

## **North Dakota Library Coordinating Council (NDLCC)**

### **Regular Quarterly Meeting November 2 – 3, 2015**

#### **Trinity Bible College, Ellendale, North Dakota**

**Call to order:** Chair Smith called the meeting to order at 10:00 A.M., welcoming Council Members.

**Council Members Present:** Chair Ted Smith, Ilene Larson, Mary Soucie, Phyllis Kuno, Beth Reitan, Tim Dirks, Ray Siver(10 A.M. to 1 P.M.), Wendy Wendt, Stephen Banister (left early before grant voting), Susie Sharp, and Michele Seil by telephone (10 A.M. – 12 P.M.).

**Council Members Not Present:** None

**Others Present:** Cynthia Clairmont-Schmidt, Assistant State Librarian, also acting as recorder.

**Introductory Discussion:** Members introduced themselves and Soucie introduced Wendt. Kuno welcomed the Council members to her campus and gave an overview of the campus.

**Review of the Agenda:** There were no changes or corrections to the agenda.

**Approval of the August 3, 2015 and September 21, 2015 Meeting Minutes:** Kuno noted there was a typo in the Aug. 3 minutes in the State Librarian report. Dirks moved, seconded by Bannister that the minutes be adopted as amended. Motion carried by unanimous voice vote.

#### **State Librarian Report:**

Soucie submitted a written report and entertained additional questions. Dirks asked about the ODIN ILS Committee and Soucie gave an update on the committee's members and work thus far. Kuno noted that there was some confusion on the NDLCC members who volunteered to work the State Library table at the ND Library Association Conference and requested this be made clearer for next year.

#### **Old or New Business:**

- a. **NDLCC Bylaws:** Suggested changes to the bylaws were reviewed and changes were agreed upon. Soucie commented that Claire Ness from the Attorney General's office reviewed the bylaws and had no concerns. Soucie reported that Ness directed the State Library to continue to provide notice of NDLCC meetings to the Bismarck Tribune. A discussion was held about paying Council members for their time per the bylaws; the Council felt it was appropriate for Council members not being paid by their institution to request reimbursement. Kuno moved, seconded by Siver, to accept the bylaws as presented. Motion carried by unanimous voice vote.

**b. Grants:**

**i. The Council reviewed the grants submitted for the latest round of Library Vision 2020.** TOTAL GRANTS AWARDED: \$236,214. The total amount available for the biennium for Library Vision 2020 grants is \$237,500.

a. WORLDCAT GRANTS: Dirks moved, second by Siver, to award the New England Public School Library \$22,265 and the Valley City Public Library \$61,356 to add their records to WorldCat. Motion carried with 8 ayes, 2 members absent. State Library staff will assist in overseeing the weeding process for the New England grant.

b. TABLET GRANTS: Dirks moved, seconded by Banister, to approve the Tablet Grants as follows:

Burlington Des Lacs Elementary School Library - \$1,344

Casselton Public Library - \$1,245

Des Lacs Burlington High School Library - \$1,344

Divide County Public Library - \$995

McVile Community Library - \$1,500

Myhre Elementary School Library - \$1,500

Prairie Rose Elementary School Library - \$1,500

Rolette Public School Library - \$1,411

Sunrise Elementary School Library - \$1,500

Turtle Lake Public Library - \$718

Ward County Public Library - \$1,500

Motion carried with 8 ayes, 2 members absent.

c. COLLECTION DEVELOPMENT GRANTS: Dirks moved, second by Larson, to award the collection development grants as discussed. Motion carried with 8 ayes, 2 members absent.

**ii. Repair and Renovation Grant Guidelines Review:** The NDLCCL reviewed the draft guidelines, application, and rubric for the public library Repair and Renovation Grant making suggestions for changes and additions.

**c. Site Visits:** The Coordinating Council reviewed the site visits for Tuesday, November 3. The Council members visited the Ellendale and Edgeley Public Libraries that day.

**Adjournment:** Chair Smith adjourned the meeting at 5:15 P.M.