FLICKERTALE

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LSTA FOCUS GROUP

by State Librarian Mary Soucie

The North Dakota State Library is engaging the ND library community in several focus groups. The State Library receives an annual grant called the Grants to States from the Institute of Museum and Library Services (IMLS). These monies are part of the Library Services and Technology Act (LSTA) and support many of the services that we offer. Talking Books, continuing education, Interlibrary Loan and database purchases include the services supported by LSTA monies.

In order to receive our LSTA funds, the State Library must write an LSTA plan every five years and evaluate the previous plan. We have held six focus groups so far to gather input on our plan. We will be conducting two final focus groups that the library community can participate in. These will be conducted via Zoom web conferencing. While it is best if attendees have a camera and a headset with a microphone, participants can take advantage of the chat feature or utilize a call-in number.

We would like staff from all types of libraries and all levels to participate in our focus group. We will ask the following questions: what services are vital to continue, what services should no longer be offered, what services should be added and which of the six focal areas and intents identified by IMLS should be our priorities. Those areas are: lifelong learning, information access, institutional access, economic and employment development, human services and civic engagement. Currently, NDSL primarily prioritizes the first three focal areas and intents.

The focus groups will be held on Thursday, November 3, from 2:00-3:30 pm (CST) and Friday, November 4, from 10:30am – Noon. Please visit our website at http://engagedpatrons.org/Events.cfm?SiteID=9851 to register for one of the focus groups. The Zoom link will be sent to registrants a few days prior to the meeting.

Please submit questions to State Librarian Mary Soucie at msoucie@nd.gov or (701) 328-4654.

LIGHTS ON AFTERSCHOOL DAY OCTOBER 20, 2016

Governor Dalrymple has declared October 20, 2016, Lights on Afterschool Day. The ND Afterschool Partnership is encouraging libraries, schools, and other organizations that serve youth to participate in the 2016 Lights on Afterschool. Launched in 2000, this is the only event that celebrates the important role that afterschool programs serve. Libraries have been providing afterschool programming for many years, even though we don't necessarily call it that. Please consider participating in the Lights on Afterschool event. More information can be found at http://www.afterschoolalliance.org/loa.cfm.

News and Thoughts...

from Mary J. Soucie, State Librarian

This year's North Dakota Library Association (NDLA) conference was held in Dickinson. There were many great breakout sessions to choose from. The school librarians were there in force as presenters, which was awesome! There were a variety of sessions to choose from, covering all kinds of topics. I went to one on Mystery Skype that was a lot of fun and a totally new concept for me. What a neat way to teach kids skills so that they don't even realize that they are learning! Mystery Skype is a critical thinking challenge that connects two classrooms of students. Each class asks yes or no questions to try and determine the location of the other class.

The best part of any conference is the networking that happens and this year was no different. There were plenty of opportunities to network with colleagues. I saw a lot of connecting happen in the vendor hall as people took their selfies with the vendors for the first ever selfie contest. Some photo bombing happened which was a lot of fun to watch (and perhaps participate in). My favorite photo bomb was one vendor bombing us at another vendor's booth by holding up their company's name in the background. I really enjoyed the selfie contest, not because I am good at taking them, but because it was fun to watch the different connections that people made as they did joint selfies or directed people as they were taking selfies. Most of the vendors were great sports and one even brought props for participants to enjoy. I personally hope the selfie contest remains a part of the NDLA conference.

Each NDLA conference includes the banquet and evening entertainment. Congratulations to Librarian of the Year co-winners, Wendy Wendt from Grand Forks Public Library and Greta Guck formerly of Leach Public Library. They were nominated for the "One Book, One Association" and organizational scan that they initiated as President and Past President of NDLA as well as various accomplishments at their individual libraries. Aaron Stefanich from Grand Forks Public Library received the "Youth Excellence Program of the Year"; congratulations to Aaron and his staff. Nikki Wixo from

Central Cass Public Schools was awarded the School Library Administrator of the Year and Greta Guck and I were awarded the President's Recognition Award.

The evening entertainment included a spelling bee, which was a lot of fun and somewhat humbling to a room full of assumed good spellers. Each team was made up of 5 people. There were two rounds, which were averaged, and the top 3 teams went on to the oral round. Here's where the humbling part came in; the first word of the sudden death round was not spelled correctly by any of the teams. Deb's Team from Williston spelled the next word correctly but the rules stated two words needed to be spelled correctly. The game ended with a sudden death round in which the team that was closest won. The spelling bee was a lot of fun!

The NDLA members really came through with auction items; there were so many items that there were both live and silent auction. The bidding was fast and furious and over \$1,500 was raised for the professional development fund. Those monies will support librarians' attendance at various conferences.

The opening reception at the beautiful Dickinson Area Public Library was a wonderful event to kick off the conference. From the yummy food to the entertaining piano player to the beautiful art from local artists, there was plenty to see and listen to in between chatting with fellow conference attendees.

Keynote speaker Jim Gill started the conference programs in a lively way. My inner children's librarian was very happy at the end of his session. I saw lots of traffic at the author's alley in the exhibit hall and heard lots of good chatter about the author's presentations at the luncheon on Thursday.

Attending the annual conference is always a highlight for an NDLA member and this year's conference was no different. Save the date for next year's conference which will be in Grand Forks October 4-6, 2017.

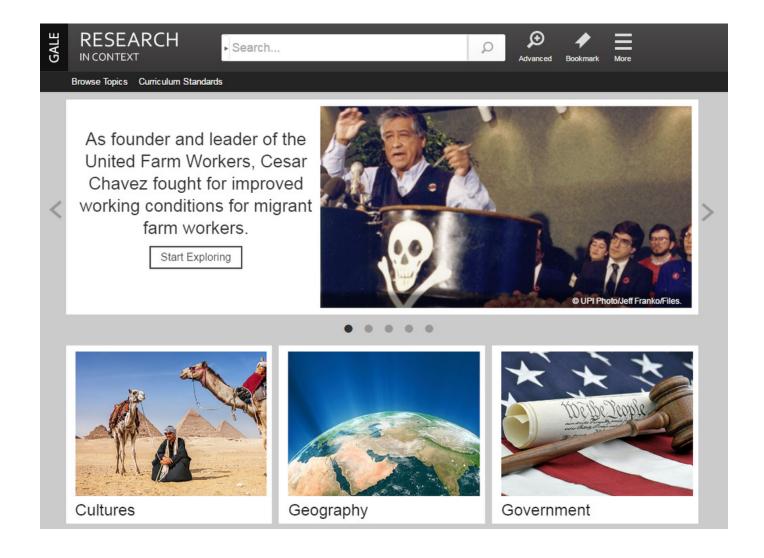
ONLINE LIBRARY RESOURCE

RESEARCH IN CONTEXT

Research in Context is a general purpose research database for grades six through eight. It was tailor made to support the development of middle school students' information and digital literacy skills. By combining authoritative content with a highly visual layout and intuitive navigation, it makes research approachable and fun for young users. Moreover, the site is responsively designed to work well on tablets and phones, not just laptops and desktops.

Beyond the content, Research in Context provides middle school students with tools supporting the completion of assignments and coursework. Additionally, students can choose to sign in with their Google or Microsoft accounts to easily track and document their findings right where they're already working. Educators will appreciate the state-specific curriculum guides for social studies, science, and literacy, which make it easy to incorporate this resource into standards-aligned lesson plans.

Explore it yourself at: http://www.odin.nodak.edu/authgate/?db=MSIC



NDLCC STANDARDS COMPLIANCE STRATEGIC PLAN

by State Librarian Mary Soucie

This is the ongoing series we have on compliance with the ND Library Coordinating Council's (NDLCC) Standards for Public Libraries. The standards are effective July 1, 2017, and public libraries must be in compliance with the standards in order to apply for NDLCC grants.

One of the standards for all libraries is to have a 3-5 year strategic plan on file with the State Library. Many people are intimidated by the idea of writing a strategic plan, assuming the process to be complicated and difficult to undertake. While certainly some processes are more complex than others, the process can be simple depending on the needs of the organization.

When the State Library decided to create a strategic plan last year, we opted to work with a facilitator. We did an all-day retreat with our staff, off site. We also conducted a staff survey to help narrow the topics to be discussed at the retreat. By the end of the day, we had identified three priorities for the State Library to focus on. Administration then worked with our facilitator to identify objectives that would be used to measure progress of the goals. Library Vision 2020 and our Library Services and Technology Act (LSTA) 5 year plan round out the documents that make up our strategic plan.

Hiring a facilitator is one method that can be used to develop a strategic plan. Larger organizations often find it useful to work with an outside facilitator. Libraries that work with a facilitator may opt to utilize surveys, focus groups or a combination of both to help inform the development of the plan.

Smaller libraries may not find the use of a facilitator to be necessary or an option. You can still conduct a patron survey. You can develop the survey using the free version of Survey Monkey, Google forms or another method. The survey can be shared with patrons that come into the library and on the library's website. Focus groups are also a very useful way to gather information about the community's needs and wants from the library.

A very common place to start the strategic planning process is to conduct a SWOT analysis. SWOT stands for Strengths, Weaknesses, Opportunities, and Threats. Strengths and weaknesses are often internal to the organization while opportunities and threats are usually external. When identifying your library's strengths, questions to ask include what do you do better than anyone else, what can you offer that no one else can and what do others see as your strengths? When identifying your weaknesses, ask what can you improve, what should you avoid, what do others see as your weaknesses? To identify opportunities, look at trends in both the library world and in your community, region and state. When looking for threats, identify what obstacles the organization faces, who your competitors are and what they are doing better than you; again, remember to look at the local, regional and state communities. These are samples of questions you can look at; they are by no means exhaustive. Once you've completed the SWOT, you can identify the weaknesses you want to work on and the opportunities you want to take advantage of.

Standards continued on page 5

PROJECT OUTCOME

Project Outcome is heading to Fargo for the Association of Rural and Small Libraries (ARSL) Conference to host a one-hour presentation, Outcome Measurement Made Easy: A Free Toolkit for Public Libraries, on Friday, October 28, at 11:00am. Steve Hammel from the Valley City Barnes County Public Library will be joining in on the presentation. They will also be hosting a booth throughout the conference. Project Outcome is an initiative of the Public Library Association. The purpose of Project Outcome is to equip libraries with "short, easy-to-use, patron-focused surveys designed to measure the impact of library services, [including] childhood literacy, computer training, and workforce development."

STANDARDS CONTINUED FROM PAGE 4

There is no prescription for how long your strategic plan should be. Typically, a plan has three to five goals, with measuring objectives for each. Wendy Wendt, director at Grand Forks, refers to her strategic plan as a roadmap and points out that you will not necessarily complete every single item in the plan. I think that's useful advice to remember. You want the plan to be obtainable while challenging your organization to grow.

While you are creating your strategic plan, it is the perfect time to examine your vision and mission statements to determine if they still work or if they need to be updated. A mission statement should be short enough that everyone associated with the organization, including trustees, can remember it. The mission statement can be full sentences or a series of short bullet points. The NDSL mission statement is "Making connections, strengthening communities, impacting lives". This statement guides us when planning services and programs and helps us determine how to use our resources. That is the goal of a mission statement- to help guide the organization in the use of resources while conveying the message of what the organization is about. The NDSL Vision Statement is "providing pathways to information and innovation". The vision statement is what you do while the mission statement is how you'll do it.

Your Library Development Specialist can assist you with your strategic plan, from assisting you with conducting focus groups, drafting a survey or reading through the plan and making suggestions on ways to improve the plan. Please don't hesitate to reach out to us if we can assist in any way. You can also visit our website at http://library.nd.gov/strategicplanning.html where we've pulled together a variety of resources on strategic planning.

I love strategic planning and would be happy to read your plan or answer questions on the process. If you would like me to assist with a focus group or help you conduct a SWOT with your board, please invite me for a Librarian for a Day; you can contact Cheryl Pollert to schedule a visit at cjpollert@nd.gov.

NEW LIBRARIAN RESOURCES AT THE STATE LIBRARY

- · Healthy teens, healthy schools: how media literacy education can renew education in the United States
- The purpose-based library: finding your path to survival, success, and growth
- · Give your child the world : raising globally minded kids one book at a time
- The daily 5: fostering literacy independence in the elementary grades
- Digitization and digital archiving: a practical guide for librarians
- The book : a global history
- The bad-ass librarians of Timbuktu: and their race to save the world's most precious manuscripts
- · Browsings: a year of reading, collecting, and living with books
- The year of reading dangerously: how fifty great books (and two not-so-great ones) saved my life
- Louisiana saves the library (novel)
- Dear Miss Breed: true stories of the Japanese American incarceration during World War II and a librarian who made a difference (juvenile nonfiction)
- A likely story / Jenn McKinlay. Library lover's mysteries, book 6

2017 TEEN VIDEO CHALLENGE



The Collaborative Summer Library Program is once again sponsoring a competition for teens to create videos that promote reading, libraries, and the CSLP slogan, which, for 2017 is "Build a Better World."

Encourage your teens to participate by creating 30 to 90 second videos. There will be additional information coming soon.

COOPERATIVE PURCHASING: GET WHAT YOU NEED!

by Christine Schafer

Did you know your library can use state contracts to purchase goods and services?

Cooperative purchasing is a FREE service and an effective tool you can use to leverage time and cost efficiencies.

Partnering with the OMB State Procurement Office can reduce administrative time and save money while leveraging the experience and expertise of those with specialized procurement knowledge. You can be confident knowing that your purchases have met the standards of ethical and accountable public procurement. With budgets being stretched to the limit, it is essential to use innovative ways to utilize taxpayer dollars efficiently and effectively.

Some examples of state contracts available for your use include office supplies, paper and paper products, copiers and printers, computers and accessories, including toner and janitorial products. In future issues of the Flickertale, individual contracts will be highlighted in more detail.

You can find more information about all the state contracts on the OMB website at: https://www.nd.gov/omb/agency/procurement/state-contracts. If you have any questions, please contact the State Procurement Office at 701-328-2740 or infospo@nd.gov.

Let's do more with less!

NATIONAL BOOK FESTIVAL

by Shari Mosser

On Saturday, September 24, more than 200,000 eager readers filled the Walter E. Washington Convention Center (two enormous buildings the size of 35 football fields). The National Book Festival in Washington, D.C., brought together more than 120 of these readers' favorite authors and illustrators. Presided over by the newly sworn-in Librarian of Congress, Carla Hayden, the 16th annual festival celebrated the joy of reading.

The day-long event had something for everyone from every imaginable genre: fiction, non-fiction, travel, cooking, poetry, graphic novels, history, biography, and an entire pavilion devoted to books for children, teens, and young adults, which was overflowing with younger readers. Some of the interactive activities included readings, book signings, panels, poetry performances and a kids zone where children met characters from their favorite books.



Two staff members from the State Library, Tawnie Reisenauer and Shari Mosser, were there to greet, pass out tattoos, and otherwise inform attendees about the wonders of North Dakota.

It is always interesting to talk to people about our state. We had a lot of comments about Carson Wentz, the fact that we are the leading state in honey production, and how Louise Erdrich writes children's books.

Next year's festival promises to be just as large, entertaining, and free as previous years. Please consider joining the North Dakota Center for the Book and the State Library at the 2017 National Book Festival. The 2017 festival will be held on Saturday, September 2, at the Walter E. Washington Convention Center.





FREE TRAINING WEBINARS

These webinars are free, live, and interactive. You will connect to audio using a headset or speakers. If you do not have a microphone, you can use chat to ask questions.

REGISTER: http://bit.ly/2bCgs8i

REGISTER: http://bit.ly/2dxM6oJ

REGISTER: http://bit.ly/2de5R1d

REGISTER: http://bit.ly/2duNlkg

Using Free and Inexpensive Technology to Transition Your

Library to a Learning Commons (AASL)

Wednesday, October 19, 2016, 5:00-6:00 PM CT

The Learning Commons model cannot be thought of as only the physical hub for collaborative learning. It also has to incorporate an outreach model. Free and inexpensive technologies, such as social media, self-created presentations and short videos, email boards, etc., facilitate this outreach to the entire school community of students, faculty, and administration.

Broadband Planning for Libraries: Enough is

Never Enough (Techsoup)

Thursday, October 20, 2016, 12:00-1:00 PM CT

Come to this free webinar to learn how to plan for broadband and how to pay for it. Guests Emily Almond and Amber Gregory will share E-Rate and broadband tips and tricks, and will include a special look at extra funding available through E-Rate 2.0, available only for a limited time.

New Books for Storytime (Infopeople)

Thursday, October 20, 2016, 1:00-2:00 PM CT

Storytimes are one of the most popular and consistent library programs offered by libraries, yet we often
 feature the "tried and true" books we have used for years. In this webinar, Penny Peck will focus on new picture
 books that will engage the storytime audience. We will look at: books that invite audience participation,
 books that promote the five parent practices (talking, singing, writing, playing, and reading), books based on

 ullet songs and nursery rhymes, books that promote pre-literacy skills and kindergarten readiness, and websites ullet

useful to storytime planning.

Introduction to Finding Grants (GrantSpace)

Wednesday, October 26, 2016, 12:00-1:00 PM CT

Are you new to the field of grantseeking? Discover what funders are looking for in nonprofits seeking grants and how to find potential funders. You will learn the 10 most important things you need to know about finding grants, including: who funds nonprofits and what are their motivations; what do funders really want to know about the organizations they are interested in funding; and how do you identify potential funders and make the first approach.

Selecting the Right Products for Your Makerspace (Demco) REGISTER: http://bit.ly/2dCXLiq
Thursday, October 27, 2016, 12:00-1:00 PM CT

Struggling to find the best tools for your makerspace? Media specialist, author, consultant and makerspace expert Laura Fleming discusses the steps to evaluating the needs of your school or community and the critical role this plays in planning and supporting your makerspace. She'll cover the importance of open-ended exploration and how to choose the most appropriate products to allow for exploratory learning to take place. You'll also learn about specific products that can meet the criteria of open-ended exploration, including Demco's line of TeacherGeek® tools.

DISCLAIMER: The ND State Library highlights third-party webinars as a way to alert the library community to training opportunities. By doing so, we are not endorsing the content, nor promoting any specific product.

Generating a Funding Commitment Decision Letter and Filing Form 486

Submitted by Al Peterson

For those participating in E-rate, you have either been through or are going through the Program Integrity Assurance review (PIA), submitting your answers to the reviewer's questions, and making the necessary changes/corrections to your Form 471. After the PIA review, you will receive notice that your Funding Commitment Decision Letter is ready to be generated in EPC. Some applicants mistakenly think that this is the end of the road. IT ISN'T,YOU STILL HAVE A COUPLE OF STEPS.

To Generate a Funding Commitment Decision Letter (FCDL)

The contact person (authorized administrator) on the FCC Form 471 receives an email notifying him or her that the FCDL is ready to be generated. The contact person logs in to EPC. FCDL notifications are listed in the Notifications section at the top of the organization's landing page. Click on the text "Generate Notification" to the right of the FCDL you want to generate. The text will then change to "View Notification."

When you click "View Notification," you are taken directly to the FCDL in the News feed. An applicant FCDL has three parts. These are:

- 1. The text of the letter in the News feed format.
- 2. An FCDL supplement in PDF format that contains additional program information. If you need to make any changes to the information in your Funding Commitment Decision Letter, you can use this supplement to submit the changes.
- 3. A report in CSV format that provides the details of the funding decision.

The information needed to file your Form 486 will be in the text of the letter and CSV (spreadsheet).

Filing your Form 486

Form 486 is filed online through your EPC account. A Form 486 notifies USAC that you are eligible to begin receiving your discounts. In other words, GIVE METHE MONEY. This form also lets USAC know that you are in compliance with the Children's Internet Protection Act. The Form 479 that is sent out every year, that's the notification that your library is filtering.

You can find the Form 486 in the menu on your Landing Page. Follow along with the steps, using the information you have from your Funding Commitment Decision Letter. You must file your Form 486 within 120 days of receiving your Funding Commitment Decision Letter.

After your file the Form 486 and receive notification in your EPC News feed, you are done...until next year.

As always, if you have questions or need help along the way, feel free to contact me at 701-328-4021 or alpeterson@nd.gov.

SUMMER READING MANUALS

Summer Reading 2016 has officially come to an end. No time like the present to start planning for next year! The State Library has ordered the 2017 Summer Reading Manuals. If you would like a manual, please fill out the request form, which is available here: http://library.nd.gov/summerreadingmanual.html

This year, the State Library will be providing downloadable manuals. It is our understanding that each library will receive a code to use to download a manual. More information should be available soon, as well as the access codes to the manuals. If you have any questions, please contact Kristin Byram at ndslpa@nd.gov.

SCHOOL AND LIBRARY GRANT OPPORTUNITIES

DEADLINE: NOVEMBER 1

DEADLINE: NOVEMBER 2

DEADLINE: DECEMBER 5

MAUREEN HAYES AUTHOR/ILLUSTRATOR AWARD

In honor of Maureen Hayes, Simon & Schuster Children's Publishing established this \$4,000 award to bring children and nationally recognized authors/illustrators together by funding an author/illustrator visit to a library. Applicants must be personal members of ALSC and ALA. The award covers the honorarium and travel expense to and from the host city.

For more information and to apply for this grant: http://bit.ly/2dwZ4U7

EBSCO ALA MIDWINTER MEETING SPONSORSHIP

This award is designed to allow librarians to attend the Midwinter Meeting of the American Library Association. The grant provides up to \$1,500 in reimbursed expenses. Applicants must be ALA members and currently work as a librarian.

Instructions, requirements, and the application are available at: http://bit.ly/2cLVotF

BAKER & TAYLOR/YALSA COLLECTION DEVELOPMENT GRANT DEADLINE: NOVEMBER 15

Young Adult Library Services Association awards up to two \$1,000 collection development grants annually to public libraries who work directly with young adults ages 12 to 18. Applicants must be current members of YALSA.

For more information and to apply for this grant: http://bit.ly/2dfAzJ5

JAN MERRILL-OLDHAM PROFESSIONAL DEVELOPMENT GRANT DEADLINE: DECEMBER 1

The Preservation and Reformatting Section of the Association for Library Collections & Technical Services created this annual grant to honor the career of Jan Merrill-Oldham, a distinguished author and leader in the field. This award allows for librarians with 5 or fewer years of experience in the field to attend the American Library Association Annual Conference. The award is a \$1,250 cash grant to be used toward registration fees, airfare, and lodging.

Criteria and submission information are available at: http://bit.ly/2dFkhHK

ROMANCE WRITERS OF AMERICA LIBRARY GRANT

This grant is designed to provide a public library of any size the opportunity to build or expand its romance fiction collection and/or host romance fiction programming. The \$4,500 grant can be used toward the purchase of romance fiction, author honorariums and travel expenses, and other applicable program expenses.

Criteria and submission information are available at: http://bit.ly/2cQV7Hf

If you have applied for a grant you found in The Flickertale and received it, please let us know!

North Dakota Library Tidbits

- Minot Public Library and Pangea House hosted a concert with four music acts. The concert featured C.J. Boyd, Wild Hands, A Little Mouse, and Richard Henry Watson.
- Morton Mandan Public Library now has a new AWE Computer, a digital learning tool for children that has many educational games.
- The winners of the summer reading program at the Valley City Barnes County Public Library got to name the two lion statues outside of the building. The lions were named Crystal and Drew. The lions are renamed each year by the program winners.
- Mayville City Library hosted the 11th annual Amateur Juried Photography Show.
- Lake Region Public Library celebrated Banned Books Week with displays and encouraged patrons to enjoy their freedom to read.
- Pat Lemm is the new Library Manager at the McVille Community Library.
- Alfred Dickey Library hosted attorney Dan Buchanan who led classes on "Fall Birding" and "Wills and Estate Planning".
- Original Curtis Strand photographs were on display at the Heart of America Library. Curtis and his
 wife Maxine were the original owners of Strand Studio in Rugby, and Maxine served as chairwoman of
 the library board during the library's construction.
- Lisbon Public Library held a bake sale and mum sale.
- Walhalla Public Library began this year's story hour with a Dr. Seuss Day and had a record breaking turnout.
- Bernice Ferguson Community Library in Michigan held a silent auction and received \$1,275 in proceeds.
- The second grade class at the Gackle-Streeter Public School visited the Gackle Public Library, browsed the collection, and were able to check out books.
- Bismarck Veterans Memorial Public Library hosted Kevin Hines who shared his suicide survivor story and talked about suicide prevention.
- Fargo Public Library hosted author and illustrator Nancy Carlson, whose books include "Loudmouth George and the Sixth Grade Bully" and "I Like Me!".
- Friends of the Fargo Public Library, board members, library staff, and a city commissioner contributed \$700 toward a memorial fund in honor of Fargo Police Officer Jason Moszer. The fund was used to purchase 45 new books that will be divided among the three library locations.
- Bismarck Veterans Memorial Public Library received a \$2,500 donation from Ross: Dress for Less store during the store's grand opening.
- Tiandra Christianson is the new Library Director at Parshall Public Library.

NDLA PRESIDENT'S AWARD

Congratulations to State Librarian Mary
Soucie, who won the President's Award for her
outstanding service to the North Dakota Library
Association (NDLA). Past President Wendy
Wendt presented Soucie with the award for her
extraordinary support and guidance in moving
NDLA forward. Wendt felt Soucie went above
and beyond what was required of her job with



her actions during this time of change for NDLA. Included was the writing of NDLA's strategic communications plan, hiring a library lobbyist and increasing the visibility of libraries across the state.

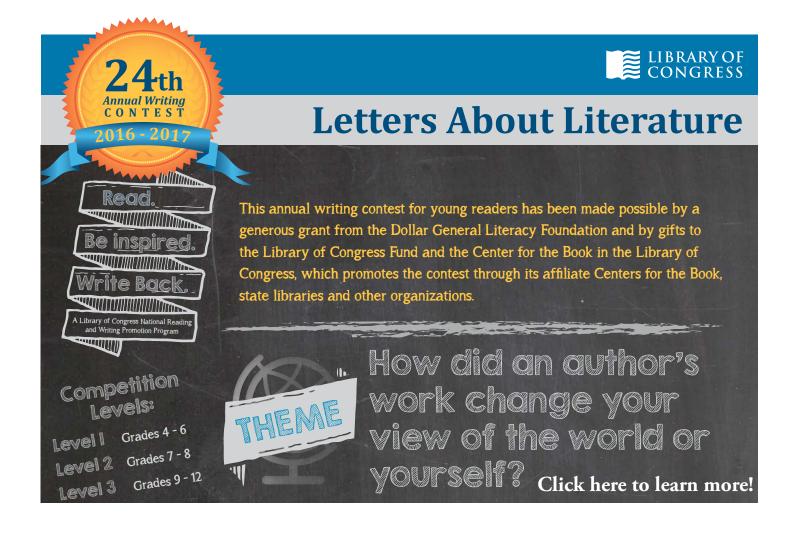
WILLISTON COMMUNITY LIBRARY HOSTS JIM GILL

With funds from a local grant given by the Robert E. Herman Family Foundation, the Library was able to host Jim Gill for the first time in North Dakota. Gill is a well-known children's musician and child development specialist. He was

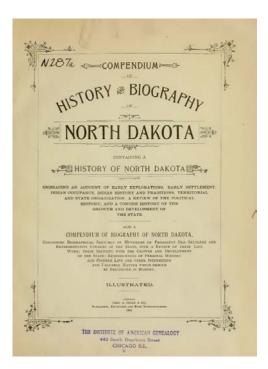




able to provide four family concerts and one educator's workshop for our community. Over 150 people were in attendance.



DIGITAL DELIGHTS



We have been adding a number of public domain North Dakota history books to our online collections. They contain community histories and prominent citizen biographies and portraits. They will be easy to find as well with keyword searching!

Check out Digital Horizons at: http://bit.ly/2dHBDXp





Please submit library news and Flickertale "subscribe" or "unsubscribe" requests to ndslpa@nd.gov.

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www.library.nd.gov











