

**North Dakota Library Coordinating Council (NDLCC)
Regular Quarterly Meeting February 11, 2016
Telephone Conference Call from North Dakota State Library**

Call to order: Chair Smith called the meeting to order at 9:00 A.M., welcoming Council members. New member Jason Matthews was welcomed and introduced to the Council members via the conference call.

Council Members Present: Chair Ted Smith, Ilene Larson, Mary J. Soucie, Michele Seil, Phyllis Kuno, Beth Reitan, Tim Dirks, Wendy Wendt, Susie Sharp, and Jason Matthews.

Council Members Not Present: Stephen Banister

Others Present: Cynthia Clairmont-Schmidt, Assistant State Librarian and Cheryl Pollert, North Dakota State Library Recorder.

Review of the Agenda: Chair Smith asked for any additions or corrections to the Agenda. There were no additions or corrections offered.

Approval of the November 2-3, 2015 Meeting Minutes: Chair Smith asked for changes or additions to the minutes from the November meeting. There were none. Matthews moved, seconded by Larson that the minutes be adopted as read. Motion carried by unanimous voice vote.

State Librarian Report:

Soucie asked for any questions members may have had regarding her report. A question was asked of Soucie to which three databases would be cut after review by the NDSL Database Committee. Soucie explained that the three databases being considered to cut would save approximately \$135,000 towards the NDSL budget cut that has been issued to each state agency. Soucie said the information regarding the three databases would be released to the public after contacting the vendors.

Council members asked Soucie to explain the ODIN Library System Review Group and what they were. The members come from all types of libraries and are working well together to create a survey to determine the needs from an ILS and make recommendations to if ODIN/Aleph meet those needs. One potential vendor that was being considered was OCLC. Concerns with OCLC was that they do not seem to be ready to serve public libraries. Dirks agreed saying that OCLC did not give him a public library proposal when contacted. Seil mentioned that Aleph does not have a version that works with Macs which is used heavily by schools. She would like to see a version of Aleph compatible with Mac computers. Wendt said that these concerns would be taken to the Review Group as they would be making a decision in the near future.

Old or New Business:

- a. **Database Advisory Board:** The State Library was contacted about negotiating discounts for databases on behalf of North Dakota libraries with vendors. The Council members were asked if they would function as the Database Advisory Board, on behalf of the libraries they represent. The libraries in their constituency would contact them regarding the databases they would like to implement. The Database Advisory Board could then work with the North Dakota State Library to assist with getting the discounts setup for the groups of libraries with the vendors. The Council members were asked if this fit in with their mission statement. The consensus was yes, it does fit and agreement was that the NDLC would be the Database Advisory Board for all North Dakota libraries.
- b. **Renovation and Repair Grants:** Looking at the activity of libraries accessing Counting Opinions in 2016, there are 12 libraries working on the grant applications. The total amount available for this grant is \$250,000.00 and this grant will not be affected by the budget cuts for the State Library.
- c. **NDSL Budget:** The State Library has put their revised budget cut paperwork together and is waiting for approval from DPI. The revised budgets are due to OMB by February 17. Information regarding what cuts the State Library will be making will be announced in the February Flickertale Newsletter.
- d. **ODIN Databases:** Soucie asked Council members the question of how can we get more libraries to participate in the databases that ODIN coordinates and facilitates. Dirks thought the best way to approach this was to telephone those libraries that are not using ODIN and give them the information on the cost savings and benefits of participation. With the economy affecting many libraries, it is difficult for smaller libraries to commit to participation, even if participating would benefit them. Council asked if Library Development could get the word out to the libraries, if they are not already doing so, or doing something at the Spring Workshops to call attention to the issue. Mary said she could make this part of her address to the attendees at the beginning of the Spring Workshops. NDLC members could do site visits to those libraries not participating and inform them of the benefits. An article in the Flickertale was thought a good idea so Council members were asked to volunteer to write one. Seil volunteered to write an article from the school/public library perspective with a due date of as soon as she can accomplish it since the Flickertale is a monthly newsletter. It was thought that an article could be sought from an academic library as well. These ideas will be mentioned to Tony Stukel of ODIN.

Announcements:

- a. **Next meeting date and time:** Since the Renovation Grants are due in March, April would be the month for reviewing and awards by the Council. The

Council looked at what days in April they have to open for the April meeting. With the State Library's Spring Workshop held on April 11 and 12 in Bismarck, Sharp thought the 13th to be a good day for the meeting as she and maybe others would be in Bismarck already. Kuno will only be able to attend the morning of the 13th due to her schedule and via telephone conference only. The meeting would continue on the 14th for any items that are not completed the day before. The meeting will begin at 8:30 A.M. on April 13 in the State Library 3rd floor meeting room in Bismarck. Council members are invited to attend the Spring Workshop on April 12th in Bismarck to hear the featured speaker if interested. The featured speaker is Eli Neiburger from the Ann Arbor District Library in Michigan.

Adjournment: Chair Smith adjourned the meeting at 9:40 A.M.