

**A
N
N
U
A
L

R
E
P
O
R
T**

State of North Dakota

***BOARD
OF
NURSING***



July 1, 2013 – June 30, 2014



NORTH DAKOTA BOARD OF NURSING

919 S 7TH STREET, SUITE 504

BISMARCK, ND 58504-5881

PHONE: 701-328-9777 FAX: 701-328-9785

www.ndbon.org

2013-2014 ANNUAL REPORT TABLE OF CONTENTS

BOARD OF NURSING	2
MISSION STATEMENT	
GOAL STATEMENTS	
VISIONS	
BOARD MEMBERS	
DUTIES OF THE BOARD	3
ESTABLISH FEE	4
WORKPLACE IMPAIRMENT PROGRAM STATISTICS	5
NURSING EDUCATION LOAN DISBURSEMENTS	5
FISCAL YEAR NURSE LICENSURE STATISTICS	6
ND NURSING NEEDS STUDY	6
NATIONAL NURSE AIDE ASSESSMENT PROGRAM	7
INITIAL LICENSURE & REGISTRATION STATISTICS	7
UNLICENSED ASSISTIVE PERSON/MEDICATION ASSISTANT REGISTRY STATISTICS	9
CRIMINAL HISTORY RECORD CHECK STATISTICS	9
INVESTIGATIVE & DISCIPLINARY STATISTICS	10
NURSING EDUCATION PROGRAMS	11
NURSING EDUCATION ENROLLMENT HISTORY	12
ADVANCED PRACTICE REGISTERED NURSE WITH PRESCRIPTIVE AUTHORITY	14
CONTINUING EDUCATION REQUIREMENTS	14
APPENDIX I APPROVED NURSING EDUCATION PROGRAMS	16
APPENDIX II STATEMENT OF REVENUES AND EXPENDITURES	19
APPENDIX III STATEWIDE STATISTICS	21
APPENDIX IV COUNTY DISTRIBUTION OF LICENSED NURSES	24
APPENDIX V STRATEGIC PLAN	26
APPENDIX VI PERSONS EXMPT FROM PROVISIONS OF CHAPTER NDCC 43.12.1-04(12)	34

NORTH DAKOTA BOARD OF NURSING

ANNUAL REPORT 2013-2014

MISSION STATEMENT

The mission of the North Dakota Board of Nursing is to assure North Dakota citizens quality nursing care through the regulation of standards for nursing education, licensure and practice.

Approved 5/91; 9/93; 11/95.

GOAL STATEMENTS

The North Dakota Board of Nursing has the following goals:

1. Public protection is ensured through evidence-based regulation.
2. Effective coalitions exist with stakeholders.
3. Nursing workforce issues are addressed in collaboration with stakeholders.
4. Board member leadership is effective.
5. Nursing regulation is enhanced through responsive infrastructure.

VISION

The North Dakota Board of Nursing (Board) works creatively to address the public's need for safe and competent nursing practice. It accomplishes these actions through:

1. Openness to innovative approaches to regulation,
2. Monitoring and analyzing trends and changes in health care and regulation and
3. Anticipates planned changes in nursing regulation.

2013-2014 MEMBERS OF THE NORTH DAKOTA BOARD OF NURSING

Charlene Christianson, R.N.
Jane Christianson, RN
Melisa Frank, LPN (resigned May, 2014)
Janelle Holth RN
Bonny Mayer, LPN
Clara Sue Price, Public Member, Treasurer
Dan Rustvang, RN, Vice President
Paula Schmalz APRN,
Deborah Smith, RN (resigned September 8, 2013)
Julie Traynor, RN, President

Carrington, ND
Bismarck, ND
Dickinson, ND
Grand Forks, ND
Minot, ND
Minot, ND
Grand Forks, ND
Fargo, ND
Mandan, ND
Devils Lake, ND

The Board of Nursing held six regular board meetings during 2013-2014. Minutes of board meetings are available on the web site at www.ndbon.org.

The North Dakota Century Code 43-12.1-08 provides for the following duties of the Board of Nursing:

43-12.1-08. DUTIES OF THE BOARD. The board shall regulate the practice of nursing. Regulation of the practice of nursing must ensure that a person may not practice or offer to practice nursing or use titles of advanced practice registered nurse, specialty practice registered nurse, registered nurse, licensed practical nurse, or unlicensed assistive person, or titles of a similar nature which denote the practice of nursing to the general public unless licensed or registered as provided in this chapter.

1. Enforce this chapter.

2. Adopt rules necessary to administer this chapter after collaborating and consulting with North Dakota nursing associations and other affected parties.

One rule promulgation was completed during this fiscal year by the North Dakota Board of Nursing:

In accordance with N.D.C.C. § 28-32-18.1 the requested the repeal or amend to the following rules, in part or in whole, as applicable, previously adopted by the Board:

- The proposed amendment of the following Title 54 Board of Nursing:
 - **Article 54-01 General Administration**
 - **Article 54-02 Nurse Licensure**
 - **Article 54-03.2 Standards for Nursing Education Programs**
 - **Article 54-04.1 Nursing Education Loans**
 - **Article 54-05 Standards of Practice**
 - **Article 54-07 Unlicensed Assistive Person**
 - **Article 54-09 Workplace Impairment Program – Repeal**

The Board members and staff were members of the following task forces/committees in 2013-2014:

- National Council State Boards of Nursing Committees and Task Forces
- Nurse Licensure Compact Administrators
- Prescription Drug Monitoring Program Committee
- Adhoc committees with a variety of stakeholders

3. Appoint and employ a registered nurse to serve as executive director and approve any additional staff positions necessary to administer this chapter.

During the fiscal year 2013-2014 the Board of Nursing staff included the following persons:

Constance Kalanek PhD, RN	Executive Director
Karla Bitz, PhD, RN	Associate Director
Patricia Hill, BSN, RN	Assistant Director for Practice and Discipline
Stacey Pfenning, DNP, APRN	Associate director for Education and APRN Practice
Julie Schwan	Administrative Services Coordinator I
Gail Rossman	Technology Specialist II
Sally Bohmbach	Administrative Assistant II
Kathy Zahn	Administrative Assistant III
Brian Bergeson	Special Assistant Attorney General for the ND Board of Nursing

4. Establish fees and receive all moneys collected under this chapter and authorize all expenditures necessary to conduct the business of the board. Any balance of fees after payment of expenditures must be used to administer this chapter.

Fees for the 2013-2014 fiscal year were as follows:

Biennial Renewal of License Fee	RN	\$120.00
	LPN	\$110.00
Licensing Examination Fee	RN	\$110.00
	LPN	\$110.00
Licensing Endorsement Fee	RN	\$140.00
	LPN	\$140.00
Criminal History Record Check Fee		\$ 20.00
Advanced Practice License Application Fee		\$100.00
Prescriptive Authority Initial Application Fee		\$50.00
Advanced Practice Biennial Renewal Fee		\$40.00
Prescriptive Authority Biennial Renewal Fee		\$50.00
Verification of License Fee		\$30.00
Reactivation Fee		\$30.00
Transcripts for Graduates of Closed Nursing Programs		\$15.00
School Survey Fee		\$500.00
Out of State Program Recognition Fee		\$300.00
CE Approval for contact hours (CH)		\$30.00/1 CH
		\$60.00/2 CH
		\$90.00/3-6 CH
		\$120.00/7-10 CH
		\$160.00/11-13 CH
Reoccurring approve for CE		\$25.00
Unlicensed Assistive Person Registry App		\$30.00
Unlicensed Assistive Person Renewal Application		\$30.00
Reactivation of UAP or MA III		\$30.00
Medication Assistant Application III		\$40.00
NNAAP Testing Fee		\$120.00
Database lists		\$50.00 RNs
		\$20.00 LPNs
		\$15.00 APRNs
		\$12.00 RX Authority
Photocopies		.25 per page
Educational Presentations		\$100.00 per CH
Ethics Course		\$50.00

The Board of Nursing develops an annual budget for receipts and expenditures. A statement of the receipts and expenditures for 2013-2014 is found in Appendix II. An audit of the receipts and expenditures is performed at the end of each fiscal year and submitted by the auditor to the Governor's office. Complete audit reports are available for review at the board office.

5. Collect and analyze data regarding nursing education, nursing practice, and nursing resources.

The NDBON provides funding for the North Dakota Center for Nursing. The Facility Survey was completed and presented at the July 2013 Board Meeting.

6. Issue and renew limited licenses or registration to individuals requiring accommodation to practice nursing.

NDAC chapter 54-02-09 related to a limited license became effective September 1, 1996. No individuals applied for a limited license for the fiscal year 2013-2014.

7. Establish a nursing student loan program funded by license fees to encourage individuals to enter and advance in the nursing profession.

The Nursing Education Committee met four times during the 2013-2014 fiscal year. The committee board members were: Julie Traynor RN, Bonny Mayer LPN, and Charlene Christianson RN. External committee appointments included: Loretta Heuer, PHD, RN, Barbara Boguslawski, MSN, RN, Stephanie Christian, MSN, RN, and Jacqueline Reep-Jarmin, MSN, RN.

NURSING EDUCATION LOAN DISBURSEMENTS PER FISCAL YEAR

The following table identifies the nursing education loan disbursements by program type and monetary awards for the last five years.

<i>Nursing Education Loans awarded for:</i>	<i>2009-2010</i>		<i>2010-2011</i>		<i>2011-2012</i>		<i>2012-2013</i>		<i>2013-2014</i>	
LPN Certificate Program	1	\$850	1	\$1000	1	\$530	1	\$550	1	\$800
LPN Associate Degree Prog	0	0	1	\$1000	0	0	4	\$4000	3	\$3200
RN Associate Degree Program	6	\$9350	5	\$10,000	1	\$1060	11	\$10,550	9	\$13,600
RN Baccalaureate Degree Prog	15	\$18,140	15	\$21,548	31	\$32,330	26	\$30,900	19	\$28,640
Master's Degree Program	16	\$29,496	10	\$24,600	23	\$36,358	14	\$19,300	16	\$32,950
Doctoral Program	10	\$19,515	7	\$16,125	9	\$10,989	12	\$18,400	8	\$21,000
Refresher Course	0	0	0	0	0	0	0	0	0	0
Total	48	\$77,351	39	\$74,273	65	\$81,267	68	\$83,700	56	\$100,190

NURSING EDUCATION LOAN PROGRAM CANCELLATIONS PER FISCAL YEAR

Prior nursing education loans were cancelled in the last five years in the following manner:

<i>Cancellations:</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>
By Employment in N.D.	39	29	22	32	58
Partial Repayment/Partial Employment in ND	1	1	2	0	1
By Monetary Repayment	2	1	1	5	4
Cancelled - Military Deployment	2	0	0	0	0
Cancelled due to Death/Disability	0	0	0	0	0
Total	44	31	25	37	65

8. Establish a registry of individuals licensed or registered by the board.

TOTAL NUMBER OF LICENSED NURSES PER FISCAL YEAR

Nursing licenses expire on December 31. Nursing licenses are issued for one year or two years according to criteria established by the Board of Nursing. Total numbers of nurses licensed each fiscal year are as follows:

<i>Year</i>	<i>Fiscal Yr 2009-2010</i>	<i>Fiscal Yr 2010-2011</i>	<i>Fiscal Yr 2011-2012</i>	<i>Fiscal Yr 2012-2013</i>	<i>Fiscal Yr 2013-2014</i>
Registered Nurse	10736	11431	12219	12810	13349
Advanced Practice only- (RN in other compact state)		51	55	64	87
Licensed Practical Nurse	3661	3667	3694	3744	3752
Total Nurses Licensed	14,397	15,149	15,968	16,618	17,188

TOTAL NUMBER OF UNLICENSED ASSISTIVE PERSON STATISTICS PER FISCAL YEAR

Effective April 1, 2004 unlicensed assistive person registration were subject to renewal on or before June thirtieth of the second year and every two years thereafter. The active unlicensed assistive person registry statistics per fiscal year are as follows:

	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>
Total	3951	4017	418	620	694

9. Report annually to the governor and nursing profession regarding the regulation of nursing in this state.

The board prepares an annual report for the governor and publishes it on the ndbon.org website.

10. Conduct and support projects pertaining to nursing education and practice.

**North Dakota Nursing Needs Study
Year Ten
2013 Hospital Survey Results**

Background

In the July/August 2009 *Health Affairs*, Dr. Peter Buerhaus and coauthors found that despite the current easing of the nursing shortage due to the recession, the U.S. nursing shortage is projected to grow to 260,000 registered nurses by 2025. A shortage of this magnitude would be twice as large as any nursing shortage experienced in this country since the mid-1960s. The researchers point to a rapidly aging workforce as a primary contributor to the projected shortage. The original North Dakota Nursing Needs Study was recommended by the North Dakota Century Code Nurse Practices Act 43-12.1-08.2 in which the North Dakota Board of Nursing was directed to address issues of supply and demand including recruitment, retention and utilization of nurses. The North Dakota Board of Nursing then contracted with Dr. Patricia Moulton at the University of North Dakota School of Medicine and Health Sciences to conduct the 10 year North Dakota Nursing Needs Study. Today, the study format has changed and is under the direction of the North Dakota Center for Nursing. Some of the same information is gathered to continue the work of the initial studies, however additional questions related to the work of the North Dakota Center for Nursing specific to the work environment, leadership and the utilization of advanced practice nurses were included in the 2013 study.

Hospital Survey Results

This report includes the results from the hospital survey, which was sent to all hospitals in North Dakota. A total of 48 surveys were sent. Of these there were 23 organizational responses, 17 percent represented four urban facilities and 83 percent of the responses came from nineteen rural facilities. These surveys provided a comprehensive picture of the nature of nursing employment and potential shortages throughout the state and to enable comparisons to be drawn between health care facilities, rural and urban areas and North Dakota and national data.

Recruitment Issues

It was the most difficult to recruit RNs followed by LPNs however the length of time to fill vacancies continues to trend downward since 2005 from 17 weeks to 6 week in both 2010 and 2013. Rural areas still take longer to fill positions

especially in the RN and LPN categories.

Salary and Benefit Issues

All salaries, starting and average wage have continued to increase since 2004. LPNs and APRNs in rural hospitals currently have higher starting wages than their urban counterparts. For average salary, unlicensed staff and NPs have the highest average wage.

Staffing

The statewide vacancy rate for LPNs was 3% (same for urban and rural) which is down from 5% in 2010. The statewide vacancy rate for RNs was even lower at 1% which is down from 6% in 2010. The statewide turnover rate for LPNs is 14%; this is down from 16% in the previous study in 2010. The statewide turnover rate for RNs is up to 18% in 2013 from 16% in 2010.

Utilization of APRNs in ND

Nurse Practitioners were most likely to be a recognized voting member of the medical staff, bill under their own NPI number and to have admitting privileges. Other Certified RNs were most likely to be billed incident to a physician NPI number.

Workplace Environment

While most of the hospital facilities are aware of the ANCC Magnet Program, few are involved with the process or intend to be. Most of the hospitals are unaware of the Pathways to Excellence Program although several are interested. The urban hospitals already have many of the workplace policies in place to apply for the program. Many rural hospitals were unaware of the CAH Quality Network DON Mentoring program. Hospitals were mixed on their interest in a statewide CNO residency program.

ADMINISTRATION OF THE NATIONAL NURSE AIDE ASSESSMENT PROGRAM

The NNAAP Examination is a nationally administered certification program. NNAAP is an assessment instrument to determine competency for eligibility and enrollment on the North Dakota certified nurse aide registry. Pearson Vue, a leading international educational publisher and assessment company continues to provide testing services for the North Dakota Board of Nursing. The NNAAP examination was previously co-developed and maintained by both Pearson VUE and NCSBN (National Council State Boards of Nursing). As of January 2009 NCSBN purchased the NNAAP examination and going forward will be developed and maintained solely by NCSBN.

(NNAAP) TESTING SUMMARY PER FISCAL YEAR

<i>Year</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>
Written/Oral	1135	1306	1303	1316	1267
Manual	1165	1300	1293	1324	1120

11. Adopt and enforce administrative rules to allow nurses licensed by another state to receive short term clinical education in North Dakota health care facilities.

The board did not receive any requests for short-term clinical education licensure waiver in 2013-2014.

12. Adopt and enforce rules for continuing competence of licensees and registrants.

Course #	Course Name	Sponsor	Date
1082	2013 Spring Medicare/PPS Updates	ND Long Term Care Association Bismarck	May 29, 2013 May
1083	Past, Present, and Future of American Indian Nursing in North Dakota	Department of Nursing, NDSU University Partnership Research Grant Fargo	June 11-12, 2013 May
1084	ND Health Care Emergency Preparedness Conference/ Pre-Conf	ND Long Term Care Association Bismarck	June 26-27, 2013 June
1085	Dementia Capable Care: Foundation	Prince of Peace Care Center Ellendale	June 2013 – June 2015 Reoccurring - June
1086	Quality Assurance Performance Improvement (QAPI) Boot Camp	ND Health Care Review, Inc. Minot	July 29-30, 2013 July 31-August 1, 2013
1087	Utilizing Teach-Back and the Heart Failure Zone Tool	Heart of America Medical Center Rugby	July 16, 2013 June
1088	Seizure Medication Review	Sanford Health Continuing Care Mandan	July 23-25, 2013 July
1089	The Patient Equation: Engaged Patient + Better Care = Better Health	North Dakota Health Care Review, Inc. Minot	September 11, 2013 August
1090	North Dakota State Nursing Leadership Summit	North Dakota Center for Nursing Fargo	October 4, 2013 August
1091	Advanced SANE Training	North Dakota Council on Abused Women's Services - Bismarck	September 20, 2013 August
1092	Medication Administration and Reconciliation In the LTC Facility	Sanford Continuing Care Center Mandan	August 28, 2013 September 18, 2013 October 17, 2013
1093	Northern Plains Conference on Aging and Disability	Minnesota State Community and Technical College Moorhead	October 1-3, 2013 August
1094	Accessible Justice: Serving Child Victims with Disabilities	Children's Advocacy Centers of North Dakota Bismarck	September 10-11, 2013 August
1095	North Dakota Child Passenger Safety Conference	ND Department of Health ND Department of Transportation Bismarck	October 1-2, 2013 August
1096	Birthing Facility Immunization Recommendations	ND Department of Health Bismarck	Sept 2013 - Sept 2015 Reoccurring - August
1097	1st Annual Frontline Caregiver Conference: This Conference is for You! Believe in Yourself!	ND Department of Health ND Healthcare Review ND Long Term Care Association Bismarck	September 18-19, 2013 August
1098	Work Happy	North Dakota State University Fargo	September 26, 2013 August
1099	Preparing the Clinician for ICD-10	Daymarck Springboro, OH	Approval Expires on Oct 1, 2013 August
1100	Transfusion Safety and Blood Management Programs	Heart of America Medical Center Rugby	September 17, 2013 September
1101	Special Needs...Ethics...Challenging Behaviors	ND Long Term Care Association Bismarck	September 20, 2013 September
1102	APIC Dacotah Plain's Fall Conference: Spreading Infection Prevention Knowledge	St. Andrew's Health Center Bottineau	October 11, 2013 September
1103	CAWS Conference to End Sexual Assault and Domestic Violence	ND Council on Abused Women's Services - Bismarck	October 10, 2013 September
1104	Pharmaceutical Calculations 102-3 Credits = 45 Contact Hours	Badlands Human Service Center Dickinson	2014-2015 and 2015-2016 (Renewal Cycles) Reoccurring Approval
1105	Creating a Storehouse of Best Practices	ND Health Care Review, Inc.	October 17, 2013

	(Focusing on Managing Pain and Staff Stability)	Minot	September
1106	Diabetes: What's New?	Minnesota State Community and Technical College - Moorhead	November 1, 2013 September
1107	Communicating With the Older Adult	Minnesota State Community and Technical College - Moorhead	November 21, 2013 September
1108	Infection Control Update	Richland County Health Department - Wahpeton	October 16, 2013 September
1109	Foundations of Faith Community Nursing Preparation Course	Concordia College Moorhead	October 14-18, 2013 September
1110	Psychotic Disorders	Northeast Human Service Center Grand Forks	October 16, 2013 October
1111	Reducing the Risk of Colorectal Cancer	Sanford Health Bismarck	November 13, 2013 October
1112	Critical Incident Stress Management: Group Crisis Intervention	Sidney Health Center Sidney, MT	November 7-8, 2013 October
1113	HIV/STD/TB/Hepatitis Lunch and Learn	ND Department of Health Division of Disease Control Bismarck	October 21, 2013 – Nov 1, 2014 Reoccurring - Oct
1114	Recognizing, Responding and Reporting Elder and Vulnerable Adult Abuse	Domestic Violence and Abuse Center - Grafton	November 26, 2013 October
1115	ND Resources for Families of Children with Special Health Care Needs	ND School Nurses Organization Bismarck	November 19, 2013 October
1116	Using Teach Back to Improve Patient Activation	ND Health Care Review, INC. Minot	November 19-20, 2013 October
1117	INTERACT: Interventions to Reduce Acute Care Transfers	ND Health Care Review, INC. Minot	November 19, 2013 October
1118	Depressive Disorders	Northeast Human Service Center Grand Forks	November 20, 2013 November
1119	25 th Annual Evidence-based Practice/Research Day (Session One)	Sanford College of Nursing Bismarck	December 11, 2013 November
1120	25 th Annual Evidence-based Practice/Research Day (Session Two)	Sanford College of Nursing Bismarck	December 11, 2013 November
1121	25 th Annual Evidence-based Practice/Research Day (Session Three)	Sanford College of Nursing Bismarck	December 11, 2013 November
1122	NDLTCA's Fall Professional Development Conference	ND Long Term Care Association Bismarck	December 11-13, 2013 November
1123	Stalking: When Sending Flowers is a Crime	Stop Training Committee CAWS North Dakota (ND Council on Abused Women's Services Bismarck	Dec 2, 2013 - Nov 30, 2015 Reoccurring - December
1124	MDS 3.0: Coding the MDS from A to Z	ND Long Term Care Association Bismarck	January 16, 2014 December
1125	MDS 3.0: OBRA & PPS Assessment Requirements	ND Long Term Care Association Bismarck	January 16, 2014 December
1126	MOAB Management of Aggressive Behavior	Sidney Health Center Sidney, MT	February 2014 – February 2015 Reoccurring - December
1127	Advanced Cardiovascular Life Support	Lake Region State College (TrainND) - Devils Lake	Jan 2014 – Dec 2016 Reoccurring – December
1128	Plotting a Plan for the Future (Designing Quality Assurance/Performance Improvement Plans for Sustained Returns)	ND Health Care Review, Inc. Minot	January 16, 2014 December
1129	Generations: Working with Patients and Co-Workers from Different Generations	Lake Region State College (TrainND) Devils Lake	January 2014 – January 2016 Reoccurring - January
1130	COMPASS School-Based Sexual Risk Avoidance Training	First Choice Clinic Fargo	January 23-24, 2014 January

1131	Surgical Options for Treating Diabetes	Division of Nutrition & Physical Activity ND Dept of Health - Bismarck	January 23, 2014 January
1132	Medicare....3 Day Conference (Day 1)	ND Long Term Care Association Bismarck	February 4, 2014 January
1133	Medicare....3 Day Conference (Day 2)	ND Long Term Care Association Bismarck	February 5, 2014 January
1134	Medicare....3 Day Conference (Day 3)	ND Long Term Care Association Bismarck	February 6, 2014 January
1135	It's Time to Talk: Responding to Sexual Assault	Kenmare Safe Community Coalition - Kenmare	February 4, 2014
1136	Patient Engagement: What Is It and Why Is It Important?	District 1, ND Nurses Association STTI Honor Society of Nursing Minot	April 25, 2014 January
1137	Pediatric Advanced Life Support	Tioga Medical Center Tioga	February 24-25, 2014 January
1138	Drop the Drama! Changing Conflict into Harmony	MN State Community & Tech College Custom Training Services Moorhead	March 18, 2014 January
1139	Celebrating 20 Years with a Vision for the Future (Day 1)	Villa Maria Fargo	March 26, 2014 February
1140	Celebrating 20 Years with a Vision for the Future (Day 2)	Villa Maria Fargo	March 27, 2014 February
1141	Understanding Memory Loss	Lake Region State College TrainND NE – Devils Lake	Feb 1, 2014 - Feb 2016 Reoccurring - February
1142	Wound Care-Identification, Treatment, and Nursing Interventions	Sanford Continuing Care Center Mandan	February 19, 2014 February
1143	Compliance 101 - Getting It Right Matters	ND Long Term Care Association Bismarck	February 18, 2014 (Repeated) February 19, 2014 February
1144	Free-B (Food Related Emergency Exercise Bundle)	ND Dept of Health Bismarck	March 10-12, 2014 February
1145	Personality Disorders: The Challenges of the Hidden Agenda	ND Dept of Human Services Bismarck	March 14, 2014 February
1146	Ninth Annual Holistic Healing Modalities Workshop – Day 1	Sanford College of Nursing Bismarck	March 13, 2014 February
1147	Ninth Annual Holistic Healing Modalities Workshop – Day 1	Sanford College of Nursing Bismarck	March 14, 2014 February
1148	Gero Nursing Conference: Geriatric Education for Reframing Outcomes	Department of Nursing North Dakota State University Fargo	April 7, 2014 March
1149	POLST (Physician's Orders for Life Sustaining Treatment) in North Dakota	ND Hospice Association Bismarck	March 25, 2014 March
1150	CRE Medical Cessation Intervention for Sexually Active Youth	The Center for Relationship Education - Denver	Ongoing March
1151	Understanding and Working with Memory Loss	ND Health Care Review, Inc. Minot	April 17, 2014 March
1152	2014 Cancer Care Conference	Custom Training Services Minnesota State Community & Technical College - Moorhead	April 25, 2014 March
1153	2014 Primary Care Seminar	Office of Extended Learning The University of North Dakota Grand Forks	May 1 & 2, 2014 March
1154	Project ACE (Action, Commitment, Education)	Community Action Partnership SW Coalition of Safe Communities - Dickinson	May 6, 2014 March
1155	ICD-10 Training for LTC	Rosewood on Broadway	April 15, 2014 March
1156	ND EMS Association Conference	ND Emergency Medical Services Association - Bismarck	April 3, 4, & 5, 2014 March

1157	ND LTCA's 37 th Annual Convention & Trade Show	ND Long Term Care Association Bismarck	April 30 – May 1, 2014 April
1158	ND LTCA's 37 th Annual Convention & Trade Show	ND Long Term Care Association Bismarck	May 2, 2014 April
1159	Dementia in the LTC Setting	Sanford Continuing Care Center Mandan	May 7, 2014 April
1160	Critical Care Update 2014	West River Health Services Hettinger	May 12 & 13, 2014 April
1161	Immunization Program Lunch and Learn	Division of Disease Control ND Department of Health Bismarck	May 2014 – April 2015 Reoccurring April
1162	Pain School – “Living Well with Pain”	Department of Veterans Affairs Fargo	Ongoing April
1163	TrainND Northeast	Lake Region State College Devils Lake	May 2014 – May 2016 Reoccurring - April
1164	Pathways to Nursing: Sharing Our Journey	The University Partnership Research Grant for Health Professional Opportunity Grants - Fargo	May 20 & 21, 2014 May
1165	Managing Hyperglycemia in Type 2 Diabetes	ND Department of Health Bismarck	May 29, 2014 May
1166	North Dakota FLEX CAH Pre Conference	The Center for Rural Health UND, School of Medicine and Health Sciences - Grand Forks	June 18, 2014 May
1167	Suicide Risk Assessment	The Stadter Center Grand Forks	May 2014 – Dec 2014 Reoccurring - May
1168	Pharm and Non-Pharm Treatment for Alzheimer's	The Stadter Center Grand Forks	May 2014 – Dec 2014 Reoccurring - May
1169	Containment of Residents in Structured Living Facility	The Stadter Center Grand Forks	May 2014 – Dec 2014 Reoccurring - May
1170	12 Lead EKG Interpretation	Tioga Medical Center Tioga	May 29, 2014 Reoccurring - May
1171	Eye Banking Recovery and Processing for Nurses	Minnesota Lions Eye Bank St. Paul, MN	Reoccurring Over 2 Years May
1172	Using Social Media and Success Stories to Influence Health Behaviors and Policies	Division of Cancer Prevention & Control ND Cancer Coalition ND Department of Health Bismarck	May 20, 2014 May
1173	How to Write Survey Questions	ND Department of Health Bismarck	May 20, 2014 May
1174	Legislative Session Training	ND Department of Health Bismarck	May 20, 2014 May
1175	PSE	ND Department of Health Bismarck	May 20, 2014 May
1176	ALAND COPD Educators Course	American Lung Association Bismarck	May 15-16, 2014 May
1177	Nicotine Dependence Conference	Trinity Health Minot	July 10-11, 2014 June
1178	Infection Prevention Series	ND Department of Health Bismarck	July 2014 – July 2015 June
1179	2014 ND State Immunization Conference (8 CH)	UND Conference Services Office of Extended Learning Grand Forks	July 15 & 16, 2014 June
1180	2014 ND State Immunization Conference (11 CH)	UND Conference Services Office of Extended Learning Grand Forks	July 15 & 16, 2014 June
1181	Prevention of Skin Breakdown	ND Veterans Home Lisbon	Reoccurring - TBA June
1182	Insulin Pumps	Blue Cross Blue Shield of ND Fargo	July 31, 2014 July

1183	Heart Failure – Back To The Basics: Reducing The Risk for Admission	Villa Maria Fargo	July 2014 – July 2016 Reoccurring - July
1184	Empowering Mothers to Breastfeed with Tools to Succeed	ND Department of Health Bismarck	July 2014 – July 2016 Reoccurring - July
1185	Supporting Breastfeeding: A Public Health Initiative	ND Department of Health Bismarck	July 2014 – July 2016 Reoccurring - July
1186	Injury Prevention and Control Conference	ND Department of Health Bismarck	October 1 & 2, 2014 July

APPROVED CONTINUING EDUCATION PROGRAMS

<i>Year</i>	<i>Fiscal Yr. 2009-2010</i>	<i>Fiscal Yr. 2010-2011</i>	<i>Fiscal Yr. 2011-2012</i>	<i>Fiscal Yr. 2012-2013</i>	<i>Fiscal Yr. 2013-2014</i>
Approved Continuing Education Programs	70	76	58	81	103

CONTINUING EDUCATION AUDIT 2014

AUDIT LIST	TOTAL (that were audited)
LPN	48
RN	133
APRN	4
APRN with Prescriptive Authority	7
Total	192

CONTINUING EDUCATION AUDIT 2014 REPORT

Continuing education was mandated in 2003 for license renewal in North Dakota. Nurses are randomly selected for audit annually. During the 2013 renewal period, a request for audit was generated through the online renewal process to obtain a random sample of 192 nurses who renewed for the 2014 – 2015 licensure period and verified completion of 12 contact hours of continuing education. The 192 nurses were asked to submit documents to verify completion of the required contact hours for the previous 2 years by furnishing a copy of the verification of attendance for the earned contact hours. This number also reflected several license by examination renewal applicants. The majority of nurses chose to meet the continuing education requirements by obtaining the appropriate number of contact hours. One hundred and ninety-one fully met the requirements.

LPN IV Therapy Courses Approved 2013-2014:

- No LPN IV courses required approval for 2013-2014.

RN/LPN Refresher Courses Approved 2013-2014:

- No RN/LPN refresher courses required approval for 2013-2014.

13. Adopt and enforce rules for nursing practices. See page 3.

14. Issue practice statements regarding the interpretation and application of this chapter.

Revisions: Role of the RN in the Administration of Anesthetic Agents” (July 2013)

43-12.1-09 Initial licensure and registration. The board shall license and register nursing applicants. The board shall adopt rules establishing qualifications for initial licensure and registration.

The Board of Nursing contracts with the National Council of State Boards of Nursing, Inc. to use the NCLEX-RN® examination and NCLEX-PN® examination. Computerized adaptive testing is the method used to administer the NCLEX-RN® examination and NCLEX-PN® examination. The Board provides the nursing program faculty information regarding the application and registration process for NCLEX® examinations to North Dakota nursing students throughout 2012-2013.

A biennial license cycle is followed for registered nurses and licensed practical nurses. Newly licensed nurses receive a license for the remainder of the calendar year and then renew according to the biennial cycle. The Board of Nursing maintains a permanent electronic file of licenses or registrations issued to registered nurses, licensed practical nurses and the unlicensed assistive person. The file is open to the public.

NEW LICENSES ISSUED BY FISCAL YEAR

<i>Registered Nurse</i>	<i>Fiscal Yr 2009-2010</i>	<i>Fiscal Yr 2010-2011</i>	<i>Fiscal Yr 2011-2012</i>	<i>Fiscal Yr 2012-2013</i>	<i>Fiscal Yr 2013-2014</i>
Examination	601	557	616	590	574
Endorsement	550	625	727	726	763
<i>Licensed Practical Nurse</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>
Examination	306	289	273	341	296
Endorsement	78	90	139	141	137
Total	1535	1561	1755	1798	1770

TOTAL NUMBER OF LICENSED NURSES PER FISCAL YEAR

Nursing licenses expire on December 31. Nursing licenses are issued for one year or two years according to criteria established by the Board of Nursing. Total number of nurses with an active license each fiscal year is as follows:

<i>Year</i>	<i>Fiscal Yr 2009-2010</i>	<i>Fiscal Yr 2010-2011</i>	<i>Fiscal Yr 2011-2012</i>	<i>Fiscal Yr 2012-2013</i>	<i>Fiscal Yr 2013-2014</i>
Registered Nurse	10736	11431	12219	12810	13349
Advanced Practice only- (RN in other compact state)		51	55	64	87
Licensed Practical Nurse	3661	3667	3694	3744	3752
Total Nurses Licensed	14,397	15,149	15,968	16,618	17,188

TOTAL SPECIALTY PRACTICE LICENSURE BY FISCAL YEAR

<i>Year</i>	<i>Fiscal Yr 2009-2010</i>	<i>Fiscal Yr 2010-2011</i>	<i>Fiscal Yr 2011-2012</i>	<i>Fiscal Yr 2012-2013</i>	<i>Fiscal Yr 2013-2014</i>
Specialty Practice RN	4	5	6	5	4

TOTAL ADVANCED PRACTICE LICENSURE BY FISCAL YEAR

<i>Year</i>	<i>Fiscal Yr 2009-2010</i>	<i>Fiscal Yr 2010-2011</i>	<i>Fiscal Yr 2011-2012</i>	<i>Fiscal Yr 2012-2013</i>	<i>Fiscal Yr 2013-2014</i>
Certified Registered Nurse Anesthetist (CRNA)	286	300	323	329	335
Certified Nurse Midwife (CNM)	11	11	12	14	16
Clinical Nurse Specialist (CNS)	44	44	45	46	44
Nurse Practitioner (NP)	407	445	509	563	651
Clinical Nurse Specialist/Nurse Practitioner (CNS, NP)	2	4	5	4	4
Nurse Clinician (NC)	2	2	2	2	2
CRNA, NP	1	1	1	0	0
CNM, NP	-	-	1	1	2
Total	753	807	898	959	1054

TOTAL NUMBER OF UNLICENSED ASSISTIVE PERSONS PER FISCAL YEAR

Initial registry listing will be subject to renewal on or before June thirtieth of the second year and every two years thereafter. The North Dakota Board of Nursing transferred the Unlicensed Assistive Person Registry to the North Dakota Department of Health effective July 1, 2011 as a result of a legislative change required by HB 1041. The active unlicensed assistive person registry statistics per fiscal year are as follows:

<i>Year</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>
Total	2456	2345	100	128	164

TOTAL NUMBER OF MEDICATION ASSISTANTS PER FISCAL YEAR

The Medication Assistant registration is issued to correspond with the applicant registration as an unlicensed assistive person. The North Dakota Board of Nursing transferred the Medication Assistant I & II Registry to the North Dakota Department of Health effective July 1, 2011 as the result of a legislative change required by HB 1041.

<i>Year</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>
Board of Nursing Registry Medication Assistant	640	593	162	211	216
Health Department Medication Assistant	1495	1672	NA	NA	N/A
Combined Total	2135	2265	162	211	216

43-12.1-09.1 NURSING LICENSURE OR REGISTRATION – CRIMINAL HISTORY RECORD CHECKS (CHRC)

The Board was granted the authority to require criminal history record checks in 2007. The process was implemented July 2008. All initial applicants after July 2008 have been required to submit to a CHRC.

<i>Year</i>	<i>2009-2010</i>	<i>2010-2011</i>	<i>2011-2012</i>	<i>2012-2013</i>	<i>2013-2014</i>
Total fingerprint cards sent	2809	1827	N/A	N/A	N/A
Completed results	2362	1820	2168	2254	2228

43-12.1-14 Grounds for Discipline – Penalties.

The Disciplinary Review Panel comprised of the executive director, RN directors, and special assistant attorney general, review and investigates all requests for investigation. Disciplinary action is taken by the board and may include acceptance of a stipulated settlement, conducting a board hearing, or dismissal of the request for lack of evidence.

INVESTIGATIVE AND DISCIPLINARY STATISTICS (RN/LPN/UAP) BY FISCAL YEAR

DISCIPLINARY ACTION	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Reprimand	56	19	40	59	41
Probation	7	13	3	5	9
Suspension	20	14	11	19	17
Emergency Suspension	-	-	12	8	13
Suspension Stayed	6	3	2	1	2
Voluntary Surrender	10	17	11	6	7
Revocation	0	0	0	1	0
Denial of License/Reg	9	3	4	2	4
Cease and Desist	-	-	1	2	3
NLC Privilege	0	0	0	3	0
PRACTICE BREAKDOWN CATEGORIES	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Medication Administration	10	10	10	12	2
Documentation	8	9	8	6	4
Attentiveness/Surveillance	1	3	2	2	0
Clinical Reasoning	6	5	4	8	3
Interpretation of authorized provider's orders	5	4	9	10	4
Intervention	1	1	3	1	0
Prevention	3	0	0	0	0
Professional responsibility/ patient advocacy	14	10	13	13	10
INTENTIONAL MISCONDUCT OR CRIMINAL BEHAVIOR	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Changed/falsified charting	3	1	1	1	2
Criminal conviction	5	5	3	1	6
Deliberately cover up error	1	1	0	1	2
Fraud	7	3	5	8	6
Patient abuse	1	0	0	1	1
Theft (include drug diversion)	13	10	11	14	20
Other	1	0	1	0	0
OTHER VIOLATIONS	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Action in Another Jurisdiction	3	4	5	4	2
Alcohol/Drug Abuse/Dependency	3	7	6	2	6
Failure to Adhere to CE Requirements	0	1	0	0	0
Practicing Without a License/Registration	36	7	18	28	20
Violation of Board Order	0	2	4	5	7
Violation of WIP	6	5	3	2	0
Failure to comply with investigation	2	0	2	0	0
Other	0	2	0	1	0
INVESTIGATIVE/NON-DISCIPLINE DISPOSITION	FY 09-10	FY 10-11	FY 11-12	FY 12-13	FY 13-14
Positive Response	292	143	109	106	137
PVR's Received	184	184	178	154	197
Dismissal	35	22	41	45	45
Letter of Concern	74	96	28	34	48

43-12.1-17 Nursing education programs.

The board shall adopt and enforce administrative rules establishing standards for nursing education programs leading to initial or advanced licensure. In-state programs must be approved by the board. Out-of-state programs must be approved by the state board of nursing of the jurisdiction in which the program is headquartered. The board shall approve, review, and reapprove nursing education programs in this state. The board may not require a statement of intent as part of the approval process under this section.

2013-2014 Surveys of the following existing programs for continued full approval:

- March 2014, granted full approval of the Dakota Nurse Program (DNP) practical nurse program until March 2019, as the onsite survey completed February 10-27, 2014 for the four sites found the DNP in substantial compliance with the NDAC 54-03.2. Standards of nursing education programs.
- March 2014, granted full approval of the Dakota Nurse Program (DNP) associate degree nurse program until March 2019, as the onsite survey completed February 10-27, 2014 for the four sites found the DNP in substantial compliance with the NDAC 54-03.2. Standards of nursing education programs.
- May 2014, granted Turtle Mountain Community College (TMCC) AASPN program full approval status May 2014-May 2016, as the April 17, 2014 onsite focused survey found TMCC program in substantial compliance with the NDAC 54-03.2. Standards of nursing education program. The NDBON motioned that the TMCC AASPN program may not admit more than 12 students per cohort; the program may request to the board to expand enrollment if faculty resource requirements are met and evaluation plan is in place. The TMCC program administrator must submit the 2013-2014 Annual Report by October 15, 2014. In addition, a compliance report will be submitted by May of 2015 addressing the deficiencies of the "non-compliance" 54-03.2-02-05. Nursing program evaluation and "partial compliance" 54-03.2-04-01. Faculty responsibilities standards for nursing program approval as cited in this survey report.

2013-2014 Granted an extension of the following existing program for continued full approval:

- No extension requests for 2013-2014 FY.

2013-2014 Major Programmatic changes presented to the board for approval:

- July 2013, approved the Dakota Nursing Program at Williston State College major programmatic change request as the program has full approval from the NDBON and the programmatic changes are in full compliance with NDAC 54-03.2-06-02.
- July 2013, approved the Dakota Nursing Program at Ft. Berthold Community College request for voluntary closure of their nursing program effective upon higher learning commission approval (NDAC 54-03.2-09-01).
- July 2013, approved the request for change in delivery of the Ft. Berthold Community College nursing program to become a satellite of DNP at Williston State College effective July 21, 2013 (NDAC 54-03.2-07-03.1).
- July 2013, approved the Turtle Mountain Community College (TMCC) AASPN request to admit students for fall 2013 (NDAC 54-03.2-07-04). In May 2013, board motioned that the TMCC AASPN program may not admit a new cohort of students until the program achieved substantial compliance. The TMCC administration presented at the July 2013 meeting with evidence of substantial gains and the materials were submitted and reviewed by the board. The board approved the request for fall enrollment based on the evidence presented.
- September 2013, cited UND College of Nursing and Professional Disciplines for the following violations: 1. Implementation of programmatic change prior to approval (NDAC 54-03.2-06-02. Programmatic change). 2. Program/school name changes without prior approval (NDAC 54-03.2-02. Organization and administration). 3. Employment of unqualified administrator (NDAC 54-03.2-03 Baccalaureate or graduate nurse program administrator). Board motioned to require a compliance report by November 21, 2013 addressing the noncompliance NDAC 54-03.2-03 Baccalaureate or graduate nurse program administrator.
- September 2013, approved the notification of name change of the UND College of Nursing to the UND College of Nursing and Professional Disciplines (CNPD) effective November 15, 2012 according to the NDAC 54-03.2-02 Organization and administration.
- September 2013, approved UND College of Nursing and Professional Disciplines major programmatic change request for the BSN program as the program has full approval from the NDBON and the programmatic change is in compliance with the NDAC 54-03.2-06-02.
- November 2013, accepted the University of ND College of Nursing and Professional disciplines progress report toward compliance of NDAC 54-03.2-02 and NDAC 54-03.2-03 as fully met and request notification of final appointment of nurse administrator.
- November 2013, approved the notification of name change of Jamestown College to University of Jamestown under the requirements of NDAC 54-03.2-02. Organization and administration.

- November 2013, approved the University of Jamestown BSN program request for major programmatic changes as the program has full approval from the NDBON and the programmatic changes are in compliance with NDAC 54-03.2-06-02.
- November 2013, found University of Mary graduate family nurse practitioner program in substantial compliance with NDAC 54-03.2. Standards of nursing education; and require notification on the status of Higher Learning Commission accreditation to offer a doctoral degree in nursing prior to July 1, 2014 to show evidence of meeting NDAC 54-03.2-02-01. Accreditation requirements. Required notification on the status of meeting NDAC 54-03.2-02-01. Baccalaureate or graduate nurse program faculty qualifications prior to July 1, 2014. There must be sufficient faculty with graduate preparation and nursing expertise to achieve the purpose of the program.
- May 2014, approved the ND State University major programmatic changes of the BSN program related to the acquisition/merger with Sanford College of Nursing as the program has full approval from the NDBON and the programmatic changes are in compliance with NDAC 54-03.2-06-02.
- May 2014, approved the request from Sanford College of Nursing BSN program for voluntary closure effective June 30, 2014 as they have met the requirements according to NDAC 54-03.2-09-02 pending successful acquisition by ND State University June 30, 2014.
- May 2014, approved notification of the name change of Sanford College of Nursing to the ND State University Nursing at Sanford Health; and the report on the storage of the academic records according to 54-03.2-01-04 upon successful acquisition June 30, 2014.
- May 2014, approved the Dakota Nursing Program request to extend the LRSC practical nursing program to Grand Forks, ND in fall 2014, admitting no more than 16 students, as the program has full approval from the NDBON and the programmatic changes are in compliance with NDAC 54-03.2-06-02.
- May 2014, approved the Dickinson State University's major programmatic change requests for the AASPN and BSN completion program as the programs have full approval from the NDBON and the programmatic changes are in compliance with NDAC 54-03.2-06-02.
- May 2014, approved the University of Mary's major programmatic change request for the LPN to BSN program as the program has full approval from the NDBON and the programmatic changes are in compliance with NDAC 54-03.2-06-02.
- May 2014, approved the Minot State University's major programmatic change request for the BSN program as the program has full compliance with NDAC 54-03.2-06-02.
- May 2014, approved the ND State University Fargo campus major programmatic changes for the BSN program as the program has full approval from the NDBON and the programmatic changes are in compliance with the NDAC 54-03.2-06-02.

PRACTICAL NURSING PROGRAM ENROLLMENT HISTORY

Year	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
Dickinson State University (AASPN)	75	77	77	69	55
ND State College of Science (AASPN)	109*	114*	109*	102*	115
Sitting Bull College (ASPN)	12	14	8	19	15
United Tribes Tech College (AASPN)	20	25	26	6	34
Turtle Mountain Community College (AASPN)	-	12	22	29	9
Dakota Nursing Program PN (Certificate)	87	110	135	88	126
Totals	333	352	377	313	354

*Admits students every January and August. About every 3 years there is a Fargo outreach program, which extends 3 years.

REGISTERED NURSING PROGRAM ENROLLMENT HISTORY

Year	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
Dickinson State University (BSN)	45	40	32	37	36
Jamestown College (BSN)	105	95	103	103	103
Sanford College (BSN)	137	137	150	147	186
Minot State University (BSN)	136	103	91	139	159
Concordia College (BAN)	120	122	124	101	95
North Dakota State University (BSN)	167	191	196	191	183
University of Mary (BS)	185	153	164	157	156
University of North Dakota (BSN)	394	382	403	389	370
Dakota Nursing Program (AAS)	89	92	73	74	99
ND State College of Science (AS)	19	20	25	25	24
Totals	1394	1335	1361	1363	1411

MASTER'S NURSING PROGRAM ENROLLMENT HISTORY

Year	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
University of Mary	184**	389**	311**	44**	43
University of North Dakota	204	206*	315	176	176
North Dakota State University	10	14	13	19	18
Total	398	609	639	239	237

*NDSU FNP Program was expanded to the DNP level 02/2011.

**University of Mary reported inclusion of all master's programs in 2011-12. (FNP, Nurse Educator, and Nurse Administrator)

DOCTORATE NURSING PROGRAM ENROLLMENT HISTORY

Year	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
North Dakota State University (DNP)	22	32	32	33	38
Total	22	32	32	33	38

Year	2009-2010	2010-2011	2011-2012	2012-2013	2013-2014
GRAND TOTAL (Enrollment All Programs)	2141	2353	2409	1891	2016

* Grand total revised by addition of doctorate program enrollment information for years prior to 2007-08

43-12.1-18. Nursing practice standards. Repealed.

NDCC 43-12.1-20 Continuing education requirements. Repealed.

NDCC 43-51-07 License compacts.

- 24 states in NLC

APPENDIX I

NURSING EDUCATION PROGRAMS APPROVED BY BOARD OF NURSING - JUNE 30, 2014 North Dakota Board of Nursing is the recognized approver of the nursing programs in ND by the United States Department of Education

<i>Program Name and Director</i>	<i>Address</i>	<i>Type of Program</i>	<i>Term of Board Approval</i>	<i>Nat'l Nursing Organization for Accreditation</i>	<i>NCLEX® FY 12-13 Candidates Pass Rate</i>	<i>NCLEX® FY 13-14 Candidates Pass Rate</i>
North Dakota State University Dr. Carla Gross	136 Sudro Hall PO Box 6050 Fargo, ND 58108-6050	Doctor of Nursing Practice	Full Approval through May 2017	CCNE	NA	NA
University of Mary Dr. Glenda Reemts	7500 University Drive, Bismarck, ND 58504	Masters Degree (Doctor of Nursing Practice initiated 2014)	Full Approval through May 2016	CCNE	NA	NA
University of North Dakota Dr. Darla Adams	430 Oxford St. Stop 9025 Grand Forks, ND 58201	Masters Degree	Full Approval through November 2015	CCNE	NA	NA
Dickinson State University Dr. Mary Anne Marsh	291 Campus Drive, Dickinson, ND 58601-4896	Baccalaureate Degree	Full Approval through November 2016	NLNAC	92.31%	90.91%
University of Jamestown (formerly Jamestown College) Dr. Jacqueline Mangnall	Box 6010, Jamestown, ND 58401-6010	Baccalaureate Degree	Full Approval through November 2014	NLNAC	71.88%	96.30%
NDSU Nursing at Sanford Health (formerly Sanford College of Nursing) Dr. Karen Latham	512 North 7 th St., Bismarck, ND 58501-4494	Baccalaureate Degree	Full Approval through March 2017	CCNE	81.40%	92.59%
Minot State University Nicola Roed, MSN	500 University Ave W, Minot, ND 58707	Baccalaureate Degree	Full Approval through May 2016	NLNAC	96%	92.68%
University Of Mary Dr. Glenda Reemts	7500 University Drive, Bismarck, ND 58504	Baccalaureate Degree	Full Approval through May 2016	CCNE	81.48%	78.57%
University Of North Dakota Dr. Darla Adams	430 Oxford St. Stop 9025 Grand Forks, ND 58201	Baccalaureate Degree	Full Approval Through November 2015	CCNE	87.83%	84.17%
North Dakota State University Dr. Carla Gross	136 Sudro Hall PO Box 6050 Fargo, ND 58108-6050	Baccalaureate Degree	Full Approval through May 2017	CCNE	95.18%	89.66%
Concordia College Dr. Polly Kloster	901 South 8th Street Moorhead, MN 56562	Baccalaureate Degree	Full Approval through November 2014	CCNE	100% (reported by MN-BON)	93.55%

Dakota Nursing Program Julie Traynor, MS	Bismarck State College Lake Region State College Dakota College-Bottineau Williston State College Ft Berthold CC	Associate Degree - RN	Full Approval through March 2019	None	Total: 88.72%	Total: 89.39% (BSC 89.47% 17 of 19 passed; Bottineau 100% 6 of 6 passed; FBCC 33.33% 1 of 3 passed; LRSC 100% 12 of 12 passed; WSC 88.46% 23 of 26 passed=Total of 59 of 66 passed)
North Dakota State College of Science Barbara Diederick, MS	800 6 th St. North, Wahpeton, ND 58075-3602	Associate Degree - RN	Full Approval through March 2016	None	85.71%	100%
Dickinson State University Dr. Mary Anne Marsh	291 Campus Drive, Dickinson, ND 58601-4896	Associate Degree – PN	Full Approval through November 2016	NLNAC	87.80%	93.33%
North Dakota State College of Science Barbara Diederick, MS	800 6 th St. North, Wahpeton, ND 58075-3602	Associate Degree – PN	Full Approval through March 2016	NLNAC	87.04%	94.44%
United Tribes Technical College Evelyn Orth, MSN, MGMT	3315 University Dr., Bismarck, ND 58504-7596	Associate Degree – PN	Full Approval through November 2016	NLNAC	100%	100%
Sitting Bull College Dr. D'Arlyn Bauer	1341 92 ND Street, Fort Yates, ND 58538	Associate Degree – PN	Full Approval through November 2015	None	100%	83.33%
Turtle Mountain Community College JoAnne Blue, MS	P.O. Box 340 Belcourt, ND 58316	Associate Degree - PN	Continued Initial Approval through May 2016	None	50%	60%
Dakota Nursing Program Julie Traynor, MS	Bismarck State College Lake Region State College Dakota College at Bottineau Williston State College Fort Berthold CC	Certificate PN	Full Approval through March 2019	None	99.31% total	98.7% total (BSC 100% 21 of 21 passed; Bottineau 100% 13 of 13 passed; FBCC 0% 0 of 1 passed; LRSC 100% 18 of 18 passed; WSC 100% 22 of 22 passed= total of 74 of 75 passed)

**APPENDIX II
FINANCIAL REPORTS**

**NORTH DAKOTA BOARD OF NURSING
SCHEDULE OF REVENUES AND EXPENSES - BUDGET AND ACTUAL
YEAR ENDED JUNE 30, 2014**

		GENERAL FUND		
		Original and Final Budget	Actual	Variance
REVENUES				
	Endorsements			
	Professional	82,500	81,290	(1,210)
	Practical	16,500	15,428	(1,072)
	Re-registration			
	Professional	504,000	489,740	(14,260)
	Practical	133,000	122,203	(10,797)
	Exams			
	Professional	66,000	54,258	(11,742)
	Practical	33,000	32,065	(935)
	Fees			
	APRN License Renewal	18,000	17,780	(220)
	Reactivation Fee	4,050	4,350	300
	Advanced Licensure	10,000	13,990	3,990
	Prescriptive Authority	16,500	18,950	2,450
	Initial/Renewal Specialty Practice RN	250	0	(250)
	Unlicensed Assistive Person Renewal/Late/Reactivation	6,750	6,060	(690)
	Unlicensed Assistive Person Registry	3,000	4,770	1,770
	Medication Assistant	4,000	3,920	(80)
	Labels and mailing list	2,700	3,705	1,005
	Disciplinary Fees – Late Renewal	5,000	3,140	(1,860)
	Penalty Fees	35,000	42,980	7,980
	Encumbrance Fees	8,640	7,650	(990)
	School Surveys	5,000	4,500	(500)
	Publications	500	522	22
	Course Review Fee	500	0	(500)
	Continuing Education Presentations	1,000	600	(400)
	Continuing Education Approval Fee	6,500	8,890	2,390
	NNAAP Testing	30,000	31,856	1,856
	NEL Application Fee	750	900	150
	CHRC Processing Fee	40,000	47,360	7,360
	Interest	2,500	1,574	(926)
	Center for Nursing	276,000	277,320	1,320
	Other	7,500	6,700	(800)
	Total Revenues	1,319,140	1,302,501	(16,639)

APPENDIX II CONTINUED				
FINANCIAL REPORTS				
DETAILED STATEMENT OF REVENUES AND EXPENSES - BUDGET AND ACTUAL - page 2				
		GENERAL FUND		
		Original and Final Budget	Actual	Variance
EXPENSES				
	Salaries	575,000	579,459	(4,459)
	Benefits	106,000	108,792	(2,792)
	EAP Program Premiums	150	148	2
	Health Insurance	94,300	94,241	59
	Life Insurance	75	94	(19)
	Workers Compensation & State Unemployment Tax	950	906	44
	Staff Development Expenses	1,000	190	810
	<i>Total employee compensation & benefits</i>	<i>777,475</i>	<i>783,830</i>	<i>(6,355)</i>
	Board Staff Expenses	12,000	12,260	(260)
	Board Meeting Expenses	45,000	44,517	483
	Meeting Expenses	250	0	250
	<i>Total Board Expenses</i>	<i>57,250</i>	<i>56,777</i>	<i>473</i>
	Rent	32,820	32,820	0
	Phone Expense	6,000	5,183	817
	Office Supplies Expense	6,000	5,694	306
	Records Storage Expense	300	270	30
	Postage Expense	10,000	10,183	(183)
	Printing Expense	1,000	1,058	(58)
	Publications & Subscriptions	1,000	854	146
	Service contract	600	787	(187)
	Repairs & Parts	500	0	500
	Office Insurance	1,500	1,340	160
	Disciplinary Process	1,500	461	1,039
	NCSBN	6,000	6,000	0
	Bank Charges	100	31	69
	Audit Fees	8,250	8,450	(200)
	Legal Fees	51,000	49,807	1,193
	Consultant	12,000	8,830	3,170
	Technology Maintenance	6,500	3,588	2,912
	Online Renewal/Verification	22,000	24,479	(2,479)
	Equipment Expense	1,500	2,842	(1,324)
	Internet Service	16,000	12,693	3,307
	Office Maintenance	2,400	2,880	(480)
	Program Enhancements	20,000	16,284	3,716
	Administrative Rule Changes	2,000	3,106	(1,106)
	Miscellaneous	500	530	(30)
	Center for Nursing	276,000	277,320	(1,320)
	Dattrue	10,000	13,389	(3,389)
	Depreciation Expense	0	27,574	(27,574)
	<i>Total Other Operating Expense</i>	<i>495,470</i>	<i>516,453</i>	<i>(20,983)</i>
	Total Expenses	1,330,195	1,357,060	26,865
	Transfers In		(7,817)	
	REVENUES OVER EXPENSES	\$ (11,055)	\$(62,376)	\$10,226

APPENDIX III

	Fiscal Yr 2010-2011		Fiscal Yr 2012-2013		Fiscal Yr 2013-2014	
CATEGORIES	LPN	RN	LPN	RN	LPN	RN
Licensed Nurses	3694	12219	3744	12810	3782	13349
Exam	273	616	341	590		
Endorsement	139	722	141	726		
Advanced Practice RN	0	898	0	959	0	1054
Prescriptive Authority	0	500	0	558	0	670
GENDER STATISTICS						
Male	129	798	137	868	142	921
Female	3565	11421	3607	11942	3610	12428
ETHNIC						
African American	30	131	43	150	63	176
Asian	7	71	16	101	18	118
Asian Indian	35	46	31	47	28	47
Other Asian	12	40	9	89	9	104
Hispanic	28	69	35	75	33	73
Native American	93	128	100	142	105	154
Other	22	87	24	94	32	105
Pacific Islander	6	13	5	13	6	18
White not of Hispanic Origin	3461	11634	3481	12099	3458	12554
EMPLOYMENT						
Employed Full Time	2287	8729	2284	9310	2365	9806
Employed Part Time	853	2282	817	2178	765	2074
Not Employed	417	840	483	853	453	875
Nursing Volunteer	5	41	5	46	5	60
Per Diem	113	263	127	345	132	439
Retired	19	64	28	78	32	95
EMPLOYMENT SETTING						
Academic Setting	1	43	1	50	3	68
Ambulatory Care Clinic	261	719	301	819	325	901
Church	1	49	1	48	1	50
Correctional Facility	4	22	6	27	10	26
Government	52	267	60	279	67	293
Home Health	81	314	83	309	82	332
Hospital	595	5824	543	6176	531	6278
Insurance Claims/Benefits	4	116	4	203	6	275
Military	8	62	4	61	4	58
Nursing Home/Extended Care	1103	1047	1081	1034	1073	1045
Nursing Education	8	264	5	259	5	259
Occupational Health	14	58	17	74	19	107
Other	696	2167	764	2124	786	2254
Physicians Office	758	721	762	800	733	856
Policy/Planning/Regulatory/ Licensing Agency	1	4	1	6	1	8
Public/Community Health	47	334	49	335	40	328
School Health	28	67	23	68	26	76
Self Employed	12	65	12	61	13	62
Social Services	8	20	11	19	10	22
Temporary Agency	12	27	16	28	15	24
Volunteer	0	29	0	30	2	27

APPENDIX III CONTINUED

	Fiscal Yr 2011-2012		Fiscal Yr 2012-2013		Fiscal Yr 2013-2014	
PRACTICE AREA	LPN	RN	LPN	RN	LPN	RN
Anesthesia	0	285	0	291	0	289
Chemical Dependency	16	31	14	33	9	29
Community	8	23	15	35	18	50
Critical Care	12	635	11	685	10	726
Emergency Care	22	452	18	498	12	528
Family Practice	436	518	436	574	431	621
Geriatrics	1022	998	1015	976	1003	989
Home Health	63	293	66	295	62	316
Maternal Child	62	475	55	513	58	527
Medical/Surgical	294	1744	275	1793	269	1789
Mental Health	94	442	80	460	86	453
Neonatology	4	233	4	243	3	253
Nursing Administration	13	321	12	311	14	322
Occupational Health	9	34	10	57	17	97
Oncology	25	323	22	350	22	359
Other	1319	3706	1421	3892	1431	4131
Palliative Care	6	40	6	36	6	44
Parish	2	62	1	57	1	57
Pediatrics	86	287	94	305	99	322
Perioperative	20	498	15	546	12	554
Public/Community Health	46	312	47	307	41	294
Quality Assurance	10	127	11	147	11	160
Rehabilitation	66	165	58	166	59	159
School	26	129	20	125	30	132
Trauma	1	13	2	16	3	26
Women's Health	32	73	36	99	45	122
NURSING POSITION						
Advanced Practice RN	0	843	0	895	0	1054
Advanced Practice w/ RN in other Compact State	0	55	0	64	0	87
Prescriptive Authority APRNs	0	500	0	558	0	670
Nurse Administrator	6	269	5	271	8	268
Nurse Consultant	1	194	2	189	3	215
Nurse Educator	8	304	6	314	7	329
Nurse Executive	0	30	0	42	1	43
Nursing Faculty	30	120	32	123	38	127
Nursing Manager	64	840	58	857	57	912
Office Nurse	625	563	641	621	628	656
Other	737	2177	810	2192	834	2248
Specialty Practice Nurse	0	7	0	5	0	4
Staff Nurse	2189	6774	2147	7158	2121	7343
Travel Nurse	34	98	42	122	55	150
EDUCATION						
Vocational Certificate/Diploma	1465	1208	1447	1145	1432	1068
Associate Degree	2105	2824	2177	2969	2204	3109
Bachelors in Nursing	12	6546	11	6895	14	7210
Bachelors in Other	101	229	101	251	94	272
Masters in Nursing	1	960	0	1074	0	1190

Masters in Other	7	256	8	267	8	271
Doctorate in Nursing	0	68	0	81	0	105
Doctorate in Other	0	40	0	45	0	53
AP Post Basic Education	0	66	0	60	0	47
Post BS Anesthesia	0	22	0	23	0	24

**APPENDIX IV
FISCAL YEAR COUNTY DISTRIBUTION OF LICENSED NURSES**

	Fiscal Yr 2011-2012		Fiscal Yr 2012-2013		Fiscal Yr 2013-2014	
County	LPN	RN	LPN	RN	LPN	RN
Adams	12	42	11	45	10	45
Barnes	56	104	52	109	51	114
Benson	27	31	24	36	20	39
Billings	3	9	4	7	5	9
Bottineau	41	80	42	79	40	77
Bowman	13	41	10	40	9	41
Burke	8	20	5	18	5	18
Burleigh	290	1747	289	1844	290	1913
Cass	765	2557	809	2771	812	2867
Cavalier	32	37	33	41	30	40
Dickey	26	64	22	62	26	64
Divide	11	31	12	28	9	29
Dunn	15	30	14	26	13	23
Eddy	19	26	16	23	19	26
Emmons	10	33	10	34	8	38
Foster	20	53	16	55	20	55
Golden Valley	0	10	0	11	0	10
Grand Forks	308	932	299	978	311	1009
Grant	14	26	14	25	12	27
Griggs	23	18	25	18	25	19
Hettinger	9	23	6	22	6	21
Kidder	5	24	5	26	5	29
Lamoure	24	43	23	47	25	45
Logan	10	18	10	18	10	20
McHenry	21	67	22	70	17	68
McKenzie	22	38	22	42	22	42
McIntosh	23	47	27	48	26	55
McLean	47	111	48	117	40	113
Mercer	22	81	25	80	28	89
Morton	105	411	116	443	122	474
Mountrail	26	50	29	57	21	59
Nelson	24	38	27	39	27	37

APPENDIX IV CONTINUED

	Fiscal Yr 2011-2012		Fiscal Yr 2012-2013		Fiscal Yr 2013-2014	
County	LPN	RN	LPN	RN	LPN	RN
Oliver	3	12	4	10	4	13
Out of State	539	2829	550	2917	596	3081
Pembina	46	61	47	55	48	60
Pierce	35	45	29	48	28	44
Ramsey	73	115	77	119	75	119
Ransom	46	46	49	51	44	52
Renville	8	31	8	33	8	32
Richland	88	129	94	140	93	148
Rolette	50	108	52	109	50	110
Sargent	31	35	28	34	27	33
Sheridan	5	19	4	17	4	18
Sioux	4	13	6	14	10	16
Slope	3	2	3	2	4	2
Stark	109	284	118	285	113	306
Steele	7	27	6	27	7	26
Stutsman	101	286	109	305	108	307
Towner	14	26	14	31	13	29
Traill	55	102	53	103	45	103
Walsh	88	123	83	128	75	136
Ward	202	814	187	838	192	909
Wells	32	52	30	56	26	57
Williams	124	218	126	229	118	233
Total	3694	12219	3744	12810	3752	13349

APPENDIX V
NORTH DAKOTA BOARD OF NURSING STRATEGIC PLAN
July 1, 2013 – June 30, 2014 Report

OUTCOME	TACTICS	ACTIVITIES
Goal 1: Public Protection Is Ensured Through Evidence-Based Regulation		
1. Proactively address the impact of the dynamic health care environment.	1. Monitor trend data on healthcare in North Dakota, regionally and nationally.	- Reviewed Nurse Practices Act and Rules annually at the July Board Meeting. - Board Members provided with the latest iteration of the Nurse Practices Act. Rules available on the website. - Retired the following practice statements: (A) Markman Hair Implantar (B) Delegation of Peritoneal Dialysis (C) Limited Ultrasound (D) Removal of Implanted Tunneled Catheter (E) Removal of Tunneled Catheter. - Temporary Reassignment practice statement revised. - Retired Occupational Respiratory Protection OSHA Standards practice statement. - Atkinson & Atkinson Audit has been completed and the results have been assigned to the board committees and staff has begun the review of the recommendations. - Role of the RN in the Administration of Anesthetic Agents practice statement revised. - In collaboration with the North Dakota Board of Pharmacy and the North Dakota Department of Health assisted in the development of a policy & procedure to allow nurses to properly repackage medications in LTCF following certain conditions. Additionally, BON opined that repackaging of medications by medications assistants is not a delegated intervention. - NPC (task force) reviewed Aesthetic Cosmetic and Dermatological Procedures by Licensed Nurse practice statement with recommendation brought forward to July 2014 meeting. - January 2014 – Patricia Moulton, PhD presented an update on the most recent projects of the ND Center for Nursing. - Continued commitment to contracting with University of North Dakota Center for Rural Health for the Nursing Needs Study through FY 2010-2012. - Contracted with the North Dakota Center for Nursing to conduct the 2011-2012 study.

		- Reviewed Snapshot of North Dakota's Health Care Workforce- July 2010 Board Meeting. - Report of High School Student Survey- July 2011 Board meeting. - July 2011 – Patricia Moulton, PhD presented the results of the Year 9 Nursing Needs Study. Surveys this year related to the North Dakota Nursing Education Consortium and use of technology, simulation equipment and HS Student Survey. - Nursing Needs Study research hosted on the UND Center for Rural Health website and the North Dakota Center for Nursing website. 2012 Facility Survey is has been conducted by the North Dakota Center for Nursing results and report provided at July 2013 Board Meeting.
2. Ensure the licensure and registration of qualified individuals for the practice of nursing.	1. Improve the accuracy and efficiency of electronic enhancements to licensure/registration processes.	1. FY 2010-2011- continues implementation of electronic (paperless) system for licensure. - Cardless renewal completed successfully for 2011-2013 licensees. - Notification has been included in every issue of the Dakota Nurse Connection. - Email renewal reminders sent per policy to licensees and registrants time six in addition to the paper postcard reminder. 2. Explore the feasibility of the receipt of official transcripts electronically on an ongoing basis. - Technology Committee Agenda – December 2010 & October 27, 2011 – Script Safe was discussed and the need to wait for nursing programs to have capability. Recommend the committee continue to assess the usage annually and to monitor availability. - The committee discussed the capability to provide electronic transcripts through AVOW Systems and the website link for AVOW Systems will be added to the NDBON website for the committee to review. - Spring 2013- A process for receipt of electronic transcripts through The National Student Clearinghouse Transcripts was developed and initiated. Nearly one hundred were successfully transmitted by NDSU Bachelors nursing program and Minot State University without incident. - Spring 2014 – approximately 60% of the programs are submitting electronic transcripts. Several programs are experiencing difficulty with the process. - August 2013 – Technology Survey utilizing Survey Monkey was conducted for board members and staff. Results discussed at the November 2013 Board Meeting. See minutes for Summary of Responses. - September 2013 – Board meeting was web-streamed as a pilot test. - November 2013, & January and March 2014 Web-streamed Board Meetings.

		• Website redesign is in its final phases. • Attendance of the FY 2014 Operations Conference by administrative staff . • Revised APRN applications to eliminate the requirement to submit a paper copy of a scope of practice and replaced it with a verification statement.
3. Continued Competence: Evaluate the standards for continued competence.	1. Clarify the scope of practice for all licensure levels of nursing practice.	• Commence review of literature related to scope of practice. • FY 2010-2011 Conduct select samples review of state's statute regarding scope of practice. • Joint collaborative discussion with Sanford Clinic (5 states) re: RN/LPN/ Unlicensed SOP document. • FY 2011-2012 Review the Nurse Practices Act as it relates to scopes of practice. • Atkinson & Atkinson Audit is currently in process. • Atkinson & Atkinson Audit has been completed and the results have been assigned to board committees and staff has begun the review of the recommendations. • FAQs and Scope of Practice document submitted in June 2012 for publication in the Dakota Nurse Connection Fall of 2012. • FY 2013 Continue to require that students in programs leading to a degree as a medical assistant or surgical technician be required to register on the BON UAP/Technician registry as required according to NDCC 43-12.1-02 and NDAC54-05-04-04 Standards of Delegation . • Develop a prioritized plan of action to implement recommended changes from research results. • Proposed revisions to NDCC 43.12.1 Nurse Practices Act submitted as agency legislation for 2013 Session. • HB 1091 Proposed revisions to the NDCC 43-12.1 Nurse Practices Act were successful passed and signed into law and will be effective August 1, 2013. • Utilized the Atkinson & Atkinson Audit findings to recommend revisions to NDAC Title 54 that became effective April 1, 2014. Major changes to RN and LPN Scope of Practice and included delegation into these chapters. Added a category for registration of nursing students and new section of standards for the UAP/Technician.

		• In response to HB 1276 relating to medication administration in primary or secondary schools, the Board collaborated with the NDSBA and North Dakota Department of Health to develop Frequently Asked Questions (FAQs) related to medication administration in schools revised/new questions developed. • Supported NDBOP policy/procedure for proper repackaging of medications by licensed nurses and are posted on the website. • Staff and SAAG held conference call and email responses to representatives of American Association of Medical Assistants related to delegation of nursing interventions. • Nurse Refresher Course Hours was researched for consistency and the current hour requirement was retained.
4. Ensure the outcome of nursing programs is preparation of qualified candidates for licensure.	• Evaluate standards and outcomes for nursing education programs.	1. FY 2012-2013 the Nursing Education Committee and invited stakeholders will evaluate the program survey process. • NEC Task Force composed of 4 committee members and 4 external stakeholders completed a comprehensive evaluation of the present survey process in May/June 2011. • Recommendations were formulated and were approved by the Board at the July 2011 meeting. The revised survey process document has been utilized to guide the onsite survey process for 8 programs from fall 2011-June 2013. • Revisions and refinements of the out of state program monitoring guidelines. Language was changed to "distance nursing education programs" reflective of NCSBN and HLC statements. Provided additional option for recognition of distance education RN/LPN Refresher courses and LPN IV courses. • Education Associate Director and Executive Director submitted evidence for the ND BON renewal petition to be re-recognized by the US Department of Education as an approver of post-secondary education. The Education Associate Director attended the US Department of Education NACIQI meeting December 12-13 in Washington, DC. The NDBON was on the consent agenda for renewal of recognition. The NACIQI voted to accept the NDBON re-recognition. There were no suggestions or revisions offered at this time. Received full DOE recognition.

		- Completed the Dakota Nursing Program review Feb 2014; TMCC Review in April 2014; Polycom and IVN technology was utilized for interviews and exit reports. - Approve the guidelines for recognition of distance education nurse refresher course requirements according to NDAC 54-02-05-05 as programs are board approved within the state the program is headquartered with a minimum of 80 clinical hours.
	Promote innovation in nursing practice and education through regulation and collaboration with stakeholders.	- FY 2012-2013 Data from national studies on nursing is presented to nursing education committee and nursing education program representatives for curricular decisions. - Assoc. Director for Education attended a national conference on innovation and emerging technologies in nursing education in July 2011. Information was shared with NEC and CUNEA members at November 2011 NEC meeting. Hard-copy packets containing conference highlights, contact person (presenter) info, and 15 selected abstracts were shared with NEC and CUNEA members present, and mailed to those absent. Conference slides are available in online CE library for review by nurse educators (via Director for Education account) until July 2013. - Education Associate Director and Board Member attended NCSBN APRN Roundtable in Chicago April 2013 and 2014, information presented to May NEC and BON meetings. - Education Associate Director attended 28th Annual American Association of Nurse Practitioners conference June 19-23, Las Vegas, NE. Information regarding education and regulatory updates presented at July NEC and BON meetings. - Education Associate Director attended National Organization of Nurse Practitioner Faculties meeting November 8-9, Washington, DC. Information regarding criteria for evaluation of nurse practitioner programs, with focus on clinical experience hours and preceptors presented at November 2013 NEC and BON meetings. - FY 2012-2013 and FY 2013-2014 Submission of annual report was accomplished in an electronic format. - Board approved the technology budget to include development of an electronic format for submission of the Nursing Education Annual Report. - The Electronic Education Report went "live" on the website on December 6, 2011. Deadline for submission of data by nursing education programs was set

		at December 28, 2011. National Nursing Workforce <i>Minimum Dataset Requirements</i> were incorporated into the new templates of the electronic report. The completed report was presented to the Board for approval at the January 2012 meeting. • Feedback regarding the first EER process was elicited & received from NEC and CUNEA in March 2012. Feedback was considered in the revision of some aspects of the process & some of the templates. • Feedback was also received from the Technology Committee on June 7, 2012 positive feedback with discussion on suggested enhancements. • Fiscal year 2011-2012 Annual Education Report completed electronically. Enhancements implemented to further develop online submission process. • Fiscal year 2012-2013 Annual Education Report completed electronically. Process improved since prior FY. Programs submitted documents and figures per requirement. Worked with IT to further improve process. • Fiscal year 2013-2014 Annual Education Report completed electronically. 3. FY 2010-2011 Revise educational standards to allow innovation using model rules as a guide. • Following completion of the rule promulgation process, newly-adopted standards to allow for nursing education innovation became effective April 1, 2011. • In summer 2011, information regarding the revised educational standards, and particularly <i>Chapter 54-03.2-10 Innovation in Nursing Education</i>, was disseminated to each individual nursing education program administrator via hard-copy mailing with changes and new sections highlighted for ease of comparing the "old" and the "new." • Specific educational sessions at the spring 2011 NEC meeting and summer 2011 CUNEA meeting were presented to apprise programs of rule changes/additions. • Accepted certificates of completion from board approved nurse refresher courses with a minimum of 80 clinical hours that meet requirements of the board's guidelines. 4. FY 2010-2013 Continue to identify and build on successful innovations.
--	--	--

		• In May 2012, a draft template for submission of applications and proposals relative to Innovative Nursing Education was presented to NEC and CUNEA. Comments regarding the draft were invited until June 15, 2012. As of June 30, 2012, no requests for consideration of proposals had been received by the Board office. 5. Support establishment of a Center for Nursing as a repository for innovations. • Approved use of Board funds to match Bremer Foundation Grant in 2011. • Executive Director hired; incorporation, organization chart and establishment of a name completed. Executive Director began work on July 18, 2011. • Board funded the Center for a total of \$52,000. • Executive Director & one Board Member are on the Board for the CFN for 2011-2013. • Board staff is providing in-kind services related to finances and other administrative work. Services decreased significantly with CFN hiring Brady Martz as their accounting firm (2012-2013). • March 2012 began the rule promulgation process to increase the renewal, endorsement and reactivation fees by \$30 to support the work of the North Dakota Center for Nursing. • Rules effective October 1, 2012 for fee increase of \$30 for renewal, endorsement & reactivation to fund the North Dakota Center for Nursing. • Board members and staff on CFN Board and various committees that are related to legislative, education and practice issues. • Held two teleconferences through the Center to communicate the Board's proposed revisions to the NDAC Title 54. Attended by approximately 50 individuals. • Participation in the CFN preceptor workgroup to explore recruitment, retention and education of ND nursing preceptors. The CFN currently recruiting contracted assistance to further develop and implement ideas. • Received an update from Executive Director of CFN on recent projects 1/16/2014. 6. Identify sources of data, types of data, and review potential data elements that require collection on an ongoing basis for innovation in nursing education.
--	--	---

		- Beginning in 2012-2013, focus will center upon identifying and collecting appropriate data, based upon education programs' interests/requests and actual innovative proposals received. - Utilized the Atkinson & Atkinson Audit findings to recommend revisions to 43-12.1-09 subsections 2.a.(2) and 2.a. (3); and 43-12.1-17 subsections 1,2,3. Also utilized an assessment related to the consumer friendly/unfriendly components of website by Citizens Advocacy Center (CAC). The community of nurses and the North Dakota Center for Nursing also contributed recommendations on improvements to the website. - Utilized the Atkinson & Atkinson Audit findings to recommend revisions to NDAC 54. NDAC took effect on April 1, 2014. - Completed annual renewal Continuing Education Audit of licensees. 99% compliance rate. 7. Collaborate with the North Dakota Center for Nursing Leadership Teams regarding programs and projects relevant to nursing education. - Board Members and staff were active in promoting the use of Nurse Tim as an educational tool for nurse faculty. - Board Members and staff participated in the development of a preceptor program for APRNs. - Staff promoted the utilization of the Evidence Based Practice/Research Center.
5. Assure patient safety through a best practice disciplinary and non-disciplinary process model.	1. Evaluate best practices in disciplinary/non-disciplinary processes.	1. FY 10-11 Review regulatory disciplinary/ non-disciplinary models - Discussed by PMC in 2010. Approximately 7 boards reported having an audit conducted of their discipline programs. Audit costs varied and ranged up to \$34,000. NCSBN has designated funds available for audits. 2011-2012 NDBON received \$20,000 from NCSBN to conduct external audit. - May 2012 the Atkinson & Atkinson Audit has been completed and the results have been assigned to board committees and staff has begun the review of the recommendations. - Utilized the Atkinson & Atkinson Audit findings to recommend revisions to NDAC 54. Major change in practice without a license/registration section, from discipline to non-discipline. - Program Monitoring Committee met in April 2014 and made changes to the disciplinary statistics/case activity documents and related agenda items to be congruent with the revised administrative rules that took effect April 1, 2014.

		2. FY 10-11 Evaluate current NCSBN CORE data r/t best practices for disciplinary/non-disciplinary processes • FY 2007 CORE data regarding nurses' perceptions of the Discipline Process was reviewed. 94.9 % of respondents felt the extent of disciplinary regulation in ND was adequate compared to the aggregate response rate of 90.5%. Other data showed effective and very effective responses. 3. FY 11-13 Conduct external review of NDBON disciplinary/ non-disciplinary processes. • 3 Proposals to conduct audit to be reviewed by BON at 7/11 meeting. Atkinson & Atkinson/FARB selected by Board to conduct audit. • FY 11-12 Audit is being conducted by outside firm (Atkinson & Atkinson/FARB). • The 2011 NCSBN Delegate Assembly adopted the revised 2011 Uniform Licensure Requirements (to be incorporated with recommended audit changes). • A&A audit findings were presented at May 2012 Board meeting. • Atkinson & Atkinson Audit has been completed and the results have been assigned to board committees and staff has begun the review of the recommendations. 4. FY 12-13 Establish a prioritized plan to implement recommended changes from external review. • Systematic and thorough review of recommendations and suggested changes to the Nurse Practices Act for the 2013 Legislative Session.
6. Assure consumer protection through a solid, defensible, monitoring program.	1. Identify best practices for alternative programs.	1. FY 10-11 Review other regulatory alternative program models • Presentation by NC BON regarding CAC Review Process of their Alternative Program. • NCSBN is developing Alternative Program Guidelines which will be useful in conjunction with BON audit review. 2. FY 10-11 Evaluate current NCSBN CORE data r/t best practices for alternative programs. • No data available for committee to discuss. 3. FY 11-13 Conduct external review of NDBON Workplace Impairment Program. • 3 Proposals to conduct audit to be reviewed by BON at 7/11 meeting. Atkinson & Atkinson/FARB selected by Board to conduct audit. • FY 11-12 Audit is being conducted by outside firm (Atkinson & Atkinson/FARB) • A&A audit findings were presented at May 2012 Board meeting. • Atkinson & Atkinson Audit has been completed and the results have been

		assigned to board committees and staff has begun the review of the recommendations. 4. FY 12-13 Establish a prioritized plan to implement recommended changes from external review. • Systematic and thorough review of recommendations and suggested changes to the Nurse Practices Act for the 2013 Legislative Session. • Utilized the Atkinson & Atkinson Audit findings to recommend revisions to NDAC 54. • Continued education on the elimination of the NDBON Workplace Impairment Program effective date of August 1, 2013.
--	--	--

Goal 2: Effective Coalitions Exist With Stakeholders

1. Build coalitions with healthcare professional organizations and policy makers.	1. Enhance communication among regulatory boards, nursing organizations, education organizations, and policy makers.	1. Board Members contact policy makers on legislative issues as necessary. • Hired Legislative Monitor for 2010-2011 session. Monitor reported to Board at the January, March & May Board Meetings. • Hired Legislative Monitor for 2012-2013 session. Reported to Board periodically. 2. Develop an outreach plan for maintaining contact with legislators and key stakeholders. • Discussed contacting legislators at the November 2010, January, March & May Board Meeting. • Board Retreat – provided presentation and discussion on working with legislators • Board Members attended legislative hearings on January 16 including HB 1091 and contacted their District Legislators. Several Board Members attended the hearing in the Senate on HB 1091. • Board Members were introduced to additional components of the legislative process throughout the session. • Running agenda item is 7.4.4 Communication with Senators and Representatives. 3. Participate in North Dakota Nurse Leadership Council as an Associate member (non-voting). • Plan to attend the January 5, 2011 meeting for the potential merger of NDNLC & NDNEST. • Merger accomplished and established the Center for Nursing Leadership Board. 4. Collaborated with NDSBA, North Dakota Department of Health and North Dakota Board of Pharmacy on various projects. 5. Invited to participate in the committee entitled Reducing Pharmaceutical Narcotics in our
--	---	---

		Communities. The committee is launching educational efforts to a wide variety of professions and ND citizens. 6. Invited to participate in the agenda preparation for the Health Care Reform Review Committee. 7. Invited to participate in an ad hoc committee from the NDDHS related to the regulation of Assisted Living Centers and another ad hoc committee to evaluate nursing services delegated in the Developmental Disabilities Group Homes. 8. Board Member, Executive Director & associate director for practice & discipline appointed to the Community Paramedic Project.
Goal 3: Nursing Workforce Issues Are Addressed In Collaboration With Stakeholders		
1. Be proactive and innovative in addressing issues related to the availability of nursing resources.	1. Continue participation in state, regional, national and international initiatives to support a competent and mobile nursing workforce.	• Utilize data from state, regional, national and international workforce initiatives on an ongoing basis. • Patricia Moulton PhD presented at the July Board Meeting; 2010 Snapshot of ND Health Care Workforce; ND Nursing Needs Study and Related Projects 2010. • July 2011- reported on the High School Student Survey. • July 2011 – Patricia Moulton, PhD presented the results of the Year 9 Nursing Needs Study. Surveys this year related to the North Dakota Nursing Education Consortium and use of technology, simulation equipment and HS Student Survey. • 2012- Conducted Facility Survey. Projection report was given at the January 2013 Board Meeting. • Provided an annual report on the recommendations from the Nursing Needs Study to healthcare organizations. • Nursing Needs Study research hosted on the UND Center for Rural Health Website and North Dakota Center for Nursing website. • 2010-2011-NNS research reported to legislative committees. • All meetings attended by Staff and Board Members are identified on agenda of the regular BON meetings.

Goal 4: Board Member Leadership Is Effective		
1. Provide Board Members opportunities for leadership development.	1. Design a structured format for Board Member role development.	1. FY 2010-2011 Evaluate the orientation process of the new Board members. • Board Orientation Manual revised. • Newly appointed Board Member attended Board staff and Disciplinary Review Panel orientation. • New board members offered the opportunity to participate in Disc Analysis with Excel Leadership of Bismarck. 2. Increase NDBON attendance and active participation at the state and national level. • President and ED attended NCSBN Delegate Assembly and Mid-Year Meeting 2010, 2011, 2012 & 2013. • Board Members attended the 2010 - 2012 NDNA Annual Meeting and ND Health Care Association Annual Meeting. • Board Members attended the 2012-2013 ND Health Care Association Annual Meeting and NDLTCA Meeting. • 2010-2013 North Dakota Organization of Nurse Executives and Colleges & University Nursing Education Administrators. • Executive Director & one Board Member on the CFN Board. 2013 reelected for a second term as treasurer. • Executive Director appointed for a two year term to the APRNs Committee of National Council of State Boards of Nursing. Term expired 2013. • Executive Director elected as a member at large to the Board of the Nurse Licensure Compact Administrators for 2012-2013 and reelected for 2014-2015. • 2011 and 2013 Associate Director provided assistance to other member boards interested in utilizing the Taxonomy of Error Root Cause Analysis Practice - Responsibility tool and shared investigative tools with SDBON. • Executive Director received the Meritorious Service Award from National Council State Board of Nursing for her lasting service & commitment to the National Council State Board of Nursing. • North Dakota Board of Nursing received the Regulatory Achievement Award from National

		Council State Board of Nursing as an exemplar of nursing regulation for the entire nation. • 2 Board Members and Assistant Director for Practice/Discipline attended NCSBN Mid-Year Meeting 2014 3. FY 2010-2014 Increase knowledge of fiduciary responsibilities. • Finance Committee monitors budget and discusses line items at each board meeting. • Board adopts an annual budget in May of each year. 4. FY 2013-2014 Improve clarity of role development and job descriptions. • Position descriptions developed for president, vice president and treasurer. Approved at the May 2014 meeting. 5. FY 2013-2014 Develop a Board succession plan for the future. • Developing a succession plan for staff.
--	--	---

Goal 5: Nursing Regulation is Enhanced Through Responsive Infrastructure

1. Be proactive and innovative in addressing information management needs.	1. Study the capability and capacity for enhancement of information management.	• FY 2010-2011 reviewed necessary revisions to the Bylaws to establish a Technology Committee. • Revisions adopted May 2010 Board Meeting. Bylaws incorporated into Governance Manual 10/12. • FY 2010-2011 Conduct an external review of current information management systems. • Technology Committee met on December 9, 2010; January 19, March 31, 2011. • Recommended technology update to board room, paperless system for board meetings with a member's only side of the website. Approved by Board May 2011. • Board Members and Staff received an orientation to use of their board assigned laptop at the September 2011 meeting. • The first paperless board meeting was held November 2011. • Installed Audio-Visual equipment in the Board Room in fall 2011. • All board members and staff received a laptop with accessories for accessing the
---	--	---

		Board Agenda Packet and all agendas and minutes for committees on the members' only side of the website as of September 2011. • 2012-2014 – Online Reactivation & APRN applications are under - development; • Revamp of Website discussed; recommendations reviewed at December 12, 2012 mtg. Plan to forward recommendations to the May Board Meeting. • Web-streaming- update from NorthStar Audio. Committee discussed live-streaming the Board Meeting and then have the meeting archived for a period of time. • Offering of Continuing Education presentations were also discussed in- depth. At the May 2013, the Board approved that <u>some</u> of the presentations be offered free of charge while others be charged for at a minimal fee of \$10 per contact hour. • The Technology Committee is currently reviewing surveys that could be used for assessing the educational needs and utilization of technology by/for Board Members and Staff. September 2013 meeting of the Board has been targeted for this survey. • August 2013 – Technology Survey utilizing Survey Monkey was conducted for board members and staff. Results discussed at the November 2013 Board Meeting. See minutes for Summary of Responses. • September 2013 – Board meeting was web-streamed as a pilot test. • November 2013 – Web-streamed Board Meeting. • Website redesign is complete June 2014.
	1. Establish a systematic technology management processes.	• Establish a prioritized plan for technology infrastructure based on the results of the external review. • Technology Committee met on December 9, 2010; January 19, March 31, 2011, October 27, December 8, 2011; • February 16, June 7; October 24 & December 12, 2012; January 9, and May 9, 2013; • August 29 & October 17, 2013. • Recommended technology update to board room, paperless system for board meetings with a member's only side of the website. Approved by Board May 2011 and completed September 2012.

		• January Board Meeting 2011 was broadcast over the BTWAN and IVN systems to numerous locations from Technology Center at BSC. • January Board Meeting 2012 was broadcast over the BTWAN and IVN systems to numerous locations from the Board Room. • 2012-2013 Numerous meetings and conference calls have been conducted utilizing the Polycom System in the Board Room. • 2012 – Contracted with Dakota Backup for a secure off site security system. • 2012 – 100 % Certified PCI Compliant. Trustwave did a scan of our physical system here in the office and the website www.ndbon.org to check for vulnerabilities to the systems. The office system passed. • 2013 – 2014 -100 % Certified PCI Compliant validated by PCI Shield. • Datrue Process Automation is continuing the transfer of transcripts to CDs. Approximately 50% completed as of May 15, 2013. Projected 100 % complete by June 30, 2014. • Board staff received an updated computer system and server as of July/August 2011. • Web-streaming set up in place as of July 12, 2013. Staff will have the ability to tape a presentation and upload it to the web for viewing. Editing software will be available. Board Meetings can also be web-streamed. • Policies and procedures for web-streaming capabilities will be developed in 2014-2015.
--	--	--

APPENDIX VI
NDCC 43.12.1-04. PERSONS EXEMPT FROM PROVISIONS OF CHAPTER.

NDCC 43.12.1-04(12). Upon written notification to the board by an out-of-state nursing program, a student practicing nursing as a part of a nursing education program preparing for initial or advanced licensure as a registered nurse or licensed practical nurse which is approved by a board of nursing and is located in an institution of higher education that offers transferable credit.

Out of State Students Practicing in North Dakota
2013-2014

**Note that Concordia College is approved by the ND Board of Nursing. Therefore, Concordia College nursing students are not included in the above figures.*

Distance Nursing Education Program Recognition 2013-14						Change from 2013-14	
	Fall 2013	Spring 2014	Summer 2014	Total 2013-2014	Percent for program type	Total 2012-2013	Change from 2012-2013
Degree offered	Number of Students						
Certificate PN	0	0	0	0	NA	0	NA
ASPN/AASPN	227	220	96	543	72.8%	524	4%
ADN/ASN	30	26	28	84	11.3%	84	0%
BSN	42	26	13	81	10.9%	57	42%
CRNA	9	5	5	19	2.5%	14	36%
FNP/ANP/NNP/WHNP	7	9	1	17	2.3%	25	-68%
CNM	1	1	0	2	0.27%	3	-66%
(deducted DNP category-2 students previous year)							
TOTAL	316	287	143	746		707	+6%

The following distance nursing education programs were recognized by the NDBON for **2013-2014** (Fall, Spring, summer):

- Bemidji College, MN - BSN program
- College of St. Scholastica - BSN program
- Creighton University - Nurse practitioner program
- Frontier Nursing University - Nurse practitioner/Nurse Midwife program
- Georgetown University - Nurse Practitioner/Midwife program
- Indiana State University - BSN program
- Lake Area Technical Institute, Watertown, SD - Practical nurse program
- Maryville, MO - Nurse practitioner program
- Minnesota State Community & Technical College - Practical nurse/Associate nurse program
- Minnesota State University Moorhead - BSN program
- Mount Marty, SD - CRNA program
- Northland Community and Technical College, MN - Practical nurse/Associate nurse program
- Presentation College - Practical nurse/BSN program

- Rasmussen College - Practical nurse/Associate nurse program
- Regis University - Nurse practitioner program
- South Dakota State University - BSN program
- Texas Wesleyan University - CRNA program
- University of Alabama at Birmingham - Nurse practitioner program
- University of Minnesota - Nurse practitioner/Nurse Midwife program
- University of Sioux Falls - BSN program
- University of South Dakota Vermillion - BSN program
- Winona State University, MN - BSN program

The following are the distance nursing refresher courses which have recognition **2014-2016**:

- South Dakota State University - RN and LPN Refresher courses