

**North Dakota Library Coordinating Council (NDLCC)**  
**Special Meeting March 8, 2019**  
**North Dakota State Library Zoom Meeting**  
**Bismarck, North Dakota**

**Call to order:** Chair Seil called the meeting to order at 9:10 AM.

**Council Members Present:** Mary Soucie, Chair Michele Seil, Carmen Redding, David Gray, Stephanie Kom, Patricia Caldwell, Susie Sharp, and Tammy Oltz.

**Council Members Not Present:** Mark Holman, Tim Dirks, Jason Matthews

**Others Present:** Cynthia Clairmont-Schmidt, Assistant State Librarian; Ryan Kroh, NDSL Library IT Department, and Cheryl Pollert, NDSL Recorder

**LV2020 Non-Competitive Computer Grant Awards:**

- NDSL IT Department manager Ryan Kroh explained the setup of a spreadsheet that ranked the libraries using a formula that had a minimum award of \$500.00. The formula is based on data collected on supported versus non-supported operating systems from the applicants and is designed to be completely impartial in the ranking procedure.
- The goal of this computer grant is to replace machines that are unsupported with those that are supported in 2020.
- As Council members had no issues with any of the applications or the designated award amounts as determined via the formula, the decision was to vote across the board for the group as a whole but without the Eddy-New Rockford library included.
- With Council member Sharp an applicant for this grant, she will abstain from the voting process for her library which will be voted on separately.
- Sharp moved, seconded by Kom, that all of the libraries except the Eddy-New Rockford Public Library be awarded the amounts based on the formula and adjusted to fully award as closely as possible the \$37, 600 in grant monies. Motion carried by unanimous voice vote.
- With Sharp abstaining and a quorum maintained, Redding moved, seconded by Oltz that the Eddy-New Rockford Public Library be awarded their grant in the amount based on the formula used for all of the computer grant requests. Without further discussion, motion carried by unanimous voice vote.

**Announcements:**

- a. Upcoming meetings:** Council will meet May 29 to discuss grant guidelines, applications, the rubric, evaluations, and to elect officers. The Council clarified that this would be an in-person meeting in Wahpeton, ND with site visits in the surrounding area on day two. The meeting on May 29<sup>th</sup> will begin at 1:00 pm. Oltz mentioned she will not be able to attend the May meeting.
- b. There are 3 openings on the Council to be filled with new members:** One is for the School Libraries position, a Citizen at Large position which has three people interested in it, and the Public Higher Education Institution seat of which Caldwell will be re-applying for. All names will be forwarded to the Governor's office next week for his decision. Council members will be informed once the State Library learns of the Governor's appointments.

**Meeting adjourned:** The meeting adjourned at 9:42 AM.