

ND STATE BOARD OF HIGHER EDUCATION

Minutes—April 26-27, 2001

Wahpeton, ND

The State Board of Higher Education met April 26-27, 2001, in the Student Center Red River Valley Room on the campus of ND State College of Science. The Board president called the meeting to order at 8:00 a.m. Members present:

Dr. Bill Isaacson, President	Dr. Richard Kunkel
Mr. Craig Caspers, Vice President	Mr. Chuck Stroup
Mrs. Jeanette Satrom	Mr. Jason Bernhardt, Student Member
Mr. John Korsmo participated by phone	

Members absent:

Mrs. Beverly Clayburgh	Dr. Robert Kibler, Faculty Representative
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Presidents and Executive Deans present:

Dr. Donna Thigpen, BSC	Dr. James Croonquist, MiSU-BC
Dr. Lee Vickers, DSU	Dr. Sharon Hart, NDSCS
Dr. Sharon Etemad, LRSC	Dr. Joe Chapman, NDSU
Dr. Ellen Chaffee, MaSU/VCSU	Dr. Charles Kupchella, UND
Dr. Erik Shaar, MiSU	Dr. Joe McCann, WSC
Dr. Bob Boyd, UND, participated for Dr. Charles Kupchella	

Staff members present:

Larry A. Isaak, Chancellor
Laura Glatt, Vice Chancellor for Administrative Affairs
Michel Hillman, Vice Chancellor for Academic Affairs
Eddie Dunn, Vice Chancellor for Strategic Planning/Executive Director CTEC
H.P. Seaworth, General Counsel/Executive Secretary
Debra Anderson, Public Affairs Director
Mike Sandal, Director of Human Resources
Bob Larson, NDUS Distance Ed Coordinator
Kay Fulp, Coordinator of Articulation & Transfer
Sheila Tibke, Administrative Secretary III

Minutes

President Isaacson noted one correction to the minutes of the March 29-30, 2001, Board meeting. On page nine, President Isaac should be President Isaacson. **It was moved** by Mr. Caspers,

seconded by Mr. Stroup, and unanimously carried to approve the minutes of the March 29-30, 2001, meeting as corrected.

Board President's Report

President Isaacson reported that the legislature is still in session and the NDUS appropriations bill, SB 2003, is scheduled to be in the conference committee today at 1:30. He reported that SB 2041 passed and he considers it to be landmark legislation. SB 2041 recognizes that the institutions under the control of the SBHE are a unified system of higher education. President Isaacson said that many of the bills that have passed came out of the Roundtable Report. He thanked all those involved in the legislative session for their time and hard work.

Chancellor Isaak said that it will be necessary for the Board to meet May 14, 2001, to approve the annual budget guidelines so the campuses can prepare their annual budgets. He said there may also be policy matters requiring the Board's action resulting from new legislation.

Chancellor's Report

Chancellor Isaak reported that he has approved delivery of the following distance ed programs:

- × DSU to continue to offer Bachelor's Degrees in English, social science, and University Studies to Bismarck
- × LRSC to continue to offer their legal assistance program to Bismarck and Fargo
- × MiSU to offer a Bachelor's of Nursing in Williston
- × NDSU to offer Childhood Education in Bismarck, Dickinson, Grafton, Minot, and Williston

Student Association Report

Ms. Heather Lee, President of the ND Student Association (NDSA), reported the NDSA held its first annual Legislative Appreciation Dinner. Selected as Legislators of the Year were Senators Nething and Carolyn Nelson and Representatives Kliniske and Eckre.

At the last NDSA meeting, awards were given to Mr. Ben Hetzel, best new delegate and excellence in leadership, and Mr. Jason Bernhardt, most valuable member.

Officers for 2001-2002:

- | | |
|------------------|----------------------|
| × President | Watende Johnson, DSU |
| × Vice President | Phil Leitner, VCSU |
| × Treasurer | Jason Jacobson, MiSU |

Ms. Lee reported that Mr. Bernhardt withdrew from the race for reappointment to the Board of Higher Ed and NDSA submitted the name of Mr. Ben Hetzel, DSU, to the governor for consideration for the Student Board member appointment.

Mr. Bernhardt expressed his, along with other students', disappointment in the UND School of Law. He said he received replies from many out-of-state campuses accepting his request for admission into their law schools including offers of some sort of financial support. UND School of Law's response to Mr. Bernhardt indicated only that he was accepted and that in order for a seat to be held for him, he would need to send money. He said this is a system-wide issue and suggested that the Board put money into the recruitment and retention of graduate students to benefit the campuses and the State of ND.

Council of College Faculties Report

President Isaacson, in Dr. Kibler's absence, distributed a resolution from the CCF on SBHE Policy 702.2 – Faculty and Exempt Staff Personnel Evaluation. He said the resolution would be addressed at the appropriate time in the agenda when the policy is being acted on.

Board Objective #1—Financial and Performance Accountability Measurements

Status Report

Ms. Glatt reported that she and Mr. Dunn had nothing more to report at this time and await the adjournment of the legislative session at which time the accountability measures will be finalized. There was discussion on the possibility of the accountability measures coming out of the legislature being different than those set by the Roundtable. President Isaacson said the measures in statute would need to be accomplished for sure and the Board will need to review the other measures that were in the Roundtable Report and choose which ones to move forward on with the flexibility that has been granted to the university system.

Board Objective #2—Removing Barriers

Status Report

Mr. Seaworth presented a report on removing barriers. Approximately 70 barriers were identified by system-wide councils, campus officers, and the presidents. He said that very few of the suggestions dealt with Board policies, largely since in the preceding years, the Board has made many policy revisions to address these barriers. There is only one remaining policy amendment the task force suggests that the Board act on – Policy 902.8 – Construction Process – Builders Risk. Some of the barriers require legislative action; some of which are being addressed in pending legislation. The remaining barriers were grouped into three categories: reporting issues, programming (market vs. duplication) issues, and funding/funding priority issues. The task force recommends the presidents discuss these issues in-depth and reach a consensus on how to address these barriers. Any necessary policy revisions will be then presented to the Board for action. President Isaacson said Board Objective 2 is complete with this report.

It was moved by Mrs. Satrom, seconded by Dr. Kunkel to approve on introduction and first reading **SBHE Policy 902.8 – Construction Process–Builders Risk**. Mrs. Satrom, Dr. Kunkel, Mr. Korsmo, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried. Exhibit A.

Presidential Evaluation and Compensation

Dr. Kunkel presented the report on presidential evaluation and compensation that was requested at a prior Board meeting. The committee consisted of himself and Presidents Kupchella, Vickers, and Thigpen. Dr. Kunkel said that many of the recommended procedures for presidential assessments in the report are currently being done but have never been in written procedural format. Mr. Mike Sandal researched other states on their process for presidential evaluations and the NDUS campus presidents had input in this report as well.

Dr. Kunkel addressed the importance of presidential retention. Some of the recommendations made by the committee were rolling contracts and paid presidential developmental leave after a pre-determined period of service. Another suggestion was to offer deferred compensation, pre- and post tax. Mr. Sandal is doing further research into the legalities of deferred compensation.

President Isaacson expressed the need for common presidential evaluation forms and the awarding of merit pay to presidents. Board members discussed being more involved in the presidential evaluation process and in establishing the presidents' objectives. Mr. Caspers proposed delaying action on this item in the absence of Chancellor Isaak.

President Isaacson proposed the following process:

- × Board sets objectives for itself at the annual retreat.
- × Board will establish an annual set of mutually agreed upon objectives for the chancellor no later than the annual retreat.
- × Chancellor will establish a set of mutually agreed upon objectives with the vice chancellors, campus presidents, or chief executive officers.
- × Board reviews/approves the goals agreed upon by the chancellor and the presidents (chancellor's goals should be reflected in the campus president's goals).
- × Chancellor prepares a written appraisal of annual performance and accomplishments toward the agreed upon goals in a common format in the month of June.
- × Chancellor reviews the performance appraisals with the board president and vice president and makes recommendations on changes in compensation, employment contracts, etc. to be presented to the board for approval.
- × Board president and vice president prepare written review of the annual performance and accomplishments of the chancellor against yearly agreed upon objectives after seeking input from the board members.

It was moved by Mr. Caspers to not approve the report and have the committee take it back, incorporate the suggestions from this meeting, and report back to the Board. Failed for lack of a second.

President Isaacson asked Dr. Kunkel to draft a common form and process for evaluations taking into consideration today's discussion, input from presidents, and any other performance factors

Board members send to him and submit this information to the Board at a future meeting. He requested that Mr. Stroup's suggestion that the Board be accountable for the goals, objectives, and responsibilities of the university system be included in the recommendation.

Performance Evaluation Policies

President Isaacson suggested deferring action on SBHE Policy 604.2 – Performance Evaluation; Chancellor until Dr. Kunkel submits an evaluation process and common form. **It was moved** by Mr. Stroup, seconded by Mr. Casper to table agenda item five until a future meeting. Mrs. Satrom, Dr. Kunkel, Mr. Korsmo, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried. Mr. Stroup stated his intended motion was to table SBHE Policy 604.2 – Performance Evaluation; Chancellor only and not the other policies included in agenda item five. **It was moved** by Mr. Stroup, seconded by Mr. Bernhardt to reconsider the previous motion and table SBHE Policy 604.2 – Performance Evaluation; Chancellor. Mrs. Satrom, Dr. Kunkel, Mr. Korsmo, Mr. Stroup, Mr. Bernhardt, and Dr. Isaacson voted aye. Mr. Caspers voted no. The motion carried.

President Isaacson presented SBHE Policy 604.3 – Performance Evaluations: Full Time Employees which requires that all full time employees have formal annual written and verbal performance evaluations based on agreed upon goals. Merit pay increases will be based on these evaluations. Mr. Seaworth stated SBHE Policy 605.1 – Academic Freedom and Tenure; Academic Appointments needs to be revised to be consistent with the proposed Policy 604.3 requiring formal annual evaluations of tenured faculty. He proposed that SBHE Policy 702.2 – Faculty and Exempt Staff Personnel Evaluation be deleted and replaced with the new Policy 604.3. Mr. Seaworth also presented proposed revisions and updates to SBHE Policy 702.4 – Campus Administration of Salary Increase Funds.

President Isaacson read the CCF resolution recommending no changes to the evaluation procedures for tenured faculty. A copy of the resolution is on file in the System Office.

It was moved by Dr. Kunkel, seconded by Mrs. Satrom to approve on introduction and first reading the following **SBHE Policies**. Mrs. Satrom, Dr. Kunkel, Mr. Korsmo, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried. Exhibit B.

- × **604.3 – Performance Evaluations: Full Time Employees**
- × **605.1 – Academic Freedom and Tenure; Academic Appointments**
- × **702.2 – Faculty and Exempt Staff Personnel Evaluation**
- × **702.4 – Campus Administration of Salary Increase Funds**

Honorary Degrees

It was moved by Mrs. Satrom, seconded by Mr. Caspers to adopt on second reading and final passage **SBHE Policy 430.1 – Honorary Degrees**.

It was moved by Mr. Stroup to amend the motion to strike the words “baccalaureate or associate” in 1. and put “or” between “masters” and “specialist.” Create a 2. stating “An honorary baccalaureate or associate degree may be awarded by the institution without approval of the Board. Criteria for awarding baccalaureate and associate degrees will be consistent with this policy.” Policy becomes effective May 2001. Renumber accordingly. Seconded by Dr.

Kunkel. Mr. Seaworth recommended that the current 3. and 4. be deleted to be consistent with Mr. Stroup's amendments. Mr. Stroup and Dr. Kunkel concurred with Mr. Seaworth's suggestion in their motion and second.

On the amendment, Dr. Kunkel, Mr. Stroup, and Dr. Isaacson voted aye. Mrs. Satrom, Mr. Korsmo, Mr. Bernhardt, and Mr. Caspers voted no. The amendment failed.

On the original motion, Mrs. Satrom, Dr. Kunkel, Mr. Korsmo, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried. Exhibit C.

Human Resource Policies

It was moved by Dr. Kunkel, seconded by Mr. Bernhardt to adopt on second reading and final passage **SBHE Human Resource Policies 20.1.1 – Funeral Leave, 6 – Annual Leave, and 7 – Sick Leave**. Mrs. Satrom, Dr. Kunkel, Mr. Korsmo, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried. Exhibit D.

**Board Objective #3—Developing Long-term
Financing Plan for NDUS
and
Board Objective #4—Developing a
Resource Allocation Mechanism**

Status Report

Ms. Glatt reported that the Chancellor's Cabinet met to discuss and review the first draft of the long-term financing plan with Mr. Dennis Jones, National Center for Higher Education Management Systems (NCHEMS). She said that work continues on peer comparators and agreements have been reached on all but three campuses on final peer comparators. Ms. Glatt said now that the basics are in place for the long-term financing plans, work will resume on the draft resource allocation model.

**Board Objective #5—Align With the Needs of the
State and Research Summit**

Status Report

President Isaacson reported that the Research and Development Summit was held in March and was a success. A follow-up meeting of the planning committee will be held for de-briefing. He said there is a possibility that a summit may be an annual event rotating between the two research universities. President Isaacson stated that efforts need to continue to encourage and reward entrepreneurial behavior.

Mr. Dunn reported that the campus plans aligning with the Roundtable Cornerstones would be presented to the Board at the June 2001 meeting. To date, seven of the eleven campus plans have been returned to Mr. Dunn.

NDSCS Laptop Request

Dr. Sharon Hart, Mr. Mike Renk, and Mr. Bob Gette presented a laptop proposal for the ND State College of Science. Dr. Hart reported that a task force consisting of faculty, staff, and students studied the possibility of becoming a notebook campus, taking into consideration distance learning, increased competition, and NDSCS business strategy. She said NDSCS would phase into becoming a notebook campus beginning with three programs beginning fall 2001 (including the Caterpillar Dealer Service Technician program they are requesting approval for). Dr. Hart said NDSCS plans to set aside 2% of their annual budget to be used to support costs associated with the notebook initiative, including faculty training, infrastructure, etc. She said they have set aside \$350,000 for the 2001-2002 year. Plans include raising the tech fee for all students from \$50 to \$80. This is needed to provide sufficient funds to continue supporting the on-campus computer labs, until they are no longer needed. Dr. Hart stated the students would be able to buy or lease the computers on their own; they will not be required to purchase them and will have to maintain their own computers. However, the computers must meet software and hardware requirements. NDSCS is negotiating with vendors and vendors have indicated that they will provide on-campus maintenance support. NDSCS will provide space to the selected vendor for this purpose.

It was moved by Mr. Caspers, seconded by Mr. Korsmo to approve **ND State College of Science's** request to move forward in converting the campus from a desktop environment to a notebook environment.

Mr. Stroup said he would like to see how the laptop initiative fits with NDSCS's long-term strategic plan and **moved** to amend the motion to approve phase one of the **ND State College of Science's** notebook initiative, until the SBHE has an opportunity to further review and discuss NDSCS strategic plan. Mr. Bernhardt strongly urged NDSCS to be in contact with the students as they proceed through phase one of the initiative. Mr. Bernhardt seconded the amendment. Mr. Stroup and Mr. Bernhardt, voted aye. Mrs. Satrom, Mr. Korsmo, Dr. Kunkel, Mr. Caspers, and Dr. Isaacson voted no. The amendment failed.

On the original motion, Mrs. Satrom, Dr. Kunkel, Mr. Korsmo, Mr. Stroup, Mr. Caspers, and Dr. Isaacson voted aye. Mr. Bernhardt voted no. The motion carried. A copy of their proposal is on file in the System Office.

Academic Requests

Dr. Hillman presented a request from the NDSCS to offer an Associate in Applied Science Degree in Caterpillar Dealer Service Technician. This program is in partnership with Caterpillar, Inc., Butler Machinery Company, and Martin Tractor Company. Once fully operational, 27-34 students are expected to enroll annually with 12 graduates per year. He indicated that the Chancellor's Cabinet recommends approval. **It was moved** by Mr. Bernhardt, seconded by Mr. Korsmo to approve **ND State College of Science's** request to offer an Associate of Applied Science degree in Caterpillar Dealer Service Technician. Mrs. Satrom, Dr. Kunkel, Mr. Korsmo, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried.

UND Medical Center Advisory Council

It was moved by Mrs. Satrom, seconded by Dr. Kunkel to appoint Mrs. Clayburgh to the **University of ND** Medical Center Advisory Council to a term that will expire with Mrs. Clayburgh's term on the BHE, June 30, 2003. Mrs. Satrom, Dr. Kunkel, Mr. Korsmo, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. Mr. Stroup was absent. The motion carried.

Academic Requests continued

Dr. Craig Schnell presented a request from NDSU to establish a master's degree in Nursing within the Tri-College University in response to a growing need in the field of nursing. NDSU expects 50-68 students enrolled in the program after two years with 24-30 graduates every year. These numbers reflect enrollment and graduates in the Tri-College University and not just NDSU. The Chancellor's Cabinet recommends approval. **It was moved** by Dr. Kunkel, seconded by Mrs. Satrom to approve the Master of Science in Nursing at **North Dakota State University**. Mrs. Satrom, Dr. Kunkel, Mr. Korsmo, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried.

Dr. Hillman presented a request from UND to terminate programs that have been on inactive status. The termination will be effective upon the last graduates in each program. **It was moved** by Mr. Bernhardt, seconded by Mr. Caspers to terminate the following programs at the **University of North Dakota**.

- × B.S. in Aeronautics with a Major in Air Transport
- × B.A. with a Major in American Studies
- × B.A. with a Major in Peace Studies
- × M.A. with a Major in Humanities
- × B.A. with a Major in Russian Studies
- × Minor in Scandinavian Studies

Mrs. Satrom, Dr. Kunkel, Mr. Korsmo, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried.

Dr. Hillman presented a request from UND to offer a Bachelor of Science in Rehabilitation and Human Services and change the minor title from Minor in Rehabilitation Services to Minor in Rehabilitations and Human Services. This request is in response to student interest. Dr. Dan Rice and Dr. David Perry were present to respond to questions from the Board. **It was moved** by Mr. Caspers, seconded by Mr. Bernhardt to approve the Bachelor of Science in Rehabilitation and Human Services at the **University of North Dakota** and approve the change in title of the current Minor in Rehabilitation Services to Minor in Rehabilitation and Human Services in accordance with the major. Mrs. Satrom, Dr. Kunkel, Mr. Korsmo, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried.

Dr. Hillman presented a request from WSC to offer a Certificate Program and Associate in Applied Science in Entrepreneurship. He said that the majority of the people in northwestern ND either own or work for a small business. This request would compliment programs currently being offered at WSC. **It was moved** by Dr. Kunkel, seconded by Mrs. Satrom to approve the request from **Williston State College** to offer a Certificate Program and Associate in Applied

Science in Entrepreneurship. Mrs. Satrom, Dr. Kunkel, Mr. Korsmo, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried.

Dr. Hillman presented a request from WSC to offer Options in their Certificate Program, Associate in Applied Science in Administrative Assistant program, and Associate in Applied Science Degree. **It was moved** by Mr. Stroup, seconded by Mr. Bernhardt to approve **Williston State College** to add the following Specializations to their Certificate Program and Associate in Applied Science in Administrative Assistant program: Health Information Management and Information Processing Technician. And, approve WSC to add the Specialization of Accounting to the Administrative Assistant A.A.S. Mrs. Satrom, Dr. Kunkel, Mr. Korsmo, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried.

Dr. Hillman presented a request from WSC to terminate diploma programs since there have not been any graduates in these programs for the past three years. Students are selecting Certificate Programs and/or A.A.S. degrees. **It was moved** by Mrs. Satrom, seconded by Dr. Kunkel to approve the request from **Williston State College** to terminate the following degree programs:

- × Administrative Assistant
- × Agriculture
- × General & Technical Studies
- × Marketing/Management

Mrs. Satrom, Dr. Kunkel, Mr. Korsmo, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried.

Mr. Stroup brought up the process used for degree and course approval. He said the Board is put in a position that if they denied a program request from a campus, “it would reflect on everybody in the System that has sweat over the application of a new degree or course program, and, I think we are put into a position where the rarity of denial is almost nonexistent.” Mr. Stroup said the Board should be involved earlier in the approval process. **It was moved** by Stroup, that to be consistent with the Roundtable initiative, the chancellor study the process in which new courses and degree programs are approved by the Board, make recommendations for change, and report their findings. Specifically, the study should consider the following:

- × Involve the Board earlier in the process. This would allow the Board to speak more freely, versus the current situation where a great deal of work, time, and effort has been incurred by faculty, staff, and administration prior to Board consideration.
- × Consider limiting the Board’s early discussion to the demonstration of need or demand and estimated financial costs. At the early review, the Board would then conditionally support or deny the application.
- × Consider establishing a scoring system that uniformly applies to all applications. The scoring may be weighted to take into consideration local/regional need, state need, out of state regional need, national need, student interest, and faculty/administration recommendations.

Mr. Caspers seconded the motion. Mrs. Satrom, Dr. Kunkel, Mr. Korsmo, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried.

Board Objective #6—Increasing Access to Educational Opportunities Throughout the State

Status Report

Dr. Hillman had nothing new to report.

NDUS Online

Dr. Hillman provided the Board with an overview of NDUS Online (NDUSO). This initiative is in response to a Board request to improve access to education in ND. NDUSO is a collaborative agreement with the eleven institutions within the university system to offer degrees through distance ed. Dr. Hillman said that an online associate of arts degree will be available in the fall of 2001 through this consortium. North Central Association of Colleges and Schools (NCA) will conduct a single site visit and act on a generic request not limited to an A.A. degree. Future plans include offering of other degrees in addition to the A.A. degree. Dr. Hillman reported that NDUSO would not be awarding degrees, but rather the individual campuses would award the degrees. SBHE policy states that the chancellor can approve distance ed programs. He said that currently none of the NDUS campuses have NCA approval to offer a generic A.A. degree via distance ed. Mr. Bob Larson, MiSU, has been hired as the NDUS Distance Ed Coordinator. **It was moved** by Dr. Kunkel, seconded by Mrs. Satrom to approve the establishment of the ND University System Online (NDUSO) as a collaborative venture of the eleven system campuses to offer degrees through distance education. Mrs. Satrom, Dr. Kunkel, Mr. Korsmo, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried.

Out-of-State Recruitment

President Isaacson presented a resolution to improve the recruitment efforts of out-of-state students to ND at a system level. He suggested that this issue be discussed further at the Board Retreat and possibly be incorporated into a Board objective. **It was moved** by Mr. Stroup, seconded by Mr. Bernhardt to adopt the following resolution. Mrs. Satrom, Dr. Kunkel, Mr. Korsmo, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried.

Resolution of the State Board of Higher Education

WHEREAS: The North Dakota University System is dedicated to the pursuit of excellence in the discovery, sharing and application of knowledge;

WHEREAS: We believe a brighter future for North Dakota is directly linked to and dependent upon its University System;

WHEREAS: The North Dakota University System provides high quality, innovative learning opportunities tailored to the needs of students;

WHEREAS: The North Dakota University System has high quality programs and adequate capacity, while other states have high demand, but lack adequate infrastructure;

THEREFORE: Because Roundtable Report Cornerstone #4: Accessible System envisions the University System as:

“A University System which is proactively accessible to all areas of North Dakota and seeks students and customers from outside the state.”

Because Roundtable Report Cornerstone #2: Education Excellence establishes the expectation that:

“Colleges and universities be assertive in attracting, recruiting, registering, and retaining quality students.”

The State Board of Higher Education encourages North Dakota University System colleges and universities to develop alliances with other states and/or institutions of higher education.

THEREFORE: Consistent with the Roundtable Report Cornerstone #3: Flexible and Responsive System that describes the system environment as:

“A University System environment responsive to the prioritized needs of its clients and serves as a model of a flexible, empowering, competitive, entrepreneurial, and rewarding organization for a new economy in a rural state.”

The State Board of Higher Education will pursue opportunities to provide access to students in other states (and worldwide) where demand exceeds capacity.

Policies

Mr. Seaworth presented an amended version of SBHE Policy 440 – Enrollment Reporting that the Board approved on introduction and first reading at the March meeting. He said the changes were due in response to suggestions from the campuses. There are no substantive changes in the proposed amendments, mainly just rearranging of sections and editing of the language. President Isaacson had questions on what enrollment numbers will be included in the new reporting format to the SBHE and requested that adoption of this policy be deferred until a future meeting after he has an opportunity to review the reporting format in more detail.

Ms. Fulp presented SBHE Policy 403.7 – Common General Education Requirement and Transfer of General Education Credits on introduction and first reading. One amendment to this policy states that a student graduating with an Associate in Science or Associate in Arts degrees has met the lower division general ed requirements (GERTA). A student graduating with an Associate in Applied Science will have met 16 hours of the GERTA requirement. The proposed policy also

states that the chancellor shall establish guidelines for Advanced Placement (AP) and College Level Examination Program (CLEP). **It was moved** by Mr. Stroup, seconded by Mrs. Satrom to approve on introduction and first reading **SBHE Policy 403.7 – Common General Education Requirement and Transfer of General Education Credits**. Mrs. Satrom, Dr. Kunkel, Mr. Korsmo, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried. Exhibit E.

Mr. Seaworth presented SBHE Policy 409 – Degrees Offered on introduction and first reading. The proposed amendments are to update and correct the policy pursuant to Board action in the past 20-30 years in which the Board approved the offering of degrees. The proposed policy also contains a reference to SBHE Policy 403.7 concerning GERTA that the Board just approved on first reading. **It was moved** by Mr. Korsmo, seconded by Mr. Stroup to approve on introduction and first reading **SBHE Policy 409 – Degrees Offered**. Mrs. Satrom, Dr. Kunkel, Mr. Korsmo, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried. Exhibit F.

Board Objective #7—Sustaining the Vision

Status Report

Mr. Dunn had nothing new to report. He said that Senator Nothing requested waiting until the legislative session has adjourned to reconvene a meeting of the Roundtable.

Legislation update

Mr. Seaworth provided Board members with an update of the 2001 legislative session.

Board Objective #8—2001-2003 Needs-Based Budget

Status Report

President Isaacson reported that SB 2003 is currently in conference committee.

Board Objective #9—Board Self-Assessment

Status Report

President Isaacson reported that Mr. Dennis Jones would attend the Board Retreat and provide assistance to the Board on their self-assessment. Mr. Bernhardt suggested that the Board self-assessment be done before the July Retreat. If the assessment is done at the Retreat, new members on the Board will be making their assessment at their first meeting. President Isaacson concurred with this suggestion and said the Board self-assessment will be done at the June meeting.

Board Objectives

President Isaacson presented SBHE Policy 303.2 – Board Objectives; Review on introduction and first reading. He said he requested this policy be drafted to require the Board to annually

establish objectives consistent with the strategic plan required by state law. The policy would also require that the objectives serve as the framework for the Board's agenda and requires an annual review of the Board's performance in attaining the objectives. **It was moved** by Mr. Stroup to approve on introduction and first reading **SBHE Policy 303.2 – Board Objectives; Review**. Mr. Seaworth asked President Isaacson for clarification if he intended to have two sets of objectives, one for the Board and one for the NDUS, or if there is just one set. The policy as proposed implies that two sets of objectives be established. President Isaacson responded that the Board needs their own set of objectives and another set of objectives needs to be made for the university system, which will possibly be established by the chancellor. Mr. Stroup amended his motion to remove "and university system" in the first line of the proposed policy. Amended motion seconded by Dr. Kunkel. The first and second also agreed to further amend the policy to add to the last sentence "prior to July 1." Mrs. Satrom, Dr. Kunkel, Mr. Korsmo, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried. Exhibit G.

Consent Agendas

Academic Consent Agenda

President Isaacson suggested that the process in which tenure is awarded be reviewed for future Board meetings. He said he would like to more formally recognize the tenure candidates, possibly by having the candidates attend the Board meeting to be recognized. Mr. Korsmo commented on the information the campuses submit to the Board about the tenure candidates. He said it is very important that the Board receive detailed information on the candidates so that they can justify the awarding of tenure. Mr. Stroup questioned the value of the annual report on faculty appointments. Mr. Seaworth indicated that the Board approved a policy approximately three years ago requiring this report be presented annually.

It was moved by Mr. Bernhardt, seconded by Mrs. Satrom to approve consent agenda items 1 through 16. Mrs. Satrom, Dr. Kunkel, Mr. Korsmo, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried.

1. Accepted tenure report
2. Approved the following tenure requests:

BSC

Nickoli Kjos, Assistant Professor, Electronics Technology
George Ellefson, Assistant Professor, Criminal Justice

DSU

Matadial Mangru, Associate Professor, Mathematics

MaSU

Thomas Geffre, Assistant Professor, Teacher Education

MiSU

Richard Barkosky, Associate Professor, Science
Eric Furuseth, Associate Professor, Humanities
Linda Olson, Associate Professor, Humanities
Daniel Ringrose, Associate Professor, Social Science

Robert Lower, Assistant Professor, Business Administration
Jay Wahlund, Assistant Professor, Accounting
Warren Gamas, Assistant Professor, Technology

NDSCS

Dean Foley, Assistant Professor, English and Humanities
Kathy Ringdahl, Assistant Professor, Legal Administrative Assistant
Duane Pederson, Assistant Professor, Marketing and Management
Joseph Schriener, Instructor, John Deere Ag Parts Program

NDSU

Brian Slator, Associate Professor, Computer Science
Mark Nawrot, Assistant Professor, Psychology
William Martin, Assistant Professor, Mathematics
David Franzen, Assistant Professor, Soil Science
Kevin Sedivec, Assistant Professor, Animal and Range Sciences
Jimmy Norris, Assistant Professor, History
Robert Jones, Assistant Professor, Music
Jeff Brand, Assistant Professor, Communication
Joseph Jones, Assistant Professor, Business
James Stone, Assistant Professor, Mechanical Engineering
Alan Kallmeyer, Assistant Professor, Mechanical Engineering

UND

Jeffrey Carmichael, Assistant Professor, Biology
Robert Newman, Assistant Professor, Biology
Evguenii Kozliak, Assistant Professor, Chemistry
Irina Smoliakova, Assistant Professor, Chemistry
Gregory Gagnon, Assistant Professor, Indian Studies
Joel Liams, Assistant Professor, Mathematics
Michael Blake, Assistant Professor, Music
Marwan Kraidy, Assistant Professor, School of Communication
Kathleen McLennan, Associate Professor, Theatre or Arts
Connie Bateman, Assistant Professor, Marketing
Chang-Hyun Jo, Associate Professor, Computer Science
Brajendra Panda, Associate Professor, Computer Science
Marjorie Bock, Assistant Professor, Teaching and Learning
Lars Helgeson, Associate Professor, Teaching and Learning
Hossien Salehfar, Associate Professor, Electrical Engineering
Richard Schultz, Associate Professor, Electrical Engineering
Jan Stube, Instructor, Occupational Therapy
Ann Flower, Assistant Professor, Microbiology and Immunology
William Lesch, Professor, Marketing
Michael Gaffey, Space Studies
Martha Potvin, Professor, Biology

VCSU

Curt Hill, Assistant Professor, Mathematics/Computer Science

3. Approved department name change at **Minot State University** from College of Education and Human Services to College of Education and Health Sciences

Financial and Facility Consent Agenda

4. Approved allocation of funds for the State Grant Program for 2001-2002. Award amounts to remain at \$600. No less than 20% be allocated to private institutions, 76%-78% to the state institutions, and 3%-4% to the tribal colleges.
5. Authorized **Dickinson State University** to expend additional estimated income in the amount of \$225,000. The funds to be utilized to address general operating expenses associated with increased enrollments and repair/deferred maintenance projects on campus.
6. Authorized **Dickinson State University** to proceed with the Campus Drive Curb Replacement and Street Overlay Project. Estimated cost is \$175,000. Source of funding is from the 1999-2001 capital improvement line item budget complimented if necessary by realized savings associated with the level of campus utility expenditures for the biennium.
7. Authorized **Dickinson State University** to proceed with a project to upgrade campus lighting. Estimated cost is \$250,000. Source of funding: \$189,000 requested in the 2001-2003 biennial budget and a portion of the realized savings associated with the level of campus utility expenditures for the current biennium to be expended in support of the remaining \$61,000.
8. Authorized **Dickinson State University** to proceed with a Campus Drive landscaping project. Estimated cost is \$130,000. Source of funding: \$80,000 from philanthropic gifts currently on deposit with the DSU Foundation, Inc. and balance from local fund sources.
9. Approved a line item transfer at **Minot State University** from equipment to operating expenses of \$80,000 to purchase equipment costing less than \$750.
10. Authorized **Minot State University** proceed with the Old Main Renovation Project, contingent upon final legislative approval.
11. Approved the Initial Resolution Authorizing the Issuance of Not to Exceed \$2 million at **North Dakota State College of Science**, Housing and Auxiliary Facilities Refunding Revenue Bonds and Not to Exceed \$1 million NDSCS, Housing and Auxiliary Facilities Improvement Revenue Bonds. Exhibit H.
12. Authorized **North Dakota State University** to proceed with roof replacement projects.
 - × Churchill Hall. Estimated cost is \$109,300 including architect fees. Source of funding is the residence life repair and replacement funds.
 - × Dinan Hall. Estimated cost is \$77,750 including architect fees. Source of funding is the residence life repair and replacement fund.

13. Granted permission to **North Dakota State University** to seek authorization to expand the scope of the Residence Dining Center HVAC System Upgrade project to include the addition of an addressable fire alarm system and new switchgear and to increase the budget from \$434,000 (approved December 21, 2000) to \$838,000. Source of funding is from the local Dining Services repair and replacement fund for the mechanical and electrical work and asbestos removal litigation funds for the asbestos abatement.

14. Authorized the **University of North Dakota** to purchase real property at a cost of \$141,000. The property has been leased from the Burlington Northern and Santa Fe Railway Company at a cost exceeding \$14,000 per year. It extends from approximately the English Coulee to a point near Columbia Road and has been developed into parking lots, streets, and a coal storage area. Purchase of the property included in the campus master plan. Source of funding is from institutional funds.

15. Authorized the **University of North Dakota** to submit a request to the Emergency Commission for a line of credit authorization of \$12,000,000 with the Bank of ND to pay expenses incurred as a result of the spring 1997 flood disaster and only as documented by a Damage Survey Report (DSR) pending with or approved by the Federal Emergency Management Agency (FEMA); that the line of credit cannot be used to cover the cost of enhancements or modifications beyond those listed on the DSR; that the line of credit be repaid as reimbursement is received from FEMA and/or insurance carriers; and that the line of credit only be drawn upon as funds are needed to pay contractors.

Personnel Consent Agenda

16. Approved an honorary degree at **Minot State University** for Lee Peterson.

Public Comment

There was no public comment.

The Board recessed at 3:05 p.m. and attended the rededication of the presidential portraits in the Main Lobby of the NDSCS Student Center.

Community Meeting

The Board reconvened at 5:15 p.m. and met with community and business leaders from the Wahpeton area to discuss higher education issues.

The Board recessed at 6:15 p.m. and reconvened April 27, 2001, at 7:30 a.m.

Breakfast Meeting

Board members met for breakfast in the Student Center Flickertail Room with leaders from NDSCS student government, staff senate, and faculty senate.

Special Orders

Election of Officers

It was moved by Mr. Caspers, seconded by Mr. Korsmo to elect Mr. Stroup as president of the ND State Board of Higher Education for the period July 1, 2001, to June 30, 2002. Mrs. Satrom, Dr. Kunkel, Mr. Korsmo, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried.

It was moved by Mr. Stroup to elect Mr. Caspers as vice president of the ND State Board of Higher Education for the period July 1, 2001, to June 30, 2002. Mr. Bernhardt moved that a unanimous ballot be cast for Mr. Caspers. Mrs. Satrom, Dr. Kunkel, Mr. Korsmo, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried.

Enrollment Reporting

Chancellor Isaak encouraged the Board to adopt the amended version of SBHE Policy 440 – Enrollment Reporting that was presented to them on second reading. He said the policy is based upon the report that was presented to the Board in November 2000. The new enrollment reporting format begins with the summer term and the campuses will need some time for implementation. Not approving the policy at this time would cause a one-year setback with implementation not beginning until the summer term of 2002. **It was moved** by Dr. Kunkel, seconded by Mrs. Satrom to amend **SBHE Policy 440 – Enrollment Reporting** on second reading and adopt the amended version on second reading and final passage. Mrs. Satrom, Dr. Kunkel, Mr. Korsmo, Mr. Stroup, Mr. Bernhardt, Mr. Caspers, and Dr. Isaacson voted aye. The motion carried. Exhibit I.

Announcements

The next Board meeting will be held at NDSU on May 14, 2001.

On behalf of the NDSA, Mr. Bernhardt thanked President Isaacson for his leadership over the past year with the Roundtable process and the legislative session. President Isaacson thanked the Chancellor, System office staff, and Mr. Caspers for all their help throughout the past year.

Campus Reports

Dr. Thigpen reported The March 2001 issue of *Electric Light & Power* magazine featured a front page article about the power plant program at BSC. This magazine is distributed nationwide. She said the power plant program was also selected as a unique and highly acclaimed program in the April/May 2001 *Community College Journal*.

Dr. McCann reported that Dr. Hart was notified that a proposal to make a presentation at the American Community College Trustee Association was approved. Dr. McCann said that four campus presidents and President Isaacson would make the presentation, which would receive national recognition.

Dr. Chaffee said that Harvard University sponsors an institute for new presidents annually and she has been asked to be a guest lecturer this year.

Mr. Stroup briefed the Board on the Association of Governing Board of Universities and Colleges (AGB) meeting he attended along with Mr. Ralph Kingsbury. Mr. Stroup repeated a statement he heard at the conference, "Board members individually have no power." Mr. Stroup said Board members only have power as a Board. He distributed a copy of a statement the AGB adopted entitled "External Influences on Colleges and Universities" and urged Board members, presidents, faculty, and staff to read the statement.

The meeting adjourned at 9:40 a.m.