

North Dakota Library Coordinating Council

Final

June 16, 2010

Time: 1:00 p.m. to 4

Location: Heritage Center Project Room, Bismarck, ND

Council Members present: Chair Ann Pederson, Doris Ott, Wilbur Stolt, Laurie McHenry, Ilene Larson, Mark Holman, Heidi Danielson, Rosemarie Myrdal, Beth Postema, Sarah Snavelly, and Judy Ringgenberg

Council Members absent: None

Others present: Cynthia Clairmont-Schmidt, North Dakota Assistant State Librarian, and Cheryl Pollert, North Dakota State Library Recorder

Welcome: Chair Pederson welcomed Council members to the meeting, and welcomed new member Judy Ringgenberg.

Review of Agenda: Chair Pederson asked the Council if any changes or additions were needed to be made to the Agenda. Ott and Pederson both had additions to the Agenda. Added were Sitting Bull College WorldCat Grant, election of officers, North Dakota Library Association (NDLA) fall conference and the North Dakota Library Coordinating Council (NDLCC) report, State Librarian report, and the next meeting date.

Approval of the March Meeting Minutes: Chair Pederson asked the Council members if there were any additions or corrections to the minutes from the March 11 & 12, 2010 meeting. McHenry asked if the emailed responses should go with the Hearing Minutes that are attached to the NDLCC meeting minutes. The Council said yes they should. McHenry moved that the minutes be approved with the attachment of the email responses received for the hearing. Larson seconded it. Motion passed.

Book Club Review: Ott read aloud the email sent out by the North Dakota State Library announcing their willingness to post a list of books available to be borrowed after book clubs are done with them. No one responded to the email with a list or lists of books. Fargo Public Library did not receive the email; the State Library will correct the issue. Postema would like to see a form that public libraries would fill out with their lists of lendable books to be returned to the State Library.

- This listing would not be part of the Interlibrary Loan system, nor would the State Library house these books. The State Library would make the list available.
- Those interested would directly contact the lending library.

Stolt moved that libraries be asked if they approve or disapprove of lending multiple copies of the same title, and change the Statewide Interlibrary Loan Code as it is in regards to multiple copy lending. Postema seconded it. Motion passed.

All libraries who are involved with the Interlibrary Loan system will have their library director polled mid-September with responses due back on October 8. A reminder about this poll can be announced at NDLA. In the polling communication, library directors should be reminded that anyone with a State Library card can check out a copy of any book they want.

Digitization Review: No documentation received at this time. This item is tabled.

Regional Library Cooperatives: No information has been received to date from North Central Library Authority & New Dimensions Information Authority. Postema moved that the NDLC seek an informal opinion from the North Dakota State Attorney General asking:

- Does the current law allow for the transfer of authority from one entity to another or does it require dissolution of the first entity to establish the second entity?
- Of the three previously known Regional Library Cooperatives, what is their current status in the eyes of the law?

Myrdal seconded it. Motion passed.

State Librarian's Report:

- Ott presented to the Council the information regarding the 3% reduction as requested by the Governor for the upcoming 2011/2013 budget.
- Council members will be available during the next Legislative session to offer testimony of support.
- Ott announced her retirement as North Dakota State Librarian effective 11/5/10.

Library Vision 2014:

- A completed copy will be posted on the North Dakota State Library's website.
- Printed copies will go to: Legislators, Department of Public Instruction, North Dakota Library Coordinating Council members, the Governor, State Documents Repository, all libraries, public library board members, school board presidents, Chancellor's Office of University System, all university presidents, North Dakota Library Association conference in the fall, and a pdf for the North Dakota Library Association website. Extra copies will be made to have on hand at the State Library and also available at the North Dakota State Library website.

Sitting Bull College Grants Review: Holman informed the Council that Sitting Bull College has withdrawn the WorldCat grant they received from the last competitive grant round. Due to the loss of staff to process their titles by deadline, they were forced to make the decision to forego their participation in the WorldCat grant.

Grants: Money for Grants Available as of 6-16-2010:

- | | |
|----------------------------------------------|-----------|
| • Library Services and Technology Act (LSTA) | \$45,403 |
| • Library Vision | \$160,456 |

Library Resource Sharing Grants:

- The timeline for these grants will be based on a three year average of items loaned to other libraries instead of the past five year average.
- Seventy-seven public and school libraries will receive this grant based on their participation in WorldCat and the number of items loaned to other libraries in the previous 3 years.
- The Library Resource Sharing Grants were distributed to libraries without further discussion by the Council.

North Dakota Library Coordinating Council

Final

June 17, 2010

Time: 8:30 a.m. to 11:00 a.m.

Location: Heritage Center Project Room, Bismarck, ND

Council Members present: Chair Ann Pederson, Doris Ott, Wilbur Stolt, Laurie McHenry, Ilene Larson, Mark Holman, Heidi Danielson, Rosemarie Myrdal, Beth Postema, Sarah Snavelly, and Judy Ringgenberg

Council Members absent: None

Others present: Cynthia Clairmont-Schmidt, North Dakota Assistant State Librarian, and Cheryl Pollert, North Dakota State Library Recorder

Competitive Grants:

- Copies of additional Quarterly and Final Grant Reports were passed out. The North Dakota Library Coordinating Council members will receive copies of all new reports at each North Dakota Library Coordinating Council (NDLCC) meeting.
- The North Dakota State Library provided an update on grant monies expended or committed.
- Clairmont-Schmidt will follow up with the Enderlin Municipal Library grant regarding the number of medical tests they have left to use, and what their plans are for using the tests within the required time limit.

Site Visits:

- Copies of the grant the library received will be sent to the NDLCC member visiting that library as well as the library being visited.
- A copy of the questions will be sent to the library being visited prior to the visit.
- Include a question for the public libraries of “What are they doing to help people find jobs in their communities?”
- Stories from the library interviewed on the effect the grant had on their library are desired and encouraged.
- State Library Recorder Pollert, will contact the library being visited and the NDLCC member to work out the meeting dates and times for the visit.

Election of Officers:

- Pederson opened nominations for the office of Council chair.
- Danielson nominated Pederson. Postema seconded it. Myrdal made a motion that nominations cease; Postema seconded it. A unanimous ballot was cast for Pederson for the office of Council chair.
- Pederson opened nominations for the office of Vice-chair.
- Myrdal nominated Holman. Postema seconded it. Myrdal made a motion that nominations cease; Postema seconded it. A unanimous ballot was cast for Holman for the office of Vice-chair.

North Dakota Library Coordinating Council (NDLCC) Bylaws:

- A sub-committee was formed to review the bylaws. The committee will have three volunteers from the Council.
- Volunteers include Holman, Danielson, and McHenry.
- The bylaws should contain the duties of the chair and vice-chair.
- The State Library Recorder will email an electronic copy of the bylaws to Holman for the sub-committee to work on via Google docs and email.
- The sub-committee will complete the review by September 28 and report to the NDLCC at the October meeting.

North Dakota Library Association (NDLA):

- The NDLCC members will be present at the North Dakota State Library booth at NDLA to answer questions, handout Library Vision 2014, etc.
- Pederson will get the list of times NDLCC members will be in attendance at the booth and give them to the North Dakota State Library for the signage.
- A notice will need to be sent to Rita Ennen for publication in the North Dakota Library Association publication.
- The State Librarian will give her report at the Thursday luncheon with the NDLCC report to be given after her report.

North Dakota Library Coordinating Council Report to the Governor:

- An annual report from the NDLCC to the Governor's office is required after July 1st.
- The North Dakota State Library will provide Pederson with a copy of the last report sent to the Governor's office.

Flickertale Article:

- The NDLCC thanked Pederson for the excellent article she sent on their behalf for publication in the North Dakota State Library Flickertale publication.

Parliamentary Procedure Resource:

- Pederson asked if a copy of the book The Standard Code of Parliamentary Procedure by Alice Sturgis could be checked out each year to the current NDLCC chair.
- Ott was agreeable with this request.

Meeting Adjourned: Chair Pederson asked the Council if there were any other questions. The meeting was adjourned at 11:00 am.

Next Meeting: The next North Dakota Library Coordinating Council meeting has been set for October 12 & 13, 2010 in Bismarck, ND.

TIMELINE OF EVENTS

JULY 1, 2010

- The North Dakota Library Coordinating Council sends a copy of its annual report to the Governor's office.

JULY 15, 2010

- Library Resource Sharing Grants applications are due at the North Dakota State Library.
- North Dakota State Library 2011-2013 budget due to the Office of Management and Budget.

AUGUST 1, 2010

- Library Vision 2014 will be made available.

SEPTEMBER 15, 2010 (mid Sept.)

- Send out query to library directors participating in Interlibrary Loan regarding their willingness to lend multiple copies of the same title and their willingness to change the Statewide Interlibrary Loan Code.

OCTOBER 1, 2010

- Site visit interview reports from NDLC members are due at the North Dakota State Library.

OCTOBER 12 & 13, 2010

- The North Dakota Library Coordination Council will meet in Bismarck, ND.
- Bylaw sub-committee report due.

OCTOBER 31, 2010

- The Attorney General's Report is expected.
- Query in regards to loaning multiple copies and the Statewide Interlibrary Loan Code sent to library directors is due back.

NOVEMBER 5, 2010

- Competitive Grants will be awarded by.