

## North Dakota Library Coordinating Council

Final

**January 26, 2011**

**Time: 10:00 AM to 4:00 PM**

**Location: Unjhem Conference Room, Unruh-Sheldon Center, Jamestown College**

**Council Members Present:** Chair Ann Pederson, Hulen Bivins, Wilbur Stolt, Rita Ennen, Ilene Larson, Mark Holman, Heidi Danielson, Sarah Snavelly, Beth Postema, Judy Ringgenberg, and Rosemarie Myrdal via phone call.

**Council Members Physically Absent:** Rosemarie Myrdal

**Others Present:** Cynthia Clairmont-Schmidt, North Dakota Assistant State Librarian, Cheryl Pollert, North Dakota State Library Recorder, and Phyllis Bratton, director of Raugust Library, Jamestown College

**Meeting Called To Order:** Chair Pederson called the meeting to order with a thank you to Bratton for allowing the Council use of the Unjhem Conference Room. Chair Pederson asked each Council member to introduce themselves to the new State Librarian Bivins.

**Review of Agenda:** Chair Pederson asked if there were any changes, additions, or corrections to the Agenda. Stolt had an item to add to the Agenda. The Bylaw committee was asked to table their review until the next NDLC meeting.

**Approval of the October Meeting Minutes:** Postema moved to approve the minutes as they stand. Danielson seconded it. Motion passed.

**Review of Current Grant Applications:** Chair Pederson read the grant guidelines information regarding the parameters of which applicants must abide by. Clairmont-Schmidt provided the Council with an up-to-date budget sheet for available grant funding. Available fund totals were read aloud for Myrdal who was participating via phone. Contingencies of public use in library, participation in online resources, and training of staff will be addressed in the contract.

The following grants were awarded:

- Bowbells Public Library for four computers totaling \$1,500;
- Carrington City Library for three computers totaling \$2,250;
- Carrington High School for three computers totaling \$2,250;
- Cavalier Elementary School for four computers totaling \$2,190;
- Cavalier High School for four computers totaling \$2,190;
- Center-Stanton (Oliver) High School for four computers totaling \$1,924;
- Dickinson Area Public Library for three computers totaling \$2,250;
- Dunn Center Public Library for three computers totaling \$2,250;
- Dunseith Public School for four computers totaling \$2,250;
- Enderlin Municipal Library for four computers totaling \$2,018;
- Forman Public Library for one computer totaling \$1,222;

Griggs County Public Library for one computer totaling \$670;  
Hankinson Public School for three computers totaling \$2,236;  
Harry L. Petrie Public Library for one computer totaling \$750;  
Hatton Public School for four computers totaling \$2,250;  
Heart of America Library for two computers totaling \$1,895;  
Hillsboro Public and School Library for four computers totaling \$2,245;  
James River Valley Library System for two computers totaling \$2,250;  
Larimore Elementary School for five computers totaling \$2,250;  
Larimore High School for five computers totaling \$2,250;  
Leach Public Library for two computers totaling \$1,053;  
Maddock Community Library for one computer totaling \$731;  
Margaret Fraase Public Library for two computers totaling \$2,250;  
Midway High School Library for five computers totaling \$2,250;  
Minot Public Library for four computers totaling \$2,250;  
Northwood School and City Library for three computers totaling \$1,902;  
Oakes School and Public Library for one computer totaling \$1,288;  
Parshall High School Library for three computers totaling \$2,250;  
Scranton School and Public Library for five computers totaling \$2,250;  
Stanton Public Library for one computer totaling \$600;  
University of ND, Chester Fritz Library for three computers totaling \$2,250;  
Valley City Jr./Sr. High School Library for six computers totaling \$2,245;  
Velva School and Public Library for two computers totaling \$2,100;  
West Fargo Public Library for three computers totaling \$2,250;

The following grant applications were not approved:

Valley City State University, Allen Memorial Library  
Mayville Public Library

The grant total for this grant round is \$64,759. Danielson moved to approve the grants and their amounts as discussed. Postema seconded the motion. Motion passed with one Abstention.

**Knowledge Sharing (Mentoring) Committee Review (Myrdal, Stolt, Bivins, & Clairmont-Schmidt):** Clairmont-Schmidt informed the Council that the State Library received three responses from librarians about participating as mentors in the mentoring program. State Librarian Bivins asked the Council to table this program until June when the State Library will be able to develop a program by then. Clairmont-Schmidt will contact the three responders and tell them that the State Library will be working on developing the project. NDLA would also be interested in promoting the program in September at their annual conference. There can be talks with the NDLA membership after planning this summer. The mentoring committee is dissolved with the State Library taking the lead on the issue. Clairmont-Schmidt will be the contact person.

**Future Grant Priorities:** The Council discussed the future of LV2014. Legislative intent directed LV2014 to be used for connectivity and access. Questions raised included: what types of projects will libraries be interested in using future grant money for?

Steps the NDLC need to take:

- Spend the remaining fund balance of \$32,000 by June 30, 2011
- Set next grant round in motion for next set of funds available July 1, 2011
- Discuss the direction of future spending regarding legislative intent, including changes in the 2013/2015 budget

Stolt suggested an eBook project to spend the \$32,000. The State Library would acquire e resources housed at the State Library. Citizens in North Dakota would have access to check out and have delivery of eBook items. The State Library's website could have a link to the eBook project. Myrdal moved to set up a pilot project for eBooks using the \$32,000 administered by the State Library. Stolt seconded the motion. Motion failed.

Bivins handed out a suggested list of considerations for the next round of grant projects. The grant applicants would have the duty to show relevance of their project to Library Vision 2014. The Council decided the grant should be a mini grant type with a short turn-around; the library may apply for funding up to \$3,000; and the project must meet Library Vision 2014 goals. The Council decided there would be no match required for this grant. The dates would be: send out February 15 and due March 15 with the award the end of March. The project would be finished by June 3. The State Library could include a list of project ideas with the grant. Stolt moved that the Council do a grant for \$3,000 with no match. Postema seconded it. Motion passed.

The grant will have an open grant category where the applicant must prove how their project supports Library Vision 2014 and its goals. The NDLC will review and evaluate grant applications based on how well the grant applicants fulfill the above goal. Postema moved to accept the open grant category. Danielson seconded it. Motion passed.

No State Agencies, Special Libraries, Tribal libraries, or Private School libraries will qualify for funds from this state grant. The next competitive grants round was discussed, with the Council discussing meeting via phone conference. No firm resolution was made by the NDLC regarding a phone conference.

The next grants proposed are due March 11. The guidelines, score sheets, and grant applications will be emailed to NDLC members March 16 and 17.

Documents handed out at this meeting will also be mailed to Myrdal.

**Next Meeting:** The next Council meeting will be March 22, 2011 from 1:00 PM – 4:30 PM, and March 23, 2011 from 8:30 AM – 4:30 PM at the Bank of North Dakota.

Chair Pederson adjourned the meeting.