, school, academic, and special libraries joined us for the event. Each day started with a keynote speaker followed by presentations from local libraries including stories, crafts, and STEM activities. This event was repeated in 2021 and we foresee this continuing into the future in place of the in-person event for area residents. In addition, the State Library launched Beanstack for public libraries across the state to use for their reading programs to help track participation virtually. The program includes digital badges that library patrons earn for completing tasks.

The State Library launched a new online resource, Mango Languages, in 2019. It is a language learning database that patrons can access remotely with a local public, or state library card. Mango Languages includes over 70 languages that patrons can learn, including English as a Second Language (ESL) for 20 native languages.

The State Library has provided access to e-books in multiple formats for several years. In December of 2020, we joined the public library e-book consortium, Library2Go, to provide e-books, e-audiobooks, e-magazines, and e-videos to patrons across the state. Patrons can access these materials with a local public library card if their library belongs to the consortium, or with a North Dakota State Library card. Library patrons can now access their e-materials from the local library and from the State Library in one platform. A handful of public libraries subscribe to an additional platform for their library patrons to have a wider variety of e-materials.

The State Library offered online training for library trustees in 2021. The training was offered online with the recordings posted to the State Library's YouTube channel. The trainings were attended by public library board members and library directors from across the state, with even more viewing the recording online. This is the first training targeted at library trustees; we plan to update the training every other year.

The State Library initiated several current marketing strategies during the biennium. A virtual Marketing Group was formed to connect the library staff that focus on marketing their libraries; the group meets monthly. State Library staff began recording cooking videos to showcase our state documents collection; these are items that are created by various state agencies or local organizations. The State Library's monthly newsletter, *The Flickertale*, changed formats in 2020 to a weekly format. This has received positive feedback from the Library Community. The Marketing Specialist formed a partnership with the Supreme Court Law Library to provide legal resources to the library community once a month. It has been a successful and well received partnership.

The Online Dakota Information Network, or ODIN, is a multi-type consortium of libraries across the state that share software and materials to make it easier for patrons to access materials, and to realize savings through the group purchase of software. In fall of 2019, ODIN created two separate systems under one umbrella: Public-K12-Special (PKS) libraries, and the Academic libraries. The State Library joined the PKS group and we migrated to new circulation software in December of that year. The preparation and implementation of the new system required a considerable amount of time and work on the part of staff at libraries as well as the ODIN staff who are part of the North Dakota University System.

The State Library, which houses the North Dakota Center for the Book, held the Letters about Literature contest in partnership with the Library of Congress in 2019 and 2020. The process by which winners are chosen changed in 2019 and the State Library received the essays directly and were responsible for each step in the award process.

The State Library was involved in the 2020 census, presenting webinars, and sharing information with libraries and North Dakota residents. The State Librarian was appointed to the State Census Committee by the Governor and co-chaired the Education and Libraries subcommittee.

Changes were made to the State Aid for Public Libraries application in 2020. City and county auditors now certify the application after it is completed by the Library Director. The State Library ceased pre-filling information except for the square miles of the county and population. The 2021 application saw one additional change. In prior applications the library supplied the prior fiscal year's expenses, but the income was from two fiscal years prior. Beginning in 2021, the library now supplies both income and expenses from the prior fiscal year.

# MAJOR ACTIVITIES

## FISCAL & ADMINISTRATIVE SERVICES DIVISION



The North Dakota State Library's mission statement is providing pathways to information and innovation for North Dakota's libraries, state government, and residents. The State Library's guiding principles are that we strive to provide leadership to the library community; enhance the value to and assistance with credible information sources; deliver access to and assistance with credible information sources; enrich the lives of the people we serve and foster a welcoming and inclusive environment for all. The State Library's goals include expanding statewide outreach opportunities; promoting the value of North Dakota's libraries; maintain and promote awareness of technology for libraries and patrons; to curate a well-developed collection that advances the State Library's mission and is consistent with our guiding principles and legislative intent; to advocate for and administer grant opportunities; and to serve as one of the primary information resources for state government.

The State Library is committed to enhancing library services statewide through the development, coordination, and funding of grants for libraries in the state. Library Vision states that general funds are granted on a competitive basis to school, public, and academic libraries. Funds are granted for various projects that differ each year. The Governor-appointed North Dakota Library Coordinating Council is the State Library's advisory board, and they assist with the development and awarding of Library Vision grants. All grant recipients are required to provide final reports and evaluations of the increased services, and to share their resources with citizens and libraries statewide. During the 2019-21 biennium, several grant opportunities were offered, including two rounds of

COVID-19 Response Grants and a Technology Infrastructure Grant. The State Library's two IT staff visited 39 public libraries across the state to install Cat 6 cabling, racks, access points, and to secure technology equipment away from patron access. The State Library and Coordinating Council allocated \$25,000 for this grant; an estimate that we saved local communities over \$125,000 in costs if they had to contract out for these services. Further details about the grants provided are available below.

### **Fiscal Year 2019**

- 10 libraries received Library Vision Grants for Innovative Partnership programs for a total of \$71,935.
- 31 libraries received Library Vision Grants for General Collection Development purchases for a total of \$57,717.
- 31 libraries received Library Vision Grants for Network Infrastructure upgrades for a total of \$15,025.

### **Fiscal Year 2020**

- 25 libraries received Library Vision Grants for Covid-19 #1 Response purchases for a total amount of \$34,008.
- 9 libraries received Library Vision Grants for Covid-19 #2 Response purchases and Professional Development program for a total amount of \$11,470.
- 35 libraries received Library Vision Grants for Summer Reading Programs for a total amount of \$39,943.

In an effort to provide professional library and information services to all North Dakota citizens, the State Library offers grants to North Dakotans who are pursuing a Master of Library and Information Science (MLIS) degree from an American Library Association (ALA) accredited program. Grants are awarded to North Dakota residents who commit to working two years in a North Dakota library after receiving their degree. These funds are provided by the Institute of Museum and Library Services (IMLS) through the Library Services and Technology Act program.

State Aid to Public Libraries continues to be a critical program for North Dakota public libraries and an important part of the State Library's budget. State Aid provides funding for staffing, materials for 83 public libraries, and it contributes between 5-30% percent to public library annual budgets statewide. State Aid funds are distributed through an application process based on the formula in statute, which is currently \$1 per capita for a city and \$1 per capita/\$5 per square mile for a county.



***State Library staff promote library services and provide information at numerous conferences/events each year.***



The State Library provides leadership, direction, and coordination in connecting public libraries to the state's Internet network. Thirty-two public libraries are members of the North Dakota Statewide Technology Access for Government and Education Network (STAGeNet). Funding for connectivity is paid for by the State Library and federal E-Rate funds. The State Library works with public libraries to assist them with E-Rate and filtering guidelines.

The State Library coordinates data for public library statistics in North Dakota. The data coordinator gathers, compiles, and publishes public library statistics annually and reports them to IMLS. These statistics are utilized to create a nationwide picture of public library activity and to support federal funding for libraries.

The State Library's reorganization included several positions being reassigned. The Data Analyst provides in-house services and will provide assistance to the library community and other state agencies with the collection and use of data for grant applications and projects. The Outreach Specialist coordinates e-rate and professional development and provides a conduit between the State Library, state agencies, and the library community.

The Marketing Specialist focuses on promoting the services of the North Dakota State Library and other libraries throughout North Dakota. The Marketing Specialist's services are available to all North Dakota libraries who request assistance in promoting library services and with their WordPress websites. This position produces three e-newsletters and manages the social media communications for the State Library.

# LIBRARY SERVICES DIVISION

The most impactful transformation to Library Services came from the reorganization changes within the agency and the rethinking of existing positions. These changes blended the Library Development Department with the Cataloging, Statewide, and Tech Services Departments and became what is now called the Library Services Division.

The Library Development Department offer services through the following positions: Public Library Specialist; School Library Specialist; Academic, Special, and Tribal Library Specialist; and Literacy Specialist. The Cataloging Department offer cataloging services for the State Library's collection, 35 school and public libraries, and seven State Agencies. The department also collects and catalogs state documents and distributes copies to Federal Depositories within the state as well as Library of Congress.

## LIBRARY DEVELOPMENT DEPARTMENT

The Library Development Department began the new biennium with few indications of the changes ahead. After the first of the year, the department began experiencing the office rearrangements that come with a reorganization. With some staff moving out and others moving in, the department took on a new feel. Almost overnight, the staff began exiting the department and the building, setting up workstations at home. Telecommuting became a way of life, and the opportunity to work as a staff in the new office environment would take a full year.

When the North Dakota Department of Emergency Services donated several hundred copies of three different *Tommy the Turtle* disaster-themed books to the state in 2018, the State Library was asked to coordinate the writing of a curriculum to accompany the books. Three school librarians and the School Library Specialist met over the next year and developed an online curriculum which was shared with all school librarians in the fall of 2019. Each school library received a copy of all three books.

The State Library endorsement of the Reach Out IMLS-funded grant that began in 2018, for the purpose of enhancing the technology skills of school librarians, saw its completion this biennium. The Tri-State partnership of 39 librarians from South Dakota, Wyoming, and North Dakota, in conjunction with the South Dakota-based TIE network, worked through blizzards and the pandemic to reach the goals set forth by the grant. Technology became the true test of uniting school librarians with lasting relationship-building opportunities and new knowledge through a world of social media platforms and virtual learning experiences.

In the fall of 2020, three school library media coordinators from around the state and the School Library Specialist met in-person and then virtually with college professors from university library-credentialing programs and DPI officials from the Office of School Approval

and Opportunity to discuss the educational requirement changes needed for school librarians. Public hearings were held, and adjustments were made accordingly. The Administrative Rules Interim Committee formally approved the changes, and the rules took effect April 1, 2021. The new rules allowed some flexibility in accepting education and technology credits for librarian credential renewals. Previously, all credits had to come from LMIS courses.

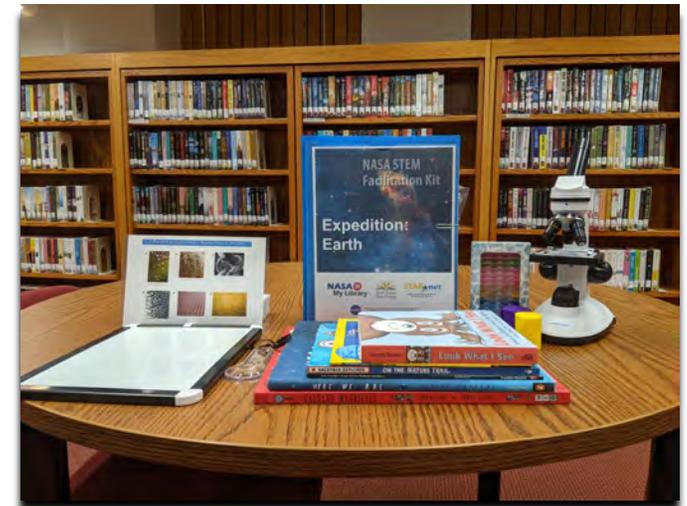
While the pandemic of 2020 brought in-person trainings and travel to a standstill, staff within the department developed targeted engagements and interactions with the library community. Virtual trainings were provided for the public library directors and board members. Over the biennium, a total of 27 new director orientations were held, some in-person, but many virtual. This virtual model of bringing vital information to public libraries resulted in the creation of eight webinars devoted to the education of public library boards. Eighty-one members attended the live Trustee Trainings while 328 views were captured from the recordings.

Library community meetings were created for all library types during the pandemic. Eighteen bi-monthly school librarian meetings were held over the 2020-2021 school year, and public librarians made up the bulk of attendees at 37 library community meetings.

The newly-created position of Literacy Specialist provides a chance for the State Library to focus on the importance of all kinds of literacy. The position also includes the responsibility of collection development, the summer reading program, and Center for the Book. With staff vacancies, another opportunity arose to create the position of Academic, Special, and Tribal Library Specialist. This position was filled in February 2021. Our hope is to connect with these library types on a more personal level, learn of their services, and partner with them in bringing future services to their patrons.

**July 1, 2019—June 30, 2021**

Site Visits	21
Library Contacts	1,349
Research Methods	54
Summer Summit Attendance	85
Summer Reading Workshop Attendance	93
Blog Views	12,904
STEM Kit Loans	146
STEM Kit Program Attendance	5,481



***Book Club Kits, STEAM, STEM, Fairy Tale, and NASA@ My Library Kits are available for libraries to check out.***



***State Librarian Mary Soucie getting ready to present a STEAM activity for the 2020 Virtual Summer Reading Celebration***

Our professional development opportunities were modified to online presentations for Renewal and Development, Research Methods, and Summer Summit. Statistics can be seen in the accompanying chart. The Summer Reading Workshops and annual Capitol grounds Summer Reading Celebration were revamped. While the February 2020 workshops were completed in-person at six locations, the pandemic changed how we crafted the June Summer Reading Celebration.

For this celebration, the State Library offered five days of live presentations via Facebook with artists such as Bruce Arant, author and illustrator of children's books, and musical artist and national storyteller, Vera Oye Yaa-Anna. Staff from local public libraries filled in the day with story times, puppet shows, and STEM and craft projects. This model was repeated in 2021 but was scaled back to three days with new artists and more local programming talent. Presentations were done live via Zoom and streamed to Facebook.

In the spring of 2020, to support the CDC's recommendation to limit the interactions of groups of people and further slow the transmission of the COVID-19 virus, the State Library made the difficult decision to stop sending STEM kits to libraries. Circulation of the kits were set to resume with the new biennium. Although STEM kits were not circulating for the last half of the biennium, two sets of nine different Fairy and Folk Tale STEM kits were prepared and added to KitKeeper.

The Library Development staff researched how LibGuides could improve our communication with the library community. The State Library subscribed to Spring Share, and staff began the creation process. During this biennium, 24 guides were created by State Library staff on several topics, some of which related to public library services, pandemic information, summer reading programming, misinformation, digitization, and equity, diversity, and inclusion, garnering a total 38,941 views. The staff also developed specific LibGuides as requested by State Agencies.

## CATALOGING DEPARTMENT

### Items in the Collection as of June 2021

<b>General Collection</b>	81,455
<b>Reference Collection</b>	336
<b>Large Print Books</b>	7,758
<b>VHS &amp; DVDs</b>	1,904
<b>Audiobooks</b>	900
<b>North Dakota Resource File</b>	6,215



***The North Dakota State Library maintains a large collection of books and audiovisual materials.***

The Cataloging Department encountered several challenges during this biennium with the migration of the State Library Collection and ODIN Consortium from Aleph to Polaris. Amidst learning a new ILS system, many of the staff began working from home when the pandemic numbers rose, and the Governor recommended that anyone who could work from home should.

The Cataloging Department acquires and processes materials for the State Library collection, which are loaned to other libraries and the residents of North Dakota. During the 2019-2021 biennium, the State Library gained 12,723 items. Due to the high demand of large print books, we added 869 titles to the collection.

To help preserve North Dakota history and literature, ongoing efforts are made to acquire materials about North Dakota or produced by North Dakotans. Approximately 895 North Dakota-related items were added to the collection. Additionally, the State Library maintains a collection of newspaper clippings related to North Dakota, called the North Dakota Resource File. Volunteers, however, did not come into the library during the pandemic to process clippings. A total of 625 issues of magazines, journals, and newspapers were added to the collection.

The State Library is a member of the Federal Depository Library Program (FDLP) which provides access to publications of the federal government and its many agencies. North Dakota residents have access to 603 documents and serial issues.

In 2020, a decision was made to pull Juvenile nonfiction from the main collection and create its own space. This easily-accessed collection claims 3,110 items.

## State Agency Services

The Cataloging Department also catalogs for seven State Agencies: Game and Fish, Geological Survey, Legislative Council, Pembina County Historical Museum, Protection and Advocacy, Securities, and Water Commission. During this biennium, the Geological Survey's Paleontology Department's reprint collection was created, which is comprised of clippings and short articles from a large variety of paleontology sources.

## State Documents Services

The Cataloging Department administers the State Document Depository Program. Its mission is to collect, archive, and disseminate publications intended for public distribution.

Each North Dakota state agency is required to deposit with the State Library eight copies of all publications issued and intended for public distribution. The State Library retains two copies for its collection. One copy is placed in the Perm collection and is not loaned out, while the other copy is the Loan copy.

The other six copies are distributed to the following depositories: State Historical Society of North Dakota, University of North Dakota, North Dakota State University, Minot State University, Valley City State University, and the Library of Congress in Washington, D.C. The North Dakota State Library is the only depository library that lets patrons check out state documents.

Cataloging also oversees the Electronic Documents Project, which is designed to capture and store state documents that have been published online. These digital documents are stored as .pdf files, so no special software is required to open, read, or print them. The documents are cataloged in WorldCat and in Polaris.

Agency	Total Number of items as of June 30, 2021	Items added during the Biennium
Game and Fish Department	8,699	107
Geological Survey	9,596	3,082
Legislative Council	9,149	202
Pembina County Historical Museum	3,196	278
Protection and Advocacy	76	10
Securities Department	659	271
Water Commission	12,431	141
<b>Total</b>	<b>43,806</b>	<b>4,091</b>

**State Document Holdings  
as of June 30, 2021**

<b>Print Documents</b>	83,566
<b>Electronic Documents</b>	5,237
<b>Maps</b>	3,498
<b>Microfiche</b>	23,403

**Number of Titles Cataloged**

July 1, 2019 – June 30, 2020	18,775
July 1, 2020 – June 30, 2021	17,998
<b>Total cataloged during biennium</b>	<b>36,773</b>

Just like any paper documents, these digital documents are found in a single search, regardless of their format. Because of their availability in a single record, patrons can instantly open and review the document to determine its usefulness before placing a request to check out the print version.

Many state agencies are now retroactively scanning older documents, particularly extensive research reports, and the State Document Depository Program is updating those older catalog records with links.

**Statewide Cataloging Services**

The Cataloging Department also provides cataloging services to 35 school and public libraries. Previously known as Statewide Cataloging, this service is now included as part of the Cataloging Department within the Library Services Division.

The following school and public libraries that receive the Cataloging Department services are as follows: Ashley School, Cavalier Public School, Divide County / Elementary (Crosby), Divide County High School (Crosby), Elgin Public Library, Fessenden-Bowdon School, Finley-Sharon Public School, Glen Ullin Public School, Grafton Elementary School, Grafton High School, Griggs County Public Library, Hatton Public School, Hillsboro Elementary School, Hillsboro High School and Public Library, Hope High School, Larimore Elementary School, Larimore High School, Leach Public Library (Wahpeton), Mandaree Public School, Maple Valley School (Tower City), Midway Elementary School (Inkster), Midway High School (Inkster), Napoleon Public School, North Border School – Pembina, North Border School – Walhalla, North Dakota Youth Correctional Center (Mandan), Northwood City Library, Northwood School Library, Page Elementary School, Stanley Public Library, Trinity High School (Dickinson), Valley City Barnes County Library, Velva School & Public Library, Ward County Public Library (Minot and Kenmare) and the Wishek School/City Library.

During this biennium, libraries were asked to submit their cataloging information via digital scans rather than the physical copies that were previously mailed to the State Library.

# PATRON SERVICES DIVISION

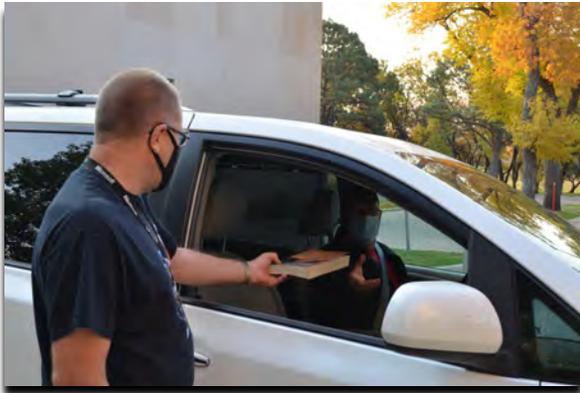
The Patron Services Division includes Circulation and Reference, Interlibrary Loan and the Talking Books departments.

The State Library collection is available to patrons across the state either as walk-ins or through Interlibrary Loan. Our circulation department mails books to libraries and patrons; the return postage is the responsibility of the patron. The State Library serves as the library for North Dakota residents who do not have access to local public library services or have limited access to library services.

Libraries and individuals may request materials from the North Dakota State Library by e-mail, mail, telephone, or fax. Patrons can also request materials through the Online Dakota Information Network (ODIN) catalog. The ODIN catalog provides libraries and individuals with access to over five million physical items and three million digital items.

Before the pandemic, local patrons in Bismarck, Lincoln or Mandan were required to pick their materials up in person. During the pandemic through the present and into the future, local patrons may opt to pick materials up or to have them mailed.

## CIRCULATION / REFERENCE DEPARTMENT



***During the COVID-19 Pandemic, the Circulation Department staff offered curbside pickup to patrons who did not want to enter the building.***

The Circulation department manages the collection inventory for the State Library as well as the mailing of library materials. The Circulation department routinely inventories different parts of the collection, which includes shifting items, identifying missing items and identifying items in need of updated cataloging. During the 2019-21 biennium, the department finished an inventory of the State Documents collection, which includes 210,467 items. The Circulation department partnered with the Cataloging department to create a new collection of juvenile non-fiction items. This included pulling the items from the main collection, creating space for them in a new area of the library and updating the catalog record and spine labels for each collection. The new collection has been well-received by patrons.

The NDSL reference desk is staffed by professional librarians who will assist libraries, state employees and North Dakota residents with their information and reading needs. In addition, patrons can access all of our online library resources individually. These databases cover a variety of topics such as health and medical, academic research, educational resources, career preparation, personal enrichment, and genealogy. Our reference librarians can provide assistance with the databases as well.

In December 2020, the State Library joined Library2Go, a consortium of public libraries across the state that have joined together to provide digital materials. Patrons have access to thousands of e-books, e-audiobooks, e-magazines and e-videos. Patrons may access these materials with a State Library card or a library card from participating local public libraries. By joining Library2Go and combining the collection from our former vendor, we are able to provide patrons with one platform to access digital materials.

## INTERLIBRARY LOAN DEPARTMENT

The Interlibrary Loan (ILL) Department assists libraries and patrons with obtaining materials from libraries across North Dakota and throughout the country. The COVID-19 pandemic forced Interlibrary Loan to shut down from March to July of 2020. Due to other libraries being completely or partially closed or unwilling to lend materials outside of their communities, ILL remained limited throughout most of the year.

The North Dakota State Library processed 20,642 interlibrary loan requests during the 2019-2021 biennium. Due to the migration of the ODIN consortium to a new Integrated Library System in December 2019, those statistics only reflect items that were borrowed or loaned outside of ODIN.

The State Library circulates over one hundred and fifty STEM and book club kits. During the 2019-21 biennium, we added additional book club kits as well as Fairy Tale and Outdoor Games kits. We shut down the lending of the kits from March 2020 through July 2021. Many kits are sent out immediately upon return.

The top requested items for the 2019-2021 biennium by the ILL Department were:

- *Hoot* by Carl Hiaasen
- *The Indian in the Cupboard* by Lynne Reid Banks
- *Night* by Elie Wiesel
- *Out of my mind* by Sharon M. Draper
- *Homework Hassles* by Abby Klein
- *Coyote Warrior* by Paul Van Devellder
- *American Dirt* by Jeanine Cummins
- *Firefly Lane* by Kristin Hannah
- *Making Bombs for Hitler* by Marsha Forchuk Skrypuch
- *Shadow and Bone* by Leigh Bardugo

### Interlibrary Loan Requests Received July 1, 2019 - June 30, 2021

Academic Libraries	432
Government Agencies	4,163
Minitex (MN and SD libraries)	111
Out of State	1,897
Public Libraries	6,904
Public Schools	2,098
School/Public Libraries	252
Special Libraries	87
North Dakota citizens	4,698
<b>Total</b>	<b>20,642</b>



**Talking book players and books are provided at no cost to North Dakota Talking Book patrons.**

**Talking Books Statistics  
July 1, 2019 - June 30, 2021**

<b>Talking Book Users</b>	1,474
<b>Items Loaned</b>	128,577

## TALKING BOOKS DEPARTMENT

The Talking Books department provides audio and large print materials for patrons who cannot read traditional books due to a visual or physical disability. The State Library receives talking books from the National Library Service for the Blind and Physically Handicapped (NLS), a division of the Library of Congress. Due to the recent ratification and implementation of the Marrakesh VIP Treaty, the NLS has provided 771 international talking book titles in English and other languages to the State Library collection.

In addition to talking books received from NLS, volunteers at the State Library record books and magazines that are not available through the national collection. State Library volunteers recorded 23 talking books by North Dakota authors or books requested by patrons. There are 618 in the North Dakota collection. Sixty-three magazines were recorded at the State Library; titles recorded include *North Dakota Horizons*, *North Dakota History*, *North Dakota Living Magazine*, *Plains Talk*, *North Dakota Outdoors*, and *Dakota Catholic Action*.

Patrons also have access to downloadable talking books. Braille and Audio Reading Download (BARD) is a free NLS service that allows patrons to download books from the comfort of their own homes. Patrons may download onto a USB flash drive and play them on a digital talking book player, a third-party player, or they have the option to download and play them on any iOS or Android device.

There are currently 136 individuals and 18 institutions using BARD in the state. North Dakota patrons have downloaded 9,823 books and magazines from BARD. As the biennium concluded, the North Dakota State Library's Talking Book service had 1,474 North Dakota citizens actively using the program. A total of 128,577 items were loaned to Talking Book patrons.

# TECHNOLOGY SERVICES DIVISION



***IT staff visited 39 public libraries across the state to install Cat 6 cabling, racks, and access points***

The Technology Services Division includes the Information Technology (IT) and Digital Initiatives (DI) Departments. This Division provides technology support to NDSL, libraries and patrons and leads the digitization efforts for NDSL as well as provides digitization support to libraries.

## INFORMATION TECHNOLOGY DEPARTMENT

The IT Department provides outreach services to public libraries throughout the state. Through support, hands-on training, and technical assistance, our IT department enjoys meeting with library directors, staff, and boards to assist them to meet the technology needs of the library and community. During the 2019-2021 biennium, the IT Department traveled 17,655 miles statewide and visited 85 libraries.

In addition to maintaining the State Library's website at [www.library.nd.gov](http://www.library.nd.gov), our IT department is also responsible for maintaining our internal intranet.

The IT Department provides internal technology coordination for the North Dakota State Library. Its daily tasks include providing technical support to staff, volunteers, and patrons. Maintaining 82 computer systems, setting up hardware, installing software, maintaining the agency's security system, developing, and maintaining software applications for the agency, and providing training as needed.

Our IT Department also collaborates with the North Dakota Information Technology Department on various projects including networking, software updates, and internet access.

Technology procurement at the State Library is handled by the IT Department. This procurement includes: software, hardware, consulting services, and support or maintenance services.

## DIGITAL INITIATIVES DEPARTMENT

Digital Initiatives administers the digitization projects and digital collections of the ND State Library; offers services, resources, and consultation to libraries, state government, and residents across the state; and facilitates many digital projects.

The first portion of the biennium saw many changes for the DI department. Three new collections were launched: Gordon and Emma Anderson Collection, Prairie Recipes, and T. E. McMillan Diaries. These collections continue DI's mission of preserving and sharing the history and culture of North Dakota. In 2019 and early 2020, DI held seven events across the state and traveled over 1,400 miles. These events included ScanDay, trainings, and workshops in partnership with State Archives. In early 2020, the full-time DI Specialist position was brought back after being eliminated in a previous biennium due to budget cuts.

The second half of the biennium was largely influenced by the COVID-19 pandemic. As a result, DI focused on several internal projects, such as a metadata cleanup that resulted in roughly 1,400 records being updated and improved. Other projects focused on access and discoverability. Higher resolution downloads were enabled for users, transcriptions were added to the handwritten diaries to make them full-text searchable, and certain items without copyright restrictions were uploaded to places like Wikipedia and Find A Grave.

### Total Number of State Library Items on Digital Horizons as of June 30, 2021

Collection	Items	Images
Gordon & Emma Anderson	247	247
ND Atlases & Plat Books	100	4,751
ND County & Town Histories	520	66,836
ND Memories	2,311	7,682
ND School for the Deaf	237	19,611
ND State Documents	580	39,165
Prairie Recipes	31	4,883
T. E. McMillan Diaries	51	2,289
<b>Total</b>	<b>4,077</b>	<b>145,464</b>

### July 1, 2019—June 30, 2021

	Items/Titles	Images/Pages
Uploaded	1,314	45,800
Digitized	1,179	42,111
Digital Submissions	1,393	5,776

The North Dakota School for the Deaf digital collection was rebranded. The collection was formerly limited to the school's newsletters, but working closely with the school, DI expanded the collection to include additional documents and images.

DI continued to spearhead the Digital Public Library of America (DPLA) partnership with Montana's Big Sky Country Digital Network. Two additional institutions in the state joined DPLA and submitted content: Bismarck Veterans Memorial Public Library and the Theodore Roosevelt Center at Dickinson State University. They join the existing contributors: NDSL and the State Historical Society of North Dakota.

NDSL's digital collections continue to make an impact to the residents of the state and beyond. As education and research increasingly moved online during the pandemic, NDSL's digital collections received over 1.5 million web hits during the 2019-2021 biennium.

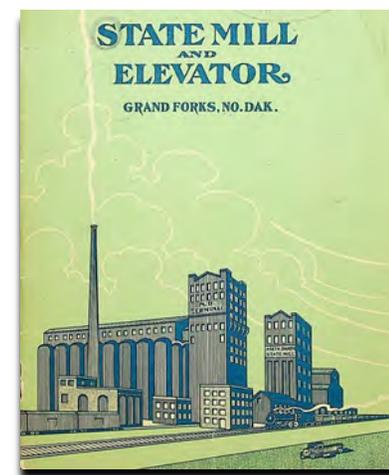


***Four children on the North Dakota Capitol grounds, circa 1955***

***Courtesy of Digital Horizons (Gordon and Emma Anderson Collection, ND State Library)***



***City of Grand Forks Illustrated, 1897  
Courtesy of Digital Horizons (North Dakota County & Town Histories, ND State Library)***



***State Mill and Elevator: Grand Forks, N.D., 1934***

***Courtesy of Digital Horizons (North Dakota State Documents, ND State Library)***

## Online Library Resources Available to North Dakota Citizens and Libraries

Thanks to funding from the North Dakota Legislature, the North Dakota Library Coordinating Council, the Institute of Museums and Library Services, and libraries in the state, North Dakota residents have free access to a broad range of full-text and multimedia databases. The research databases can be searched 24 hours a day, 7 days a week; all you need is a library card.

Resources include full text articles, reference books, images, maps, audio, and video clips. Articles can be printed, e-mailed, and/or saved. Students can expect cited, reliable information, and easy searching. In addition, residents have free online access to e-books, e-magazines, e-audiobooks, take online courses, and learn new languages.

### Books, Magazines, and Newspapers

**Beanstack:** Track your reading and earn virtual badges based on your completed activities and reading accomplishments.

**News OneFile:** Full-text for U.S., international, and regional newspapers, as well as television and radio news transcripts.

**Newspaper Source:** Full-text for U.S., international, and regional newspapers, as well as television and radio news transcripts. Includes Agweek, Bismarck Tribune, Dickinson Press, Grand Forks Herald, Indian Country Today, Jamestown Sun.

**NoveList:** Enter a favorite novel or author to receive read-alike recommendations.

**Overdrive:** Downloadable e-books, e-audiobooks, and e-magazines. These items can also be accessed through the Libby app.

**U.S. Newsstream:** Search articles back to the 1980s from newspapers and trade journals around the United States, including the Bismarck Tribune (2003-present), Fargo Forum (1993-1997), and the Grand Forks Herald (1991-2015).

### Continuing Education

**Mango Languages:** Learn and practice over 70 languages, including ESL for 20 different native languages.

**Niche Academy:** Video tutorials on library skills for both staff and patrons, as well as computer skills, grant writing, genealogy research, and more.

**Universal Class:** Over 500 online classes with both CEU and audit options, covering career training, hobbies, health, and more.

## Genealogy

**Ancestry Library Edition:** Family history research tool with records from around the world.

**Digital Horizons:** Digital archive with thousands of images, documents, video, and oral histories depicting life on the Northern Plains from the late 1800s to today.

**Digital Public Library of America:** Digitized historic images, documents, videos, sounds, and virtual exhibits including North Dakota, Minnesota, The Smithsonian Institution, National Archives, and more.

## General Research

**Britannica Public Library Edition:** Online encyclopedia for students of all ages and for the general public.

**Explora Public Library:** General interest online encyclopedia portal including current events and health as well as academic topics.

**GreenFILE:** Scholarly, government, and general-interest articles on all aspects of human impact to the environment.

**Informe Académico:** Full-text Spanish- and Portuguese-language journals and magazines both from and about Latin America.

**Science OneFile:** Research papers on science and technology updated daily.

**World Politics Review):** Analysis of global trends for policymakers, businesspeople, and academics.

**WorldCat (FirstSearch):** Global library catalog.

## Health

**Alt HealthWatch:** Articles and reports on alternative, holistic, and integrated approaches to health care.

**Consumer Health Complete:** Basic medical information and diagrams for students and the general public.

**Health Source Nursing/Academic Edition:** Full-text articles for medical and health care students.

## Students (K-5th Grade)

**Britannica School:** Online encyclopedia for K-12 students.

**Explora Primary:** Online encyclopedia portal designed for young researchers (K-5).

**Gale In Context: Elementary:** Online encyclopedia portal designed for students in grades K-5.

**National Geographic Kids:** Online encyclopedia for K-8 classrooms.

**PebbleGo:** Online encyclopedia portal for students in grades K-3 students covering animals and biography. Additional topics may follow.

**PebbleGo Next:** Online encyclopedia portal for students in grades 3-6 covering American Indian history and the U.S. states. Additional topics may follow.

## Students (6th Grade-College)

**Academic OneFile Select:** Research-related journal articles selected for college students.

**Britannica Academic:** Online encyclopedia for high school and college students.

**Explora Secondary:** Online encyclopedia portal designed for students in grades 6-12.

**Gale In Context: High School:** Online encyclopedia portal designed for students in grades 9-12.

**Gale In Context: Middle School:** Online encyclopedia portal designed for students in grades 6-8.

**Points of View Reference Center:** Presents reports and statistics behind both the pros and cons of current issues for persuasive papers, debates, letters to the editor, etc.

## Teachers

**Digital Public Library of America - Primary Resources:** Teaching guides to primary resources from institutions such as The Smithsonian and the National Archives.

**Educator's Reference Complete:** Journals, reports, and reference sources for teachers, school administrators, and education majors.

**Explora Educator:** A single interface that searches ERIC (Education Resources Information Center), Teacher Reference Center, and the Professional Development Collection.

**Library, Information Science & Technology Abstracts:** Journal article search for topics in librarianship.

# NORTH DAKOTA STATE LIBRARY

## Expenditures and Revenues

### 2019-2021

#### Expenditures

Account Description	Original Appropriation	Adjusted Amount	Biennium Expenditures
Salaries and Wages	4,300,335.00	4,282,146.00	3,960,359.92
Operating Expenses	1,621,917.00	1,821,917.00	1,395,351.29
Grants	2,233,528.00	2,471,717.00	2,337,391.12
<b>TOTAL</b>	<b>8,155,780.00</b>	<b>8,575,780.00</b>	<b>7,693,102.33</b>

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#### Revenues

General Fund	5,781,419.00	5,781,419.00	5,323,324.90
Federal Fund	2,287,102.00	4,873,828.00	2,284,063.40
Special Funds	87,259.00	87,259.00	85,714.03
<b>TOTAL</b>	<b>8,155,780.00</b>	<b>10,742,506.00</b>	<b>7,693,102.33</b>

# PUBLICATIONS OF THE NORTH DAKOTA STATE LIBRARY

July 2019 - June 2021

Biennial Report to the Governor July 2017 - June 30, 2019 - November 2019

Connections Newsletter (Monthly)

Discovery Newsletter

Flickertale Newsletter (Weekly)

NASA@ My Library Kits - 2021

North Dakota Library Law - 2021

Other STEAM Kits - 2021

STEM Kits - 2020

STEM Kits - 2021

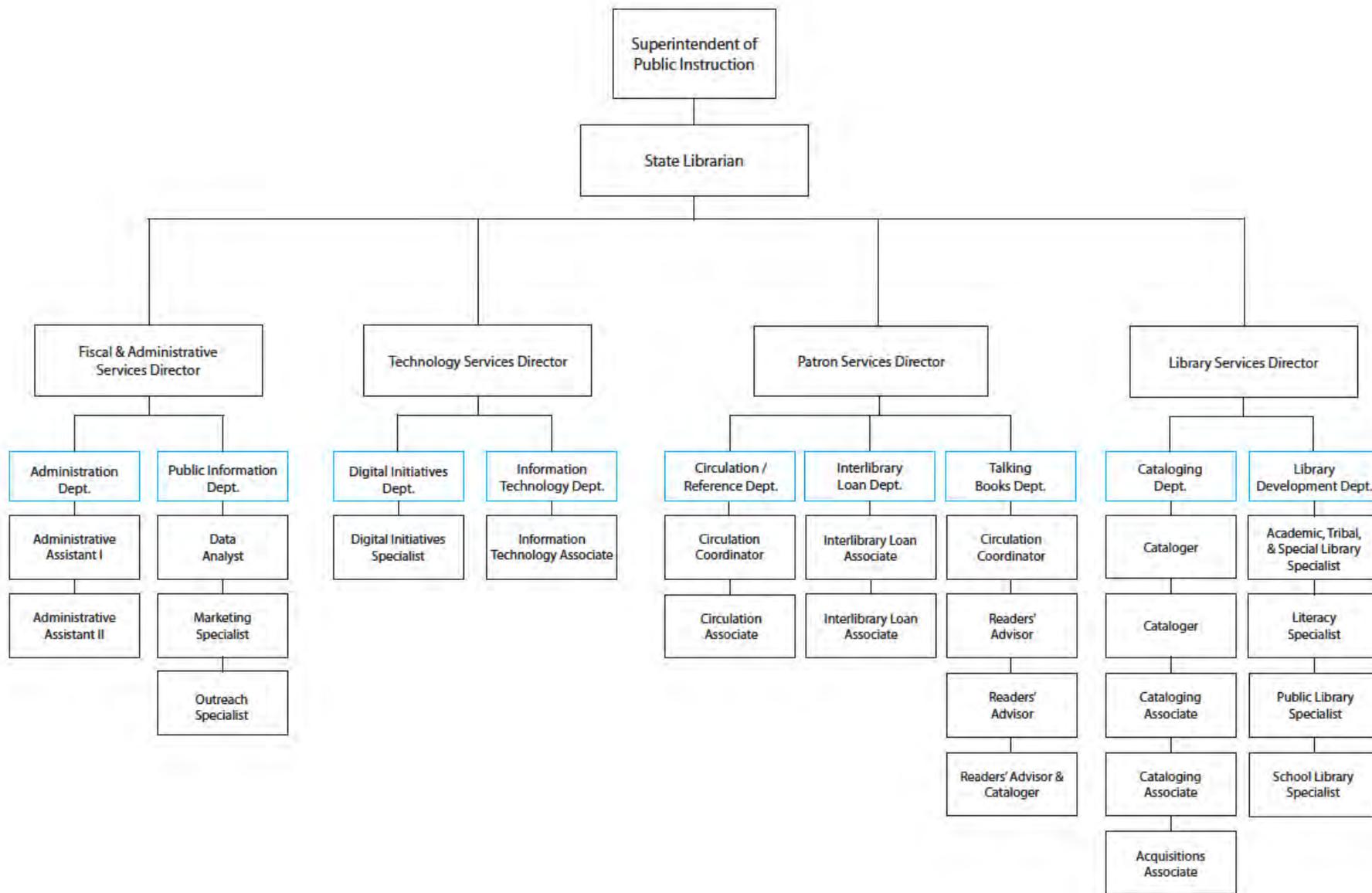
Talking Books Titles - 2019

Talking Books Titles - 2020

Welcome New Cardholders - 2021

# NORTH DAKOTA STATE LIBRARY ORGANIZATIONAL CHART

## 2021 FY







## North Dakota State Library

Administration.....	701-328-2492
Information Requests.....	701-328-4622
Toll Free .....	800-472-2104
Talking Books .....	701-328-1408

**[www.library.nd.gov](http://www.library.nd.gov)**

**Open Monday - Friday  
8:00 AM - 4:00 PM**

**Mary J. Soucie  
State Librarian**

North Dakota State Library, a division of the  
ND Department of Public Instruction  
Kirsten Baesler, State Superintendent

The North Dakota State Library does not discriminate on the basis of race, color, national origin, sex, age, or disability in employment or the provision of services.





*North Dakota  
State Library*

604 E Boulevard Avenue - Dept. 250  
Bismarck, ND 58505-0800