

North Dakota Library Coordinating Council (NDLCC)
Regular Quarterly Meeting August 9, 2018
Held at the Bowman Regional Public Library
Bowman, North Dakota

Call to order: Chair Seil called the meeting to order at 10:00 AM. With two new members attending, introductions were made with each member giving their name and workplace. Since Baltzer Kom is not attending this meeting, which would have been her last, it is mentioned how the NDLA President serves a one year term on the Council rotating out normally in September after the annual NDLA Conference.

Council Members Present: Mary J. Soucie, Chair Michele Seil, Tim Dirks, Vice Chair Susie Sharp, Carmen Redding, David Gray, Patricia Caldwell, and Tammy Oltz

Council Members Not Present: Jason Matthews, Mark Holman, Steph Baltzer Kom

Others Present: Cynthia Clairmont-Schmidt, Assistant State Librarian; Cheryl Pollert, North Dakota State Library Recorder

Review of Agenda: Chair Seil asked for any additions or corrections to the agenda. With no additions or corrections brought up by the Council, Dirks moved, seconded by Sharp to accept the Agenda as presented. Motion carried by unanimous voice vote.

Approval of the May 17, 2018 Meeting Minutes: Chair Seil asked for any additions or corrections to the minutes. Dirks moved, seconded by Gray, that the minutes be adopted as presented. Motion carried by unanimous voice vote.

State Library Report: The State Library Report was presented by Soucie to the Council for their review. Council was asked for any questions regarding the report. Council asked several questions regarding items from the report.

Old or New Business:

- a. LV 2020 Non-Competitive Grants Program Applicant list was reviewed
 - The non-competitive Wireless Access Point Grant discussion included: Each Access Point's cost amounted to approximately \$500 with a total of \$20,000 set aside for this grant. The State Library received a total of 39 applications for this grant, all of which were reviewed by the State Library IT staff and deemed excellent choices for this type of Wireless Access Point equipment grant. The State Library asks that the Council approve all of the applicants for

this grant. Sharp will abstain from the voting as she is one of the applicants but a quorum is still maintained. Dirks moved, seconded by Redding, that all of the libraries that applied should receive the Wireless Access Point equipment in the grant as long as the total costs do not exceed the allotted \$20,000. Motion carried by unanimous voice vote. Emails will be sent out to the libraries awarding the grant. It is hoped that they will all be installed by the State Library IT staff by the end of December 2018.

b. NDLA Seat on Council:

- Soucie explained that in the past, the NDLA's seat on the Council is usually up after each NDLA Conference which has most always been held in September of each year. The 2018 Conference will be held in October with the question of: leave the date as September 25 and have NDLA send a designee to any NDLC meeting that might occur prior to the NDLA Conference when the president's change takes place. The other option is to remove the date from the terms list and replace it with "One Year Term with Changeover at the NDLA Conference" which occurs each fall. The Council were all in agreement with this minor change and did not feel a formal vote was necessary.

Announcements: For the benefit of the new Council members, background information was shared regarding grant types, recent changes that have been made to the grants, how libraries are affected by city or county mill levy's, and how the Council assists the State Library as their advisory Council for the grant process. The next grant round begins August 15 and should be available online for review.

Next Meeting Date and Time: The Council decided at the May meeting to have an October the 11th, 4th quarter meeting in Bismarck for 1 day only beginning at 10:00 am. The Council asked if they could have a tour of the State Library at that meeting to see all of the departments and what they do. Yes, that will be arranged for them.

Meeting Adjourned: The meeting was adjourned at 11:15 am. After lunch in Bowman, the Council members drove to Hettinger where they toured the Adams County Public Library at approximately 1:45 pm Mountain time. Traveling eastwardly, the Council toured the Elgin Public Library around 3:30 pm Mountain time completing their site visits for the day.