

North Dakota Library Coordinating Council Meeting (NDLCC)

Final

March 6, 2012

Time: 1:00 PM – 4:45 PM

Location: Fargo Public Library – Dr. James Carlson Branch

Council Members Participating: Chair Beth Postema, Hulen Bivins, Ann Pederson, Heidi Danielson, Diane Olson, Ilene Larson, Ray Siver, Judy Ringgenberg, Jerry Kaup, and Aubrey Madler

Council Members Absent: Wilbur Stolt

Others Present: Cynthia Clairmont-Schmidt, North Dakota Assistant State Librarian; and Cheryl Pollert, North Dakota State Library recorder.

Review of Agenda: Chair Postema asked for additions or changes to the Agenda by Council members. Postema requested the meeting begin at 8:30 AM on Wednesday, March 7 instead of the 8:00 AM time listed. Council members were in agreement, no other changes were made.

Approval of the November 1 & 2, 2011 Meeting Minutes: For the November 2 minutes, the time of meeting showed PM instead of AM, correction will be made. Siver moved that the Council approve the minutes with the correction. Pederson seconded it. Motion passed.

Current Grant Round Review: Each grant, as received by the Council, was reviewed by the Council members to verify each one met the goals or a goal of Library Vision 2014. Contingencies were addressed for some grant applications and will be addressed in the award letters sent out. The contingencies were for the selected libraries to set up a consultation with their North Dakota State Library (NDSL) Field Representative prior to making any purchases. The following grants were awarded:

Harvey Public Library for a “WorldCat” grant totaling \$36,300
Enderlin Municipal Library (Photo) for an Innovative Partnership grant totaling \$1,370
Grand Forks Public Library for an Innovative Partnership grant totaling \$4,258
West Fargo Public Library for an Innovative Partnership grant totaling \$3,560
Barnes County North School Library - Rogers, ND for a Technology grant totaling \$7,500
Beulah Public Library for a Technology grant totaling \$5,800
Bottineau Public Jr/Sr High School Library for a Technology grant totaling \$5,873
Hankinson Public School Library for a Technology grant totaling \$1,500
McVille Community Library for a Technology grant totaling \$2,025
Stanton Public Library for a Technology grant totaling \$750

The total amount for all individual grants, as approved, comes to: \$68,936.

This leaves a balance of \$49,814 to spend out of the \$118,750 total for the first year of the biennium.

The Enderlin Municipal Library (Read) Grant request was not awarded.

Kaup moved to approve the grants, minus the Enderlin (Read) request, as discussed. Siver seconded the motion. Motion passed.

Downloadable Devices: Discussion was held on the devices and hardware with a conclusion drawn that there is no one program out there, at this time, that covers all service needs. One Click Digital is available and offering approximately 4,000 books with some libraries using this platform with success. High costs of these programs keep libraries from contracting with any one platform as of yet resulting in patrons being frustrated with the lack of availability and angry that libraries do not currently offer downloadable items.

Digital Conference: A learning conference for digitization could be planned, bringing in a keynote speaker from Minitex, or the Montana State Library. People involved in or expressing interest in digitization could be invited to attend. A primary question is, with the Heritage Center already using a Digital platform with a set of standards, should they take the lead role with this (a conference)? Siver moved, following discussion, that NDLC member Larson should meet informally with a Heritage Center board member regarding some of these questions concerning a conference and cooperative activities regarding digital collections and standards in North Dakota. The discussion would include promoting cooperation and communication between the NDLC and the Heritage Center regarding the role libraries will have in the involvement of digitization within the state and include the State Library. Pederson seconded it. Motion passed. Meeting ended for the day.

North Dakota Library Coordinating Council Meeting (NDLCC)

March 7, 2012

Time: 8:30 AM – 11:05 AM

Location: Fargo Public Library – Dr. James Carlson Branch

Council Members Participating: Chair Beth Postema, Hulen Bivins, Ann Pederson, Heidi Danielson, Diane Olson, Ilene Larson, Ray Siver, Judy Ringgenberg, Jerry Kaup, and Aubrey Madler

Council Members Absent: Wilbur Stolt

Others Present: Cynthia Clairmont-Schmidt, North Dakota Assistant State Librarian; and Cheryl Pollert, North Dakota State Library recorder.

Standards for Public Libraries Task Force: Bonnie MacIver has agreed to chair this task force for up to 12 months. Other task force members are: Jerry Kaup, Beth Postema, Wendy Wendt, Susie Sharp and Sarah Snavely. The task force will tentatively meet on April 3, 2012 at the North Dakota State Library meeting room from 4:00 PM – 6:30 PM. This meeting will happen at the end of the second day of the NDSL Spring Workshops. Postema has library standards from various states for the NDLC to review; the North Dakota Library Association (NDLA) would review them as well. Public comment would be sought before adoption.

Mentoring Program Discussion: Madler reported on the current status of the development of a mentoring program. Minnesota's program did not move forward when they tried to set up their earlier version. The idea is to not move too fast so that it falls apart. The NDLA professional development committee will look at mentoring to see if it falls under their premise. They are interested, but may not have a full program going until the conference in 2013 although they might be able to get something for the 2012 fall conference. NDLC members suggested that mentors should be matched with those of the same area of training (school librarians matched to school librarians, etc.) which will ultimately work out better for the person being mentored. The sign-up sheet from last year's NDLA conference should give them a list of interested persons to start with.

Future Intent of Library Vision: The Council members were reminded that they must decide what projects the libraries in the state and their patrons want or need for future grant funding. The future beyond OCLC and WorldCat was discussed, as well as a master search engine that would search databases statewide simplifying the searching process. The Council determined that connection, content, and technology issues are still in the forefront for funding with grants. When the NDLC determines what their funding priorities are, they need to give the list of priorities in bulleted format to the State Librarian for cost analysis. He will give reaction to the NDLC suggestions along with the funding costs for their list. When the Council has agreed with the costs for priority items and approved them for addition to the budget, the State Librarian will add them into the State Library budget narrative. The State Library will testify in support of the NDLC budget at the legislative hearings in 2013. The NDLC will need to produce letters of support and attend the hearings in a show of support. The NDLC and other supporters will need to inform the legislature what and why North Dakota libraries and their patrons are in need of utilizing the funding requested.

Council Site Visits: The Council was asked if they thought the reporting done by the North Dakota State Library Field Services Department as an audit of past grants, as awarded by the NDLC, was satisfactory. The Council had been mailed a 66 page compilation of responses on NDLC grants from the NDSL Field Services survey. The Council asked if the report would be published, as this would be a very good tool to use for libraries, legislators, etc., as proof of accomplishment. It was noted that libraries in the report could be matched up with the legislator representing that particular area. Due to time constraints, a full, published report is unlikely this year, but a short form letter may be available to be set up for use this year. The Council members were satisfied with the reporting as provided and did not see a particular need for follow-up visits by NDLC members at this time.

State Librarian Report:

- NDLC member Stolt is on a committee which is looking to find the next director for MINITEX. The committee may soon have the applicants whittled down to 2 or 3. The open position of director at MINITEX should be filled (hopefully) August 1, 2012. MINITEX will no longer be the mediator for the North Dakota State Library and OCLC.
- The 89 page document of the 2008 - 2012 Library Services & Technology Act Five-Year State Plan (LSTA) will be available by March 31, 2012 to all in a link printed in an upcoming issue of the Flickertale or in an email, depending on the timing. The document is being evaluated by UND with the report due at the end of March to the Institute of

Museum and Library Services (IMLS.) A copy of the report will be given to North Dakota's congressional representatives or their educational aides in Washington, D.C. during National Legislative Day, April 24, 2012.

- A "Statewide Summary of Public Libraries" sheet was passed out to NDLCC members for review. This compares North Dakota library statistics between the years of 2008-2010. This will also be given to legislators as well during the 2013 budget sessions.
- The Spring Workshops coming up in April were addressed with an overview of the sessions to be held which were decided by the result of the 2011 fall town hall meetings held around the state by the North Dakota State Library.
- The 2012 Summer Breeze is not completed, but will be built on last year's programs targeting new librarians.
- Clairmont-Schmidt discussed possible names of nominees to give to the Governor for replacement of openings on the NDLCC. Two possible choices are: Travis Schulz – Medcenter One, and Suzann Morrison-US Courts for the Special Library representative position open. Kristi Harms-Bismarck Veterans Memorial, Sandra Hannah – West Fargo Public; Marlene Ripplinger – Harvey Public Library; Bonnie Krenz – Griggs County Library; and Beth Bruestle – McLean Mercer Regional Public Library are suggested names for the public library position. If the Council has any other names, please email them to Clairmont-Schmidt at the NDSL.
- Regarding Tutor.ND, the State Librarian has met with the Chancellor of Higher Education and his board for discussion which went very well. Tutor.ND is well received within the state.

Upcoming NDLCC Meeting: May 11 is the date most, if not all, Council members would be available to meet again. The Council decided to meet one day only on May 11, 2012 in Bismarck, ND at the State Library Meeting Room @ 8:30 AM. A block of rooms will be arranged for their stay overnight on May 10, 2012. Agenda items are: a report from the Task Force on standards, a draft of legislative intent in bulleted format, and framework for the next grant round.

Meeting Adjourned: Chair Postema adjourned the meeting at 11:05 AM.